

1B25-CL  
CLUTE  
254

## Tricia Simmons

**From:** Rosie Poitevint <rosie@clutetexas.gov>  
**Sent:** Wednesday, May 21, 2025 4:15 PM  
**To:** Tricia Simmons  
**Subject:** [EXTERNAL] FW: Culvert Set Request

Hi Tricia,

Below is the email that our Public Works Director sent me regarding the culvert on Highland Park. His contact information is John Wilkinson [jwilkinson@clutetexas.gov](mailto:jwilkinson@clutetexas.gov)

Please let me know if I can be of further assistance.

Thank you,

### *Rosie Poitevint*

*City Clerk, City of Clute*  
*Office: 979-265-2541 Ext. 1105*  
*Fax: 979-265-4551*  
*Email: [rosie@clutetexas.gov](mailto:rosie@clutetexas.gov)*

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**From:** John Wilkinson <jwilkinson@clutetexas.gov>  
**Sent:** Wednesday, May 21, 2025 3:56 PM  
**To:** Rosie Poitevint <rosie@clutetexas.gov>; Alicia Hammond <ahammond@clutetexas.gov>  
**Subject:** RE: Culvert Set Request

I spoke with Mel and Brandon about this resident wanting the culverts set. The road there is maintained by the county, it was my understanding that they would be the ones setting the culverts. If we need to make a request, I will say yes, lets request that the county take care of the installation of his culverts. Thanks.

### *John W. Wilkinson*

Public Works Director  
City of Clute  
O: (979) 265-7939  
F: (979) 265-3683

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**From:** Rosie Poitevint <[rosie@clutetexas.gov](mailto:rosie@clutetexas.gov)>  
**Sent:** Wednesday, May 21, 2025 11:44 AM  
**To:** John Wilkinson <[jwilkinson@clutetexas.gov](mailto:jwilkinson@clutetexas.gov)>; Alicia Hammond <[ahammond@clutetexas.gov](mailto:ahammond@clutetexas.gov)>  
**Subject:** FW: Culvert Set Request

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**From:** Tricia Simmons <[TriciaS@brazoriacountytx.gov](mailto:TriciaS@brazoriacountytx.gov)>  
**Sent:** Wednesday, May 21, 2025 8:58 AM  
**To:** Rosie Poitevint <[rosie@clutetexas.gov](mailto:rosie@clutetexas.gov)>  
**Cc:** [vdd@velascodrainagedistrict.com](mailto:vdd@velascodrainagedistrict.com)  
**Subject:** Culvert Set Request

Good Morning Rosie:

AGREED \_\_\_\_\_  
Brazoria County Engineer  
Date Approved 6-10-25 Date Completed \_\_\_\_\_  
WO# \_\_\_\_\_  
COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I received a call this morning from Velasco DD regarding a culvert set at 810 Highland Park for Tony Lopez. It appears that this is inside Clute city limits and would require a request from the city for the County to set. If you are aware of this residents request, could you please forward me an email request for the set and I'll add it to our next agenda.

Thank you,

*Tricia L. Simmons*  
*Administrative Assistant*  
*Interlocal Coordinator*  
Brazoria County Engineering  
451 N Velasco Suite 230  
Angleton TX 77515  
979.864.1265

*"Of all the waste we generate, plastic bags are perhaps the greatest symbol of our throwaway society. They are used, then forgotten, and they leave a terrible legacy".*

– Zac Goldsmith, the British Minister of State for Pacific and the Environment

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**Tricia Simmons**

**From:** Catherine Long <clong@cityofliverpooltexas.com>  
**Sent:** Wednesday, May 28, 2025 2:45 PM  
**To:** ENGINEER INTERLOCALS  
**Cc:** Lowell Matheny  
**Subject:** [EXTERNAL] Work order - culvert at 8626 Calhoun

Good afternoon, Mayor Matheny would like to turn in the following work order

Location: 8626 Calhoun Street (CR 171)  
Name/Phone number: Juan R. Mendoza 630-337-7247  
No of culverts: 1 concrete  
Dia. Of culvert: 24"

Resident also has the rubber rings for the culvert.

If there is any other information that you may need, please feel free to contact me.

Thank you and have a great day. 😊

**Catherine Long**, TRMC, CCCII  
City Secretary  
Court Administrator  
City of Liverpool  
Municipal Court  
Phone: 281-581-2342  
Fax: 281-605-1817  
www.cityofliverpooltexas.com

**ATTENTION PUBLIC OFFICIALS!**

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act, Please reply only to the sender. This information, and any communication between any person and a city official, may be subject to the Public Information Act and subject to inspection by the public.

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AGREED \_\_\_\_\_  
Brazoria County Engineer  
Date Approved 6-10-25 Date Completed \_\_\_\_\_  
VO# \_\_\_\_\_  
COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Tricia Simmons**

**From:** Catherine Long <clong@cityofliverpooltexas.com>  
**Sent:** Wednesday, May 28, 2025 1:46 PM  
**To:** ENGINEER INTERLOCALS  
**Cc:** Lowell Matheny  
**Subject:** [EXTERNAL] Work order for pot holes on Calhoun Street (CR 171)

Good afternoon,

Mayor Matheny would like to turn in the following workorder, fill potholes on Calhoun Street (CR 171) from Chocolate Bayou Bridge to CR 192.

If there is anything else that you may need, please feel free to contact me.

Thank you and have a great day. 😊

**Catherine Long**, TRMC, CCCII  
City Secretary  
Court Administrator  
City of Liverpool  
Municipal Court  
Phone: 281-581-2342  
Fax: 281-605-1817  
www.cityofliverpooltexas.com

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AGREED \_\_\_\_\_  
Brazoria County Engineer  
Date Approved 6-10-25 Date Completed \_\_\_\_\_  
WO# \_\_\_\_\_  
COMMENTS \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Tricia Simmons

**From:** Kaytee Ellis <lellis@richwoodtx.gov>  
**Sent:** Friday, May 23, 2025 2:30 PM  
**To:** ENGINEER INTERLOCALS  
**Subject:** [EXTERNAL] Culvert Relocation

Good Afternoon,

We have a request for culvert relocation

Ismael Gutierrez  
713-997-0795  
33202 Amberjack  
2 - 24" x 20'  
To be relocated to orange staked location.

*City of Richwood*  
— TEXAS —

THANK YOU,

*Kaytee Ellis*

UTILITIES & PERMITTING

📞 979-265-2082

✉ lellis@richwoodtx.gov

🌐 www.RichwoodTX.gov

🏠 1800 N Brazosport Blvd.  
Richwood, TX 77531

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AGREED \_\_\_\_\_  
Brazoria County Engineer  
Date Approved 6-10-25 Date Completed \_\_\_\_\_  
WO# \_\_\_\_\_  
COMMENTS



## CULVERT REQUEST FORM

Date: 05.20.25

Property Owner Name: Shipmans' Texas A-1 Builders, Inc.

Address where culverts are to be set: Block 551 Lots 9-10-11-12-14

Contact Number: 713-598-1666

Email Address: TXa1diane@aol.com

16' total culvert at each lot

Number of 4' culverts requested: 5 driveway - 4 sections of culvert

Fill material ordered and prepaid for at: \_\_\_\_\_

\*\*Owner/Applicant is responsible for purchase of reinforced concrete culverts and fill material.\*\*

4 Culverts at each lot, 5 total lots

### OFFICE USE ONLY:

Date given to FPM: 5-21-25

Size required: 15" Clean out port needed? No

Date culverts set on property: Not at time of inspection

Is the area marked? Not at time of inspection

Date request sent to county: \_\_\_\_\_

AGREED \_\_\_\_\_

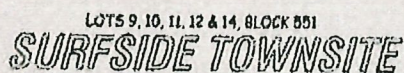
Brazoria County Engineer

Date Approved 6-10-25 Date Completed \_\_\_\_\_

WO# \_\_\_\_\_

COMMENTS





PROPERTY SUBJECT TO RESTRICTIONS, EASEMENTS, & ENCUMBRANCES (IF ANY) INCLUDING  
THOSE IN THE VILLAGE OF SAUGESTON  
1) INTEREST BEING SAVED IN THE

ALL BIDDING UNDER AGREEMENTS, BIDDING RESTRICTIONS, FIXED PRICING, ETC.) AND OTHER MATTERS,  
IT BEING THE POLICY OF THE BUREAU OF PRICES TO MAINTAIN AN OPEN MARKET FOR ALL GOODS AND SERVICES,  
AND THAT ANY SUCH RESTRICTIONS OR FIXING OF PRICES IS UNLAWFUL AND VIOLATES THE ANTI-TRUST LAWS.

George K. Lane, R.P.L.S.  
REGISTERED PROFESSIONAL LAND SURVEYOR IN MISSOURI



Tricia Simmons

**From:** Corbynn Filipp <corbynn.filipp@gmail.com>  
**Sent:** Thursday, May 22, 2025 4:25 PM  
**To:** Tricia Simmons  
**Subject:** [EXTERNAL] Interlocal Service Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hey Tricia!  
Hopefully this makes it way to you!

Interlocal Service Request for Brazoria County Drainage District #8 to clean ditch.  
Location: Ditch 35 located on 6th St in Danbury from Ave A to Ave C.

Corbynn Filipp  
BCDD #8 Secretary  
979-215-0726

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GREED \_\_\_\_\_  
Brazoria County Engineer  
Date Approved 6-10-25 Date Completed \_\_\_\_\_  
VO# \_\_\_\_\_  
COMMENTS \_\_\_\_\_  
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