

- **Assistant Park Manager, San Luis Pass County Park**

- **Brazoria County Parks Department** is growing and thriving in Southeast Texas, and features 10 recreational park sites, one historic site, more than 20 boat ramp facilities and some 14 miles of public beach along the Gulf of Mexico. The region also boasts diverse wildlife and landscapes such as Columbia Bottomland forests, rivers, bays and estuaries, and a dedicated, professional team of employees.
- **San Luis Pass County Park:** San Luis Pass is a 15-acre park and campground set along a unique and dynamic natural inlet ecosystem on the Texas Gulf Coast. It features some of the best saltwater fishing found anywhere, as well as 69 full-hookup RV sites, three cabins available for rent, a large picnic pavilion, playground area, boat ramp, and a park office and store complex which also has visitor displays and aquariums.
- **Park Location:** San Luis Pass County Park is located at the southeast corner boundary of Brazoria County, along County Road 257 adjacent to the Galveston Toll Bridge and directly on the water along the Gulf of Mexico and West Galveston Bay.
- **Basic Job Description:** The successful candidate for San Luis Pass Park Assistant Manager will perform the following duties:
 - During the absence of the Park Superintendent, the Asst Manager will be responsible for general oversight of this public recreational park and campground site, managing park employees, work schedules and timesheets, park operations, community relations, park hosts, and serving in a leadership role in most all capacities on behalf of/in lieu of the Park Superintendent.
 - Functionally, in most all other ways this role will be considered the senior lead ranger position, performing all day-to-day operational duties of park maintenance, mowing / weedeating, coordinating campsite and cabin reservations, litter pickup, cleaning restrooms, cabins and picnic pavilions, etc., and minor repairs to facilities and grounds as needed.
 - Additionally, this position must have basic knowledge of general park operations, interpretive and outreach programs, wildlife and fisheries management, public/outreach events, etc., and be able to interact with park visitors and staff in a friendly and professional manner.
 - Basic knowledge of power equipment such as tractors, riding lawnmowers, weed eaters, power tools and hand tools required; previous experience as a park ranger is highly desired, and expertise in regional flora (plants) and fauna (wildlife), marine/coastal ecosystems, birding, saltwater fishing and boating, small engine repair, lawn care, facility maintenance, etc., is a plus.
 - Occasional travel to Park HQ in Angleton, and other county park locations and park functions is required.
 - Position requires basic computer knowledge, such as use of email and Web sites, and ability/willingness to learn campsite reservation software, customer check-in procedure, office fiscal management protocols, etc.
 - Position may also help manage probationer and community service workers while they are on site in the park to assist with park maintenance, etc.
 - Employee must be willing to work non-traditional schedule such as four 10-hour days if needed, weekends, holidays, special events and occasional evenings, and comply with all Brazoria County policies such as a uniform dress code, background check and drug test.

- Other duties may also be assigned by the Park Superintendent, and/or Parks Dept. senior staff, such as Parks Lead Maintenance Foreman, Parks Deputy Director, Parks Director or designee.
- **Salary range:** this position is a Grade 34, with pay range depending on qualifications and experience; insurance, holidays and benefits package are included for this full-time, 40-hour per week, supervisory position.
- **Supervisor:** San Luis Pass County Park Assistant Manager position reports directly to San Luis Pass County Park Superintendent.
- **Qualifications:** High school diploma or G.E.D. required; stronger consideration will be given to those with park ranger or interpreter experience, and/or those with at least 2 years of experience working with a parks, recreation, wildlife or fisheries agency, or public works department. College coursework in parks and recreation, wildlife/fisheries management, Texas Master Naturalist, marine biology or any related field is also considered a plus.
- **Available date:** *position vacant until filled.*