

## Request for Out of State Travel

Person: Judicial Support/Court Interpreter

August 5<sup>th</sup>, 2025

Event: Conference of the Council of Language Access Coordinators This group is part of the National Center of State Courts/NCSC	Date: October 4-7 Duration: 3 days
Location:	Phoenix, Arizona
Travel:	\$200 Airline ticket estimate
Hotel:	\$832.77
Parking:	\$0
Transportation estimate from airport to hotel and from hotel to airport/taxi:	\$90.00 *will submit for reimbursement after trip
Per diem estimate:	\$180.00 *Will submit for reimbursement after trip
Source of Funding:	19000 Budget Judicial Miscellaneous

### Supporting Documents:

- A Screenshot of Airlines ticket via Southwest
- B Screenshot of Hilton Embassy Suite downtown North in Phoenix, AZ

Share

\$173

Lowest total price

Track prices

Selected flights

Departing flight · Sat, Oct 4

8:50 AM · William P. Hobby Airport (HOU)

Travel time: 2 hr 45 min

9:35 AM · Phoenix Sky Harbor International Airport (PHX)

Southwest · Economy · Boeing 737MAX 8 Passenger · WN 2836

131 kg CO<sub>2</sub>e  
-36% emissions

Change flight

Above average legroom (32 in)

Wi-Fi for a fee

In-seat USB outlet

Stream media to your device

Emissions estimate: 131 kg CO<sub>2</sub>e

Contrail warming potential: Low

Returning flight · Tue, Oct 7

6:50 PM · Phoenix Sky Harbor International Airport (PHX)

Travel time: 2 hr 25 min

11:15 PM · William P. Hobby Airport (HOU)

Southwest · Economy · Boeing 737 · WN 3091

149 kg CO<sub>2</sub>e  
Avg emissions

Change flight

Above average legroom (32 in)

Wi-Fi for a fee

Stream media to your device

Emissions estimate: 149 kg CO<sub>2</sub>e

Contrail warming potential: Medium

B

## View & Edit Your Stay

Confirmation number: 81609655

We sent the details to [REDACTED]

### Embassy Suites by Hilton Phoenix Downtown North

4 OCT SAT — 7 OCT TUE

1 room for 1 adult

Edit Stay

#### Cancellation policy

Free cancellation before 11:59 PM local hotel time on 03 Oct 2025.

[Cancel this reservation](#) | [Rules and Restrictions](#)

#### Hotel details

10 East Thomas Road | 602-232-1111

#### Stay details

##### Room and rate

1 King Bed Studio

\$739.78

1 adult

3 nights x \$246.59

[Room details](#)

##### Honors Discount

[Rate details](#)

Total room charge

\$739.78

Total taxes

\$92.99

Total for stay: \$832.77

[Show optional services](#)

**upgrade!** you are eligible for a custom  
Premium rooms start at just \$5 more per night.

Show my custom  
upgrade

#### Payment and guest information

VISA