

BRAZORIA COUNTY
PURCHASING DEPARTMENT



SUSAN P. SERRANO, CPPO, CPPB
Purchasing Director

March 20, 2026

Tetra Tech, Inc
Attn: Jonathan Burgiel
2301 Lucien Way, Suite 120
Maitland, FL 32751
TDR.contracts@tetrattech.com

Re: Award for RFP #26-19 Disaster Monitoring Services

Dear Mr. Burgiel:

Brazoria County is pleased to inform you that on March 10, 2026, Commissioners' Court awarded the above listed project to your company.

The term of this contract shall be effective April 1, 2026, for a period of one (1) year with an option to renew the contract for up to four (4) additional one-year terms.

A purchase order and /or notice to proceed will follow. Do not proceed with delivery of services or materials prior to receiving a purchase order number from Brazoria Country.

A Certificate of Interested Parties, Form 1295 is required. Vendors are to log onto the Texas Ethics Commission's website https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm and fill out Form 1295. Once the form is completed online, the system will issue a certificate number. Please print, sign the form, and email it to Amanda Erickson at aerickson@brazoriacountytx.gov.

In addition, per Texas Local Government Code 176, completion of the Conflict of Interest Questionnaire, Form CIQ, is required if applicable. You may access the form and further information on our website at <http://brazoriacountytx.gov/departments/purchasing> under the Doing Business section, Conflict of Interest Reporting.

Per Texas Local Government Code Chapters 808, 809, and 2274, completion of the Boycott Verification Form is required, if applicable. You may access the form and further information on our website at <http://brazoriacountytx.gov/departments/purchasing> under the Doing Business section.

Please email the CIQ and Boycott Verification Form to Amanda Erickson at aerickson@brazoriacountytx.gov.

As a reminder, a copy of a current certificate of insurance shall be due to Brazoria County within ten (10) calendar days after receipt of notification of award. The contract shall not become effective until the certificate of insurance is received. Failure to provide said certificate may result in cancellation and/or termination of the contract. Please have the certificate of insurance names Brazoria County as an additional insured and a waiver of subrogation applies in favor of Brazoria County.

Thank you for your interest in Brazoria County. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Casey Greathouse
Contract Specialist

BRAZORIA COUNTY CONTRACT SHEET

THE STATE OF TEXAS COUNTY OF BRAZORIA

This memorandum of agreement made and entered into on the 10th day of March 2026, by and between Brazoria County in the State of Texas (hereinafter designated County), acting herein by County Judge L.M. "Matt" Sebesta, Jr., by virtue of an order of Brazoria County Commissioners' Court, and Tetra Tech, Inc., of Mainland, Florida.

WITNESSETH:

The Vendor and the County agree that the Instructions to Respondents, Specifications/Statement of Work, Standard Terms & Conditions, and all other requirements herein for **RFP #26-19 Disaster Monitoring Services** as stated in the Request for Proposal Table of Contents hereto attached and made a part hereof, together with the bond (when required), vendor's response and negotiated pricing, shall constitute the full agreement and Contract between parties and for furnishing the items set out and described; the County agrees to pay the prices stipulated in the accepted offer.

The order of precedence shall be:

- Brazoria County **RFP #26-19 Disaster Monitoring Services**
- Vendor's submittal to the above listed RFP and the final accepted pricing

It is further agreed that this Contract shall not become binding or effective until signed by the parties hereto and a purchase order authorizing the items desired has been issued.

Executed at Angleton, Texas this 23 day of March 2026.

By: 
County Judge Signature

By: L.M. "Matt" Sebesta, Jr.
Printed Name

By: 
Signature of Vendor

By: Jonathan Burgiel, Business Unit President
Printed Name and Title

EXHIBIT A – REQUIRED DOCUMENTS

*Note: In order to sign the following documents electronically and insert an authorized signature into the PDF, you will need to use the **latest version of Adobe Reader**. Be aware that such a signature will have the full legal force of a handwritten signature under Texas law. Additionally, all documents with company name and authorized/contact person, and their title with the company, must be identical and match the W-9 with the company's legal name. Documents with different company names may be considered non-responsive.*

- RESPONDENT CERTIFICATION FORM
- BIDDER/RESPONDENT'S AFFIRMATION & SDNs/BLOCKED PERSONS AFFIRMATION
- WORKERS COMPENSATION REQUIREMENTS
- CERTIFICATION REGARDING LOBBYING FORM
- EXCEPTIONS TO STANDARD TERMS & CONDITIONS & SPECIAL REQUIREMENTS *(if applicable)* (If vendor has any exceptions to the RFP terms & conditions or special requirements, they must be included with the RFP submittal in order to be considered)
- NON COLLUSION AFFIDAVIT
- CONFLICT OF INTEREST QUESTIONNAIRE – FORM CIQ *(if applicable)*
- EMERGENCY CONTACT INFORMATION
- CONTRACTOR ACKNOWLEDGMENT OF STORMWATER MANAGEMENT PROGRAM
- TEXAS GOVERNMENT CODE 552, SUBCHAPTER J ACKNOWLEDGEMENT FORM
- PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES AND EQUIPMENT CERTIFICATION FORM *(Vendor to sign form if applicable to telecommunications)*
- AUTHORIZED NEGOTIATOR
- VENDOR DATA SHEET & W-9 FORM

BRAZORIA COUNTY RESPONDENT CERTIFICATION FORM

*Note: In order to sign the documents electronically and insert an authorized signature into the PDF, you will need to use the **latest version of Adobe Reader**. Be aware that such a signature will have the full legal force of a handwritten signature under Texas law. Additionally, all documents with company name and authorized/contact person, and their title with the company, must be identical and match the W-9 with the company's legal name. Documents with different company names may be considered non-responsive.*

Tetra Tech, Inc.

LEGAL NAME OF CONTRACTING COMPANY

95-4148514

FEDERAL I.D. # (Company or Corporation)

045224250

DUN & BRADSTREET D-U-N-S NUMBER

LMRMKLLL3LG5

SAM.GOV UEI NUMBER

407-803-2551

TELEPHONE NUMBER

321-441-8501

FACSIMILE NUMBER

Jonathan Burgiel

CONTACT PERSON

Business Unit President

TITLE

2301 Lucien Way Suite 120

COMPLETE MAILING ADDRESS

Maitland, FL

CITY & STATE

32751

ZIP CODE

2301 Lucien Way Suite 120

COMPLETE STREET ADDRESS

Maitland, FL

CITY & STATE

32751

ZIP CODE

TDR.contracts@tetrattech.com

EMAIL ADDRESS

CERTIFICATION

By my signature hereon, I certify that the Goods and/or Services that I propose to furnish will meet or exceed every specification contained herein, and that I have read each and every page of the Specifications/Statement of Work, other requirements, as well as, the Standard Terms & Conditions and Bid Table. Further, I agree that if my offer is accepted, I shall perform as required in these Contract documents. I am aware that, once accepted by Brazoria County, my offer becomes a binding Contract in accordance with the provisions herein of the aforementioned Contract documents, and that I will not be permitted to attempt enforcement of any other Contract or Contract provisions.



SIGNATURE

"must be authorized to execute on behalf of company"

January 26, 2026

DATE

Jonathan Burgiel

Typewritten or Printed Name

Business Unit President

Title

BRAZORIA COUNTY BIDDER/RESPONDENT'S AFFIRMATION

This form must be completed, signed, and returned by Bidder/Respondent

NOTE: FAILURE TO SIGN AND RETURN THIS FORM WITHIN 10 DAYS OF AWARD NOTIFICATION MAY RESULT IN THE TERMINATION OF ANY RESULTING PURCHASE ORDER OR CONTRACT.

1. Bidder/Respondent affirms that they are duly authorized to execute this Contract, that this company, corporation, firm, partnership or individual has not prepared this bid/offer in collusion with any other bidder, and that the contents of this bid/offer as to prices, terms or conditions of said bid/offer have not been communicated by the undersigned nor by any employee or Director to any other person engaged in this type of business prior to the official opening of this bid/offer.
2. Bidder/Respondent hereby assigns to purchaser any and all claims for overcharges associated with this Contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.
3. Pursuant to §262.0276 (a) of the Texas Local Government Code and subject to Brazoria County Court Order No. 36 of October 28, 2003, Bidder/Respondent, hereby affirms that Bidder/Respondent:

(Please check all that are applicable)

☒ Does not own taxable property in Brazoria County.

☒ Does not owe any ad valorem taxes to Brazoria County or is not otherwise indebted to Brazoria County.

BIDDER/RESPONDENT'S SDNs/BLOCKED PERSONS AFFIRMATION

Pursuant to §2155.077 of the Texas Government Code and subject to Brazoria County Court Order No. 19 of August 9, 2005, Bidder/Respondent, hereby affirms that Bidder/Respondent:

(Please check all that are applicable)

☒ Is not excluded from doing business at the federal level.

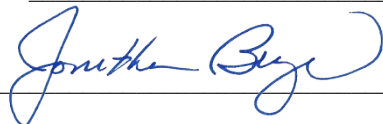
☒ Is not listed as Specially Designated Nationals (SDNs)/Blocked Persons (individuals and companies owned or controlled by or acting for or on behalf of targeted Countries; or individuals, groups and entities, such as terrorists and narcotics traffickers designated under programs that are not country-specific).

2. Brazoria County may not make procurement transactions with SDNs/Blocked Persons.

If any additional information is required regarding these requirements, please contact The Brazoria County Purchasing Department PRIOR to execution.

Bidder/Respondent Company Name Tetra Tech, Inc.

Signature of Company Official
Authorizing the Bid/Offer



Date January 26, 2026

Company Official
(Printed Name) Jonathan Burgiel

Official's Position Business Unit President

WORKERS' COMPENSATION REQUIREMENTS

BIDDER/RESPONDENT INSTRUCTIONS:

READ THIS ENTIRE DOCUMENT CAREFULLY. FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND THEM.

The following requirements and specifications supersede all other Requirements where applicable.

Workers' Compensation Insurance Coverage

A. Definitions

Certificate of coverage ("certificate") – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project – includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) – includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity or employees of any entity with furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B.** The contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- C.** The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- D.** If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
- E.** The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
 - (1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
 - (2) no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- F.** The contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
- G.** The contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- H.** The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- I.** The contractor shall contractually require each person with whom it contracts to provide services on a project, to:
 - (1) provide coverage, base on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;
 - (2) provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 - (3) provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - (4) obtain from each other person with whom it contracts, and provide to the contractor:
 - (a) a certificate of coverage, prior to the other person beginning work on the project; and

- (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- (5) retain all required certificated of coverage on file for the duration of the project and for one (1) year thereafter;
- (6) notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew of should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- (7) contractually require each person with whom it contracts, to perform as required by paragraphs (9.1) - (9.7), with the certificates of coverage to be provided to the person for whom they are providing services.

J. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier of, or in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administration penalties, criminal penalties, civil penalties, or other civil actions.

K. The contractor's failure to comply with any of these provision is a breach of contract by the contractor which entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

If awarded a contract for RFP #26-19, by my signature below, I certify that I will provide workers' compensation insurance coverage for each employee employed on this project. I also certify that each of my subcontractors will also provide workers compensation for each employee employed on this project.



SIGNATURE

Jonathan Burgiel

Typewritten or Printed Name

January 26, 2026

DATE

Business Unit President

Title

CERTIFICATION REGARDING LOBBYING

Certifications For Contracts, Grants, Loans, And Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed within this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature/Authorized Certifying Official

Jonathan Burgiel, Business Unit President

Typed Name and Title

Tetra Tech, Inc.

Applicant / Organization

January 26, 2026

Date Signed

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

0348-0046

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure)

Type of Federal Action: _____ a. contract _____ b. grant _____ c. cooperative agreement _____ d. loan _____ e. loan guarantee _____ f. loan insurance	Status of Federal Action: _____ a. bid/offer/application _____ b. initial award _____ c. post-award	Report Type: _____ a. initial filing _____ b. material change
Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if Known: Congressional District, if known:	If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Jonathan Burgiel Title: Business Unit President Telephone No.: 407-803-2551 Date: January 26, 2026	
Federal Use Only	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

Note: If this form is not applicable to your company, please mark the form N/A and sign the highlighted signature field above.

**VENDOR TO INSERT EXCEPTIONS TO
STANDARD TERMS & CONDITIONS & SPECIAL
REQUIREMENTS HERE (IF APPLICABLE)**

 X Company **does not** have exceptions *(If applicable, check here)*

Or

 Company does have exceptions *(If applicable, check here and list exceptions here for consideration. Brazoria County will review all exceptions listed and will formally communicate as to if any exceptions are accepted by the County. If exceptions are accepted by the County, they will be added in the form of an addendum.)*

NON-COLLUSION AFFIDAVIT

THE STATE OF TEXAS

OWNER Tetra Tech, Inc.

Before me, the undersigned authority, on this day personally appeared Jonathan Burgiel
who being by me duly sworn upon oath says: that he is duly qualified and authorized to make this affidavit for and on behalf of
Tetra Tech, Inc. ("Contractor"), of and is fully cognizant of the fact herein set out: that Contractor has
not, either directly or indirectly, entered into any agreement with OWNER in any collusion: or otherwise taken any action in restraint
of free competitive bidding in connection with the contract for the above referenced project.

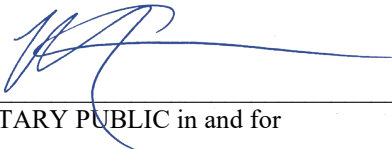
Jonathan Burgiel

Business Unit President

Name

Title

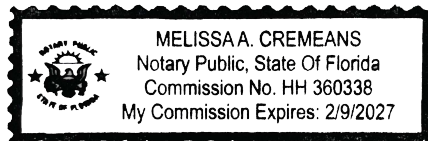
SWORN TO AND SUBSCRIBED BEFORE ME by the said Jonathan Burgiel, this 26 day of
January, 2026, to certify which witness my hand and seal of office.


NOTARY PUBLIC in and for

State of Florida

Printed Name: Melissa Cremeans

My Commission Expires: 2/9/2027



CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

None

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

None

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7  Tetra Tech, Inc.
Jonathan Burgiel
Business Unit President

Signature of vendor doing business with the governmental entity

January 26, 2026

Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

EMERGENCY CONTACT INFORMATION

During a natural disaster, homeland security event, or other emergency, there may be a need for Brazoria County to access your business for products or services after normal business hours and/or holidays. The County may request County employee pick up or vendor delivery of product or services.

For this purpose, a primary and secondary emergency contact name and phone number are needed. It is critical the emergency contact information remains current. If awarded a contract, any changes to your information must be emailed to acerickson@brazoriacountytx.gov.

All products or services requested during an emergency event are to be supplied as per the established contract prices, terms and conditions. If there is a fee (pricing) for an after-hours/holiday emergency opening of the business, please include in Bid Table.

Please provide the information below and include with your bid submittal

Business Name: Tetra Tech, Inc.

Contract #: RFP 26-19

Description: Disaster Monitoring Services

Primary Contact (Name): Jonathan Burgiel

Primary Contact Phone Numbers: Home: 407-803-2551 Cell: Not Applicable

Primary Contact Email: TDR.contracts@tetrattech.com

Secondary Contact (Name): Betty Kamara

Secondary Contact Phone Numbers: Home: 407-441-8518 Cell: Not Applicable

Secondary Contact Email: TDR.contracts@tetrattech.com



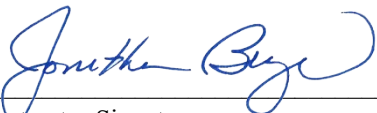
Contractor Acknowledgement of Stormwater Management Program

I hereby acknowledge that I am aware of the Stormwater Management Program and standard operating procedures developed by Brazoria County in compliance with the TPDES General Permit No. TXR040000. I agree to comply with all applicable best management practices and standard operating procedures while conducting my services for Brazoria County. I agree to conduct all services in a manner that does not introduce illicit discharges of pollutants to streets, stormwater inlets, drainage ditches or any portion of the drainage system. The following materials and/or pollutant sources must not be discharged to the drainage system as a result of any services provided:

1. Grass clippings, leaves, mulch, rocks, sand, dirt or other waste materials resulting from landscaping activities, (except those materials resulting from ditch mowing or maintenance activities)
2. Herbicides, pesticides and/or fertilizers, (except those intended for aquatic use)
3. Detergents, fuels, solvents, oils and/or lubricants, other equipment and/or vehicle fluids,
4. Other hazardous materials including paints, thinners, chemicals or related waste materials,
5. Uncontrolled dewatering discharges, equipment and/or vehicle wash waters,
6. Sanitary waste, trash, debris, or other waste products
7. Wastewater from wet saw machinery,
8. Other pollutants that degrade water quality or pose a threat to human health or the environment.

Furthermore, I agree to notify Brazoria County immediately of any issue caused by or identified by Tetra Tech, Inc. that is believed to be an immediate threat to human health or the environment.

(Company/Contractor)


Contractor Signature

January 26, 2026

Date

Jonathan Burgiel

Printed Name

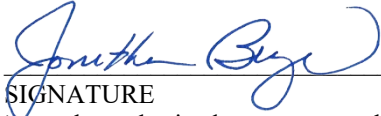
Business Unit President

Title

TEXAS GOVERNMENT CODE 552, SUBCHAPTER J

ACKNOWLEDGEMENT FORM

**Respondent acknowledges having read and understood the following law,
effective January 1, 2020**



SIGNATURE

"must be authorized to execute on behalf of company"

January 26, 2026

DATE

Jonathan Burgiel

Typewritten or Printed Name

Business Unit President

Title

SUBCHAPTER J. ADDITIONAL PROVISIONS RELATED TO CONTRACTING INFORMATION

Sec. 552.371. CERTAIN ENTITIES REQUIRED TO PROVIDE CONTRACTING INFORMATION TO GOVERNMENTAL BODY IN CONNECTION WITH REQUEST. (a) This section applies to an entity that is not a governmental body that executes a contract with a governmental body that:

(1) has a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by the governmental body; or

(2) results in the expenditure of at least \$1 million in public funds for the purchase of goods or services by the governmental body in a fiscal year of the governmental body.

(b) This section applies to a written request for public information received by a governmental body that is a party to a contract described by Subsection (a) for contracting information related to the contract that is in the custody or possession of the entity and not maintained by the governmental body.

(c) A governmental body that receives a written request for information described by Subsection (b) shall request that the entity provide the information to the governmental body. The governmental body must send the request in writing to the entity not later than the third business day after the date the governmental body receives the written request described by Subsection (b).

(d) Notwithstanding Section [552.301](#):

(1) a request for an attorney general's decision under Section [552.301](#)(b) to determine whether contracting information subject to a written request described by Subsection (b) falls within an exception to disclosure under this chapter is considered timely if made not later than the 13th business day after the date the governmental body receives the written request described by Subsection (b);

(2) the statement and copy described by Section [552.301](#)(d) is considered timely if provided to the requestor not later than the 13th business day after the date the governmental body receives the written request described by Subsection (b);

(3) a submission described by Section [552.301](#)(e) is considered timely if submitted to the attorney general not later than the 18th business day after the date the governmental body receives the written request described by Subsection (b); and

(4) a copy described by Section [552.301](#)(e-1) is considered timely if sent to the requestor not later than the 18th business day after the date the governmental body receives the written request described by Subsection (b).

(e) Section [552.302](#) does not apply to information described by Subsection (b) if the governmental body:

- (1) complies with the requirements of Subsection (c) in a good faith effort to obtain the information from the contracting entity;
 - (2) is unable to meet a deadline described by Subsection (d) because the contracting entity failed to provide the information to the governmental body not later than the 13th business day after the date the governmental body received the written request for the information; and
 - (3) if applicable and notwithstanding the deadlines prescribed by Sections [552.301](#)(b), (d), (e), and (e-1), complies with the requirements of those subsections not later than the eighth business day after the date the governmental body receives the information from the contracting entity.
- (f) Nothing in this section affects the deadlines or duties of a governmental body under Section [552.301](#) regarding information the governmental body maintains, including contracting information.

Sec. 552.372. BIDS AND CONTRACTS. (a) A contract described by Section [552.371](#) must require a contracting entity to:

- (1) preserve all contracting information related to the contract as provided by the records retention requirements applicable to the governmental body for the duration of the contract;
 - (2) promptly provide to the governmental body any contracting information related to the contract that is in the custody or possession of the entity on request of the governmental body; and
 - (3) on completion of the contract, either:
 - (A) provide at no cost to the governmental body all contracting information related to the contract that is in the custody or possession of the entity; or
 - (B) preserve the contracting information related to the contract as provided by the records retention requirements applicable to the governmental body.
- (b) Unless Section [552.374](#)(c) applies, a bid for a contract described by Section [552.371](#) and the contract must include the following statement: "The requirements of Subchapter J, Chapter [552](#), Government Code, may apply to this (include "bid" or "contract" as applicable) and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter."
- (c) A governmental body may not accept a bid for a contract described by Section [552.371](#) or award the contract to an entity that the governmental body has determined has knowingly or intentionally failed to comply with this subchapter in a previous bid or contract described by that section unless the governmental body determines and documents that the entity has taken adequate steps to ensure future compliance with the requirements of this subchapter.

Sec. 552.373. NONCOMPLIANCE WITH PROVISION OF SUBCHAPTER. A governmental body that is the party to a contract described by Section [552.371](#) shall provide notice to the entity that is a party to the contract if the entity fails to comply with a requirement of this subchapter applicable to the entity. The notice must:

- (1) be in writing;
- (2) state the requirement of this subchapter that the entity has violated; and
- (3) unless Section [552.374](#)(c) applies, advise the entity that the governmental body may terminate the contract without further obligation to the entity if the entity does not cure the violation on or before the 10th business day after the date the governmental body provides the notice.

Sec. 552.374. TERMINATION OF CONTRACT FOR NONCOMPLIANCE. (a) Subject to Subsection (c), a governmental body may terminate a contract described by Section [552.371](#) if:

- (1) the governmental body provides notice under Section [552.373](#) to the entity that is party to the contract;
- (2) the contracting entity does not cure the violation in the period prescribed by Section [552.373](#);
- (3) the governmental body determines that the contracting entity has intentionally or knowingly failed to comply with a requirement of this subchapter; and
- (4) the governmental body determines that the entity has not taken adequate steps to ensure future compliance with the requirements of this subchapter.

(b) For the purpose of Subsection (a), an entity has taken adequate steps to ensure future compliance with this subchapter if:

- (1) the entity produces contracting information requested by the governmental body that is in the custody or possession of the entity not later than the 10th business day after the date the governmental body makes the request; and
- (2) the entity establishes a records management program to enable the entity to comply with this subchapter.

(c) A governmental body may not terminate a contract under this section if the contract is related to the purchase or underwriting of a public security, the contract is or may be used as collateral on a loan, or the contract's proceeds are used to pay debt service of a public security or loan.

Sec. 552.375. OTHER CONTRACT PROVISIONS. Nothing in this subchapter prevents a governmental body from including and enforcing more stringent requirements in a contract to increase accountability or transparency.

Sec. 552.376. CAUSE OF ACTION NOT CREATED. This subchapter does not create a cause of action to contest a bid for or the award of a contract with a governmental body.

Added by Acts 2019, 86th Leg., R.S., Ch. 1216 (S.B. [943](#)), Sec. 9, eff. January 1, 2020.

CERTIFICATE OF CORPORATE RESOLUTION
TETRA TECH, INC.

To: Brazoria County, Texas

I hereby certify to you that I am a duly elected and qualified Senior Vice President, General Counsel and Secretary of Tetra Tech, Inc., a Delaware corporation (the "Company"), and that, as such, I am authorized to execute this Certificate on behalf of the Company. I further certify to you on behalf of the Company that:

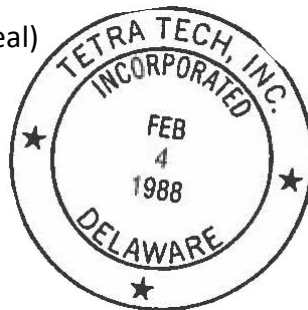
Jonathan Burgiel, Business Unit President within the Company's United States Government Division of the Government Services Group, is authorized and empowered, in accordance with the Company's Signature Approval Authority Matrix, as approved by the Company's Board of Directors, for and on behalf of the Company, to sign a proposal in response to the Brazoria County RFP for Debris Monitoring Services. Further, Mr. Burgiel is authorized and empowered to sign any resulting contract and is authorized to bind the Company.

IN WITNESS WHEREOF, I have hereunto set my hand as of this 26 day of January, 2026.



Preston Hopson
Senior Vice President, General Counsel and
Secretary

(Seal)



PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES AND EQUIPMENT CERTIFICATION FORM

(Vendor to sign form if applicable to telecommunications)

The undersigned vendor hereby represents and warrants that the equipment, systems, and/or services which it will provide to Brazoria County do not use covered telecommunications equipment or services (as defined in Section 889 John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018)) as a substantial or essential component of any system, or as critical technology of any system.

Additionally, the undersigned vendor hereby represents and warrants that the equipment, systems, and/or services it will provide are not prohibited from being procured using grant funds under section 889 of the FY 2019 NDAA.

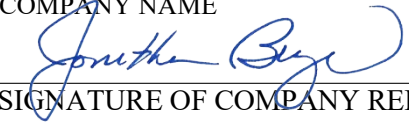
Further, per 2 CFR 200.216 (b) & (c)

(b) As described in section 889 of [Public Law 115-232](#), “covered telecommunications equipment or services” means any of the following:

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
 - (2) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
 - (3) Telecommunications or video surveillance services provided by such entities or using such equipment;
 - (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country;
- (c) For the purposes of this section, “covered telecommunications equipment or services” also include systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

[Tetra Tech, Inc.](#)

COMPANY NAME


SIGNATURE OF COMPANY REPRESENTATIVE

[Jonathan Burgiel](#)

PRINTED NAME

[Business Unit President](#)

TITLE

[January 26, 2026](#)

DATE

AUTHORIZED NEGOTIATOR

If your company is selected to enter into negotiations with the County, please list the name and contact information for the individual or individuals that will be negotiating a possible contract on behalf of your company.

Name: Jonathan Burgiel

Title: Business Unit President

Email Address: TDR.contracts@tetrattech.com

Phone Number: 407-803-2551

Name: Preston Hopson

Title: Senior Vice President, General Counsel, and Secretary

Email Address: TDR.contracts@tetrattech.com

Phone Number: 407-803-2551

EXHIBIT B – VENDOR’S RESPONSE

EXHIBIT B – THE FOLLOWING ADDITIONAL REQUIREMENTS ARE TO BE SUBMITTED WITH YOUR RFP RESPONSE:

- BID TABLE WITH PRICING
- VENDOR RESPONSE TO EVALUATION CRITERIA
- SIGNED ADDENDA (*if applicable*)

**BRAZORIA COUNTY
BID TABLE**

VENDOR TO INSERT COMPLETED BID TABLE HERE

RFP# 26-19 DISASTER MONITORING SERVICES
ATTACHMENT A - BID TABLE

The hourly rate must include all costs associated with the performance of this contract as a result of this RFP, including overhead, profit, and all costs and expenses. Respondents are to provide hourly rates for each of the job positions they will provide in response to the scope of work as described in the RFP. The total will be at a not to exceed price of \$2.5 million.

Brazoria County has included an estimated number of hours for each position. Exact numbers of hours will be determined if and when an event occurs.

[illegible]

VENDOR TO INSERT RESPONSE HERE
(Include the information below in the specified order)

- **Qualifications / Experience** *(6 page maximum)*
 - Include the qualifications and experience your firm has in providing monitoring services for declared and non-declared events.
- **Knowledge regarding FEMA and other reimbursement methods** *(4 page maximum)*
 - Include documentation showing your firm is fully knowledgeable on all aspects of reimbursement methods for FEMA and FHWR-ER
- **Management System, Reporting and Training** *(8 pages maximum)*
 - Firm must explain their system of management, reporting and training.
- **References** *(2 page maximum)*
 - Include a minimum of five (5) references for similar services to local government agencies and/or other entities within the last five (5) years.
- **Additional Required Information** *(2 page maximum)*
 - Firm to provide a response to section 5.0 Additional Requirements on page 8 of 42 of the RFP in their proposal.

QUALIFICATIONS AND EXPERIENCE

INSERT HERE

Tetra Tech has included the qualifications and experience within the page limitations on the following pages. Additional information can be provided upon request.



TETRA TECH



Proposal for RFP No.: 26-19
Disaster Monitoring Services
Brazoria County, Texas

January 2026

Leading with Science®

Cover Letter

Brazoria County, Texas
Susan Serrano, CPPO, CPPB
237 E. Locust Street, Suite 406
Angleton, Texas 77515

January 27, 2026

Subject: Disaster Monitoring Services (RFP No. 26-19)

Dear Ms. Susan Serrano and Members of the Evaluation Committee,

Tetra Tech, Inc. (Tetra Tech) submits the enclosed proposal in response to Brazoria County's (County) request for proposals for Disaster Monitoring Services. Our proposal describes our technical expertise in disaster debris management and our approach to delivering unmatched services to the County:

- **National Leadership in Debris Monitoring.** Our team has successfully assisted **over 450 local and state government clients** with planning for and recovering from disasters. With extensive experience successfully managing multiple disaster response and recovery operations across the U.S. simultaneously, we have overseen and managed the removal of **over 256 million cubic yards (CYs) of debris**, resulting in more than **\$81 billion in reimbursable costs** to our clients. We have served as the ground-zero debris monitoring consultant for hundreds of clients affected by our nation's most catastrophic natural disasters, including Hurricanes Milton, Helene, Ian, Laura, Sally, Michael, Irma, Matthew, Florence, and Harvey; over a dozen wildfires; and numerous severe storm, tornado, and flooding events.
- **Unmatched Debris Management Experience Throughout the State of Texas.** Since 2008, our firm has **assisted more than 100 communities in Texas** with response and recovery efforts after Hurricanes Rita, Dolly, Ike, Harvey, Hanna, Nicholas, and Laura, and more recently, the 2023 Winter Storms in the Austin area, the May 2024 severe storms in Harris County, and Hurricane Beryl in 2024. In addition, our team has assisted communities after a variety of other disasters, including tropical storms, droughts, floods, and the COVID-19 pandemic. Our diverse experience in the state gives us an in-depth understanding of the challenges faced by Texas communities. Additionally, Tetra Tech has 15 offices in Texas, allowing us to quickly respond to the County's needs. As proven by our extensive past performance in Texas and throughout the country, the County can rely on Tetra Tech to execute this effort successfully.
- **Direct Experience with Brazoria County.** For Brazoria County, Tetra Tech brings direct, proven experience providing disaster debris monitoring services, including waterway debris removal, county roadways, and precinct operations, with prior support to the County during the 2016 Floods, Hurricanes Harvey, Nicholas, and most recently Beryl. **Led by Houston-based staff already familiar to the County including Nick Russo, Nick Dragon, and Wade Green**, our team is supported by Tetra Tech's Houston office, located less than an hour from Brazoria County, allowing for rapid coordination and on-site support within a multi-vendor operating environment while supporting debris site evaluation and permitting within the County. **As the County's incumbent debris monitoring services provider, Tetra Tech is proud to be a trusted long-term partner in disaster response and recovery and remains committed to delivering swift, dedicated, and compliant service consistent with prior activations.**
- **Deeply Experienced Project Management Team.** The team of disaster debris experts who were specifically selected for this engagement were chosen based on their experience, programmatic expertise, and availability to respond to Brazoria County's needs. Leading the Tetra Tech Disaster Recovery division is

Mr. Jonathan Burgiel, a 35-year veteran of the industry who is a leading expert in disaster debris monitoring and Federal Emergency Management Agency (FEMA) reimbursement. Additionally, proposed Project Manager Wade Green brings more than 8 years of experience in large-scale mobilization, staffing, and debris monitoring operations and has previously supported Brazoria County during Hurricane Beryl through FEMA Public Assistance (PA)-funded recovery efforts.

- **Program Operations with Efficiency and Speed in Mind.** Tetra Tech has developed a time-tested approach to quickly identify and resolve issues that arise during a federal grant project. Our team utilizes this adapted business model to deliver service, engage with clients, and deliver metrics-oriented results. Tetra Tech has progressively improved this approach over the last several years when performing projects for the Texas (2023 Winter Storms, 2024 Derecho, and Hurricane Beryl), Florida (Hurricanes Ian, Helene, and Milton), South Carolina (Hurricane Helene), Hawaii (Maui Wildfires), and California (Palisades Fire). Tetra Tech's innovative use of technology has resulted in streamlining many processes, which have resulted in reduced delivery timeframes. We commit to helping the County recover costs quickly and efficiently.
- **Proprietary, Best-in-Class Automated Debris Management System (ADMS) Technology.** Via *RecoveryTrac™* ADMS, our staff can monitor and manage a recovery effort electronically, increasing productivity while decreasing fraud, human error, and cost to the County. *RecoveryTrac™* ADMS enables real-time collection data and furnishes accurate and timely reporting to County stakeholders. ***RecoveryTrac™* ADMS has been validated by the United States Army Corps of Engineers (USACE)** twice (in 2015 and 2023) and is the ADMS preferred by USACE debris contractors.
- **Full-Service Disaster Recovery Firm.** Tetra Tech is the leading firm in the country that can provide FEMA reimbursement and disaster grant support combined with engineering capabilities to offer full-service disaster support solutions. Whether it is helping the County obtain reimbursement from FEMA for its disaster-related costs, obtaining additional disaster grants to pay for mitigation projects that will come available in coming months, or developing cost estimates and bid specs for damaged assets, Tetra Tech is ready and able to support the County in any of its disaster-related needs.
- **Cost-effective Solution for Recovering Communities.** Our team of disaster recovery experts remains on the forefront of the debris monitoring industry, and we are committed to providing the latest technological advancements, which increase efficiency and result in significant cost savings to our clients. **Tetra Tech provides the best value by arming recovering communities with unmatched expertise and reasonably priced hourly rates thanks to advancements in our proprietary ADMS technological capabilities.**

For questions regarding this response, please contact the representatives listed below. As an authorized representative of the firm, I am authorized and empowered to sign this proposal and bind the firm in contractual commitments.

Technical Representative: *Mr. Nick Russo*
1500 CityWest Blvd. Ste. 1000 Houston, TX 77042
Phone: (713) 492-1174 | Fax: (321) 441-8501
nick.russo3@tetrattech.com

Contractual Representative: *Ms. Betty Kamara*
1500 CityWest Blvd. Ste. 1000 Houston, TX 77042
Phone: (407) 803-2551 | Fax: (321) 441-8501
TDR.contracts@tetrattech.com

Sincerely,
Tetra Tech, Inc.


Jonathan Burgiel, Business Unit President – Tetra Tech Disaster Recovery

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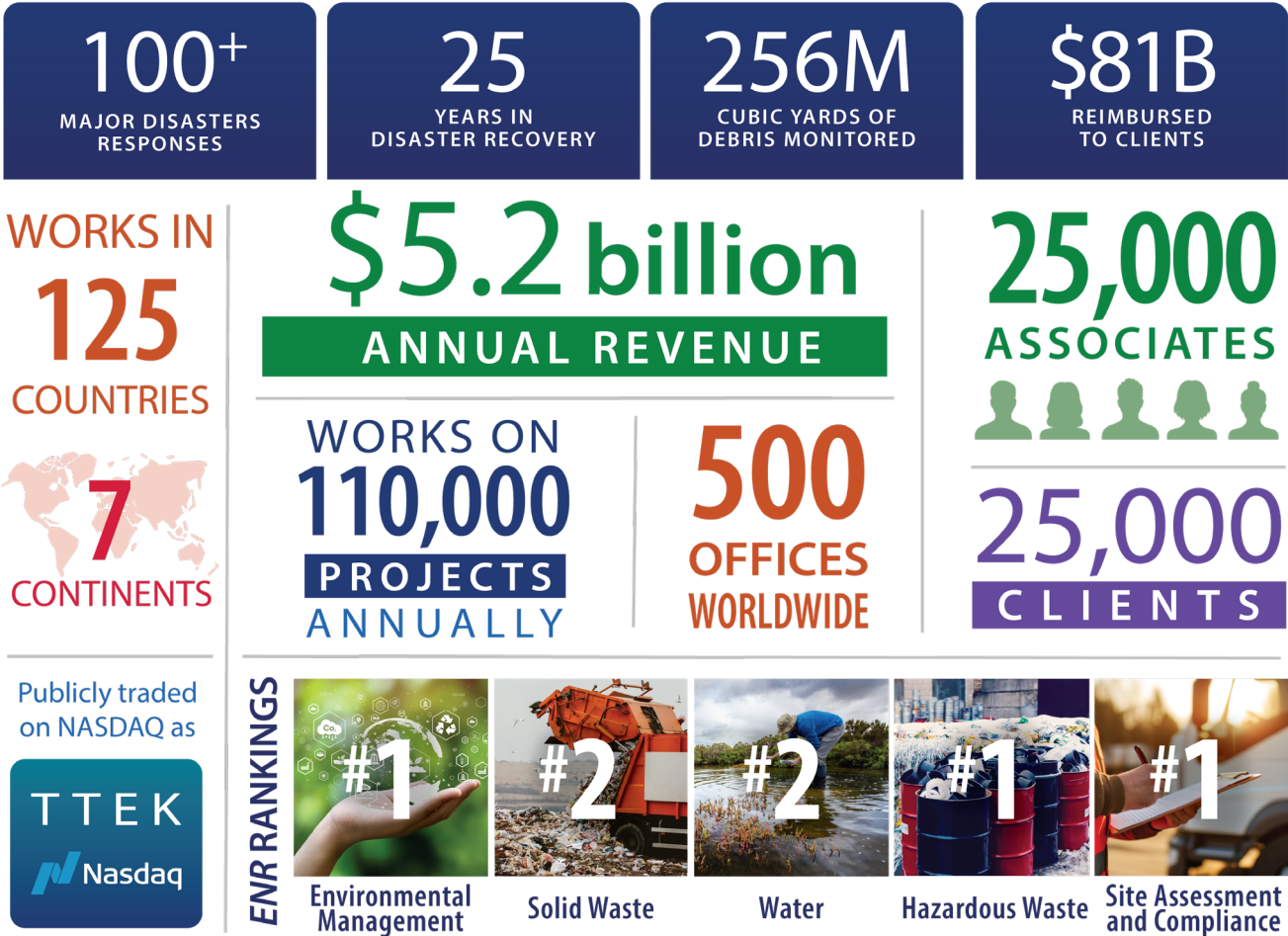
References.....19

Additional Required Information 19

Qualifications / Experience

Tetra Tech is a leader in water, environment, and sustainable infrastructure, providing high-end consulting and engineering services for projects worldwide. Founded in 1966, Tetra Tech is one of the leading firms in the nation in the field of disaster management and homeland security, with millions of dollars in revenue coming from contracts in such diverse areas as infrastructure hardening and protection; disaster recovery; emergency management, planning, and preparedness; community resilience; environmental services, and grant management. Tetra Tech supports government and commercial clients by providing innovative solutions to complex problems focused on water, environment, energy, infrastructure, and natural resources. We are a global company with over 25,000 employees that is *Leading with Science®* to provide innovative solutions to complex problems for our public and private clients.

Exhibit 1. Tetra Tech Disaster Recovery by the Numbers



Dedicated to helping state and local governments plan for and recover from natural and human-caused disasters, our staff members offer a field-tested and proven methodology for emergency readiness, continuity planning, and disaster recovery. Our team is recognized for its ability to quickly respond to a broad range of emergencies, allowing our clients to return to the business of running their day-to-day operations.

Unmatched Debris Monitoring Experience

Our team has provided disaster management, recovery, and consulting services, including environmental permitting; monitoring of debris collection, hazardous tree programs, temporary debris management or final disposal sites, and specialized debris missions; fire damage restoration; contractor invoice reconciliation; and federal grant reimbursement support.

Exhibit 2. Experience Matrix (2001 – Present)

OVER 100 EVENTS SINCE 2001

2025

TEXAS FLOODING - 3 Clients
LA COUNTY FIRES, CA - 1 Client

2024

BOREL FIRE, CA - 1 Client
PARK FIRE, CA - 1 Client
HURRICANE MILTON - 38 Clients
HURRICANE HELENE - 53 Clients
HURRICANE FRANCINE - 3 Clients
TROPICAL STORM ERNESTO - 1 Client
NM WILDFIRE - 1 Client
HURRICANE DEBBY - 7 Clients
VT FLOODS - 1 Client
HURRICANE BERYL - 13 Clients
TX WIND EVENT - 4 Clients
TX SEVERE STORMS - 2 Clients
FL SEVERE STORMS - 2 Clients
MAUI WILDFIRES - 1 Client

2023

HURRICANE IDALIA - 6 Clients
TYPHOON MAWAR (GUAM) - 2 Clients
MAUI WILDFIRES - 4 Clients
OK STRAIGHT-LINE WIND EVENT - 1 Client
VT FLOODING - 1 Client
OH TRAIN DERAILMENT - 1 Client
TX WINTER STORM MARA - 6 Clients
CA FLOODING EVENTS - 5 Clients
CA WINTER STORM - 1 Client
AR TORNADO - 5 Clients
MS TORNADO - 2 Clients
CA WILDFIRES - 4 Clients
HURRICANE IAN - 4 Clients
HURRICANE NICOLE - 1 Client
HURRICANE LAURA - 4 Clients
TN STORMS - 1 Client

2022

HURRICANE NICOLE - 5 Clients
HURRICANE IAN - 31 Clients
CA WILDFIRES - 4 Clients
NM WILDFIRE (USACE) - 1 Client
WINTER STORM VA - 1 Client
KY STORMS/TORNADOES - 2 Clients

2021

DIXIE FIRE - 1 Client
HURRICANE IDA - 9 Clients
BUILDING COLLAPSE - 1 Client
STORMS/TORNADOES AL - 1 Client
WINTER STORM TX - 3 Clients
STORMS/FLOODING TN - 1 Client
WINTER STORM VA - 1 Client

2020

HURRICANE ZETA - 6 Clients
HURRICANE DELTA - 4 Clients
WILDFIRES - 2 Clients
HURRICANE SALLY - 4 Clients
HURRICANE LAURA - 18 Clients
HURRICANE ISAIAS - 2 Clients
HURRICANE HANNA - 3 Clients
TORNADOES - 3 Clients
IOWA DERECHO - 1 Client

2019

TROPICAL STORM IMELDA - 3 Clients
HURRICANE DORIAN - 4 Clients
TORNADOES - 2 Clients

2018

HURRICANE MICHAEL - 13 Clients
HURRICANE FLORENCE - 12 Clients
WILDFIRES - 1 Client

2017

WILDFIRES - 2 Clients
HURRICANE MARIA - 1 Client
HURRICANE IRMA - 67 Clients
HURRICANE HARVEY - 38 Clients
TX & GA TORNADOES - 2 Clients

2016

HURRICANE MATTHEW - 34 Clients
HURRICANE HERMINE - 1 Client
STORMS & FLOODING - 2 Clients
WILDFIRES - 2 Clients
FLOODING - 6 Clients

2015

WILDFIRES - 2 Clients
SEVERE STORMS - 3 Clients
FLOODING - 10 Clients

2014

FLOODING - 1 Client
TORNADOES - 2 Clients
ICE STORM - 7 Clients

450+

COMMUNITIES

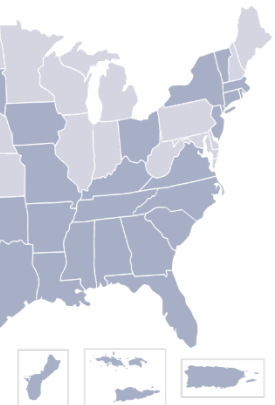
IN 25 STATES

& 3 TERRITORIES

256M

CUBIC YARDS OF

DISASTER DEBRIS



2013

ICE STORM - 2 Clients
FLOODING - 1 Client

2012

HURRICANE SANDY - 13 Clients
HURRICANE ISAAC - 5 Clients
TROPICAL STORM DEBBY - 3 Clients

2011

WINTER STORMS - 19 Clients
TEXAS DROUGHT - 1 Client
TEXAS WILDFIRES - 1 Client
HURRICANE IRENE - 22 Clients
TORNADOES - 4 Clients

2010

FLOODING - 2 Clients
TORNADOES - 1 Client
ICE STORMS - 1 Client
TROPICAL STORM ALEX - 1 Client

2009

ICE STORMS - 1 Client
SNOW STORMS - 2 Clients
TROPICAL STORM IDA

2008

HURRICANE IKE - 78 Clients
HURRICANE GUSTAV - 7 Clients
TROPICAL STORM FAY - 3 Clients
HURRICANE DOLLY - 30 Clients
MIDWEST FLOODING - 2 Clients

2007

MIDWEST ICE STORM - 3 Clients
TORNADOES - 2 Clients
MIDWEST SNOW STORMS - 3 Clients

2006

BUFFALO SNOW STORMS - 6 Clients

2005

HURRICANE WILMA - 17 Clients
HURRICANE RITA - 3 Clients
HURRICANE KATRINA - 11 Clients
HURRICANE DENNIS - 5 Client

2004

HURRICANE JEANNE - 2 Clients
HURRICANE IVAN - 3 Clients
HURRICANE FRANCES - 2 Clients
HURRICANE CHARLEY - 2 Clients

2002

HURRICANE LILI - 1 Client

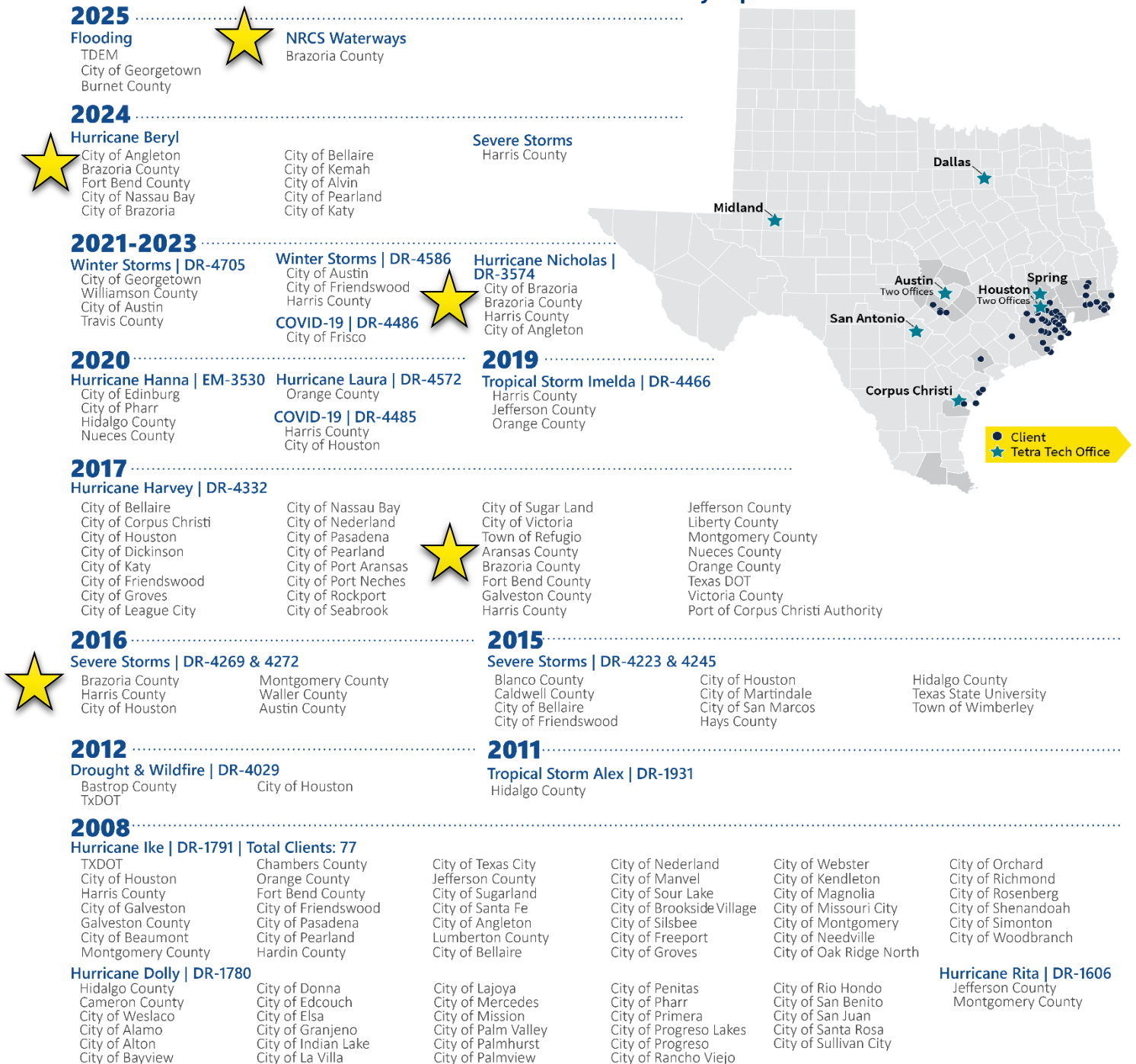
2001

TROPICAL STORM GABRIELLE - 1 Client

Unmatched Texas Experience

Tetra Tech has assisted more clients in Texas with comprehensive disaster recovery programs, including debris management programs, than any other firm. With eight offices and hundreds of disaster recovery professionals throughout the State of Texas, we are able to respond quickly to our clients' needs. Over the years, Tetra Tech has monitored the removal of over 33 million CYs of debris and more than 537,000 hangers, leaners, and stumps for over 100 clients across the State of Texas.

Exhibit 3. Texas Disaster Recovery Experience



Our experience includes multiple activations in Brazoria County, where our team supported the County during 2016 flooding, Hurricanes Harvey, Nicholas, and Beryl and 2025 flooding.

Brazoria County Experience

As the incumbent provider, Tetra Tech offers Brazoria County an immediate advantage built on firsthand knowledge of County processes, staff, precinct operations, and debris management priorities. Tetra Tech has successfully supported the County through multiple disaster activations, including Hurricanes Beryl, Nicholas, Harvey, and the 2016 Flooding event, most recently monitoring more than 500,000 cubic yards of debris following Hurricane Beryl. This continuity has allowed our team to work seamlessly with County engineering staff, manage roadway and waterway debris operations, evaluate and permit debris management sites, and deliver FEMA-compliant documentation using our *RecoveryTrac*™ automated debris management system. With established local presence, proven reporting methods, and a team already trusted by the County, Tetra Tech is uniquely positioned to mobilize quickly, reduce ramp-up risk, and deliver consistent, efficient disaster debris monitoring services from day one.

290+
Loading Containers

300+
Local Staff

780K+
CYs Monitored

RECENT WORK SAMPLES

HURRICANE BERYL

Following Hurricane Beryl, Tetra Tech played a crucial role in disaster recovery by ensuring public safety and speeding up community restoration. To date, Tetra Tech has monitored over 500,000 CYs of debris throughout the County.

HURRICANE NICHOLAS

In September 2021, Hurricane Nicholas made landfall in Matagorda County as a Category 1 hurricane. Located northeast of Matagorda, Brazoria County felt the brunt of the hurricane as it slowly lumbered through the state. Hurricane Nicholas progressed across southeast Texas, bringing gusty winds and heavy rains, leaving residents without power and resulting in downed trees, downed power lines, flooding, and damage to structures.

In addition to hiring local residents to monitor the collection of disaster debris, Tetra Tech employed the use of *RecoveryTrac*™, its automated debris management system (ADMS), to track the progress of debris removal and disposal activities in real time. It also provided accurate and timely processes to document debris management activities. In total, more than 9,000 cubic yards of debris was collected in the County from Hurricane Nicholas.

HURRICANE HARVEY

Hurricane Harvey devastated significant portions of the State of Texas in 2017. Tetra Tech helped Brazoria County recover from this massive hurricane by performing right of way collection and debris monitoring specifically at the County's many boat ramps. In all, 89 field monitors observed the collection of more than 233,000 CYs of debris.

Staff Qualifications

Our staff members have managed the removal of and reimbursement for over 256 million cubic yards (CYs) of debris as well as the demolition of over 22,000 uninhabitable residential and commercial structures. Our record of success includes serving over 450 state and local government clients in response to over 100 presidential disaster declarations over the last decade. Our team has obtained over \$81 billion in reimbursement funds for our clients from federal agencies. Tetra Tech is committed to providing Brazoria County an experienced project manager and consistent project management team that will expedite recovery efforts by establishing a coordinated and organized approach to debris removal. Our dedicated team is available to Brazoria County 365 days per year.

Senior Management and Advisory Team

Our senior management and advisory team will provide expert oversight and assistance at critical junctures. This team is prepared to provide both tactical and strategic guidance for the duration of any disaster recovery operation. These individuals bring decades of disaster debris monitoring and reimbursement expertise.

Résumés for project field operations staff have been provided at the end of the proposal in the appendix.



**Jonathan Burgiel,
Business Unit President**

25 Years of experience
Principal-in-Charge for 100+ projects across the country
Executive-level oversight and sponsorship to resolve complex issues



**Ralph Natale, Director of
Post-Disaster Programs**

20+ Years of experience
Oversaw removal of 66M+ CYs of debris and 1.7M hazardous trees
Expert in high-volume debris and demolition management



**John Buri, Senior Advisor
for Disaster Grant
Programs**

24 Years of experience
Trusted advisor on FEMA PA, mitigation, and long-term recovery for 100+ clients nationwide
Known for exceptional interagency coordination



**Allison McLeary, Esq.,
Senior Policy Advisor**

21 Years of experience
Former GOHSEP and FDEM Executive with FEMA and HUD program management
Deep expertise in compliance, program policy, and advocacy for local recovery priorities

Project Field Operations Team

Tetra Tech has identified a team of field staff to support the County. We have selected team members who have previous experience in similar operations. Brief summaries of each team member's experience are provided below. **Résumés for project field operations staff have been provided at the end of the proposal in the appendix.**

Summary of Qualifications

Dee Pienaar, Regional Operations Director focuses on emergency management strategies, debris removal coordination, and restoration efforts that minimize environmental impact. With more than fifteen years of experience in civil and geotechnical engineering, Dee emphasizes collaboration and proactive risk management to ensure efficient and sustainable recovery operations. **Texas Resident** ★

Nick Russo, Principal-in-Charge / Senior Program Manager is a Texas-based disaster recovery professional with more than 20 years of experience overseeing debris management and recovery operations for federally declared disasters. He has directly supported Brazoria County and surrounding jurisdictions during Hurricane Beryl, providing project oversight, staffing, and coordination with County staff, contractors, and FEMA representatives. **Texas Resident**

Nick Dragon, Project Manager has more than 13 years of experience managing debris monitoring operations for major disaster responses across Texas and the Southeast. His experience includes overseeing collection, DMS, and final

Summary of Qualifications

disposal monitoring, staffing and training local monitors, and managing large-scale debris operations for hurricanes including Harvey, Laura, Ian, and Beryl. **Texas Resident**

Edward “Wade” Green, Operations Manager brings more than eight years of experience in large-scale mobilization, staffing, and debris monitoring operations, with extensive hands-on support for FEMA Public Assistance-funded recovery projects. He previously supported Brazoria County during Hurricane Beryl and has served as a key point of contact coordinating field operations, staffing, and compliance.

Delores Andrade Field Supervisor has more than five years of experience supporting disaster debris monitoring operations, with hands-on oversight of collection and disposal site activities. She has served as a field supervisor and task force leader on wildfire and hurricane responses, supporting FEMA-compliant documentation, site monitoring, and field quality control.

Hortencia Rodriguez Field Supervisor is an experienced disaster response professional with extensive background in field supervision, task force leadership, and debris monitoring operations. She has overseen collection and disposal monitoring activities for hurricane, tornado, and wildfire responses, with a focus on safety, QA/QC, and compliance.

Jonah Garza, Field Supervisor brings more than 6 years of experience in disaster debris monitoring, with roles spanning field supervisor, operations manager, and task force leader. He has supported collection, DMS, and final disposal monitoring operations and is experienced in staffing coordination, truck certification, and field-level QA/QC.

Jeff Dickerson, GIS Analyst has more than 30 years of experience in program management and technology solutions and leads the development and deployment of Tetra Tech’s *RecoveryTrac*™ ADMS. He supports FEMA-compliant data tracking, reporting, and reconciliation efforts and has overseen ADMS deployments on hundreds of debris removal projects nationwide.

Macy Moore, Project Coordinator has more than seven years of experience supporting disaster recovery operations and serves as a regional project coordinator responsible for staffing, onboarding, QA/QC, and administrative coordination. She has supported Brazoria County and neighboring jurisdictions during Hurricane Beryl, providing day-to-day operational and documentation support.

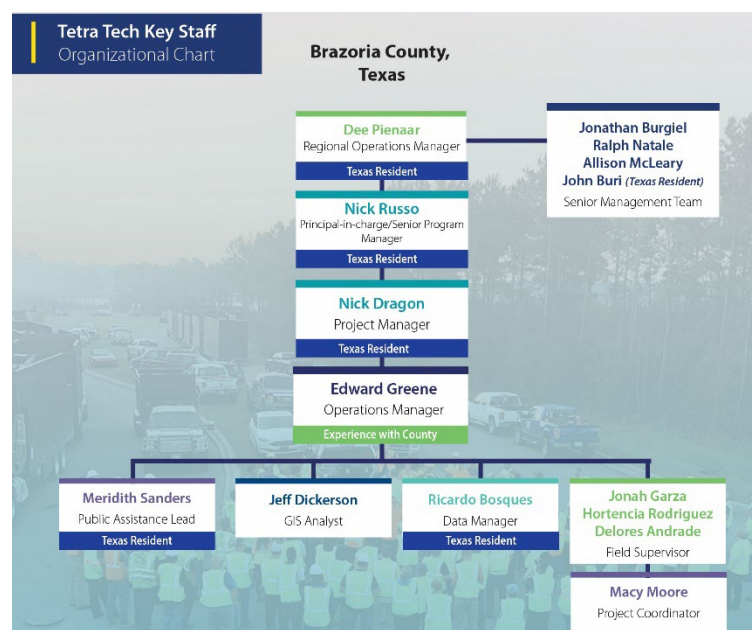
Ricardo Bosques, Data Manager is an experienced ADMS and data management specialist with more than nine years of experience supporting disaster debris monitoring programs. He oversees *RecoveryTrac*™ implementation, reporting, and invoice reconciliation, providing FEMA-ready datasets that support reimbursement and audit requirements. **Texas Resident**

Meridith Sanders, Public Assistance Lead, is a financial recovery and management professional with a wide range of experience throughout her 10-year career. She evaluates existing contracts for FEMA Public Assistance 2 CFR 200 compliance and advises accordingly to reduce the risk of deobligation. Ms. Sanders successfully advocates for clients, through the draft and submission of both first and second appeals. **Texas Resident**

Organizational Chart

The proposed organization structure is based on industry best practices and an understanding of geography and the distinct management responsibilities of each position. Our proposed organizational structure ensures orderly communication, distribution of information, effective coordination of activities, and accountability. Tetra Tech’s project team can scale as needed, coordinate response, establish common processes for planning and managing resources, and adapt organizational structure to match the needs and complexities of projects.

Résumés for project field operations staff have been provided at the end of the proposal in the appendix.



KNOWLEDGE REGARDING REIMBURSEMENT METHODS

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Tetra Tech has included the Knowledge Regarding reimbursement methods within the page limitations on the following pages. Additional information can be provided upon request.

Knowledge Regarding FEMA and Other Reimbursement Methods

Tetra Tech has an outstanding track record of receiving maximum reimbursement for our clients. We are not always informed of final close-out audit results but based on the rare occasion that clients have brought us in to resolve audit issues, we believe that **our reimbursement percentage is in excess of 99 percent**. Our data is rarely challenged, but we always stand toe to toe with our clients in defending our data and process, should the need arise.

Accurately Tracking and Reporting FEMA Reimbursement

We have provided an overview of our process of tracking and reporting for FEMA reimbursement below.

Exhibit 4. Tetra Tech Process to Safeguard Reimbursement



1

Pre-Deployment Preparation: Before the project begins, Tetra Tech customizes our *RecoveryTrac*™ database to meet specific project needs. This includes setting up tracking for costs by program or individual property, ensuring that our data management system is tailored to facilitate detailed cost tracking and expedite invoice reconciliation with debris removal contractors.

4

Real-time Reporting: Throughout the project, Tetra Tech employs geospatial tools compatible with ESRI software for real-time reporting. This allows for visual tracking of project progress, including truck routes and debris collection points, enhancing transparency and providing stakeholders with clear, visual data representations.

2

Training and Compliance: Our staff undergoes extensive training to ensure they understand FEMA's documentation and reporting requirements. This training includes FEMA PA Program guidelines, data collection procedures, and compliance protocols, ensuring that all team members are equipped to accurately document and report project activities.

5

Quality Assurance and Quality Control (QA/QC): Tetra Tech integrates multiple QA/QC checks throughout the project. Daily data analysis and real-time QA/QC checks of invoicing processes are conducted to ensure accuracy and compliance. Any data anomalies are addressed immediately to maintain data integrity.

3

Field Data Collection: During daily operations, Tetra Tech utilizes *RecoveryTrac*™ ADMS for real-time data collection and management. This system supports electronic ticketing and fleet management, ensuring accurate documentation of debris collection and disposal activities. Staff members capture detailed data, including ticket images and truck certification details, to maintain thorough records.

6

Final Review and Reporting: At the close of operations, Tetra Tech performs a final comprehensive data review to ensure all documentation is complete and accurate. This includes generating on-demand budget reports that combine debris quantity data with financial metrics, facilitating detailed cost tracking and supporting efficient invoice reconciliation with debris removal contractors.

Tetra Tech employs a comprehensive system to ensure accurate tracking and reporting for FEMA reimbursement. We establish a comprehensive project documentation record that can be reviewed and

audited by FEMA, including ticket images, truck certification details, payment recommendation reports, and other supporting documents necessary for reimbursement. This process revolves around *RecoveryTrac™* ADMS, implementing rigorous quality control measures, and maintaining detailed documentation throughout the project lifecycle.

In the weeks and months after disaster strikes, communities depend on officials to forge a path through recovery. Tetra Tech offers efficient strategies and innovative technologies to help our clients through the funding process to ensure speed and compliance in recovery. The FEMA PA Program provides financial relief to help communities rapidly respond to and recover from major disasters or emergencies.

Tetra Tech has industry-leading experience across the disaster lifecycle supporting clients at every level of government, and maintains an entire division dedicated to federal grant management. For decades, Tetra Tech has worked alongside state and local governments reeling from the effects of disaster. Tetra Tech’s FEMA PA experts deploy to affected communities to guide clients through every step of the FEMA PA process as dedicated and committed partners in recovery. From project initiation to closeout, we provide FEMA PA program management services to any community, regardless of location, size, or disaster type.

Tetra Tech also maintains internal Policy Groups specializing in FEMA and other federal funding agency policy and comprised of subject matter experts within our organization and partners. These groups are focused on reviewing and analyzing federal funding passed to state, tribal and local governments through new and existing programs for whole of community recovery. With the support of these experts, theCounty benefits from direct insight into the successes and best practices learned across Tetra Tech’s nationwide preparedness, response, recovery, and mitigation operations.

Tetra Tech has processed FEMA PA funding across all categories of work.								
Category A	Category B	Category C	Category D	Category E	Category F	Category G	Category I	Category Z
								
Debris Removal	Emergency Protective Measures	Roads and Bridges	Water Control Facilities	Public Buildings and Contents	Public Utilities	Parks, Recreational, and Other Facilities	Building Code and Floodplain Management	Grant Management Activities
Emergency Work		Permanent Work					Management	

Tetra Tech is able to maximize FEMA PA disaster debris reimbursement funding for the Brazoria County based on the following:

- **Procedures Tailored to FEMA:** Our data management and document storage procedures are tailored to facilitate FEMA review and the generation of project worksheet versions throughout the entire project. We incorporate changes or updates to the FEMA PA Program and Policy Guide (PAPPG) into our procedures for field documentation and data management as they occur. Our software systems, *RecoveryTrac™* and *RecoveryTrac™* Grants Management were designed with FEMA programs in mind and were built to interface with FEMA Grants Portal/Grants Manager.
- **Comprehensive Understanding of FEMA Regulations:** Our management team and field staff fully understand FEMA rules and regulations for hand-loaded vehicles; stump, limb, and tree removal at unit rates; volumetric load calls at temporary disposal site locations; and right-of-way (ROW) debris removal

eligibility. This allows us to monitor contracts to the smallest detail while concurrently managing and documenting the operation using proven methodologies that maximize FEMA reimbursement.

- **Direct Relationships with FEMA Regional Representatives:** Our team maintains strong relationships with many of the lead federal coordinating officers, debris specialists, Public Assistance (PA) coordinators and officers, and other staff. Regular interface and communication with FEMA at the headquarters, regional, and local levels allow our team to obtain quick responses on disaster-specific guidance and issues. Having been former State and Federal officials, our employees know how to successfully navigate FEMA PA and should issues arise, who to call upon to get quick remedies.
- **Team of Grant Experts to Assist with Funding and Audits:** Our grant management experts have assisted clients with applying for and retaining grant funds, even after closeout and audit processes. Our FEMA appeals and funding specialists have worked with FEMA closeout officers to obtain millions of previously deobligated dollars for communities. While the best course of action is to avoid audits or appeals, there are sometimes unavoidable disagreements with program administrators. We have a bench of accountants, attorneys and program experts to draw upon to try and come to a resolution outside of the audit or appeals process, or when all else fails, appeal or arbitrate certain unacceptable decisions.



Our team has worked closely with FEMA and FHWA staff in the determination of debris eligibility, data requirements, project worksheet/detailed damage inspection report development, auditing of documentation, and reimbursement requirements. This includes providing **step-by-step assistance to clients throughout the FEMA reimbursement process.**

“As a **former State Recovery Director**, I advise our team, and yours, on the best approach to documentation and presentation of costs in order to maximize your utilization of PA funding.”

- Allison McLeary, Esq.
Senior Management Team

Spotlight On: Commitment from Blue Skies through Reimbursement

“Tetra Tech proved itself to be a reliable partner for the City and executed all its obligations under our continuing services agreement. On top of that, they provided excellent communication throughout the whole process and efficiently assisted in the cleanup of the City [after Hurricanes Irma and Ian]. Their diligence and precision in detail ensured proper reimbursement from FEMA on all occasions. In our experience working with Tetra Tech, they have always come to the City of St. Petersburg’s assistance when they are needed most for our residents and greater community. We would happily recommend their services to other communities and plan to continue our relationship with them into the future.”

-Mr. Bryan M. Eichler, Assistant Director, City of St. Petersburg, FL

Focus On

FEMA Programs

\$70 Billion+ Managed

Experience Summary

Our team holds comprehensive qualifications in working both for and with State/Recipient agencies and FEMA. Tetra Tech maintains six current contracts directly supporting FEMA, in addition to our routine work with FEMA Recipients and Subrecipients as part of state and local projects seeking reimbursement.

Our experience supporting clients with FEMA programs includes:

- FEMA PA Program
- Section 406 mitigation and Section 428 alternative procedures program
- FEMA Hazard Mitigation Grant Program (HMGP)
- Section 404 mitigation
- FEMA Individual Assistance (IA) Program
- FEMA Flood Mitigation Assistance Program (FMA)

Recent Sample Projects

Year	Client	Program	Site Visits/Inspections	Grant/Program Management	Data Management & Reconciliation	Quality Control & Monitoring	Client Recipient	Subrecipient Support & Monitoring	Closeout/Audit Support	Operational Planning & Support	Damage Intake Support	Project Formulation	Alternate/Improved/Pilot Program Projects
2025	Maui County, HI – Consulting	PA		■									
2024	City of Clearwater, FL	PA		■	■	■	■		■	■	■	■	■
2024	Hillsborough County, FL	PA		■	■	■		■	■		■	■	
2024	Augusta-Richmond County, GA	PA		■	■	■		■		■	■	■	
2024	State of Connecticut	PA		■	■	■			■				
2024	Maui County, HI	PA	■	■	■	■	■		■	■	■	■	■
2024	GEMA – Montgomery County, GA	PA		■	■	■		■		■	■	■	
2024	Greenville County, SC	PA	■	■	■	■		■	■				■
2023	Sarasota County, FL	PA	■	■	■	■		■	■	■	■	■	■
2023	City of Clearwater, FL	PA		■	■	■	■		■	■	■	■	■
2022	City of Hew Haven, CT	ARPA		■	■	■			■	■		■	
2021	LA GOHSEP Vernon Parish, LA	PA		■	■	■		■		■		■	
2021	City of Philadelphia, PA	PA	■	■	■	■			■	■	■	■	
2020	Commonwealth of Massachusetts	PA	■	■	■	■			■	■	■	■	■
2020	Harris County, TX	PA	■	■	■	■			■	■	■	■	■
2020	City of Houston, TX	PA	■	■	■	■			■	■	■	■	■
2020	State of Connecticut	PA		■	■	■			■	■			
2019	State of Missouri	PA		■	■	■			■	■			

FEMA Focus Areas



Tailored Procedures

Our procedures are tailored to facilitate FEMA review and generation of Project Worksheet versions. Tetra Tech incorporates changes and/or updates to the PAPPG, IAPPG, FEMA IHP Unified Guidance, and Hazard Mitigation Assistance Guidance into our procedures.



Understanding of FEMA Regulations

Our management team and field staff fully understand rules and regulations across FEMA programs. This allows us to monitor contracts in detail while managing and documenting the operation using proven methodologies to allow the maximum reimbursement.



Relationships Regional Reps

Our team maintains strong relationships with many of the lead federal coordinating officers, PA/IA officers, and other staff. Regular interface and communication with FEMA at the headquarters, regional, and local levels allow our team to obtain quick responses on guidance and issues.



Audits and Appeals

Our grant management experts have assisted clients with applying for and retaining grant funds, even after closeout and audit processes. Our FEMA appeals and funding specialists have worked with FEMA closeout officers to obtain millions of previously deobligated dollars.

MANAGEMENT SYSTEM, REPORTING AND TRAINING

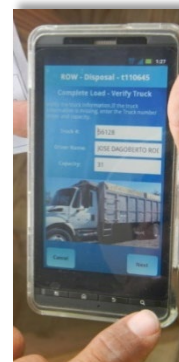
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Tetra Tech has included the Management system, reporting and training within the page limitations on the following pages. Additional information can be provided upon request.

Management System, Reporting and Training

RecoveryTrac™ Automated Debris Management System

Our team has spent years on research and development to streamline the debris collection documentation process, with a focus on minimizing the cost to our clients while improving the visibility of debris project operations. *RecoveryTrac™* ADMS is the result of these efforts. *RecoveryTrac™* ADMS is a scalable and fully featured disaster management application designed to address the operational challenges faced during a disaster recovery project.



Our proprietary *RecoveryTrac™* ADMS technology was validated by the U.S. Army Corps of Engineers (USACE) twice, once in 2015 and again in 2023. The system provides real-time collection of data and offers multiple solutions to data management, reporting, invoice reconciliation, and project controls that cannot be achieved with a paper-based program.

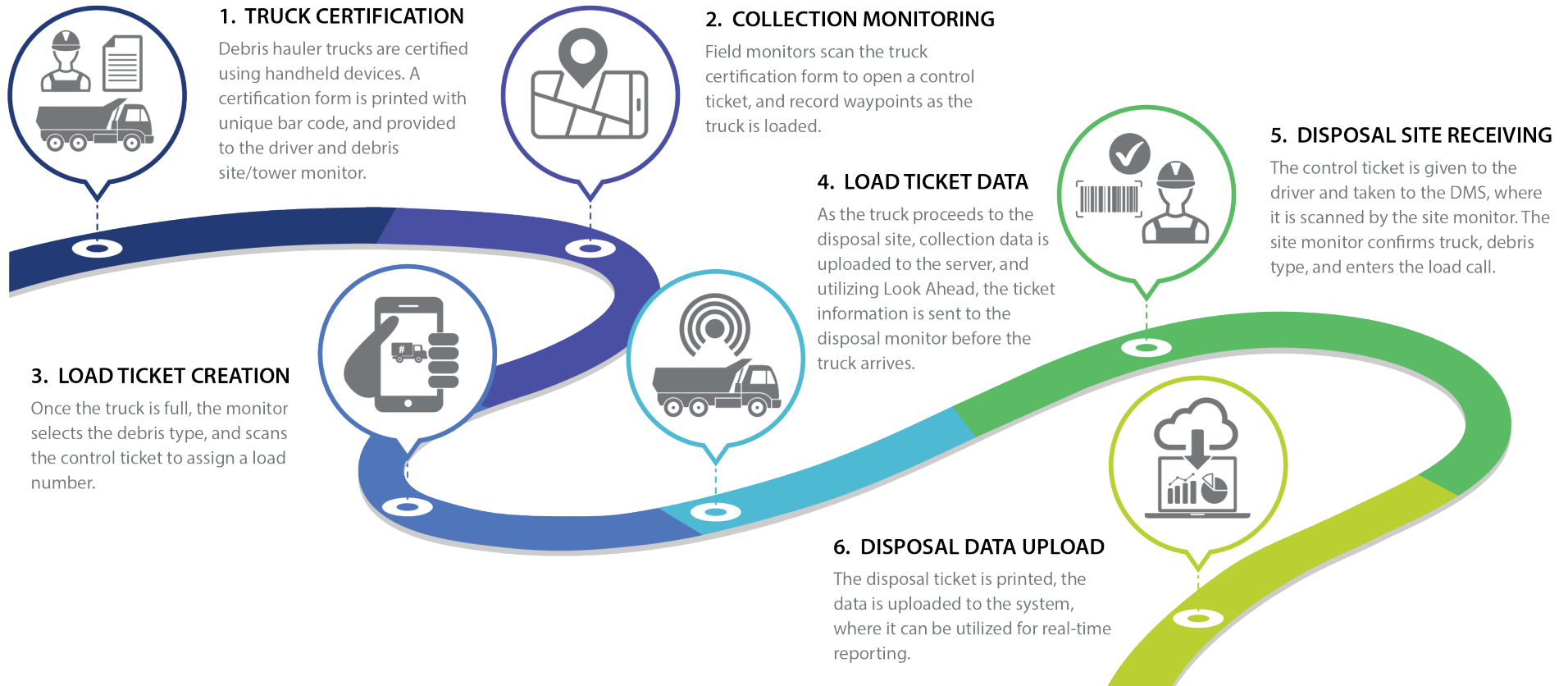
Tetra Tech has implemented *RecoveryTrac™* ADMS technology on our last 200 FEMA PA-eligible projects. On these projects, our clients and FEMA found this state-of-the-art technology to increase efficiency and improve the management of debris removal efforts.

Tetra Tech's *RecoveryTrac™* ADMS system is regarded as the #1 debris tracking system in the industry for the following reasons:

- **Most Broadly Tested ADMS in the Industry** – *RecoveryTrac™* ADMS is a proven system that has been used to execute the largest USACE activations involving ADMS technology, including the State of California NORCAL Fire response and the State of Georgia Hurricane Michael statewide activations. Additionally, *RecoveryTrac™* was trusted for ADMS needs during recent responses to Tropical Storm/Hurricane Helene across Western North Carolina starting in October 2024 and the wildfires that impacted Los Angeles County in 2025. During simultaneous response to Hurricanes Harvey and Irma in 2017, Tetra Tech deployed approximately 6,000 ADMS devices to collect and manage data for over 100 projects. **No other system has tracked and documented as much debris as *RecoveryTrac™*.**
- **Stable and Secure ADMS System** – *RecoveryTrac™* ADMS is the industry leader in secure data systems. The *RecoveryTrac™* system is securely hosted in the Microsoft Azure Government high-availability, cloud-based data center with restricted access and transaction-level auditing. The database is continually backed up and immediately replicated to an off-site location. The database is geospatially based and is maintained and synchronized with the reporting database in near real-time to maximize system performance, availability, and security.
- **Unmatched Flexibility to Meet the Needs of Any Client** – The system is designed to be fully customizable and allows for multiple data collection methods to streamline the debris collection documentation process with a focus on minimizing the cost to our clients and improving the visibility and transparency of debris project operations.
- **Unrestricted by Hardware** – Because *RecoveryTrac™* ADMS utilizes readily available hardware, there are no restrictions to the amount of ADMS units our team can provide. Our team stocks thousands of units and can expand to fit any client's needs, including multiple simultaneous activations.

The RecoveryTrac™ Process

The steps of the RecoveryTrac™ ADMS process are as follows:



Even when there is no cellular connection, the handheld devices continue to operate in connected mode; however, the data is stored on the device until a data connection is restored. The device periodically searches for this connection, and when services are device automatically uploads the stored ticket data



Next Gen Tech for Debris Monitoring

Tetra Tech is leveraging the power of AI to streamline debris management operations and improve the speed, accuracy, and consistency of our work. From automating quality control processes to enabling real-time decision-making in the field, our AI tools are designed to reduce time-consuming manual tasks without slowing down the mission. Whether it's certifying trucks, auditing load calls, reviewing tree hazard photos, or verifying debris collection zones, we're applying intelligent automation to improve accuracy, reduce costs, and keep recovery efforts moving forward without delay.

Tetra Tech AI Lab

Debris operations move fast – often faster than traditional quality control processes can keep up. Fatigue, manual reviews, after-hours processing, and inexperienced surge staff can introduce small errors that compound quickly, creating downstream impacts to compliance, invoicing, and reimbursement. To address this reality, Tetra Tech established an AI Lab: a dedicated subset of our IT and operational technology team focused exclusively on developing practical, field-tested AI tools that strengthen debris operations as they are happening, not weeks later during audits.

These tools are deployed at **no additional cost to our clients** and are embedded directly into debris monitoring workflows, supporting compliance, improving data integrity, and accelerating reimbursement-ready documentation.

Tools Designed for Disaster Debris Monitoring Operations



PROACTIVE ERROR IDENTIFICATION

Preemptive quality control from the outset



AUGMENTED OVERSIGHT

Enhanced oversight and supervision for field staff



REAL-TIME ANALYSIS

Operational review and validation as close to real time as possible



SCALABLE PERFORMANCE

Reliable function at scale during peak operational periods



CONSISTENCY AND STANDARDIZATION

Improve consistency beyond manual human review

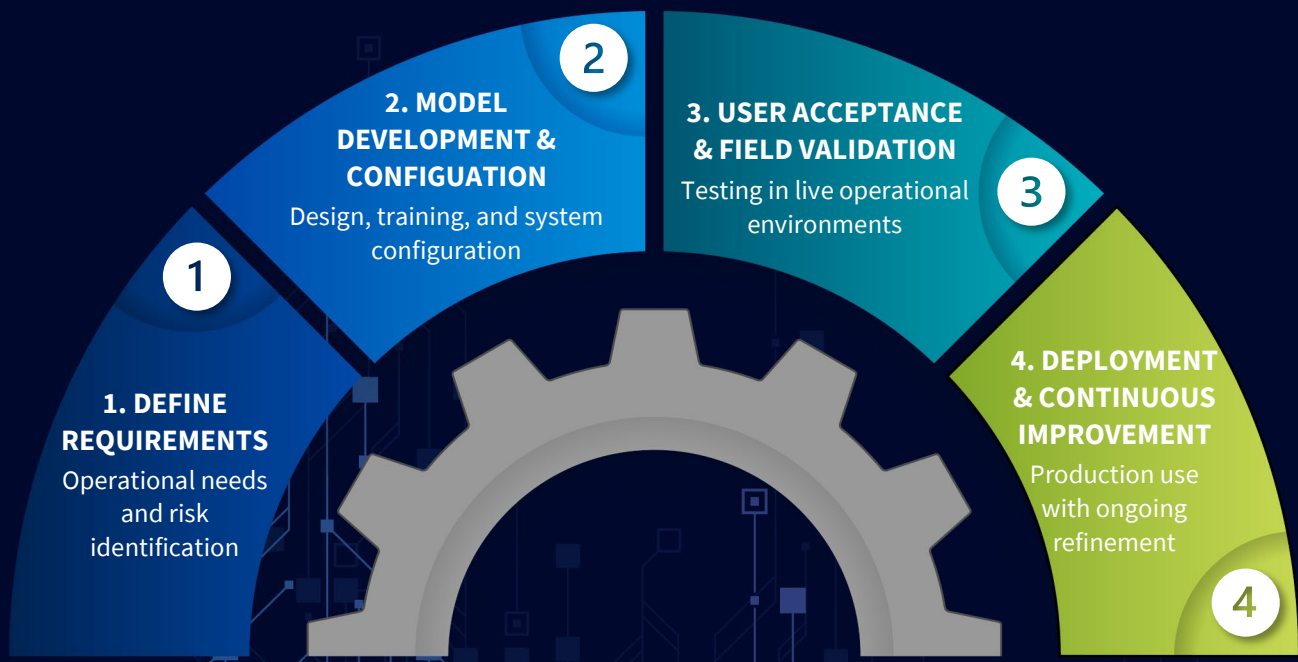
REAL-TIME OVERSIGHT

FIELD TESTED

OUTCOMES AT SCALE

How We Develop and Deploy AI Tools

The Tetra Tech AI Lab brings together debris program leadership, field staff, and our internal IT teams to identify operational challenges and develop AI-enabled tools that strengthen quality control and oversight during active operations. By embedding these tools directly into debris monitoring workflows, we reduce delays between data collection and validation, closing the gap between un-QC'd and QC'd datasets and supporting timely, invoiceable data.



Proven Results Applying AI Tools to Debris Projects

98.9%

Reduction in Audit Time

With Truck Certification Audit Tool

80%

Potential Errors Identified

With Hazardous Tree Audit Tool

100%

Review Accuracy

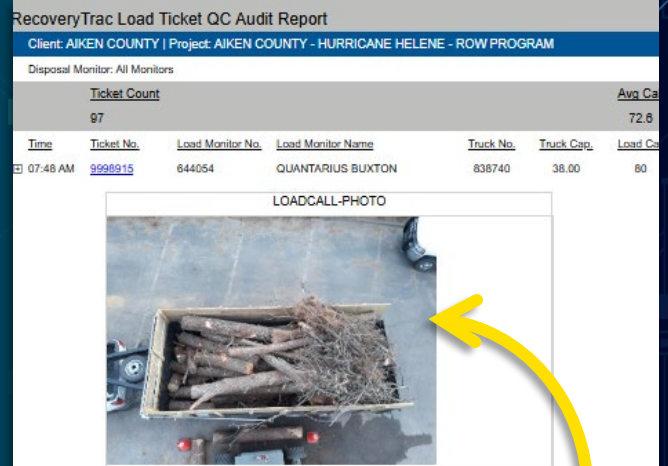
With Ad-Hoc Audit Tool for Asbestos Sample Reviews

Tetra Tech brings proven, forward-looking tools to Harris County, **applying the best of today's debris industry while continuously advancing new solutions** that improve accuracy, efficiency, and data quality over time.

AI-Powered Load Call Audits

Tetra Tech's AI model for load call auditing transforms how debris volumes are validated under towers. Traditionally, monitors entered volumes manually and our teams performed random spot-checks on photos, adding time and introducing variability. Today, our AI performs an audit in real-time. This tool flags anomalies between the volume entered and the photographic evidence the moment a truck passes through.

Built on a **training data set of more than 550,000 USACE-audited load call images**, this tool reflects the highest standards of federal oversight. It alerts managers instantly when volumes appear inconsistent with the photo records, which allows for immediate correction, often before the truck even leaves the lot. This approach reduces labor costs, eliminates inconsistencies in manual reviews, and provides continuous visibility into operations. What once spanned days now takes seconds. Every load, every time.



The AI tool is trained to identify the gaps in the truck beds and estimate the load call from the picture.

Truck Verification AI Audit Tool

Tetra Tech is piloting a new AI-driven solution to streamline the truck certification and verification process, aiming to reduce manual effort, improve accuracy, and increase speed in debris monitoring and recovery operations.

Historically, Tetra Tech staff have manually verified truck certifications, an important but time-consuming task. Our new AI tool significantly reduces this burden by automating the initial audit process. While a team member still reviews flagged issues, the tool quickly identifies discrepancies, such as incorrect truck numbers or mismatched measurements, allowing us to proactively notify field teams and correct errors in real time.

The tool processes truck data in approximately 20 seconds per vehicle, compared to traditional manual reviews that take up to 30 minutes each. It enables our teams to pause trucks immediately if an anomaly is detected, cross-reference current certifications with historical data, and ensure compliance across 16 FEMA-compliant penalty categories before the vehicle even leaves the lot for its route. This level of real-time decision-making helps improve quality assurance, supports project speed, and builds client confidence in the certification process.



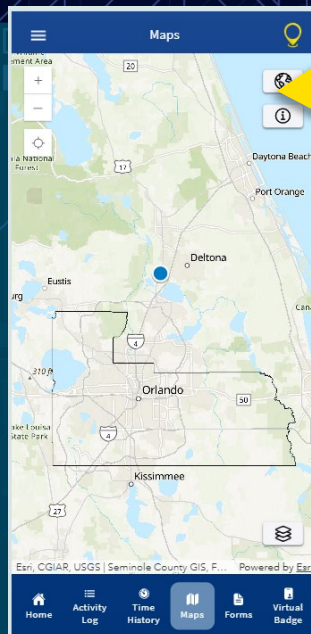
PROVEN SUCCESS FOR USACE AND TDEM

Tetra Tech deployed similar technology using LiDAR in a recent pilot for USACE, and **every truck passed verification** under the new system. We also refined this tool during our response to the catastrophic 2025 flooding in Texas, **implementing this innovation in 14 counties**. Throughout this project, we monitored the performance closely to ensure results were accurate. What used to take weeks is now achievable in a fraction of the time, enabling faster mobilization and stronger oversight.

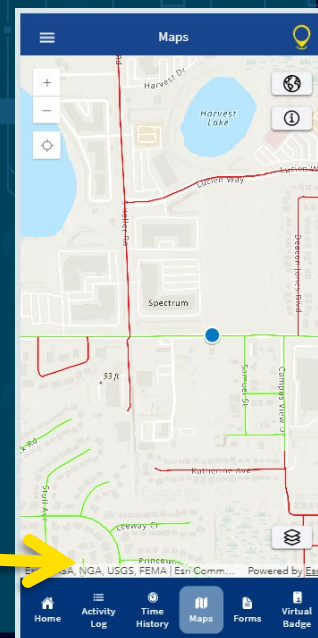
In-Bounds Debris Collection AI

In multi-jurisdictional collection areas, it can be difficult to ensure haulers only pick up debris within the approved zones. Previously, we relied on labor-intensive tracking and manual mapping to confirm whether debris came from in-bounds or out-of-bounds areas; sometimes, this happened after the fact.

Tetra Tech's AI-based in/out-of-bounds determination tool changes that. Drawing from our experience following severe storm damage in Leon County and the City of Tallahassee, Florida, the *RecoveryTrac™* Flex cross-references GPS, route mapping, and jurisdictional boundaries in real-time to verify that collected debris is accurately attributed to the appropriate client. When a monitor flags a load or a truck goes outside its assigned area, our system sends an alert to the field team in real time, making it easy to step in quickly and ensure accurate billing.



If the user goes outside of the project boundary, they receive a notification alerting them as such.



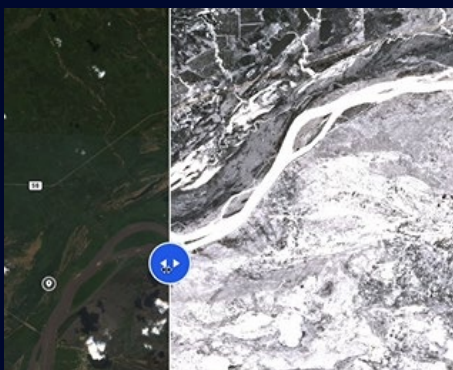
Illustrates which roads are authorized for collection (in green) and those that are not (in red), making it clear where collection should occur.

Hazardous Trees and Hanging Limb (Leaner/Hanger) Audits

Leaner/hanger debris eligibility audits are one of the most time-consuming and costly FEMA programs to manage. These audits require four photographs per tree and a trained senior manager to interpret eligibility based on highly subjective visual criteria. Tetra Tech's AI tool helps automate this complex review by analyzing thousands of previously audited tree records to identify key eligibility flags: hazard location, diameter, species, hazard type, degree of lean, crown loss, and more. The **model catches up to 80% of potential flags**, enabling real-time corrections in the field. With instantaneous feedback loops integrated into our proprietary *RecoveryTrac™* software, monitors are alerted of failed audits and can resubmit photos immediately, reducing delays and improving accuracy. No other firm currently offers a comparable leaner/hanger audit model with this level of embedded intelligence and responsiveness.

AI-Enabled Expansion for Any Audit Type

During a recent asbestos testing program with over 100 Certified Asbestos Consultants (CACs), we developed and deployed a real-time AI model to review and categorize sample results. This replicated the work of 100 scientists with improved accuracy. The AI model was trained on exceptionally detailed, high-quality data curated by senior scientists, enabling 100% review accuracy. This solution allowed for 24-hour turnaround on fire-damaged parcels, and it provided consistent, science-based decisions, even during peak operational demand. Tetra Tech's ability to build and deploy audit-specific models at pace allows us to scale across FEMA, EPA, HUD, and state-level program requirements, delivering reliable results under tight timelines.



Satellite Condition Assessment AI Tools

Fusion Map Satellite AI Conditions Assessment Tools are used to provide a LIDAR based pre-event snapshot that can be automatically compared to a post disaster snapshot using AI to provide a rapid assessment to identify disaster related damages.

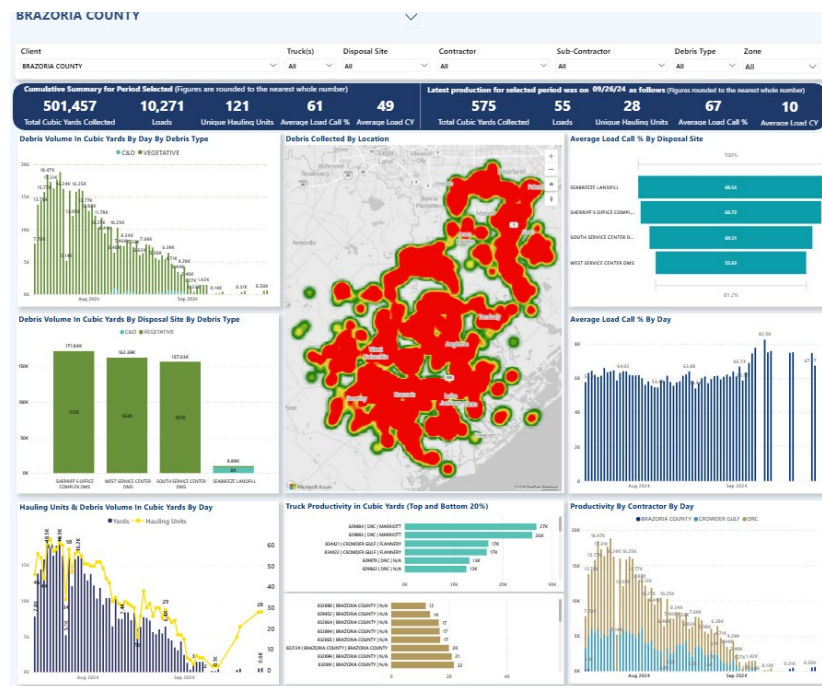
Reporting

Tetra Tech has extensive experience in collecting, managing, and tracking financial and project data. Our firm has a full suite of existing reports to allow for custom reporting on all metrics requested from our clients. Tetra Tech has years of experience tracking invoice amounts and payments, budget forecasting, change order and work order attributable costs, etc. We understand the importance of accurate data and cost tracking and have developed several reports over the years to enhance visibility into essential project aspects. A sample of the variety of reports we are able to issue are summarized on the following pages.

Daily Report

Tetra Tech has a suite of reports that are automated from *RecoveryTrac™* ADMS and available in real-time via PC, tablet, or smart phone. Although the reports are available at any time to the County, Tetra Tech will submit a daily status report that includes daily cubic yards/tons collected by material and program, cumulative cubic yard/tons collected, number of debris monitors in the field, cumulative cubic yards/tons hauled to final disposal, and daily/cumulative hazard removals. Below are samples of these reports created for recent projects. Additionally, Tetra Tech takes pride in the customization of reports to meet our client's specific needs and provided reports tailored to any metrics not captured in the generic reports.

Exhibit 5. Daily Report Sample during Hurricane Beryl for Brazoria County



Training

In disaster response and recovery, training is not one-size-fits-all. Tetra Tech customizes formal trainings to the duties of each new employee, and hosts trainings in the Hiring Center with a Tetra Tech certified trainer. These trainings include modules specific to each client's needs and requirements, complete with information to ensure accurate field monitoring and ADMS implementation. By using interactive qualifying tools throughout training modules, Tetra Tech helps trainees better retain information while also screening and selecting the most qualified personnel as field monitors.

To properly instruct newly hired employees, Tetra Tech has developed a training program that includes modules specific to the County. These modules are complete with the information required to facilitate accurate field monitoring and ADMS implementation. Tools included in the training modules assist with the retention of the material and assist Tetra Tech in screening and selecting the most qualified personnel for the monitoring task. Training module topics include truck certification, load site monitor responsibilities, disposal monitor responsibilities, hazardous trees monitor responsibilities, and field supervisor responsibilities. Project managers, data managers, and operations managers follow standard operating procedures and protocols established in our concept of operations plan. During a debris recovery operation, Tetra Tech project managers and supervisors routinely examine the safety of field and debris staging site operations and have the authority to shut down unsafe operations. Debris staging site monitors are equipped with the appropriate personal protective equipment, which may include hard hats, appropriate footwear, reflective vests, hearing protection, and eye protection. Additionally, Tetra Tech project managers conduct regular tailgate safety sessions with their field employees to alert them of potential work hazards and review safe work practices.

Staff Training and Exercises

Tetra Tech will schedule annual training with County staff. The purpose of the training will be to ensure that Tetra Tech and the County are operating on a common operational platform and that the County is well prepared for the upcoming season. We will explain the documentation requirements of the FEMA Public Assistance Program and review the County's permitted debris management sites for appropriate use and capacity. In planning for each year's training, Tetra Tech and County staff will work out an agenda to include any pertinent topics that the County feels should be addressed.

Professional Certifications, Training, and Licensing

Tetra Tech remains abreast of the latest guidance, issues being debated, and current best practices through participation in expert groups, attendance in training and conference sessions, and working with national experts in disaster recovery operations, emergency management, national security, information technology, public health, transportation, and critical infrastructure protection. **Our proposed team possesses key certifications that help them provide quality technical services and have attended numerous training courses related to debris operations and emergency management.**

Some of these include:

- Occupational Safety and Health Administration (OSHA) Disaster Site Worker Course
- OSHA 10-Hour Construction Safety Certification
- OSHA 40-Hour HAZWOPER Certification
- G-202: Debris Management
- IS 100: Introduction to Incident Command System
- IS-120: Introduction to Exercises
- IS 191: ICS/EOC Interface
- IS-200: Basic Incident Command
- IS 242: Effective Communication
- IS-288: Local Volunteer and Donations Management
- IS-230: Fundamentals of Emergency Management
- IS-547: Introduction to Continuity of Operations (COOP)
- IS-631: Public Assistance Operations I
- IS-632: Introduction to Debris Operations
- IS-634: Introduction to FEMA's Public Assistance Program
- IS-700: National Incident Management System
- IS-800: National Response Program
- ICS 300: Intermediate ICS for Expanding Incidents

Additionally, all collection and disposal monitors and field supervisors must attend a debris monitoring training session prior to working. In addition, our environmental health and safety training program helps our business operate in a manner that protects the health and safety of our employees, customers, business partners, community neighbors, and the environment. Our field teams attend daily safety sessions with field employees to discuss potential hazards and review safe work practices.

REFERENCES

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Tetra Tech has included the references within the page limitations on the following pages.
Additional information can be provided upon request.

References

The following projects are a representative sample of our experience and accomplishments in performing services that are similar in scope, complexity, and magnitude to the County within the past 5 years.

FORT BEND COUNTY, TEXAS | DISASTER DEBRIS MONITORING AND GRANT MANAGEMENT



Fort Bend County and Tetra Tech have had a long-term partnership. Since 2008, Tetra Tech has assisted the County in a variety of capacities, including debris management after Hurricane Ike in 2008; plan writing, exercises, and debris management in response to the 2016 flood event; and financial recovery and resource support following Hurricane Harvey.

Most recently, Tetra Tech once again played a pivotal role in Fort Bend County's disaster recovery efforts, completing debris monitoring services following Hurricane Beryl. This work underscores the strength of our partnership and their ongoing commitment to the safety and resilience of the community. Tetra Tech has monitored 449,341 CYs of debris for this project.

Term of Contract: Hurricane Beryl: July-October 2024 | Hurricane Harvey: September 2017-June 2018 | 2016 Floods: May-August 2016 | Hurricane Ike: September 2008-March 2009

Project Size: Hurricane Beryl: 449,341 Cys | Hurricane Harvey: 615,498 CYs
2016 Floods: 480,330 Cys | Hurricane Ike: 490,000+ CYs

Contact Information: Ed Sturdivant, Auditor, 281-341-3769 | sturdob@co.fort-bend.tx.us | 401 Jackson Street, Richmond, TX 77469

TEXAS DIVISION OF EMERGENCY MANAGEMENT | DEBRIS MONITORING SERVICES



Tetra Tech was contracted by the Texas Division of Emergency Management (TDEM) to provide waterway, right of way, and private property disaster debris monitoring across nine counties and seventeen project areas. More than 500 local field monitors were hired and trained to assist with the project. To increase efficiency, local field monitors were assigned to areas closest to where they live. Additionally, Tetra Tech opened multiple distribution points for check-ins and equipment distribution. Tetra Tech was also responsible for Right of Entry collection and review, as well as call center staffing.

In total, Tetra Tech monitored the removal of approximately 1,700,000 CYs of vegetative/woody debris and 15,000 CYs of construction & demolition debris. Over 1,500 individual property Right of Entries were processed.

Term of Contract: July 2025 - Ongoing

Project Size: 1,700,000 CY (ongoing)

Contact Information: Kyle Wong, Section Ch, 512-774-8840 | Kyle.Wong@tdem.texas.gov | 313 E Anderson Ln., Austin, TX 78752

TEXAS DEPARTMENT OF TRANSPORTATION | DEBRIS MONITORING SERVICES



Following a series of severe weather events in 2024, Tetra Tech was activated by the Texas Department of Transportation (TxDOT) to support vegetative debris removal operations across two of its districts: Lufkin and Houston. Tetra Tech was first activated to assist with cleanup following the May 2024 straight-line wind and severe storm event. Our teams removed over 59,700 cubic yards of vegetative debris, hauling 1,151 loads over a 59-day period. As operations wrapped up, Hurricane Beryl struck the same region, prompting a second activation. This event significantly increased the debris volume, with our crews removing more than 188,800 cubic yards and hauling 3,558 loads over a 96-day performance period. Tetra Tech was activated by TxDOT in the **Houston District to manage vegetative debris removal in Brazoria County**, which was also impacted by Hurricane Beryl. Within a 46-day period, we monitored the removal of over 109,800 cubic yards of debris and hauled 2,283 loads.

Term of Contract: May – August 2024

Project Size: Straight-Line Wind Event: 59,722 Cys | Hurricane Beryl: 298,725 Cys

Contact Information: Preslie Gerland, Maintenance Engineer, 936-208-9890 | Lauren.Perry@txdot.gov | 7600 Washington Ave, Houston, TX 77007

CITY OF PEARLAND, TEXAS | DISASTER DEBRIS MONITORING



Tetra Tech supported the City of Pearland by providing comprehensive debris monitoring services to support safe, efficient, and FEMA-compliant debris operations. Our team deployed 36 field monitors to oversee debris collection, reduction, and disposal activities, ensuring contractor compliance with local, state, and federal requirements. Over the course of operations, Tetra Tech monitored the removal and management of 159,075 cubic yards of debris, 215 tons of material, 1,528 hanging limbs, and 13 hazardous trees. Through our RecoveryTrac™ ADMS, staff conducted real-time field documentation and validated load tickets.

Term of Contract: Hurricane Beryl: July – October 2024 | Hurricane Harvey: August – November 2017 | Hurricane Ike: September 2017 – October 2018

Project Size: Hurricane Beryl: 159,075 Cys | Hurricane Harvey: 54,692 Cys | Hurricane Ike: 249,226 Cys

Contact Information: Laurie Rodriguez, 281-702-1032 | lrodriguez@pearlandtx.gov | 3519 Liberty Dr. Pearland, TX 77581

WILLIAMSON COUNTY, TEXAS | DISASTER DEBRIS MONITORING



A few weeks following this Arctic cold front, the County activated Tetra Tech to monitor the collection of the disaster debris. Within 24 hours of activation, Tetra Tech was on the ground. The Tetra Tech team hired more than 50 local residents to work as field monitors. The team successfully cleared more than 95,000 cubic yards (CYs) of debris from the right of way and parks, ensuring that County residents were able to return to normalcy as quickly as possible.

Term of Contract: March – June 2023

Project Size: 95,550 CYs

Contact Information: J. Terron Evertson, County Engineer, 512-943-3330 | tevertson@wilco.org | 710 S. Main St., Georgetown, TX 78626

ADDITIONAL REQUIREMENT DOCUMENTATION

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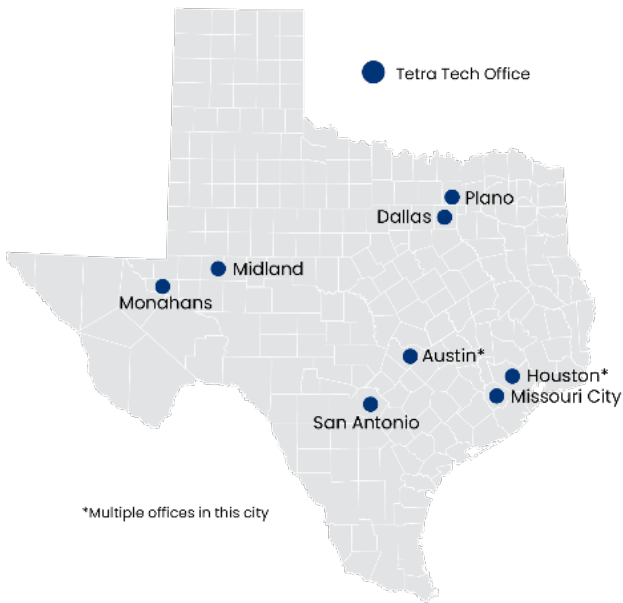
Tetra Tech has included the additional required information within the page limitations on the following pages. Additional information can be provided upon request.

Additional Required Information

5.1 Office Location

Tetra Tech understands the critical nature of asset management and logistics following a disaster. In the aftermath of a disaster, time is critical. Each crucial minute that slips by could result in higher costs and longer down times. Minimizing the impact of a disaster calls for an emergency management partner with the resources to mobilize a swift, efficient response in hours, not days. Tetra Tech’s national network of resources includes 15 offices throughout Texas with over 1,780 employees.

The Tetra Tech team can utilize these office locations as necessary to immediately respond to the County’s need for personnel and resources following a disaster. These local offices may be used for office space, on-site IT personnel, communication resources, or staging of mobile trailers and equipment if necessary. The primary location of our firm’s field office and our hub of disaster operations is in Houston, Texas, which will have direct responsibility for this project. In addition, Tetra Tech maintains a warehouse located in Orlando, Florida with over 120 fully stocked bays of debris monitoring supplies capable of supporting over 50 simultaneous recovery operations for over 90 days.



5.2 Names and Contact Information

For questions regarding this response, please contact the representatives listed below.

Technical Representative: *Mr. Nick Russo*

1500 CityWest Blvd. Ste. 1000 Houston, TX 77042

Phone: (713) 492-1174 | Fax: (321) 441-8501

nick.russo3@tetrattech.com

Contractual Representative: *Ms. Betty Kamara*

1500 CityWest Blvd. Ste. 1000 Houston, TX 77042

Phone: (407) 803-2551 | Fax: (321) 441-8501

TDR.contracts@tetrattech.com

Tetra Tech is committed to providing the County with a dedicated and consistent project management team that will expedite recovery efforts in the County by establishing a coordinated and organized approach to debris removal. Our dedicated team is available to the County 365 days per year. Key personnel include:

Name and Role	Contact
Nick Russo, Regional Project Manager	nick.russo3@tetrattech.com (713) 492-1174

5.3-5.5 Relevant Disaster Debris Monitoring Experience

The following table addresses RFP Sections 5.3 through 5.5 by summarizing Tetra Tech’s recent and relevant disaster debris monitoring experience. The information provided demonstrates satisfactory completion of similar projects within the past five years and includes the scope of services, project duration, budget, disaster type, jurisdiction, and debris monitoring functions performed for each referenced response.

Exhibit 6. Debris Monitoring Experience

Disaster	Representative Client(s) <i>*Works in Progress</i>	Client Contact Information	Project Costs**	Project Size (in CY unless noted)	Collection/Disposal Monitoring	Hazardous Tree Programs	Private Property Debris Removal	Waterways/Drainage Debris	Environmental Sampling and	FEMA PA Support
Projects Started in 2026										
Hurricane Helene Clients Served: 1	South Carolina Department of Parks & Recreation*	Sarah Pardue, 803-734-0162	Ongoing	11,886	■	■				■
Projects Started in 2025										
Texas Flooding Clients Served: 3	TDEM*	Kyle Wong, kyle.wong@tdem.texas.gov	Ongoing	2,531,501	■	■	■			■
	City of Georgetown, TX*	Donna Cantwell, donna.cantwell@georgetowntexas.gov	Ongoing	12,355	■	■	■			■
	Burnet County, TX*	Megan Schumann, mschumann@burnetcountytexas.org	Ongoing	Ongoing	■	■	■			■
Hurricane Beryl (NRCS Waterways) Clients Served: 1	Brazoria County, TX*	Wael Tabara, WaelT@brazoriacountytexas.gov	Ongoing	Ongoing	■			■		
Hurricane Helene (NRCS Waterways) Clients Served: 1	Aiken County, SC*	Brian Sanders, BSanders@aikencountysc.gov	Ongoing	13,287	■			■		
Hurricane Milton (Waterways) Clients Served: 1	City of Dunedin, FL*	William Puckrum, (727) 298-3215 ext. 1322, wpickrum@dunedinfl.net	Ongoing	9,000	■			■		
Projects Started in 2024										
Hurricane Milton Clients Served: 37	Charlotte County, FL	John Elias, (941) 628-2662, john.elias@charlottecountyfl.gov	\$11,816,721	345,635	■	■				
	City of St. Petersburg, FL	Barbara Stalbird, (727) 893-7869, Barbara.stalbird@stpete.org	\$2,698,872	320,430	■	■				
	Polk County, FL	Michael Teate, (863) 535-2200, michaelteate@polk-county.net	\$11,821,453	914,598	■	■	■			
	Orange County, FL	Ralphetta Aker, (407) 836-8011, ralphetta.aker@ocfl.net	\$3,146,141	166,409	■	■				■
	Volusia County, FL	Arden Fontaine, 386-717-9224, afontaine@volusia.org	Ongoing	351,367	■	■	■			
	City of Palm Coast, FL	Marvin Calderon, (386) 986-4781, mscalderon@palmcoastgov.com	\$228,147	22,200	■	■				
Hurricane Helene Clients Served: 54	Aiken County, SC	Brian Sanders, (803) 642-2012, bsanders@aikencountysc.gov	\$1,041,651	261,386	■	■				
	Greenville County, SC	Hesha Gamble, (864) 467-7010, hgamble@greenvillecounty.org	\$13,662,511	1,180,211	■	■				
	Jefferson County, GA	Jerry Coalson, (706) 833-1923, jcoalson@jeffersoncountygga.gov	\$28,780,566	1,374,842	■	■		■		■
	South Carolina DOT	Cruz Wheeler, (803) 977-9373, wheelerjc@scdot.org	\$35,124,530	2,170,549	■	■				
	City of Greenville, SC	David Derrick, (864) 467-4335, dderrick@greenvillesc.gov	\$6,807,910	413,348	■		■			■
	USACE/AshBritt, NC	Dow Knight, dow@ashbritt.com	Ongoing	3,449,741	■	■		■		
	Buncombe County, NC	Kristy Smith, (828) 250-5473, Kristy.smith@buncombecounty.org	Ongoing	1,328,044			■	■		■
	Virginia DOT	John Watson, (276) 202-1240, jrwatson@vdot.virginia.gov	\$97,545,340	2,581,625	■	■				
Hurricane Francine Clients Served: 5	Lafourche Parish, LA	Dillon Baronne, (985) 532-8235	\$287,762	34,125	■	■				
	City of Mandeville, LA	Melissa O'Neil, monell@cityofmandeville.com	\$28,625	347	■	■				
Tropical Storm Ernesto Clients Served: 1	U.S. Virgin Islands	Rueben Jennings, (240) 776-4844	\$354,733	7,711	■	■				
Hurricane Debby	Sarasota County, FL	Lois E Rose, (941) 861-1532, leroe@scgov.net	\$163,111	11,271	■	■				

Disaster	Representative Client(s) <i>*Works in Progress</i>	Client Contact Information	Project Costs**	Project Size (in CY unless noted)	Collection/Disposal Monitoring	Hazardous Tree Programs	Private Property Debris Removal	Waterways/Drainage Debris	Environmental Sampling and	FEMA PA Support
Clients Served: 8	Manatee County, FL	Chris Collins, (941) 792-8811 ext. 5275, chris.collins@mymanatee.org	\$155,723	9,820	■	■				
	City of Bradenton, FL	Irvin Lee, (941) 290-9398, Irvin.lee@bradentonfl.gov	Ongoing	6,014	■	■				
	Leon County, FL	Brent Pell, (850) 354-2252, pellb@leoncountyfl.gov	\$338,075	14,996	■	■				
Severe Flooding Clients Served: 1	State of Vermont	Steven Young, (802) 261-5823, steven.young@vermont.gov	\$3,575	34 tons	■					
Hurricane Beryl Clients Served: 14	City of Angleton, TX	Harold Vandergrift, (979) 900-5370, hvandergrift@angletonpd.net	\$519,088	128,612	■					
	City of Dickinson, TX	Derek Hunt, (281) 534-3065 ex. 401, dhunt@dickson.tx.gov	\$867,602	52,001	■					
	Harris County, TX	Danielle Cioce, (713) 274-3762, Danielle.cioce@harriscountytexas.gov	\$10,002,577	434,613	■	■				■
	Brazoria County, TX	Wael Tabara, (979) 583-7657, wael@brazoriacountytx.gov	\$7,748,305	494,041	■					
	Fort Bend County, TX	Scott Wiegat, (832) 473-2961, scott.wiegat@fortbendcountytexas.gov	\$10,487,381	557,508	■					■
	City of Kemah, TX	Aaron Smith, (409) 941-9651, asmith@kemah.tx.gov	\$59,252	4,179	■					
	City of Alvin, TX	Brandon Moody, (832) 398-0180, bmoody@psf.cityofalvin.com	\$1,043,981	76,563	■					
	City of Katy, TX	Jason Rivera, (281) 391-4796, jrivera@cityofkaty.com	\$98,293	6,407	■					
Texas Severe Storms (June) Clients Served: 2	Harris County, TX	Austin Appleton, (832) 248-1654, austin.appleton@harriscountytexas.gov	\$5,805,604	394,607	■	■				■
Florida Severe Storms Clients Served: 2	City of Tallahassee, FL	Reginald C. Ofuani, (850) 891-5252, reginald.ofuani@tal.gov.com	\$7,422,530	456,013	■	■				
	Leon County, FL	Brent Pell, (850) 606-1537, pellb@leoncountyfl.gov	\$6,505,098	353,815	■	■				
Texas Derecho (May) Clients Served: 4	Liberty County, TX	Madison Gonzales, 936-334-3219, madison.gonzales@co.liberty.tx.us	\$18,067	2,031	■					
	City of Dallas, TX	Clifton Gillespie, (214) 671-5345	\$1,841,608	375,955	■					
Kentucky Tornado Clients Served: 1	City of Louisville, KY	Jennifer Kern, 502-574-3925, jennifer.kern@louisvilleky.gov	\$80,351	8,179	■					
Projects Started in 2023										
Hurricane Idalia Clients Served: 7	City of Dunedin, FL	William Puckrum, (727) 298-3215 ext. 1322, wpickrum@dunedinfl.net	\$12,679	802	■					
	City of St. Petersburg, FL	Barbara Stalbird, (727) 893-7869, Barbara.stalbird@stpete.org	\$93,681	12,652	■					
	Leon County, FL	Brant Pell, (850) 606-1537, pellb@leoncountyfl.gov	\$373,956	22,807	■					
	Pasco County, FL	John Battisata, (727) 857-2780, jbattisata@pascocountyfl.net	\$81,481	5,487 (plus 285 tons)	■					
	Florida Department of Environmental Protection (FDEP) – Waterways	Byron Ward, (850) 245-2597, Byron.ward@FloridaDEP.gov	\$11,140,357	92,916	■	■		■		
	Florida Department of Environmental Protection (FDEP) – Parks	Wes Howell, (850) 245-3112, wes.howell@FloridaDEP.gov	\$5,811,107	81,084	■	■				
Oklahoma Tornado Clients Served: 1	Tulsa, City of	Brett Wallgren, (918) 908-4518, bwallgren@cityoftulsa.org	\$8,743,778	498,942	■	■				
Vermont Floods Clients Served: 1	Vermont, State of	Steven Young, (802) 261-5823, steven.young@vermont.gov	\$1,609,100	1,855 (plus	■					

Disaster	Representative Client(s) <i>*Works in Progress</i>	Client Contact Information	Project Costs**	Project Size (in CY unless noted)	Collection/Disposal Monitoring	Hazardous Tree Programs	Private Property Debris Removal	Waterways/Drainage Debris	Environmental Sampling and	FEMA PA Support
				6,230 tons)						
Arkansas Tornadoes Clients Served: 4	Cammack Village	Shalada Toles, (501) 663-4593, stoles@cammackvillage.org	\$360,158	9,874	■					
	City of Little Rock	Jon Honeywell JHoneywell@littlerock.gov	\$7,268,424	470,661	■	■				
	City of North Little Rock	Kim Francisco, (501) 425-8197, kim.francisco@nlrpolice.org	\$18,103,404	599,676	■	■				■
	City of Sherwood	Brian Galloway, (501) 416-0135, briang@cityofsherwood.net	\$1,062,520	50,805	■	■				■
Mississippi Tornadoes Clients Served: 2	Sharkey County	Bill Newsom, (662) 907-1498 bill@newsomconsulting.com	\$6,921,744	355,388 (plus 832,665 tons)	■	■				
2023 Texas Ice Storm Clients Served: 4	City of Austin, TX	Amy Slagle, (512) 974-4302 Amy.Slagle@austintexas.gov	\$20,325,801	1,349,026	■	■				■
	Travis County, TX	Dan Pacatte, (512) 854-7678, Daniel.pacatte@traviscountytx.gov	\$6,660,555	343,768	■	■				
	City of Georgetown, TX	Jackson Daly, (512) 819-3115 jackson.daly@georgetown.org	\$1,974,680	149,347	■					
	Williamson County	J. Terror Evertson, (512) 943-3330, tevertson@wilco.org	\$4,308,390	95,550	■	■				
Projects Started in 2022										
Hurricane Ian Clients Served: 31	Florida Department of Environmental Protection, FL	Cheri Albin, (850) 245-3105, cheri.albin@FloridaDEP.gov	\$12,875,202	188,073 (plus 6,059 tons)	■					■
	Brevard County, FL	Jill Hayes, (321) 350-9240 Jill.Hayes@brevardfl.gov	\$4,041,518	172,181	■					■
	City of Cape Coral, FL	Gina Lanzilotta, (239) 574-0471, glanzilo@capecoral.gov	\$63,380,733	2,717,941	■			■		■
	Charlotte County, FL	John Elias, (941) 628-2662, john.elias@charlottecountyfl.gov	\$82,305,920	4,674,284	■			■		■
	Collier County, FL	Dan Rodriguez, (239) 252-8330, dan.rodriguez@colliercountyfl.gov	\$29,350,728	1,384,073	■			■		■
	Osceola County, FL	Danny Sheaffer, (407) 742-7752, danny.sheaffer@osceola.org	\$240,445	10,143	■					■
	Polk County, FL	Michael Teate, (863) 535-2200, michaelteate@polk-county.net	\$21,823,900	1,107,864	■					■
	St. Johns County, FL	Greg Caldwell, (904) 669-5221, gcaldwell@sjcfl.us	\$1,001,286	46,368	■					■
Projects Started in 2021										
Hurricane Ida Clients Served: 11	City of Central, LA	David Barrow, (225) 246-2306, david.barrow@central-la.gov	\$717,530	62,878	■	■	■	■		■
	Iberville Parish, LA	Randall Dunn, (225) 776-1109, dunn@ibervilleparish.com	\$260,972	10,846	■	■	■	■		■
	Tangipahoa Parish, LA*	Vicki Travis, vtravis@tangipahoa.org	\$49,921,126	3,092,064	■	■	■	■		■
Tennessee Severe Storms and Floods Clients Served: 1	Metro Nashville and Davidson County, TN	Phillips Jones, (615) 533-2377, phillip.jones@nashville.gov	\$368,467	804 tons	■	■	■	■		■
Virginia Winter Storms Clients Served: 1	Virginia Department of Transportation	Stephen Fritton (804) 609-5399, stephen.fritton@vdot.virginia.gov	\$23,239,722	462,192	■	■	■	■		■

**The total project costs for projects prior to March 2024 include both debris removal and monitoring costs.

5.6 FEMA Reimbursement Actions and Issue Resolution

Tetra Tech has provided a detailed overview of our understanding of FEMA and FHWA reimbursement processes in Section 2. Given the nature and scrutiny of FEMA reimbursement, it is not unusual for a local government to have one or more project worksheets questioned by FEMA/OIG during the audit process. We routinely work with our clients in these matters, oftentimes for years following an event to support and defend their reimbursement.

Furthermore, due to our staff's in-depth knowledge of FEMA reimbursement policies, we are often hired by applicants to assist them during FEMA audits and support them during FEMA appeals even when we have had no involvement with the applicant during the recovery period.

5.7 Knowledge and Experience with State and TCEQ Regulations Policies

Tetra Tech routinely provides expert support for the permitting processes by advising on information needed to submit complete permit applications to state and federal agencies; collecting data to comply with National Environmental Policy Act, Section 7, Section 404, and Section 408 requirements; and tracking permit application status to facilitate timely permit issuance. Tetra Tech understands that Brazoria County's preference would be to directly haul all debris to the Seabreeze Landfill; however, if the need for a temporary DMS presented itself, Tetra Tech would work with County officials and debris hauler(s) to identify a suitable site and coordinate the site approval process through our contacts at TCEQ.

5.8 Sub-Consultants

While Tetra Tech is a large, multi-national firm with sufficient resources to complete most any project, we are committed to upholding the requirements for contracting with local businesses and small, minority-owned, and/or women-owned businesses included within 2 CFR 200.321 and within the County's RFP.

Tetra Tech does not discriminate on the basis of social and economic disadvantage, race, color, sex, gender, disability, or national origin. **While Tetra Tech would certainly be open and willing to discuss with the County any local or minority firms that they would like to see involved in a project or recovery effort, given the anticipated scope of work and Tetra Tech's capabilities, Tetra Tech does not anticipate the solicitation of subcontractors for this project. On the following pages, Tetra Tech has provided evidence of Good Faith Efforts along with the reasonable steps for appropriate participation for eligible minority firms.**

5.9 3-year Claims / Litigation History

In the normal course of business, Tetra Tech, Inc. is subject to certain claims and lawsuits typically filed against the engineering and consulting professions, including workers' compensation, personal injury and other similar lawsuits. Tetra Tech maintains insurance coverage for its business and operations, subject to certain deductibles and policy limits against such claims. As described in Tetra Tech's most recent quarterly and annual reports filed with the U.S. Securities and Exchange Commission, Tetra Tech believes that the resolution of any such claims will not have a material effect on its financial position or results of operations. **Tetra Tech is not currently a party to, and has not been a party to, any claim, controversy, legal dispute litigation, or other related legal matter where the basis of the claim involves the same or similar services as those**

referenced in this Request for Proposal. In addition, Tetra Tech is not barred from performing any FEMA related work.

As such, Tetra Tech certifies that Tetra Tech has:

- no current claims, arbitrations, administrative hearings, mediations and lawsuits related to **Disaster Monitoring Services** and
- no pending lawsuits related to **Disaster Monitoring Services** and
- no judgements from lawsuits related to **Disaster Monitoring Services** within the last **three (3) years**.

5.10 – 5.11 FEMA Reimbursement History

No eligible claims submitted with Tetra Tech support on behalf of our clients have been denied reimbursement by FEMA for disaster debris removal management and monitoring services. No client claims have been denied due to faulty action or errors by the respondent.

5.12 Contracts within 250 Miles of Brazoria County

Tetra Tech currently has 47 contracts that are within a 250-mile radius of Brazoria County.

5.13 Contracts in a Typical Storm Prone Location

Tetra Tech currently has 11 contracts in Texas that are within 100 miles of the coast.

5.14 Success Rate with FEMA

Tetra Tech maintains a 99.8% success rate with FEMA reimbursement across disaster recovery programs we support, reflecting the percentage of eligible costs ultimately approved by FEMA for our clients. This success rate is driven by our documentation practices, eligibility review, and ongoing support through FEMA reviews, audits, and appeals.

5.15 Personnel Provided to Monitor DMS

Tetra Tech will provide a minimum of two (2) tower/disposal monitors per Debris Management Site (DMS) to support volume verification, operational oversight, and compliance with FEMA and County requirements. Staffing levels will be adjusted based on daily truck volume and operational activity, with additional monitors assigned as needed to maintain efficient traffic flow and support uninterrupted debris hauling operations.

EXPEDITED Request for Bid re: Brazoria County, TX RFP 26-19 for Disaster Monitoring Services

From Menendez, Victoria <VICTORIA.MENENDEZ@tetrattech.com>

Date Wed 1/14/2026 9:00 AM

To TDR Contracts <tdr.contracts@tetrattech.com>

Bcc a1staffingagency@yahoo.com <a1staffingagency@yahoo.com>; carla@aui-texas.com <carla@aui-texas.com>; info@abxindustries.com <info@abxindustries.com>; juan@acadiaworkforce.com <juan@acadiaworkforce.com>; nitesh@acestaffing.com <nitesh@acestaffing.com>; deepali.loney@aigtechnical.com <deepali.loney@aigtechnical.com>; sandy@alamohr.com <sandy@alamohr.com>; amppersonnelservices@gmail.com <amppersonnelservices@gmail.com>; info@ara-gs.com <info@ara-gs.com>; pedro.ramirez@becpinc.com <pedro.ramirez@becpinc.com>; whalliburton@bgesh.com <whalliburton@bgesh.com>; rachel@bickhamservicesultd.com <rachel@bickhamservicesultd.com>; stephen.marsh@billyedwardconsulting.com <stephen.marsh@billyedwardconsulting.com>; bryan.jackson@bjacksonent.com <bryan.jackson@bjacksonent.com>; tdiggs1201@gmail.com <tdiggs1201@gmail.com>; info@bfssp.com <info@bfssp.com>; linda@brandbesties.com <linda@brandbesties.com>; thessleblanc@delmetservices.com <thessleblanc@delmetservices.com>; francie.clark@demandstaff.com <francie.clark@demandstaff.com>; rafael@gotodbs.net <rafael@gotodbs.net>

 2 attachments (434 KB)

SCOPE_Brazoria County, TX RFP No. 26-19 Disaster Monitoring Services.pdf; Standard Subcontract Ts&Cs.pdf;

Good Morning:

Tetra Tech, Inc. (Tetra Tech) is currently working on preparing a proposal in response to Brazoria County, Texas RFP 26-19 for Disaster Monitoring Services. Tetra Tech officially invites you to provide a Statement of Qualifications for services relevant to your organization, as described in the attached RFP scope.

The specific requirements for these services can be found in the attached file.

This solicitation does not commit Tetra Tech or Brazoria County, Texas to pay any costs incurred in the preparation and submission of an offer in any form, or to subcontract for said services or supplies. This is not a commitment to team or subcontract with any firms for said services at this time. The purpose of this request is to pre-qualify potential firms and assess our approach moving forward. It is also brought to each offeror's attention that the Tetra Tech procurement representative or designee is the only individual who can commit Tetra Tech into expenditure of funds in connection with any subcontract resulting from this solicitation.

If you intend to respond to this invitation to bid, the following instructions are required:

1. Please submit a brief company overview and any past history/experience with Brazoria County, Texas.
2. Please submit resumes for the key positions that apply to your company's service capabilities -- see the RFP's scope for Staffing Requirements and the description of the key personnel and required qualifications.
3. If your company is DBE, WBE, MBE, etc. please provide relevant vendor identification number(s) and certificates.
4. CAREFULLY review the Terms and Conditions contained in the entirety of the RFP's scope and Tetra Tech's General Conditions (Example attached) which would be incorporated into any subcontract/master agreement or purchase order awarded as a result of the solicitation. Tetra Tech will require you to adhere to the terms and conditions described therein, in addition to

entering into a standard Teaming Agreement during the submission of proposal and award period.

If you are interested in submitting a proposal, it would be helpful for you to please provide your Key Personnel References and Statement of Qualifications as soon as possible!

All bids must be received as soon as possible!

Offeror must e-mail its proposal submission to:

TDR.Contracts@tetratech.com

For your bid to be considered, please send it ONLY to the above email address and include the following subject line in your email submission

“YOUR COMPANY NAME – Bid Submission re: Brazoria County, TX RFP 2000004220 for Debris Monitoring Services”

Award of a Subcontractor/Master Agreement as a result of this solicitation is governed by the terms and conditions of an executed teaming agreement with Tetra Tech and is contingent upon Tetra Tech award of a contract by Brazoria County, Texas. Tetra Tech may or may not issue Subcontracts/Master Agreements as a result of this solicitation.

Offeror agrees and acknowledges that any subcontract awarded shall contain Tetra Tech terms, insurance requirements, health and safety requirements, and any applicable flow-down provision of Tetra Tech’s prime contract with Brazoria County, Texas.

Questions regarding this solicitation shall be directed to (TDR.Contracts@tetratech.com).

Tetra Tech, Inc. | [Leading with Science®](#) | Tetra Tech Disaster Recovery



Appendix: Resumes

Provided on the following pages, Tetra Tech has included the qualifications and resumes for the proposed team.



30+ YEARS OF
EXPERIENCE

100+ PROJECTS

\$8B GRANT
FUNDING

Areas of Expertise

Disaster Recovery Program Design
and Management

Federal Grant Management

Solid and Hazardous Waste
Management

Grant Experience

FEMA PA

CDBG-DR

HMGP

Disasters

4796 Iowa Severe Storms

4781 Texas Severe Storms, Wind
Event, and Floods

4724 Maui Wildfires

4734 Hurricane Idalia

4673 Hurricane Ian

4337 FL Hurricane Irma

4332 TX Hurricane Harvey

4344 CA Wildfires

4084 Hurricane Isaac

4029 TX Wildfires

4024 Hurricane Irene

1602 Hurricane Katrina

1539 Hurricane Charley

& Several More

Education

University of Central Florida, Master
of Business Administration, 1989

Tufts University, Bachelor of Arts,
Economics, 1984

EXPERIENCE SUMMARY

As President of Tetra Tech's Disaster Recovery Business Unit, Mr. Jonathan Burgiel manages the business operations of all disaster recovery efforts, including preparedness planning, project staffing, logistics, grant administration and agency reimbursement support, program accounting/auditing oversight, and contract negotiations. Jonathan is dedicated to helping communities plan for and recover from disasters and provide the necessary documentation to receive the maximum allowable reimbursement from federal and state emergency management agencies.

Jonathan has 30+ years of solid waste and disaster recovery experience. His disaster-related work has included serving as principal in charge of over 100 projects, helping clients throughout the country prepare for, respond to, and recover from natural and human-caused disasters.

Jonathan is intimately familiar with local, state, and federal solid waste and hazardous waste regulations, as well as U.S. Department of Housing and Urban Development (HUD), Federal Emergency Management Agency (FEMA), and Federal Highway Administration (FHWA) policies and reimbursement procedures as they relate to disaster management and recovery.

RELEVANT EXPERIENCE

Jonathan has provided senior management oversight to the following projects:

- Iowa Non-Congregate Sheltering – Iowa Severe Storms, 2024
- 30 communities and over 1,500 staff in Florida – Hurricane Ian, 2022-2023
- Rental and Mortgage Assistance - rental assistance to 120,000 homeowners across 5 states, and mortgage assistance in Florida and Maryland resulting from COVID pandemic
- Hurricane Maria debris mission supporting the Commonwealth of Puerto Rico Department of Transportation, comprehensive support including environmental; grant management; homeowner and infrastructure support w/HUD funding
- City of Cedar Rapids, Iowa – Severe Flooding, 2020
- 67 communities and over 2,400 staff in Florida – Hurricane Irma
- 38 communities and over 1,400 staff in Texas – Hurricane Harvey
- CalRecycle/CalOES – State of California Camp Fire Response
- Multiple communities in South and North Carolina – Hurricane Matthew

- Richland County & Lexington County, South Carolina - South Carolina 1,000-year Flooding Event - Comprehensive Disaster Recovery Services
- Hays County/City of Wimberley, Texas – Severe Flooding Disaster Recovery Assistance
- New Jersey Department of Environmental Protection (NJDEP) – Hurricane Sandy Disaster Vessel Recovery Program
- State of Connecticut – Hurricane Sandy Disaster Debris Program
- State of Louisiana – Hurricane Isaac Disaster Debris Program Management
- City of New Orleans, Louisiana – Hurricane Katrina Residential Demolitions

Principal in Charge (2018-2019)

Camp Fire Response

Jonathan is responsible for oversight of debris and environmental work related to the hazardous material removal of over 12,000 parcels located in the County of Butte. This is possibly the largest debris operation in history.

Principal in Charge (2017)

Numerous Florida Jurisdictions | Hurricane Irma

Following Hurricane Irma in September of 2017, Jonathan oversaw debris monitoring operations for over 67 communities and 2,400 personnel across Florida. This included Miami Dade County, where at peak Tetra Tech had nearly 900 monitors working in the field. Documentation was created for almost 110,000 load tickets and over 78,000 unit rate tickets. In total, Tetra Tech monitored over 4,000,000 cubic yards of debris for the County.

Principal in Charge (October 2019-2021)

St. Johns County, Florida | HUD CDBG-DR Housing Rehabilitation Program Management

Jonathan was engaged with the County immediately following contract execution to assist with managing the CDBG-DR funds for St. John's Housing Rehabilitation and Reconstruction Program. To support the long-term recovery and restoration of the impacted areas, Jonathan managed the grant allocated to the recovery activities for over 300 properties including repair and elevation; reconstruction of properties, repair/replacement of damaged manufactured homes or mobile home units (MHUs), relocation of homeowners, and mortgage payment assistance.

Principal in Charge (October 2018-2021)

North Carolina Department of Public Safety | Hurricane Matthew HUD CDBG-DR Program Management

Serving as Principal-in-Charge for all environmental services for this \$400 million CDBG-DR program addressing 3,400 homes for rehabilitation. Tetra Tech will be performing an estimated 3,400 Tier 2 Reviews, 25 Tier 1 Reviews, 1,700 lead and asbestos risk assessments, and other required specialized environmental services (e.g., CESTs, EAs, etc.) as subcontractor to IEM Inc.

Principal in Charge (November 2018-2020)

Florida Department of Economic Opportunity | HUD CDBG-DR Rehab/Reconstruction Program

Jonathan serves as program manager for Tetra Tech's performance of housing rehabilitation and reconstruction related environmental services associated with the State of Florida's \$615.9 million HUD CDBG-DR grant associated with Hurricane Irma.

- Overseeing Tetra Tech staff's development of approximately 6,000 Tier 2s
- 3,000 lead risk assessments

- Review of 8 Tier 1s, and other specialized environmental services (e.g., CESTs, EAs, etc.) as a subcontractor to IEM, Inc

Principal in Charge (October 2018-2024)**Texas General Land Office | HUD CDBG-DR Housing Rehab/Reconstruction Program**

Jonathan is currently serving as program manager for Tetra Tech's performance of housing rehab and reconstruction related environmental services associated with the State of Texas' \$5.024 billion HUD CDBG-DR grant associated with Hurricane Harvey. Overseeing Tetra Tech staff's development of approximately 3,500 Tier 2s, 1,700 lead risk assessments, and other specialized environmental services (CESTs, EAs, etc.) as a subcontractor to IEM, Inc.

Senior Project Manager (June 2017-December 2017)**Restore Louisiana | HUD CDBG-DR Housing Rehabilitation**

Served as Project Manager over the preparation of over 25,500 Tier 2 environmental reviews and over 6,000 lead risk assessment and clearance inspections. This \$20 million project performed by Tetra Tech utilized state of the art technology and cloud based technology to decrease the cost of performing a Tier 2 review by over 50% from prior state led residential rehab projects.

Principal in Charge (October 2015-2018)**Richland County, South Carolina | Comprehensive Post-Disaster Flood Support Services**

Following the State of South Carolina's 1,000-year flooding event that took place from October 1-5, 2015, Jonathan led a team of Tetra Tech staff to provide comprehensive disaster recovery services to Richland County immediately following the historic flooding event. Services included but were not limited to FEMA PA reimbursement support, procurement package development for over 270 road and bridge repairs, well testing and disinfection program management, a post-disaster outstanding needs assessment, flood mitigation planning support, grant funding strategic plan development, and coordination and technical support activities among the County, State and FEMA agencies.

Principal-in-Charge (October 2015-October 2016)**Lexington County, South Carolina | HUD CDBG-DR Residential Buyout Programs**

Jonathan served as principal-in-charge of Lexington County's residential buyout programs funded by HUD CDBG-DR grant funds. As part of this effort, Tetra Tech is providing comprehensive housing buyout activity services including applicant outreach, buy-out packet preparation and demolition cost estimating, oversight of demolition contractor activities, payment recommendation and project close out on over 100 homes. The work involves management of over \$16 million of HUD CDBG-DR grants.



15+ YEARS OF
EXPERIENCE

250+ PROJECTS

\$4.5B+ REIMBURSED
INVOICES

Areas of Expertise

Program Development
Documentation Management
Private Property Debris Removal
Debris Removal Planning
Debris Removal Monitoring
Packet Management
Geospatial Reporting

Grant Experience

FEMA-PA
NRCS-EWP
FHWA-ER
CDBG-DR

Disasters

4781 Texas Severe Storms, Wind
Event, and Floods
4724 Maui Wildfires
4734 Hurricane Idalia
4673 Hurricane Ian
4240 Valley and Butte Fires
& Several More

Certifications

OSHA 40-Hour Asbestos Training
IS-632: Debris Operations
HSEEP-Certified
OSHA Asbestos Health and Safety
IS-30: Mitigation Grants System
IS-100, 200, and 700: ICS and NIMS
IS-630: Intro to the PA Process

EXPERIENCE SUMMARY

Mr. Ralph Natale is the director of post-disaster programs for Tetra Tech, encompassing HUD and Case Management operations, FEMA funding operations, and debris monitoring operations. He leads the practices by developing programs, providing daily project support, and providing oversight and guidance to his team of project managers and projects. Ralph is an expert in Federal Emergency Management Agency-Public Assistance (FEMA-PA) Grant Program reimbursement policies and has administered over 250 projects in his 15-year-plus career.

Ralph specializes in large scale responses and has served as a principal in charge or project manager in response to some of the country's largest disasters, including 19 state-level responses after major hurricanes, floods, and fire events. This includes managing and documenting the removal of over 66 million cubic yards (CYs) of debris, 1.7M hazardous trees, and the program management of debris collection and demolition of over 35,000 parcels on fire removal projects and over 200,000 environmental samples. The HUD projects that Ralph has overseen have encompassed 5,000 parcels, and the Department of the Treasury ERAP projects he has overseen have benefited 100,000 residents.

RELEVANT EXPERIENCE

Senior Management Team | Grant Management, Case Management, and Debris Monitoring

As the Operations oversight for all Grant Management, Case Management, and Debris Monitoring projects, Ralph is responsible for developing and implementing strategic plans to help Tetra Tech's clients receive as much grant funding as possible in the wake of disasters. He works with the leaders in each of these practices to ensure the teams are compliant in funding requests and that they optimize resource allocation. He plays a pivotal role in administering FEMA Public Assistance and HUD CDBG programs, liaising with government agencies, and ensuring eligibility criteria are met. He oversees operational functions, streamlines processes to help the staff spend more of their time focused on their projects, and fosters a cohesive work environment. Overall, Ralph oversees a broad spectrum of responsibilities and tasks that makes Tetra Tech effective at being a full-spectrum recovery provider.

Several recent key projects include the following:

- Buncombe County, North Carolina | Comprehensive Disaster Recovery Services following Hurricane Helene (2024 – Present)
- Private Property Puerto Rico Department of Housing | Environmental Reviews (2021 – 2023)
- Texas Emergency Rental Assistance Program (2022 – 2023)
- State of Connecticut Public Assistance Services (2019 – present)
- Harris County, Texas | Environmental Review (2020 – 2022)

Subject Matter Expert | Public Assistance, Case Management, Program Management, and Debris Monitoring Services

Ralph has served as a program manager and grant consultant for state and local governments during his extensive career in disaster debris industry. This includes the largest debris projects since Hurricane Katrina for federal, State, and local government work. Ralph also supports missions as a senior consultant serving as a member of the State of Connecticut Emergency Operations Debris Task Force, where he was activated during the recovery operations following Hurricane Irene and Winter Storm Alfred.

Ralph has also served on the following projects:

- Cal OES | LA County Fires (January 2025 – Present)
- Multiple jurisdictions across the State of Florida | Hurricane Milton (2024 – 2025)
- Multiple jurisdictions across the States of Florida, Georgia, South Carolina, and Virginia | Hurricane Helene (2024 – 2025)
- Hurricane Beryl (2024 – Current)
- Texas Severe Storms, Wind Event, and Floods (2024 – Current)
- Desoto County Emergency Watershed Project (2024 – Current)
- Maui Wildfires (2023 – Current)
- Hurricane Idalia (2023 – Current)
- State of Vermont Floods (2023 – 2024)
- Hurricane Ian (2022 – 2023)
- State of California Dixie Fire Response (2021)
- Hurricane Laura (2021 – 2024)
- State of California Camp Fire Response (2018 – 2020)
- Hurricane Michael local and USACE response (2018 – 2019)
- NorCal Wildfires | USACE (2017 – 2018)
- Hurricane Harvey (2017 – 2018)
- Hurricane Ike, Severe Droughts, Floods | City of Houston, Texas (June 2009 – Present)
- Winter Storms | State of Connecticut, Interagency Debris Management Task Force (August 2010 – Present)
- Katrina New Orleans Demolitions Phase 3 (2010 – 2018)

Principal in Charge/Senior Program Manager

As director of post-disaster programs for Tetra Tech, Ralph has focused on developing and improving program management processes. These processes ensure the most efficient methods of managing debris removal programs to maximize federal reimbursement via the FEMA 325 and 327 guidelines. As a senior program manager, Ralph ensures quality control and quality assurance of project managers' deliverables on all Tetra Tech projects. A representative list of projects he has worked on is included below.

Hurricane Ian

Following Hurricane Laura in September of 2022, Ralph oversaw debris monitoring operations for many of Tetra Tech's Gulf Coast clients, including Collier County and associated cities with over 3,000 damaged homes and \$2 billion in damage. Documentation required simultaneous tracking of right-of-way (ROW), leaner/hanger/stumps (LHS), parks, and private road debris streams from multiple applicants, with the County alone generating over 1.3 billion cubic yards of storm debris.

Hurricane Laura

Following Hurricane Laura in August of 2020, Ralph oversaw debris monitoring operations for over 11 communities and 1,000 personnel across Louisiana. This included the Calcasieu Parish/Lake Charles area, where at peak Tetra Tech had nearly 600 monitors working in conditions typical of a category 4 hurricane. Without power or infrastructure, the operational response plan was implemented, and our team had to mobilize and establish power and infrastructure for all the projects. This was completed successfully without any debris haulers having to wait on monitoring resources.

Hurricane Michael

Following Hurricane Michael in September of 2018, Ralph oversaw debris monitoring operations for several communities in the Florida Panhandle and a USACE response in Georgia that covered 12 counties. The devastation was 250 miles wide for this category 5 storm, which included working in areas that had no power or electricity for well over a month. At peak, Tetra Tech had nearly 600 monitors working in the field. Documentation was created for almost 10 million cubic yards of debris. Work also included NRCS funding of nearly 25 miles of waterways through Bay County, FL.

Camp Fire Response

Ralph serves as project manager and is responsible for oversight of debris and environmental work related to the hazardous material removal of over 12,000 parcels located in the County of Butte. This is possibly the largest debris operation in history with over 2 billion dollars in costs.

Northern California (NORCAL) Wildfire Response (November 2017 – Present)

Ralph serves as principal in charge for USACE ADMS services for all the work completed after the Northern California wildfires in 2015. This included debris and environmental services of over 8,000 homes and over 1 billion dollars in costs. Ralph oversees the overall project management team and assists with staffing and logistics for this four-county response.

Florida Department of Environmental Protection (2016 – 2018)

Ralph serves as principal in charge for FDEP waterways debris removal programs (wet debris). Unlike conventional debris removal programs that are well established, every waterway program needs a level of customization. Ralph has provided this oversight working with the State of Florida, FEMA, and the local counties that recovery was being conducted. Counties worked post Matthew and Irma include Nassau, St. Johns, Ventura, Brevard, Monroe, Collier, and Lee.



24 YEARS OF
EXPERIENCE

\$5B+ DISASTER
RELATED
GRANTS

Areas of Expertise

Damage Assessment
Policy and Procurement
Debris Management
Disaster Housing
Grant Application Development
Grant Accounting Systems
Audit Process
Closeout Procedures

Key Disasters

4827 Tropical Storm Helene (NC)
4798 Hurricane Beryl
4781 Texas Severe Storms, Wind
Event, and Floods
4724 Maui Wildfires
4240 CA Wildfire
& Several More

Grant Experience

FHWA-ER Program
HUD CDBG-DR
FEMA PA , 404 HMGP, and HMA

Education

Texas State University
Master of Arts, Public Administration

The University of Texas
Bachelor of Arts, Government

EXPERIENCE SUMMARY

Mr. John Buri is a recognized leader in post-disaster recovery programs, bringing 24 years of expertise in helping communities navigate the complexities of disaster recovery funding with federal grants. His work includes guiding clients through recovery from devastating wildfires and managing projects in large cities and counties with complex governmental structures. With a deep understanding of FEMA, HUD, and other federal recovery programs, John ensures his clients maximize funding opportunities while adhering to strict compliance requirements.

John has managed recovery operations for over 40 disaster declarations, contributing to the successful administration of more than \$5 billion in disaster-related grants. He is trusted for his ability to simplify bureaucratic processes, foster collaboration between federal, state, and local agencies, and deliver strategies that enable clients to recover faster and build long-term resilience. From wildfire recovery in unique places such as Maui, Hawaii, to managing disaster programs in major metropolitan areas like Houston, Texas, John's leadership has consistently driven success in complex recovery efforts.

SELECT RELEVANT EXPERIENCE

Director, Post-Disaster Programs

Tetra Tech, Inc. (August 2014 – Present)

- Leads oversight and execution of disaster recovery and emergency management programs, providing strategic leadership to local and state governments in disaster-impacted areas
- Oversees multi-million dollar grant programs, ensuring proper compliance with FEMA and HUD guidelines, while maximizing recovery funding for clients
- Manages high-level coordination across agencies, including FEMA, state emergency management, and local leadership to ensure seamless recovery operations
- Mentors and coaches emerging leaders within Tetra Tech, fostering professional growth through hands-on guidance in disaster recovery operations, grant management, and strategic client engagement

Program Manager (2008, 2015, 2017)

City of Houston, Texas | Multi-Year Emergency Management and Disaster Recovery Services

- Managed emergency responses to major disasters including Hurricane Ike in 2008 (DR-1791), Memorial Day flood in 2015 (DR-4223), Tax Day flood in 2016 (DR-4269); and Hurricane Harvey 2017
- Following each disaster, coordinated with FEMA, Texas Division of Emergency Management (TDEM), USACE, Texas Commission on Environmental Quality (TCEQ), city departments, elected officials, congressional offices and volunteer groups to coordinate field activities, damage site inspections, eligibility reviews, and audits
- Managed planning team for 5 task orders under the DHS' Regional Catastrophic Planning Initiative Grant and Urban Area Security Initiative grant allocated to the City of Houston Office of Homeland Security
- Program manager for the City's flood resilience initiative in supporting the City's Flood Czar conducting damage analysis, mitigation project identification and identification of grant opportunities.

Performance and Task Manager

Various Clients – US | Hazard Mitigation Grant Program

- Overall responsibility for the management and performance of task orders supporting \$90+ in HMGP Grant applications across Texas, Georgia, Florida, South Carolina and North Carolina.
- Developed processes and implementation strategies for outreach, intake and verification for 100 elevations and 200 acquisition/demolitions.

Program Manager (2008 – 2016)

Montgomery County, Texas | Multi-Year Emergency Management and Disaster Recovery Services

John managed emergency responses to multiple major disasters including Hurricane Ike in 2008 (DR-1791) and two floods in 2016 (DR-4269 and DR-4272). He directed various task orders following disasters including project formulation, technical assistance on the PA grant program, conducting substantial damage estimation of 250 flooded properties, data collection for PA grant program and grant application for FEMA FMA grant program. He served as the client point of contact, prepared cost and technical task order proposals, assigned resources, reviewed deliverables, and tracked costs and schedules to ensure compliance with statements of work and approved budgets

Subject Matter Expert/Senior Management Oversight (October 2015 – Ongoing)

Richland County, South Carolina | Public Assistance Consulting

John has been an integral part of Tetra Tech's Richland County disaster recovery team assisting the Project Manager and consultants with obtain data, policy interpretation and general grant consulting. John has focused his time assisting with navigating the on-going challenges associated with dam reconstruction, road damage restoration and long term recovery.

Program Manager (May 2015 – 2016)

Hays County, Texas | Full Services Disaster Grant Management Consulting and Debris Management | May 2015 (DR 4223) and October 2015 Floods (DR-4245)

John is currently leading the Tetra Tech team supporting Hays County following two (2) major disaster declarations in 2015 including the May Memorial Day Flood and October All-Saints Day Flood that . This includes providing technical assistance to County leadership regarding FEMA PA, HMGP and CDBG-DR grant programs.

Subject Matter Expert/Senior Management Oversight (May 2015 – Ongoing)**City of Houston, Texas | Disaster Debris Monitoring and Public Assistance Consulting**

Following the May 2015 Memorial Day Flood in Houston, John worked closely with the City of Houston's Disaster Recovery team on debris and FEMA reimbursement related issues. John developed operational plans, press releases, USACE/FEMA coordination, and daily progress reports along with contractor and force account labor documentation for submission to FEMA.

Senior Management Oversight (February 2014 – May 2014)**Counties of Barnwell; Colleton; Dorchester; Hampton; Sumter, South Carolina; City of Sumter, South Carolina; City of Augusta, Georgia | Winter Storm Pax Disaster Debris Program Management**

Following the destructive effects of Winter Storm Pax in February 2014, our team was tasked with providing disaster debris program management to numerous communities in the States of South Carolina and Georgia. John was instrumental in the immediate deployment of our team and is currently overseeing all disaster recovery operations, including leaner and hanger removal. In addition, John is currently working with each community to ensure that all eligible reimbursement is captured and documented.

Program Manager (2013)**Boulder County, Colorado | Disaster Grant Management Consulting**

- Overall responsibility for the management and performance of our task order for \$8M in consulting services associated with the administration and documentation to support disaster grants
- Managed the grant administration of \$300M in FEMA PA, FEMA HMGP, FHWA-ER, NRCS-EWP and HUD CDGB-DR recovery grants following the front-range floods.
- Coordinated recovery efforts between the County, USACE, NRCS, FEMA, Colorado Department of Local Affairs (DOLA), Colorado Division of Homeland Security and Emergency Management (DHSEM), Colorado Department of Transportation, Town of Lyons and Jamestown, internal county departments and elected officials.
- Facilitated strategic planning meetings with community stakeholders to identify long term recovery initiatives.

Subject Matter Expert/Senior Management Oversight (February 2013 – January 2014)**New Jersey Department of Environmental Protection | Hurricane Sandy Waterway Debris Removal Project**

John provided subject matter expertise in the development and implementation of numerous protocols and procedures to effectively manage the New Jersey Department of Environmental Protection's (NJDEP) waterways debris removal program. John oversaw the implementation of our automated debris management system (ADMS) technology, which increased NJDEP's visibility to the day-to-day operations and provided real-time reporting of debris quantities. Due to the excellent senior and project management provided by our team, NJDEP then tasked our team with monitoring the sediment removal process in the northern and southern region.



15

YEARS OF
EXPERIENCE

Areas of Expertise

Program & Project Management

Data Analytics & Reporting

Budgeting & Financial Analysis

Cross-functional Team
Leadership

Operations & Maintenance
Strategy

Regulatory Compliance & Risk
Management

Stakeholder Engagement

Technical Writing & Briefings

Key Training/Certifications

Facilities Engineering Level II,
DAWAII Level II, COR, OSHA 30,
BOSIET, TWIC

RMS, CEFMS, Microsoft Office,
GeoDIN, Primavera,
MicroStation, LPile, Mathcad,
SAGE

Education

University of Alaska Fairbanks,
B.S., Geological Engineering,
2003

EXPERIENCE SUMMARY

As Response and Recovery Operations Manager, Dee Pienaar focuses on emergency management strategies, debris removal coordination, and restoration efforts that minimize environmental impact. With more than fifteen years of experience in civil and geotechnical engineering, Dee emphasizes collaboration and proactive risk management to ensure efficient and sustainable recovery operations.

Dee's background includes work with the U.S. Army Corps of Engineers and oil and gas consulting firms, shaping a strong approach to infrastructure maintenance and emergency response. With expertise spanning geotechnical engineering, flood control systems, and offshore foundation design, Dee is proud to contribute to an organization that delivers impactful solutions for both public and private sector challenges.

RELEVANT EXPERIENCE

Response and Recovery Operations Manager (2025 – Present) Tetra Tech, Inc.

As Debris Manager, Dee will serve as the primary point of contact for Tetra Tech's team and coordinate activities between the team, client departments, and other stakeholders. Post-event duties include coordinating meetings, reviewing task orders, managing staffing decisions, and overseeing all field operations. Pre-event responsibilities include scheduling training sessions and identifying opportunities to enhance debris planning efforts.

Operations Regional Lead Engineer (2015 – 2025) U.S. Army Core of Engineers

Dee led regional inspections and assessments for flood protection and dam infrastructure across multiple lake systems, ensuring structural integrity and compliance with safety standards. She developed budget recommendations and maintenance scopes and authored detailed technical reports using FEM and OCA databases. As a subject matter expert, Dee provided guidance on dam safety, energy control procedures, and environmental compliance requirements. She played a critical role in disaster response efforts, serving as Debris Team Office Engineer and subject matter expert during recovery missions in Hawaii, North Carolina, and Southern California. Dee also facilitated cross-functional collaboration among engineering, construction, and field operations teams to streamline project execution and ensure cohesive outcomes.

Senior Offshore Geotechnical Engineer (2020)**Technip Energies**

Dee led geotechnical data analysis and foundation design efforts for offshore oil and gas infrastructure, ensuring robust and resilient engineering solutions. She managed client communications and coordinated multidisciplinary engineering assessments to align project objectives across teams. Dee delivered comprehensive technical reports that met both client expectations and regulatory requirements, supporting the successful planning and execution of complex offshore developments.

Data and Reporting Manager – Border Infrastructure Program (2019 – 2020)**U.S. Army Core of Engineers**

Dee managed data and financial reporting for over 20 federally funded infrastructure projects supported by U.S. Customs and Border Protection (CBP). She created and maintained standardized data management systems and dashboards to support project planning, design, and construction phases. Dee provided leadership in developing program-wide reporting protocols and performance tracking methodologies, enhancing consistency, transparency, and decision-making across the portfolio.

Project Engineer / Contracting Officer's Representative (COR) (2015 – 2019)**U.S. Army Core of Engineers**

Dee oversaw contract administration and construction management activities at major hydropower and navigation facilities, ensuring alignment with project goals and regulatory standards. She monitored performance metrics, contractor compliance, and safety assurance measures throughout project execution. Dee also developed quality assurance plans, negotiated contract modifications, and coordinated the resolution of field issues to maintain project momentum and integrity.

Offshore Geotechnical Engineering Specialist (2010 – 2015)**INTECSEA**

Dee served as Technical Lead and Subject Matter Expert (SME) for the Survey and Geoscience team within the Project Management group, guiding offshore field campaigns and ensuring technical excellence in data collection and analysis. She managed offshore supervision and contractor inspections, maintained control over the scope of work, and coordinated closely with internal and external stakeholders to meet project data requirements. Dee monitored daily costs to ensure timely and cost-effective project completion, communicated field changes with contractors, and fostered cooperative working relationships. As a SME for Arctic geotechnical investigations, Dee led efforts in geotechnical data collection, QA/QC, and design, including marine soils investigations, laboratory testing, cone penetrometer testing, and foundation assessments. She integrated geotechnical, geophysical, and survey data to deliver comprehensive geologic characterizations across project sites. Dee was responsible for end-to-end survey design—from proposal development and cost-benefit analyses to contractor selection, field planning, supervision, and post-survey data analysis. She selected geotechnical design parameters for applications such as foundations, trenching, dredging, slope stability, and sediment transport. Dee also prepared detailed engineering design reports covering a wide range of topics, including pile capacity, suction caissons, mudmat foundations, rig leg penetration, trench pipeline interaction, liquefaction risk, and subsurface characterization through laboratory and geophysical assessments.

Offshore Field Engineer (2008 - 2010)**Fugro**

- Led offshore geotechnical teams and field operations for global marine foundation design projects, managing geotechnical data acquisition, testing and design.
- Oversaw multidisciplinary offshore teams, collaborated with international offices and vessel crews to execute complex data collection scopes for windfarm, bridge, and pipeline foundation designs.

Senior Field Engineer (2003 – 2011)**Schlumberger**

- Performed open-hole, HDD and borehole seismic logging operations in challenging onshore and offshore environments across the U.S., Europe, and North Africa.
- Managed client communications, field logistics, and QA/QC of geophysical data while upholding rigorous safety protocols on international drilling rigs and offshore platforms.



21 YEARS OF
EXPERIENCE

Areas of Expertise

Disaster Response & Recovery
Grant Administration
Stafford Act Compliance
Alternative Procedures

Grant Experience

FEMA Public Assistance
CARES Act
USDA Agriculture Recovery Block
Grants
HUD CDBG
ARPA

Education

Auburn University, Bachelor of
Arts, March 2000

Louisiana State University- Paul
M. Hebert Law Center, Juris
Doctorate, May 2004

Louisiana State University- Paul
M. Hebert Law Center, Bachelor of
Civil Law, May 2004

EXPERIENCE SUMMARY

Ms. Allison McLeary is a **seasoned emergency management executive** with a strong track record of implementing and managing complex grant programs. As former Recovery Bureau Chief of the Florida Division of Emergency Management, she offers more than three years of direct experience administering grant programming throughout the State of Florida. In her role, she excelled at building meaningful relationships across all levels of government to drive impactful outcomes for applicants. Allison also served as Recovery Counsel for the Louisiana Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP), where she contributed to the development and management of statewide programs aimed at enhancing public safety and infrastructure resilience. Allison is a **recognized expert in the realm of grant management** and is frequently invited to present at national conferences, where she shares her **insights on effective strategies for grant administration and implementation**. With Tetra Tech, Allison is currently a **program management advisor for state-level contracts for 29 states and 2 territories**.

RELEVANT EXPERIENCE

Director, Federal Grant Programs (March 2021 – Present) Tetra Tech, Inc.

Allison serves as Director, Federal Grant Programs, providing policy guidance and program support. Allison is an expert in FEMA policies, building and maintaining relationships with State and FEMA representatives. She analyzes policy and provides policy guidance to clients. She supports the Tetra Tech team to build programs that align with federal expectations and comply with client/federal requirements. She maximizes operational efficiencies by analyzing individual projects with a holistic lens, leveraging best practices from Tetra Tech management operations throughout the nation. Additionally, Allison coordinates relationships with funding agencies and local partners to streamline project operations.

During Allison’s tenure at Tetra Tech, she has worked on several high-profile projects, inclusive of the following:

State of Iowa

Most recently, Allison has supported the State’s Non-Congregate Sheltering operations for survivors following several severe storms in the spring of 2024. She is actively involved in supporting Iowa’s Department of Homeland

Security and Emergency Management (HSEMD) with arbitrations and appeals of FEMA Public Assistance determinations. Additionally, she has been involved in Iowa's Mitigation and Building Resilient Infrastructure and Communities (BRIC) programs as a subject matter expert. Iowa HSEMD has also contracted with Tetra Tech to facilitate an assessment of Iowa's equity and diversity in disaster management plans, policies, and procedures. The multi-phase effort is designed to improve how Iowa prepares for, responds to, and assists underserved communities and historically marginalized populations with recovering from all types of disasters. The project focuses on identifying activities to improve Iowa's emergency management process and accessibility. Tetra Tech's "Equity Assessment in Emergency Management Tool" was utilized to provide consistent assessment of the State's programs and plans.

Florida Department of Emergency Management – Water and Infrastructure Response and Recovery

In response to the devastation from Hurricane Ian in Lee County, FDEM took an active approach and utilized Tetra Tech to directly support the water utilities throughout the County. In less than four days, the whole of Tetra Tech's leadership had committed to supporting the recovery efforts in Florida, including Tetra Tech President Jill M. Hudkins. Allison served as Senior Project Manager for this project, as well as the liaison to the FDEM Director and senior leadership at the State's Emergency Operations Center. The initial scope covered the assessment of 13 County water plants and wastewater plants. Once the County witnessed the value that Tetra Tech brought to the project, the scope expanded to 48 plants throughout the County, not just the original ones that were County-owned. These 48 water and wastewater facilities were assessed for safety and operability, and service was restored within the first week to all facilities capable of receiving and pumping water. An additional 323 wastewater lift stations were assessed through these efforts.

Maui County

Tetra Tech is supporting Maui County's long-term recovery following the Maui Wildfires in 2023. Allison is serving as the program lead, overseeing operations that occur in the recovery efforts. Tetra Tech is aiding individuals throughout the County as they engage with FEMA's full suite of response and recovery programs. These efforts from Tetra Tech include repairing critical infrastructure, rebuilding housing, restoring natural resources, and supporting local businesses. Additionally, efforts encompass community services such as mental health support and emergency preparedness initiatives. Allison is also active in the collaborative planning and advocacy for policy reforms, which will be essential to enhance resilience and mitigate future wildfire risks in the State of Hawaii.

State of Connecticut

Allison supports the Tetra Tech team that is supporting the State of Connecticut's FEMA PA program. This state-level contract involves comprehensive coordination from initial assessment to closeout at the Recipient level. This includes meticulous documentation of disaster-related damages, efficient processing of grant applications, and transparent allocation of funds to eligible projects. Throughout the process, effective communication between the State, FEMA representatives, and applicants ensures smooth implementation and compliance with federal guidelines, ultimately leading to successful project completion and grant closeout.

Recovery Bureau Chief (March 2020 – February 2021)

Compliance and Appeals Officer (December 2018 – February 2020)

Florida Division of Emergency Management

- Administered all FEMA Stafford Act programs for the State of Florida (\$9.8+ Billion over 26 federally declared events under management)

- Validated and Paid through Florida Division of Emergency Management (FDEM) an unprecedented \$4.1 Billion in Recovery funds in the period January 2019-February 2021, including \$2.7 Billion in PA and over \$300 Million in USDA Agriculture Recovery Block Grants
- Developed and implemented the State strategy for \$1.275 Billion in CARES-Coronavirus Relief Fund payments to 55 medium and small counties. (\$1.07 Billion validated and paid June 2020-February 2021)
- Served as Alternate Governor's Authorized Representative and Deputy State Coordinating Officer for all FEMA declared events in Florida
- Created a comprehensive FEMA PA Compliance program, including risk assessments, monitoring, and technical assistance and programmatic guidance tailored to address specific compliance risks

Recovery Legal Counsel (January 2017 – November 2018)

Louisiana Governor's Office of Homeland Security and Emergency Preparedness

- Served as Recovery counsel advising on all matters of emergency management and whole community recovery, covering programs such as FEMA/Stafford Act programs and HUD-Community Development Block Grants (CDBG-DR)
- Audit liaison to US Department of Homeland Security- Office of Inspector General and FEMA
- Developed and delivered a comprehensive outreach and education technical assistance strategy to grant subrecipients in Louisiana

FirstNet Program Manager (February 2015 – January 2017)

Louisiana Division of Administration, Office of Technology Services

- Oversaw a team effort to identify needs, perform gap analyses, and plan for the buildout of the State's portion of the Nationwide Broadband network, known as FirstNet
- Identified the needs and expectations of the State's 62,000+ first responders and worked with the U.S. Department of Commerce and the FirstNet Authority to include those inputs in the \$7 billion RFP for the buildout and operation of the FirstNet network

State Police Legal Counsel (August 2003 – May 2013)

Louisiana Department of Public Safety and Corrections, Louisiana State Police, Office of Legal Affairs

- Counseled to State Police on matters of policy, operations, public records law, personnel management, emergency management/crisis response, and investigations
- Served as legislative liaison and helped draft numerous bills and testified in committee on several measures, including revisions to the electronic surveillance framework and the regulation of private security, and the role of volunteers in emergency response
- Represented the Louisiana Oil Spill Coordinator's Office and was assigned Attorney Supervisor throughout the response to the Deepwater Horizon event
 - Led a multi-agency team of in house, state agency lawyers in the early days of the disaster
 - Coordinated efforts among state agency counsel to ensure that necessary inputs needed for the response, damage assessment and claims under the Oil Pollution Act of 1990, Clean Water Act and other applicable federal and state laws were supported.



20+ YEARS OF
EXPERIENCE

Areas of Expertise

Disaster Recovery

Debris Management

Resiliency Planning

Sustainability

Storm Water Management

Wetlands & Natural Resources

Green Infrastructure

Environmental Planning

Key Training/Certifications

Envision ENV-SP

Wetland Delineation

NIMS ICS

Education

Texas A&M University, Master of Science in Water Management & Hydrological Science, 2009

Texas State University, Bachelor of Science in General Agriculture, 2002

EXPERIENCE SUMMARY

Mr. Nick Russo has extensive experience in disaster debris management, having overseen debris removal operations for multiple federally declared disasters, including Hurricane Ike, Hurricane Harvey, and Hurricane Ian. He has managed the coordination of debris removal teams, established field operations, and ensured compliance with FEMA guidelines. His leadership in recruiting and training local debris monitors, combined with his expertise in damage assessment and regulatory coordination, has contributed to the successful recovery efforts following these significant events.

Nick, a local Texan, was specifically chosen for this project due to his in-depth knowledge of disaster recovery operations within the State of Texas and with Brazoria County.

RELEVANT EXPERIENCE

Regional Project Manager

As a Regional Project Manager, Nick supports the Project Managers that are dedicated to each project. He coordinates debris removal efforts with the clients, contractors, and program managers across multiple projects to make the best use of resources.

- **Brazoria County, Harris County, City of Bellaire, and City of Humble, TX – Hurricane Beryl, 2024**

Project Manager

- Harris County Flood Control District, Harris County, City of Brazoria, City of Pearland, Fort Bend County, City of Katy, City of Dickinson, City of Kemah, City of Nassau Bay, and **Texas Department of Transportation for Brazoria County** – Hurricane Beryl, 2024 – Nick provided project implementation and oversight and served as the primary point of contact for client staff, contractors, and FEMA representatives. He also oversaw operations and the hiring and training of local debris monitors, where he was deployed for project setup and to establish field operations.
- Harris County, Texas – Severe Floods and Derecho Event, May 2024-Present – Nick has led project implementation and oversight, serving as the main point of contact for client staff, contractors, and FEMA representatives. He also managed operations, including the recruitment and training of local debris monitors, and was deployed to initiate project setup and establish field operations.

- Lee County, Florida – CDBG-DR Program (August-December 2023) – Nick managed technical program and preparation of an EA (Tier 1 /Broad Review) for response to Hurricane Ian for Individual Housing Rehabilitation, Reconstruction & Elevation – Owner and Renter Occupied Program, and Voluntary Residential Buyout Program in Lee County Florida.
- Sarasota County, Florida – Resilient SRQ Program (September-December 2023) – Nick managed technical program and preparation of an EA (Tier 1 /Broad Review) for response to Hurricane Ian for Homeowner Rehabilitation/Reconstruction Program, Homeowner Reimbursement Program, and Voluntary Home Buyout Program.

Director of Environmental Services

- State of Texas – Rebuild Texas CDBG Program (March 2022-Present) – Nick managed the HUD-mandated environmental reviews program and staffing (Tier II Site Specific Reviews), Damage Assessment Inspection/Cost Estimate and LBP Inspection program in accordance with 24 CFR Part 58 and the Texas General Land Office (GLO) Program Environmental Review (Tier II) Procedures for an estimated 1,200 flood damaged properties.
- Puerto Rico Department of Housing (PRDOH) – Re-Grow Puerto Rico Urban-Rural Agricultural Program (September 2022-Present) – Nick prepared 17 Environmental Assessments (EAs) for agricultural improvement projects across Puerto Rico. He also served as an advisor on HUD NEPA procedures and compliance.
- PRDOH – R3 Puerto Rico CDBG Program (March 2022-Present) – Nick managed technical program and staffing for the HUD-mandated environmental reviews (Tier II Site Specific Reviews), Damage Assessment Inspection/Cost Estimate, LBP, and Asbestos Inspection program in accordance with 24 CFR Part 58 and the current Puerto Rico PRDOH R3 Program Environmental Review Procedures for an estimated 60,000 hurricane and flood damaged properties as a result of Hurricane Maria in 2017.
- Harris County, TX – Project Recovery CDBG Program (March 2022-Present) – Nick managed technical program and staffing for the HUD-mandated environmental reviews (Tier II Site Specific Reviews), Damage Assessment Inspection/Cost Estimate, and LBP program in accordance with 24 CFR Part 58 and the current Puerto Rico PRDOH R3 Program Environmental Review (Tier II) Procedures for an estimated 2,500 hurricane and flood damaged properties as a result of Hurricane Harvey in 2017.
- State of Florida – Rebuild Florida CDBG Program (March 2022-Present) – Nick managed technical program and staffing for the HUD-mandated environmental reviews (Tier II Site Specific Reviews), Damage Assessment Inspection/Cost Estimate and LBP Inspection program in accordance with 24 CFR Part 58 and the current Florida Department of Economic Opportunity (DEO) Program Environmental Review (Tier II) Procedures for an estimated 7,000 flood damaged properties.
- Oregon Housing and Community Services (OHCS) – CDBG Program (April 2022-December 2023) – Nick managed technical program and staffing for the HUD-mandated environmental reviews (Tier I Environmental Reviews for seven counties) in support of federal grants to benefit disaster survivors and impacted communities in Oregon, as a result of the major disasters that occurred during Labor Day weekend of 2020 when wildfires caused the loss of nearly 4,200 homes with seven counties.

ADDITIONAL EXPERIENCE

Director of Environmental & Sustainability Services (2021-2022)

Harris County Engineering Department | Houston, TX

- Led the environmental services team in achieving program goals, objectives, and sustainability metrics. Coordinated sustainability programs with other county departments
- Provided research and guidance to executives, clients, and other county departments, regarding federal, state, and local environmental regulations, initiatives, and programs
- Provided environmental regulatory planning, oversight, and agency coordination as a key member of the emergency management team within the Engineering Department
- Served as Debris Operations Manager for the response following Winter Storm Uri in 2021. Coordinated damage assessments, managed set-up and operations of public debris drop-offs within the County, and managed right-of-way debris removal in heavily impacted areas of the County

Planning Section Leader – COVID-19 Non-Congregate Medical Shelter (March-May 2020)

Harris County Engineering Department | Houston, TX

- Mobilized a “Field Hospital” at the County’s NRG Stadium Complex within 7 Days due to the rampant increase in COVID-19 infection and hospitalization rates
- Researched and negotiated a contract for a general contractor to fully mobilize and provide medical staff turnkey
- Planned and executed setup of the field hospital (NCMS) on time and under budget with an estimated cost of \$30M
- Fully mobilized setup, monitored regional needs, and demobilized the operation over 30 days

Planning Section Leader – COVID-19 Continuity of Government Task Force (March 2020-March 2022)

Harris County Engineering Department | Houston, TX

- Developed Harris County’s COOP/COG plan specific to the COVID-19 Pandemic
- Created an online department web dashboard for the purpose of tracking the impact to county essential operations and manpower losses due to quarantine or illness
- Evaluated shelter contingencies for housing criminal justice populations
- Developed a Resource Guide with guidelines and procedures for implementation of 50 county departments to follow

Environmental Compliance Officer (2017-2021)

Harris County Engineering Department | Houston, TX

Nick served as an executive staff member within the Office of the County Engineer, assisted in overseeing daily operations for the entire 700-member organization.

- Implemented and oversaw sustainability and regulatory compliance for seven divisions within the department including capital project management, facility management, and recovery & resiliency programs
- Served as Project Manager for \$31M in grant funded recovery/resiliency/stormwater projects

Debris Operations Manager – Hurricane Harvey (August 2017-February 2019)**Harris County Engineering Department | Houston, TX**

- Managed Debris Removal Operations during the County's disaster recovery from Hurricane Harvey, for 30,000 homes flooded and 2M cubic yards of debris; total project cost \$40M
- Responsible for identification, permitting, and environmental compliance for 15 DMS sites

Environmental Services Team Leader (2011-2017)**Harris County Engineering Department | Houston, TX**

Responsible for managing the Environmental Services Team and coordinating various environmental initiatives with local, state, and federal agencies for hundreds of roadways, parks, and architectural projects.

- Provided management of regulatory processes in obtaining a unique Regional General Permit from the US Army Corps of Engineers-Galveston District.
- Management and oversight of numerous studies in support of USACE Individual and Nationwide permits supporting Capital Improvement Projects.

Debris Operations Manager – Tax Day Flood (April 2016)**Harris County Engineering Department | Houston, TX**

- Served as a Debris Operations Manager during emergency recovery operations following April 18 “Tax Day” Flooding in Harris County, TX.

Senior Environmental Coordinator (2009-2011)**Harris County Architecture & Engineering Division | Houston, TX**

- Substantially reduced environmental permitting delays to increase project delivery on time and within budget
- Coordinated project meetings and reviews with USACE through the establishment of a WRDA 214 agreement for the purpose of prioritizing capital improvement projects and expediting wetland delineations and permits
- Created guidelines for the use of Low Impact Development/Green Infrastructure techniques for use in Harris County work with numerous stakeholders
- Represented Harris County on a technical committee for the San Jacinto Waste Pits Superfund Site to coordinate time critical removal actions and restrict public access to the site
- Led a disaster response team to complete flood damage assessments following two April 2009 flood events resulting in approximately 1,000 homes damaged
- Preliminary assessments were completed within 4 days



13+ YEARS OF
EXPERIENCE

Areas of Expertise

Field Operations and Oversight

QA/QC

Environmental Remediation

Debris Monitoring

Project Management

Scheduling and Dispatch

Truck Certification

Automated Debris Management
System (ADMS)

Environmental Cleanup

Key Training/Certifications

OSHA HAZWOPER 40 Hr.

8 Hr. HAZWOPER Supervisor

FEMA ICS-100

FEMA ICS-200

FEMA ICS-700

FEMA ICS-800

EXPERIENCE SUMMARY

Mr. Nick Dragon has over 13 years of experience in environmental remediation, cleanup, and debris removal monitoring. **Nick has responded to several major hurricanes (Hurricanes Ian, Helene, Laura, Florence, Irma, Harvey, and Ike), and California Camp Fire for clients involving over 250,000 CYs of debris, including: Virginia Department of Transportation; Calcasieu Parish, LA; Harris County, TX; City of Houston, TX on 2 projects and Miami-Dade County, FL.** He has experience verifying eligibility and compliance; overseeing collection and disposal operations, and coordinating directly with debris contractors, data managers, and project managers to facilitate the success of fast-moving debris operations projects.

Projects have included some of the nation's largest debris monitoring projects in modern history, including serving as project manager for Calcasieu Parish, Louisiana's Hurricane Laura response, which accounted for nearly 7 million cubic yards of debris. In addition to debris management experience, Nick has over eight years of experience overseeing emergency commercial and residential emergency water and fire damage remediation work.

RELEVANT EXPERIENCE

Regional Project Manager

Tetra Tech, Inc.

As the Regional Project Manager, Nick oversaw all facets of debris removal operations. He actively recruited and trained new local monitoring staff. He also oversaw project financials, as well as gauged the respective client satisfaction and contract requirement fulfillment, ensuring the project runs smoothly and efficiently.

- Central TX – Floods, July 2025 – Present
- Texas Department of Transportation – Derecho Wind Event, May 2024 – January 2025
- Williamson County, TX – Winter Storms, March – June 2023
- Travis County, TX – Winter Storms, February – May 2023
- City of Georgetown, TX – Winter Storms, February – May 2023
- Florida Department of Environmental Protection – Hurricane Idalia, September 2023 – January 2024
- Collier County, FL – Hurricane Ian, October 2022 – April 2023
- State of Virginia Department of Transportation – Severe Winter Storm, January – September 2022

Program Manager

Tetra Tech, Inc.

As Program Manager, Nick provides executive-level oversight of a portfolio of projects, ensuring Tetra Tech delivers consistent, high-quality support. Nick is responsible for coordinating resources across multiple project teams, managing competing priorities, and aligning efforts with broader client and organizational objectives. He serves as the primary liaison during complex, multi-jurisdictional events – often involving several clients in the same geographic area – and leads integrated response efforts with multiple project managers reporting under their direction. For strategic clients with long-term or concurrent engagements, Nick ensures operational continuity, strategic planning, and consistent performance across all active and future projects. He remains actively engaged in critical phases, providing on-site leadership and proactive issue resolution to support successful outcomes.

- City of Temple, TX – Severe Storms, July – August 2024
- City of Dallas, TX – Severe Storms, August 2024
- State of Vermont – Floods, July – August 2023

Project Manager

Tetra Tech, Inc.

Nick was responsible for staffing, training, field supervision, and the health and safety of field monitors. He also oversaw collection and disposal monitoring operations. Specifically for the Calcasieu Parish project, Nick was quickly deployed to coordinate with Parish Officials, initiate operations, and oversee the training and hiring of more than 470 local debris monitors. The project also required identification and permitting of 15 debris management sites. Our team monitored the removal over nearly 7 million cubic yards of debris and over 40,000 hazardous limbs and trees. Nick opened the PPDR intake center to collect applications and oversaw the intake process. Following intake center operations, field property surveys were completed to collect private property debris quantities and evaluate structural damage for potential demolitions.

- Virginia Department of Transportation – Hurricane Helene, October 2024 – July 2025
- Florida Department of Environmental Protection – Hurricane Helene Parks, October 2024 – August 2025
- City of Tulsa, OK – Tornado, July 2023 – January 2024
- Cities of North Little Rock and Sherwood, AR – Tornado, April – August 2023
- Volusia County, FL – Hurricane Nicole, April – July 2023
- City of East Palestine, OH – Train Derailment, May 2023 – January 2024
- State of New Mexico – Wildfires, February 2023
- Florida Department of Environmental Protection – Hurricane Ian, October 2022 – August 2023
- City of Cape Coral – Hurricane Ian, October 2022 – January 2024
- City of Angleton, City of Pearland, City of Humble, and Harris County, TX – Hurricane Beryl, July – December 2024
- City of Temple, TX – Severe Storms, June – October 2024
- City of Louisville, KY – Tornado, April – May 2024
- City of Little Rock, AR – NRCS Project: Rock Creek, February – June 2024
- City of Austin, TX – Winter Storms, February – June 2023
- Harris County, TX – Hurricane Nicholas, August – September 2021
- Calcasieu Parish, LA – Hurricane Laura, September 2020 – Present
- Town of Beaufort, NC – Hurricane Florence, September – November 2018

Environmental Project Manager

Tetra Tech, Inc.

This role includes oversight of all inspections scheduling for various inspectors conducting inspections from lead-based paint testing, environmental assessments, and interior damage assessments for the reconstruction/rehabilitation and reimbursement programs for damage resulting from the flooding during Hurricane Harvey in 2018. Coordinated with

various staff to ensure timely production and submission of the final deliverable documentation. Coordinated and conducted weekly meetings with the clients to ensure contract requirements and timelines were tightly adhered to.

- State of Texas GLO and Harris County, TX – Hurricane Harvey CDBG-DR Program, September 2019 – Present

Deputy Operations Section Chief

Tetra Tech, Inc.

The Deputy Planning Section Chiefs (DPSCs) support the Planning Section Chief in California wildfire projects by overseeing either the disaster debris removal operation or the hazard tree removal operation. In this role, Nick assists the PSC in overseeing the collection, evaluation, and dissemination of operational information related to the operation. Nick prepares and assists the PSC in implementing the disaster debris and hazard tree removal operations planning, as well as tracks the status of all operation resources and all the preparations for, data management from, and the final dispositions of each project that has been entered into the tree removal program.

- US Army Corps of Engineers – Los Angeles Fires, January – July 2025
- CalRecycle, CA – Borel Fire, February – May 2025
- CalRecycle, CA – Camp Fire, January – September 2019

General Foreman

Tetra Tech, Inc.

Nick served as a general foreman overseeing quality assurance and quality control (QA/QC) of vegetation removal near PG&E powerlines. As a general foreman, Nick was responsible for coordination dispatch and field oversight of over 50 certified arborists performing QA/QC of designated tree and brush removal.

- PG&E – Accelerated Wildfire Risk Reduction (AWRR) Program, 2015

Deputy Project Manager

Tetra Tech, Inc.

Nick served as a deputy project manager where he was responsible for field supervision, coordination, health and safety, and QA/QC of field monitors documenting waterways debris removal. Specifically for Miami-Dade County, FL, over 76,495 trees were addressed in Miami-Dade County Parks to remove hazardous hanger or trees that were a result of Hurricane Irma.

- City of Houston, TX – Hurricane Harvey (Waterways Project), 2017 – 2018
- Miami-Dade County, FL – Hurricane Irma (Parks Project), 2017 – 2018

Operations Manager

Tetra Tech, Inc.

Nick was responsible for staffing, training, field supervision, and health and safety of field monitors. He also oversaw collection and disposal monitoring operations. He coordinated daily with other stakeholders to coordinate debris removal efforts.

- City of Houston, TX – Hurricane Harvey, 2017
- City of Alvin, TX – Hurricane Ike, 2008

8YEARS OF
EXPERIENCE

Areas of ExpertiseDisaster Debris Program
ManagementRight-of-Way/Right-of-Entry
Debris Removal

Private Property Programs

Leaner/Hanger Programs

FEMA Reimbursement

Grant Experience

FEMA PA

NRCS

Key Training/Certifications

OSHA HAZWOPER

EducationTechnical College of the
Lowcountry, Currently Enrolled

EXPERIENCE SUMMARY

Edward “Wade” Greene is a management professional with 6 years of experience spent working on debris-related projects for Tetra Tech clients across the nation. He is adept in all aspects of debris monitoring and is knowledgeable on the required documentation to satisfy the requirements of multiple funding sources. Wade is responsible for the implementation of Tetra Tech’s work plans, dispatching field personnel, staffing, safety procedures, field logistics, and training of personnel. He verifies eligibility and compliance; oversees collection and disposal operations; and coordinates directly with debris contractors, data managers, and project managers to meet the goals of each client.

RELEVANT EXPERIENCE

Project Manager

In the role of Project Manager, Wade provides project oversight, training, and scheduling the various services Tetra Tech provides. He is responsible for client communication. Wade serves as a consistent point of contact for the client’s debris managers and provides a bridge between any preparedness and post-disaster response activities.

- Greenville County, SC – Hurricane Helene, October 2024-Present
- City of Fountain Inn, SC – Hurricane Helene, September 2024-Present
- Ascension Parish and City of Donaldsonville, LA – Hurricane Francine, September 2024
- **Brazoria County, TX – Hurricane Beryl**
- Texas Department of Transportation and Municipalities, TX – Hurricane Beryl, July-August 2024
- City of Tallahassee, FL and Leon County, FL – Severe Storms, 2024
- City of Little Rock, AR – Conservation Project, February-June 2024
- City of Spokane, WA – Spokane Fires, December 2023-April 2024
- Florida Department of Environmental Protection – Hurricane Idalia, 2023-2024
- Vermont – Severe Storms and Flooding, 2023
- City of Little Rock, AR – Severe Storms and Tornadoes, 2023
- Monterey County, CA – Severe Winter Storms, Flooding, Landslides, and Mudslides, 2023
- City of Austin, TX – Winter Storm, 2023
- Manatee County, FL – Hurricane Ian, 2022
- Audubon Nature Institute, LA – Hurricane Ida, 2021
- Audubon Nature Institute, LA – Hurricane Zeta, 2020
- Cities of DeQuincy and Vinton, LA – Hurricane Laura, 2020

- City of New Bern, NC – Hurricane Dorian, 2019
- Colleton County, SC – Hurricane Dorian, 2019
- Town of Summerville, SC – Hurricane Dorian, 2019

Division Leader/Supervisor

Wade was responsible for oversight of field staff, ensuring that Tetra Tech’s Health and Safety Plan was executed and followed, maintaining the integrity of field documentation and upward daily reporting of field activities in his assigned area with his direct reports.

- CalRecycle, CA – Dixie Fire, 2021 – 2022
- CalRecycle, CA – Carr Fire, 2018 – 2019

Operations Manager

Wade was responsible for the implementation of Tetra Tech’s work plans, dispatching field personnel, staffing, safety, field logistics, and training. He verified eligibility, compliance, and collection and disposal operations oversight and coordinated directly with the project manager daily with progress reports and on specific issues.

- Virginia Department of Transportation – Winter Storm, 2021
- Cities of Danbury, New Fairfield, Southbury, and Brookfield, CT – Severe Storms, Tornadoes, and Straight-Line Winds, 2018
- USACE (Napa and Mendocino Counties, CA) – Wildfires, 2017 – 2018
- Broward County, FL – Hurricane Irma, 2017
- Beaufort County, SC – Hurricane Matthew, 2017

Branch Director

When supporting CalRecycle in the aftermath of the Camp Fire, the most destructive wildfire in California’s history, Wade was responsible for the day-to-day coordination of staff, managing conflict resolution in the field, coordinating with property owners, and ensuring that the project’s Debris Removal Operations Plans (DROP) was adhered to.

- CalRecycle – Camp Fire, 2019

Field Supervisor

Wade was responsible for the quality control of debris site/tower monitors, field coordinators, and project inspectors and ensuring that all documentation that is being captured is FEMA-compliant during debris removal operations. He verified that monitors retained their training and responded to issues as they occurred in the field.

- Hilton Head Island, SC – Hurricane Matthew, 2016

5 YEARS OF
EXPERIENCE**6** DISASTERS**Areas of Expertise**

Debris Site Operations

Collection Monitoring

FEMA Compliance

Training

Key Training/Certifications

40 HR HAZWOPER

EducationBrazosport High school, HS
Diploma, 1985**EXPERIENCE SUMMARY**

Ms. Delores Andrade is an experienced Task Force Leader supporting numerous projects for Tetra Tech. Ms. Andrade oversees daily activities of field staff, including contractors, to ensure daily operations run efficiently. She is responsible for managing operational and administrative tasks and providing progress reports to the project management team. She has recent experience involving work in California following several devastating fires within the last few years.

RELEVANT EXPERIENCE**Task Force Leader**

Ms. Andrade maintained necessary documentation, including disposal tower logs, debris/tree ticket logs, and digital documentation of the condition of truck hauling compartments. Her duties as a task force leader at the disposal site included documenting measurements and computations, completing recordkeeping for contract haulers, and documenting load tickets before permitting truck movement to the tipping area.

- CalRecycle – Camp Fire 2020
- CalRecycle – Dixie Fire 2021
- USACE – New Mexico Fire 2022

Field Monitor

Ms. Andrade's responsibilities as a Field Debris Monitor include overseeing the safe and efficient removal of debris. This involves monitoring the collection activity of trucks, issuing load tickets, inspecting the work area for potential safety hazards, and promptly reporting any concerns to supervisors. In addition, Mr. Brown is responsible for documenting any damage that occurs, ensuring that the work area is free of debris, monitoring crew performance and productivity, and ensuring that the collected debris is properly contained and meets the eligibility criteria.

- Friendswood, TX – Winter Storm 2021

Senior Administrator

Ms. Andrade input and monitored data for new and prepared patients for discharge. She was responsible for maintaining that employees and monitors wore proper PPE and performed proper sanitation protocol. Additionally, she created incident reports as needed.

- Harris County, TX – COVID 19 Homeless Medical Isolation Shelter

Field Supervisor

Ms. Andrade was responsible for the quality control of debris site/tower monitors, field coordinators, and project inspectors and ensuring that all documentation that is being captured.

- Apalachicola, FL – Hurricane Michael

Disposal Site Monitor

As a disposal site monitor, Ms. Andrade's responsibilities consisted of recording measurements and calculations, maintaining records of contract haulers' cubic yardage, and verifying load tickets before allowing trucks to enter the tipping area. She worked closely with our field project management team to provide supervision and oversight of disposal monitoring operations. Additionally, Ms. Andrade verified that monitors retained their training and responded to issues as they arrived in the field.

- Houston, TX – Hurricane Harvey
- Harris County, TX – Hurricane Nicholas

5YEARS OF
EXPERIENCE

Areas of Expertise

Field Supervision

Quality Assurance/Quality
Control

Debris Removal Monitoring

Truck Certification

Dispatch and Scheduling

Training and Certifications

HAZWOPER 40 Hour

HAZWOPER 8 Hour Refresher

ICS 100

ICS 200

EXPERIENCE SUMMARY

Ms. Hortencia Rodriguez is an experienced disaster response professional with extensive experience in task force leadership, operations management, field supervision, and debris monitoring. She has previously supported CalRecycle debris monitoring operations, serving as a Task Force Leader for 2 years for the North Branch Fire project.

RELEVANT EXPERIENCE

Task Force Leader (2020 – 2022)

CalRecycle | North Branch Fires

Hortencia served as a Task Force Leader for the North Branch fires, conducting Site Assessments, working with disaster debris removal crews, hazard tree removal crews, and monitoring operations at processing and end use facilities. Hortencia's primary responsibility was to ensure that operations were conducted in accordance with the terms of Tetra Tech's MSA. Hortencia also managed the following responsibilities:

- Understanding and following requirements included in initial site plans, ROEs, or other IMT-approved documents
- Attending safety meetings to discuss possible personal and community hazards
- Submitting document required to validate work and related costs
- Providing status reports throughout operations
- Working cooperatively with participating contractors, consultants, and project stakeholders

Operations Manager (2024)

Osceola County, FL | Hurricane Milton

Hortencia oversaw the execution of Tetra Tech's work plans as an operations manager, including dispatching field personnel, staffing, safety protocols, field logistics, and training. Responsibilities include **verifying eligibility, ensuring compliance, and supervising collection and disposal operations.**

Field Supervisor (August 2020 – Present)

As a field supervisor, Hortencia is responsible for overseeing and supervising debris monitoring activities at both loading and disposal sites. She is in charge of coordinating daily activities and, identifying and addressing any safety concerns, and troubleshooting any issues that may affect the work area. In this role, Hortencia is also responsible for ensuring accurate measurement of load hauling compartments and that all truck certifications are complete and available to all parties involved.

- State of Colorado and City of Denver, CO – Emergency Migrant Shelter, 2024
- Osceola County, FL – Hurricane Ian, 2022
- City of Sherwood, AR – Tornado, 2023
- Cities of North Little Rock and Little Rock, AR –Tornado, 2023
- Travis County, TX – Winter Storm, 2023
- Brevard County, FL – Hurricane Nicole, 2022
- City of Winter Park, FL – Hurricane Ian, 2022
- Calcasieu Parish, LA – Hurricane Laura, 2020

6 YEARS OF
EXPERIENCE**10+** DISASTERS**Areas of Expertise**

Operations Management
Staff Training
QA/QC
Disaster Recovery
Dispatching & Scheduling
Field Supervision
Debris Removal
Truck Certifications
Waterway Debris Removal

Key Training/Certifications

40 Hour HAZWOPER
FEMA ICS 100
FEMA ICS 200

Education

Victoria East High/Victoria College -
Victoria, TX, June 2013

EXPERIENCE SUMMARY

Mr. Jonah Garza is an experienced disaster recovery professional with a diverse skill set and 6 years with Tetra Tech. He has experience as an operations manager, overseeing day-to-day operations of debris monitoring, as well as a field supervisor responsible for supervising debris monitoring activities at loading and disposal sites. He has also served as a task force leader for multiple fire response projects in California, supervising a team of crew leaders in the removal of debris and hazardous trees.

Jonah possesses a deep understanding of the safety protocols and regulations related to the debris removal process and has worked closely with contractor crews to ensure that all collection, management, and disposal processes comply with local, county, and state guidelines. In addition, Jonah has developed a reputation for being a highly detail-oriented and organized professional, with a keen eye for ensuring that each aspect of operations is carried out effectively and efficiently. Through his previous roles, he has demonstrated his ability to manage and supervise crews in fast-paced and high-pressure environments, while also maintaining a strong focus on safety and compliance.

RELEVANT EXPERIENCE**Operations Manager**

In this role, Jonah is responsible for overseeing day-to-day operations of debris monitoring, which include the training and scheduling of monitors, tracking of debris, and project quality assurance/quality control (QA/QC). As an operations manager, his oversight involves field issue resolution, and the design and implementation of processes for monitoring.

- Ventura County, CA – Mountain Fire, 2024-2025
- State of New Mexico – Salt Fire, 2024
- Manatee County, FL – Hurricane Ian, 2022-2023

Field Supervisor

As a field supervisor, Jonah is responsible for overseeing and supervising debris monitoring activities at both loading and disposal sites. He coordinates daily activities and identifies and addresses safety concerns and troubleshoots any issues that may affect the work area. It is also a supervisor's responsibility to ensure accurate measurement of load hauling compartments and that all truck certifications are complete and available to all parties involved.

- State of Colorado and City of Denver, CO – Emergency Migrant Shelter, 2024
- City of Rolling Fork, MS – Tornadoes, 2023
- Florida Department of Environmental Protection – Hurricane Idalia, 2023
- Charlotte County, FL – Hurricane Ian, 2022-2023
- Virginia Department of Transportation (VDOT) – Petersburg Ice Storm, 2021
- VDOT – South Hill Ice Storm, 2021

Task Force Leader

Jonah served as a task force leader for multiple fire response projects in the State of California. This included hazardous tree assessment and hazardous tree removal. He supervised a team of crew leaders in the removal of both debris and hazardous trees across multiple counties. As a task force leader, he also assisted with logistical responsibilities such as tracking and collecting inventory.

- CalRecycle – Camp Fire, 2018-2019
- CalRecycle – Dixie-Caldor Fire, 2021

Crew Leader

Working as a crew leader, Jonah was responsible for the day-to-day monitoring of debris removal crews. His duties included maintaining site procedures, hazardous debris/tree removal documentation, troubleshooting devices, and addressing logistics issues. Additionally, he provided quality assurance for disposal logs, debris/tree ticket logs, and any additional documentation received from jobsite.

- CalRecycle – Northern Branch, 2020

Field Debris Monitor

As a field debris monitor, Jonah was responsible for ensuring safe and efficient debris removal operations. This includes monitoring collection activity of trucks, issuing load tickets, checking the work area for safety concerns, and reporting any issues to supervisors. Jonah also documented any damage that occurred, ensured the work area was clear of debris, monitored crew performance and productivity, and ensured that loads were properly contained and that only eligible debris was collected.

- Bay County, FL – Tram Debris Management Site (DMS) Reclamation, 2018
- City of Callaway, FL – Hurricane Michael Private Property Debris Removal (PPDR), 2018
- City of Springfield, FL – NRCS Waterways, 2018
- City of Springfield, FL – Hurricane Michael PPDR, 2018
- Harris County, TX – Hurricane Harvey, 2018



30+ YEARS OF EXPERIENCE

13+ APPLICATIONS MANAGED

6K+ APPLICATION USERS

Areas of Expertise

Recovery Technology Solutions / ADMS

Resource Deployment and Tracking

Readiness Training and Exercises

Disaster Operations Support

20+ Years Military Experience

Grant Experience

CDBG-DR

Key Training/Certifications

FEMA IS-632, IS-700, IS-922

Disasters

4798 Hurricane Beryl

4781 Texas Severe Storms, Wind Event, And Floods

4724 Maui Wildfires

4734 Hurricane Idalia

4673 Hurricane Ian

4337 Hurricane Irma

4340 Hurricane Maria

4240 CA Wildfires

4223 TX Flooding

4087 Hurricane Sandy

4106 CT Winter Storm

1609 Hurricane Wilma

Education

Thomas Edison University,
Associate of Science, Nuclear
Engineering Technology, 1997

EXPERIENCE SUMMARY

Mr. Jeffrey Dickerson has more than 30 years of experience in program management, with extensive experience in technical organizational management, training, and readiness exercises. He is a military veteran with skills in leadership, training, and personnel development. As the Director of Information Technology, Jeff is responsible for the planning, development, deployment of *RecoveryTrac™* applications supporting the delivery of professional services for our clients.

Jeff has extensive experience in process improvement and application of advanced technology to boost efficiency in delivery of services. He has presented at the National Hurricane Conference on the use and application of technology to improve disaster response cost efficiency as well as supporting Client technology seminars.

Jeff has led the development and support of Tetra Tech's *RecoveryTrac™* suite of applications most notably the Automated Debris Management System (ADMS). Validated by the USACE on both 2015 and 2023, it is the preferred provider by the USACE debris contractors, providing ADMS services to 7 of 8 USACE districts globally. *RecoveryTrac™* ADMS flexibility and GIS capabilities provide best-in-class reporting and analysis tools. Additionally, *RecoveryTrac™* ADMS technology web-based data feeds enable direct integration into client GIS and emergency management systems.

RELEVANT EXPERIENCE

Senior Management Team | Technology Solutions for Debris Removal Monitoring, Grant Management, Case Management and Logistics

Responsible for the technology solutions used to deliver professional services projects to Tetra Tech's Clients, Jeff is responsible for the planning, development, and customization of the *RecoveryTrac™* software suite of applications. The *RecoveryTrac™* suite includes Grant Management, Case Management, Debris Removal ADMS, Time Tracking, Logistics/Sheltering and Fleet Management/Tracking. He works closely with delivery teams and management to ensure the software meets and exceeds regulatory and statutory requirements for disaster related reimbursement programs. He has directly managed projects and/or software solutions under the FEMA Public Assistance, HUD CDBG-DR, Department of the Treasury ERAP, and several State and Local Logistics and Sheltering programs.

Notable recent key projects include the following:

- Tetra Tech's *RecoveryTrac*™ suite's SOC2 Certification (2023-2024)
- State and Local Sheltering and Logistic Tracking Programs (2022-2024)
- State and Local Emergency Rental Assistance Program (2022 – 2023)
- Puerto Rico Department of Housing | Environmental Reviews (2019 – 2022)

Subject Matter Expert | *RecoveryTrac*™ ADMS Software Services (July 2012 – Present)

Jeff designed and oversaw the development testing and continuous improvement of the *RecoveryTrac*™ ADMS software application over the last 12 years of ADMS deployments. It can operate in the harshest environments, simple and straight forward to use, proven in the field and is the most widely used ADMS solution in the market.

Placed in service in 2012 and used exclusively since, *RecoveryTrac*™ Debris celebrates the following achievements:

- Only USACE validated ADMS system in both 2015 and 2023, ADMS provider for 7 of 8 USACE districts.
- Activated on 5 separate ADMS missions from 2017-2024.
- Used on just over 400 FEMA debris removal projects from 2012-Present.
- During simultaneous activations for Hurricanes Harvey (TX) and Irma (FL) over 6,000 ADMS devices in use

The ADMS application and related services continue to adapt to the changing industry and regulatory changes. For example, integration with *RecoveryTrac*™ Time continue to improve the end-to-end documentation with ADMS records to support reimbursement and reduce the time to address any questions arising from submissions or subsequent audits.

Subject Matter Expert | *RecoveryTrac*™ Geospatial (GIS) Software Services (August 2013 – Present)

Beginning shortly after the introduction of *RecoveryTrac*™ ADMS, Jeff introduced the industry first geospatial integration and extension of debris removal data generated by ADMS. Referred to as a “Geoportal”, the ADMS data was automatically converted to GIS objects and visualized in an easy-to-use Web-based application allowing Clients direct access to debris data and photos allowing online review and interaction. The Geoportal offered several other “firsts” including near-real time Truck, Crew and Monitor locations and an incident tool to document operational issues like damage to property, surveys, and safety related reports. All these features were available to every Tetra Tech Client along with the *RecoveryTrac*™ ADMS software. Several other GIS features have also been made available including:

- GIS based road condition and debris surveys with integrated video
- Transportation modeling to determine debris disposal site coverage for distance and time
- Debris removal truck route determination using Fleet tracking data and pre-set route gateways
- Automated GIS hazard analysis of potential debris disposal sites (Flood plain, Wetland, and Archaeology)
- 3D Drone capture and AI analysis of Wildfire burn scar including determination of damaged buildings

Subject Matter Expert | *RecoveryTrac*™ Environmental Case Management Software Services (August 2017 – Present)

Jeff managed development of the software solution, Client deliverables and staffing for the HUD-CDBG-DR mandated environmental reviews (Tier II Site Specific Reviews), Damage Assessment Inspection/Cost Estimate,

LBP, and Asbestos Inspection program in accordance with 24 CFR Part 58 for several State level programs for a total of nearly 68,000 hurricane and flood damaged properties, these CDBG-DR programs included:

- Puerto Rico Department of Housing (2019 – Present)
- State of Florida Department of Economic Opportunity (2018 – Present)
- State of Texas General Land Office (2018 – 2022)
- State of North Carolina Office of Recovery and Resiliency (2018 – 2019)
- State of Louisiana Office of Community Development (2017 – 2020)

The *RecoveryTrac*™ Case Management of Environmental Reviews software was built and configured to streamline the HUD environmental review process by creating automation to evaluate applicant properties quickly and accurately. In larger programs, the cost to perform a standard Tier 2 review was reduced by nearly 75% and capacity was dramatically increased. For example, in the Louisiana program, average weekly review capacity approached 1,000 reviews per week and peaked at over 1,500 reviews for the week. Mobile Inspection tools were combined with report automation to reduce the on-site time and increase productivity by not having to manually create reports. The tracking tools provided exceptional pipeline management and ensured applicant properties requiring specialized reviews were processed within contract requirements but more importantly minimized the delays in the applicants receiving the needed program assistance dollars.

7 YEARS OF
EXPERIENCE**Areas of Expertise**

Project Coordination

Project Setup

Staff Training

Organization

QA/QC

Scheduling and Dispatch

Adherence to State Labor Laws

Key Training/Certifications

HAZWOPER 40

FEMA ICS-100 and ICS-200

EducationHilton Head High, HS Diploma,
2014

Charleston Southern University

EXPERIENCE SUMMARY

Ms. Macy Moore is an accomplished Regional Project Coordinator with five years of experience in the disaster recovery industry. Since joining Tetra Tech in 2017, she has supported projects in California, as well as multiple states along the Gulf and East coasts following hurricanes, tornadoes, and wildfires. Macy is responsible for onboarding, training, and assisting with the oversight of PC teams to ensure that projects run smoothly and efficiently.

RELEVANT EXPERIENCE**Regional Project Coordinator**

Macy's responsibilities include the hiring and oversight of local project coordinators, coordination between project management and field staff, HR and payroll liaison, and QA/QC of project documentation and time records. She was responsible for conducting interviews for potential administrative staff. Macy provided day-to-day support for operations and was responsible for the organization and tracking of licenses used for Tetra Tech's Tetraforms system. Macy is also responsible for ensuring that employees are in compliance with state policies and labor laws.

- Multiple Clients in Texas (City of Alvin, City of Pearland, City of Angleton, and Brazoria County) – Hurricane Beryl, July 2024-Present
- Leon County and City of Tallahassee, FL – Severe Storms, 2024-Present
- City of Louisville, KY – Tornado, 2024-Present
- DeSoto County, FL – Emergency Watershed Project, 2024-Present
- Maui County, HI – Wildfires, 2023-2024
- Southwest Florida (Collier County, Charlotte County, and Lee County) – Hurricane Ian, September 2022-Present
- CalRecycle, CA – Dixie-Caldor Fire, October 2021-September 2022
- CalRecycle, CA – Northern Branch Complex Fire, November 2020-October 2021
- Various Clients in Alabama, Florida, and Louisiana – Hurricane Laura and Hurricane Sally, September-November 2020

Project Coordinator

As a project coordinator, Macy was responsible for the onboarding of field monitors, I9 processing, and payroll assistance. Macy also oversaw onboarding and training field monitors, hiring local project coordinators, and monitoring Tetra Tech's time keeping system. She was responsible for processing payroll and Health and Safety documentation and served as a liaison between field and office staff. Macy also assisted with debris monitoring and disposal sites, and documentation of the haul out process. At

the end of some projects, Macy has also been responsible for assisting with QA/QC of right-of-way documentation and other final reporting tasks.

- Multiple Clients in Florida (Brevard County, St Johns County, Seminole County, City of Vero Beach, and City of Cape Coral) – Hurricane Milton, October 2024-Ongoing
- Alachua County and City of Gainesville, FL – Hurricane Helene, October 2024-Ongoing
- Buncombe County, McDowell County, and Polk County, NC – Hurricane Helene, October-November 2024
- U.S. Virgin Islands – Tropical Storm Ernesto, August-October 2024
- Hernando County, Leon County, and Sarasota County, FL – Hurricane Debby, August-October 2024
- City of Edinburgh, TX (Remote Support) – Hurricane Hanna, July-August 2020
- Hamilton County and City of Chattanooga, TN – Tornado, April-May 2020
- Various Clients in South Carolina – Hurricane Dorian, September-October 2019
- CalRecycle, CA – Camp Fire, January 2019-September 2020
- Various Clients in North Carolina – Hurricane Florence, September-Dec. 2018
- Town of Brookfield and Town of New Fairfield, Connecticut – Severe Storms, June-August 2018
- Miami-Dade County, Miami-Dade County Parks, and City of Miami – Hurricane Irma, September 2017-April 2018

10 YEARS OF
EXPERIENCE

Areas of Expertise

FEMA Public Assistance Guidelines
and Compliance
Public Assistance Appeals
Disaster Cost Recovery
Policy Development
Risk Management
Financial Reporting

Education

University of North Dakota, Master
of Business Administration (May
2011)
University of North Dakota School of
Law, Juris Doctor, with distinction
(May 2011)
Minnesota State University
Moorhead, Bachelor of Arts in
Economics (May 2005)

EXPERIENCE SUMMARY

Ms. Meridith Sanders is a financial recovery and management professional with a wide range of experience throughout her 10-year career. She evaluates existing contracts for FEMA Public Assistance 2 CFR 200 compliance and advises accordingly to reduce the risk of deobligation. Ms. Sanders successfully advocates for clients, through the draft and submission of both first and second appeals. She monitors new guidance related to disaster cost recovery and disseminates guidance to clients. She also conducts applicant timesheet reviews and the creation of force account labor, material, and equipment summaries. Most recently, she assisted clients from Miami to Anchorage with completing FEMA Public Assistance (PA) Project Worksheets for categories A-G in response to hurricanes, earthquakes, and COVID-19. Ms. Sanders has a background in business management, with experience in process management, finance, and risk management.

RELEVANT EXPERIENCE

Program Delivery Manager (March 2020-Present)
Harris County, TX

Harris County engaged Tetra Tech in March 2020 to assist in responding to the COVID-19 pandemic. Ms. Sanders worked closely with the Public Health, Budget Management, Community Services, and Engineering Departments to establish multiple sheltering operations and alternate care sites. She wrote and submitted an expedited project worksheet to ensure the County received immediate funding to address the developing and continuing response effort. Ms. Sanders reviews all emergency purchases for compliance with federal requirements and makes recommendations for the most appropriate funding source based on the nature and method of each activity

Program Delivery Manager (April 2019-Present)
Port of Corpus Christi, TX

Evaluate existing contracts for FEMA Public Assistance 2 CFR 200 compliance and draft addendums to reduce risk of deobligation. Assisted client in future event planning including operating procedures, best practices, and policy development. Develop roadmap to expedite and streamline recovery by meeting with client and FEMA, assessing damage inventory and Grants Portal status. Compliance review of future contracts and procurements to minimize risk of future deobligation. Applicant timesheet review and creation of force account labor, material, and

equipment summaries. Small project certification packet creation. Create project worksheets for management and administrative costs. Project closeout.

Financial Analyst (December 2015—April 2019)

City of Houston, TX

Managed Hurricane Harvey recovery efforts for multiple City of Houston departments as the liaison to the Finance Department. Coordinated communication between FEMA, external consultants and City of Houston departments. Ensured department activities complied with FEMA disaster cost recovery guidelines established under 2 CFR 200 and other sources. Planned and executed city-wide training for topics such as Disaster Cost Recovery Procurement. Developed training manuals and PowerPoint presentations. Drafted and reviewed policies and procedures for compliance with local and federal requirements. Created, monitored, and analyzed specialized reports. Assisted in the development, implementation and monitoring of policies and procedures as part of City Enterprise Risk Assessment Project.

Consultant (June 2013—December 2015)

Morgan Garris Houston, TX

- Reviewed client financial processes and procedures to ensure compliance with statutory regulations and requirements. Performed compliance testing and consulting. Facilitated open and direct discussions about risk and
- control environments with clients to identify key risks. Performed risk and control assessments. Other duties included: Client relationship management, Business management consulting including process management and
- financial management, Review of statutory changes, Composing executive summaries of pertinent legal changes, Development of marketing materials, Business development.

Financial Analyst - ITNA Budget and Portfolio (November 2012—June 2013)

Marathon Oil (Insight Global) Houston, TX

- Financial reporting and forecasting. Reconciling budgets for previous years. Assigning costs to appropriate cost centers. Strategic planning and budgeting. Financial project management. Creating PowerPoint and Excel
- documents for C-Level audience. Software Asset Management, compliance and software procurement. Reviewing invoices to determine spending patterns and reduce costs. Using SAP FI to gather financial data and reporting. Budget coordination for multiple asset teams.

Client Relations Associate (August 2011—March 2012)

Alliantgroup Houston, TX

- Managed client relations and led project management for multiple service line teams at specialty tax consulting firm. Directly managed 16 individuals on 4 separate teams. Coached team members on project performance, professionalism, and communication techniques focusing on phone and email communication.
- Developed project plans for 300 simultaneous projects to comply with client expectations. Ensured compliance with Statute of Limitations resulting in no missed statutory deadlines. Fostered relationships with clients and CPA firms. Provided employee coaching and team mediation to develop professionalism. Resolved client issues regarding deadlines, expectations, and billing concerns. Created new business opportunities through phone calls to existing clients.

- Traveled to client locations to ensure client expectations were met regarding work product, professionalism, and billing.

Vice President of Finance (February 2010—August 2011)**Dakota Venture Group Grand Forks, ND**

Managed finances for university-based angel capital fund. Created and executed operating budget for \$400,000 investment fund. Negotiated terms of investments. Led due diligence report team and conducted legal, market, and industry research. Managed existing portfolio investments. Developed exit plan for existing investment. Invested in start-up organizations. Created and revised legal and business documents for a new angel investment fund. Acted as co-coordinator and event planner for fundraising campaign to create a new multi-million-dollar angel fund. Advised local small businesses and start-ups on elevator pitches, operation and obtaining capital for growth.

Law Clerk (April 2010—May 2011)**Schuetzle Law Firm Grand Forks, ND**

Provided clerking and administrative assistance for a small business-oriented law firm. Conducted legal research, specifically, for trial and litigation case preparation. Drafted documents necessary for new business start-ups. Interviewed clients. Researched and analyzed law sources to prepare drafts of briefs or arguments for review, approval, and use by attorney. Searched for and studied legal documents to investigate facts and law of cases to determine causes of action. Performed legal analysis.

9+

YEARS OF
EXPERIENCE

20+

DISASTERS

\$8.2M+

GRANT
FUNDING

Areas of Expertise

Disaster Debris Management

Data Collection, Utilization, and
Validation

Data Management

Report designs

Reimbursement Policies and
Procedures

Public Relations

Invoice Reconciliation

Education

University of Texas at San
Antonio, Bachelor of Science in
Biology with a Concentration in
Microbiology/ Immunology

EXPERIENCE SUMMARY

Mr. Ricardo Bosques is a data and automated debris management system (ADMS) technology specialist for Tetra Tech, where his understanding of Federal Emergency Management Agency (FEMA) eligibility and documentation requirements for public assistance debris removal programs have aided him in quality control and oversight of multiple projects. Ricardo is responsible for the implementation of Tetra Tech's *RecoveryTrac™* ADMS technology as well as oversight and management of field data managers and invoice analysts. He supports the implementation of ADMS in the field, as well as establishing quality assurance and project reporting standards for disaster debris monitoring operations. Ricardo has focused on providing complete auditable datasets that maximize reimbursement and are project worksheet ready.

RELEVANT EXPERIENCE

Senior Data Manager (2020-Present)

Various Clients and Projects

Ricardo handles overall project setup for various Tetra Tech disaster response monitoring operations through *RecoveryTrac™* ADMS. He also creates and oversees specialized reporting requested by the clients, handles debris contractor invoicing data and documentation, provides client demonstrations of the geoportal GIS tracking system, abiding and following FEMA compliance pertaining to the debris removal operations, and data tracking.

Ricardo has supported the following projects as the Senior Data Manager:

- Hurricane Helene – Multiple Clients in Florida, Georgia, South Carolina, and North Carolina, 2024
- Hurricane Milton – Multiple Clients in Florida, 2024
- Hurricane Idalia – Florida Department of Environmental Protection: Parks and Waterways, Leon County, Pasco County, and City of St. Petersburg, Florida, 2023
- New Mexico Wildfires – United States Army Corps of Engineers, 2023
- Severe Storms and Floods – State of Vermont, 2023
- Severe Storms and Tornadoes – City of Tulsa, Oklahoma, 2023
- Severe Storms and Tornadoes – City of Rolling Fork, Mississippi, 2023
- Severe Storms and Tornadoes – City of Sherwood and City of North Little Rock, Arkansas, 2023
- Hurricane Ian – Sarasota County, Charlotte County, Collier County, Polk County, Manatee County, Volusia County, Highlands County, Seminole County, Orange County, and the City of Cape Coral, Florida, 2022
- Severe Winter Storms – Warren County and City of Bowling Green, Kentucky

- Lake Houston Silt Removal | 2022 – City of Houston, Texas, 2022
- Hurricane Ida – Audubon Nature Institute, City of Central, City of Covington, Iberville Parish, St. John the Baptist Parish, St. Helena Parish, St. James Parish, Tangipahoa Parish, Town of Gramercy, and Town of Litcher, Louisiana, 2021
- Hurricane Zeta – Dallas County, Marengo County, and Wilcox County, Alabama; City of Diamondhead, City of Gulfport, and Hancock County, Mississippi, 2020
- Hurricane Laura – Orange County, Texas; Jefferson Davis Parish, City of Lake Charles, Calcasieu Parish, Acadia Parish, Rapides Parish, City of Dequincy, City of Crowley, City of Sulphur, City of Vinton, City of Westlake, and Town of Iowa, Louisiana, 2020

Invoice Reconciliation Manager (January 2019-December 2019)

CalRecycle | Camp Fire

Ricardo served as the invoice reconciliation manager for the prime debris contractor Ceres Environmental, Inc. following the Camp Fire incident.

- Provided oversight, quality control, and guidance during the invoice reconciliation process for over 6.6 million cubic yards of debris removed across 2,800 parcels

Regional ADMS/Data Manager (August 2017-2018)

City of Houston, Texas | Hurricane Harvey

While Hurricane Harvey made landfall near Rockport, Texas, the slow moving tropical system brought bands of heavy rain. An average of 40 inches of total rainfall, the equivalent of 1.2 trillion gallons of water, dropped onto Harris County and the City of Houston. As a result, the City experienced widespread flooding and activated program management and monitoring services from Tetra Tech.

- Ricardo, a local resident of the City, was designated as the lead data manager and has overseen the documentation of over 1.4 million cubic yards of debris removed.
- He oversaw the reconciliation with the multiple prime contractors the City tasked with debris removal following Hurricane Harvey.

Data Manager

As part of the selected contractor's team, Tetra Tech provided data management and administrative functions to support debris removal efforts of fire related debris and hazards from private property in the impacted areas. Ricardo oversaw data management efforts and validated the documentation. He managed a variety of projects related to Post-Event recovery and monitoring services, and also interacted with clients, consultants, staff members and strategic partners to accurately document and efficiently recover disaster debris. He produced reports, documents, graphs, and other management tools for tracking project process, and provided ongoing communication and project management tasks for both client and company use, utilizing a variety of technology to ensure both client satisfaction and project success. Ricardo was responsible for monitoring site safety and maintaining safety awareness to ensure safe working environment. He can also prepare daily status reports to provide the client with visibility into debris removal operations and worked with the client and FEMA to meet supporting documentation requests needed for the development of PWs.

- Town of Hilton Head, South Carolina – Hurricane Matthew, October 2016-May 2017
- CalRecycle, CA – Erskine Fire Remediation, August-October 2016
- Calaveras County, CA – Wildfires (PPDR Program), January-August 2016
- City of San Marcos, TX – Severe Storms and Flooding, October 2015-January 2016
- Hays County, TX – Memorial Day Flooding, October 2015-March 2016

**VENDOR TO INSERT EXCEPTIONS TO
STANDARD TERMS & CONDITIONS & SPECIAL
REQUIREMENTS HERE (IF APPLICABLE)**

 X Company **does not** have exceptions *(If applicable, check here)*

Or

 Company does have exceptions *(If applicable, check here and list exceptions here for consideration. Brazoria County will review all exceptions listed and will formally communicate as to if any exceptions are accepted by the County. If exceptions are accepted by the County, they will be added in the form of an addendum.)*

VENDOR TO INSERT EXCEPTIONS HERE

SIGNED ADDENDA (IF APPLICABLE)

VENDOR TO INSERT SIGNED ADDENDA HERE

BRAZORIA COUNTY ADDENDUM NUMBER 1

RFP # 26-19 DISASTER MONITORING SERVICES

PLEASE INCLUDE THIS SIGNED ADDENDUM WITH YOUR SEALED RFP PACKAGE.

This Addendum modifies the RFP# 26-19 package as follows:

1. Definitions: All definitions set forth in the Contract shall have the same meaning unless stated otherwise in this Addendum.

2. The following questions have been submitted for clarification:

- 2.1 Vendor Question: "Has the contract gone full term?"

Brazoria County Answer: Yes

- 2.2 Vendor Question: "Have all options to extend the current contract been exercised?"

Brazoria County Answer: Yes

- 2.3 Vendor Question: "Who is the incumbent, and how long has the incumbent been providing the requested services?"

Brazoria County Answer: The current contract is awarded to multiple vendors. Rostan Solutions, LLC and Tetra Tech Inc were both awarded the contract in August of 2021.

- 2.4 Vendor Question: "To what extent will the location of the bidder's proposed location or headquarters have a bearing on any award?"

Brazoria County Answer: Geographical location is not a factor in the scoring of the proposals. Vendor must be able to perform the requested services.

- 2.5 Vendor Question: "What is the maximum number of hours post-event before work must commence?"

Brazoria County Answer: Section eight (8) Mobilization & Schedule on page nine (9) of the RFP documents states within twenty-four (24) hours from the Notice to Proceed.

- 2.6 Vendor Question: "What is the total size or geographical scope of the service area?"

Brazoria County Answer: Brazoria County spans around 1,358 square miles of land and 251 square miles of water.

- 2.7 Vendor Question: "What is the total mileage of roads within the scope of the service area?"

Brazoria County Answer: The total mileage of road cannot be determined at this time and will be dependent on the nature of the storm event and areas that were affected and where the disaster monitoring site locations will be. The awarded vendor can work with our Engineering Department at the time of activation to determine the total mileage of road for the service area(s)

- 2.8 Vendor Question: "Are any specific professional credentials required to qualify for the contract?"

Brazoria County Answer: Vendor to comply with the most current FEMA requirements. Personnel shall also complete FEMA ICS-100, 200 course and supervisors shall complete ICS-300.

- 2.9 Vendor Question: “Are there any superseding prior agreements that may impact this contract?”

Brazoria County Answer: No

- 2.10 Vendor Question: “When/what was the most recent event that precipitated the activation of the existing or previous contract?”

Brazoria County Answer: The most recent activation of the current contract was for Hurricane Beryl in 2024.

- 2.11 Vendor Question: “Approximately how many cubic yards of debris were collected from the most recent event?”

Brazoria County Answer: Vegetative (green) debris was close to 500,000 cubic yards in the last event.

- 2.12 Vendor Question: “What estimated or actual dollars were paid to the incumbent(s) after the most recent event?”

Brazoria County Answer: \$ 1,530,246.76

- 2.13 Vendor Question: “How many times have the incumbent’s services been utilized in the previous five years?”

Brazoria County Answer: Twice

- 2.14 Vendor Question: “If there was a previous solicitation for these services, what was its title, number, release date, due date?”

Brazoria County Answer: The existing contract is RFP #21-84 Disaster Monitoring Services which was released on June 25, 2021, and was due July 13, 2021.

- 2.15 Vendor Question: “Why has this bid been released at this time?”

Brazoria County Answer: Current contract is coming to end of life.

- 2.16 Vendor Question: “Are bidders permitted to deviate in any way from any manner of quoting fees you may be expecting? For example, if there is a pricing page in the RFP, can bidders submit an alternate fee structure? If there is no pricing page in the RFP, do you have any preference for how bidders should quote fees or can bidders create their own pricing categories?”

Brazoria County Answer: Vendors are to use Attachment A Bid Table to submit pricing. There is an option for the vendor to add “Other Required Positions” on the provided bid table.

- 2.17 Vendor Question: “Please describe your level of satisfaction with your current or recent vendor(s) for the same purchasing activity, if applicable.”

Brazoria County Answer: Both vendors have performed the services outlined in the contract to Brazoria County’s satisfaction.

- 2.18 Vendor Question: “What is the name of the debris monitoring firm that holds a contract with the county to provide debris monitoring services?”

Brazoria County Answer: Please refer to question 2.3 above.

- 2.19 Vendor Question: “Does the County require submission of resumes for key personnel?”

Brazoria County Answer: Its not required but they would help demonstrate your company’s ability to provide services for this contract.

- 2.20 Vendor Question: “In response to number 32 of the Standard Terms and Conditions page 27 of the RFP, will the County require a Bid Bond of 5% of the total price?”

Brazoria County Answer: No, a bid bond is not required.

- 2.21 Vendor Question: “In response to number 33 of the Standard Terms and Conditions on page 27 of the RFP, will the County require a Performance and Payment Bond, from the debris monitoring firm or is this required only for the debris “removal” firm?

Brazoria County Answer: A Performance Bond will be required for both the monitoring and removal firms, as they are two separate contracts. The bond is only required if the contract is activated and vendor receives the Notice to Proceed.

- 2.22 Vendor Question: “Page 3 of Exhibit B of the RFP outlines the maximum number of pages the proposer can submit in response to each Evaluation Criteria. The Additional Required Information section requires an answer to 20 questions. The amount of information to adequately answer all 20 questions will require more than 2 pages. Would the County consider extending the 2-page maximum to a 6-page maximum?”

Brazoria County Answer: Yes, you can have a six (6) page maximum.

- 2.23 Vendor Question: “Are all the positions on the Bid Table supposed to be accounted or does a respondent have a choice of accounting for positions relevant to it? “

Brazoria County Answer: Vendors are asked to complete all lines of the Attachment A Bid Table but there are additional lines the vendor can add for positions not listed. If a position doesn’t apply, please put something to indicate that on the provided bid table such as “Not Applicable”.

- 2.24 Vendor Question: “The County references the Bid Table should be based on a 500,000 CY disaster. Can the County clarify how to address this estimate on the Bid Table? Generally, an extended rate sheet with included estimated hours would be utilized in a scenario such as this. Additionally, if the County chooses to include estimated hours, would the County consider providing the hours to give proposers equal weight when evaluating pricing structure?”

Brazoria County Answer: Addendum No. 1 Revised Attachment A – Bid Table has been posted in Bonfire. The revised bid table now includes the estimated hours, and the 500,000 CY disaster language has been removed. Vendors are to include the revised bid table in their response.

- 2.25 Vendor Question: The County indicates a percentage of profit will be negotiated on the Bid Table, however, per 2 CFR§ 200.324(c), The recipient or subrecipient must not use the “cost plus a percentage of cost” and “percentage of construction costs” methods of contracting. Please confirm the County intends to proceed with utilizing percentage of profit on the Bid Table.”

Brazoria County Answer: A revised Attachment A Bid Table has been posted in Bonfire labeled Addendum No. 1 Revised Attachment A Bid Table. The

percentage of profit column has been removed. Vendors are to use this the revised bid table in their response.

- 2.26 Vendor Question: "Are proposers permitted to include zero dollars (\$0.00) and / or No Charge rates for positions?"

Brazoria County Answer: Yes, or not applicable as mentioned above in 2.21

- 2.27 Vendor Question: Are cover/ sections pages, tables of contents included in the page limits? Additionally, would it be acceptable for evidence of licensing, insurability, and financial stability / information to be included as an appendix?"

Brazoria County Answer: No, those pages are not included in the count and yes that information can be included as an appendix with a six-page maximum.

3. All other terms and conditions of the RFP are to remain unchanged.

Please refer any questions regarding this RFP to the Brazoria County Purchasing Department at (979) 864-1825 or bidclarifications@brazoriacountytx.gov.

Tetra Tech, Inc.

LEGAL NAME OF CONTRACTING COMPANY

407-803-2551

TELEPHONE NUMBER

321-441-8501

FACSIMILE NUMBER


SIGNATURE

Jonathan Burgiel, Business Unit President
NAME AND TITLE PRINTED

*Addendum approved by:



Susan P. Serrano, CPPO, CPPB
County Purchasing Director

01/09/2026

Date



**BRAZORIA COUNTY
PURCHASING DEPARTMENT
237 E. LOCUST STREET, SUITE 406
ANGLETON, TEXAS 77515
TEL: 979-864-1825 FAX: 979-864-1034**

**BRAZORIA COUNTY
REQUEST FOR PROPOSAL COVER SHEET**

The REQUEST FOR PROPOSAL (RFP) and accompanying documents are for your convenience in submitting an offer for the referenced products and/or services for BRAZORIA COUNTY.

“RFP #26-19 DISASTER MONITORING SERVICES”

**Sealed Hard Copy or Electronic offers shall be received no later than:
TUESDAY, JANUARY 27, 2026 at 11:00 A.M. LOCAL TIME**

***PROPOSAL OPENING WILL BE AVAILABLE VIA ZOOM. MEETING LINK IS AVAILABLE ON THE PROJECT
DETAILS PAGE IN BONFIRE UNDER “IMPORTANT EVENTS”. BONFIRE LINK:
<https://brazoriacounty.bonfirehub.com/portal/?tab=login>**

IF SUBMITTING AN ELECTRONIC SEALED OFFER:

PREFERRED METHOD IS USING THE “BONFIRE” ELECTRONIC BIDDING PLATFORM.

**USE LINK, <https://brazoriacounty.bonfirehub.com/portal/?tab=login>,
CLICK THE HELP BUTTON PROVIDED IN THE BONFIRE WEBSITE AS NEEDED.**

IF SUBMITTING A HARD COPY SEALED OFFER:

THE PHYSICAL ADDRESS FOR COURIERS, HAND DELIVERIES AND THE US POSTAL SERVICE IS:

SUSAN SERRANO, CPPO, CPPB
PURCHASING DIRECTOR
BRAZORIA COUNTY COURTHOUSE CAMPUS ADMINISTRATION BUILDING
237 E. LOCUST STREET, SUITE 406
ANGLETON, TEXAS 77515

PLEASE USE THE RETURN LABEL PROVIDED WITH THIS SOLICITATION:

*****Please note: US Postal Service mailing address***

The U.S. mail may not deliver to the physical address shown above. Respondents who prefer to use the U.S. mail may submit their offers using the U.S. Postal Service mailing address shown above.

However, packages delivered by the U.S. Postal Service to the Brazoria County mailing address are subject to delays that may cause a response to be rejected due to missing a solicitation receipt deadline.

Responses delivered to the mailing address are routed through the County mailroom and may not reach the required location in time for the bid / offer opening.

Respondents using the U.S. mail should take this possible delay into account when using the U.S. mail.

BRAZORIA COUNTY is very conscious and extremely appreciative of the time and effort you have expended to submit an offer. We would appreciate it if you would indicate on any “No Offer” response, any requirement of this RFP which may have influenced your decision to “No Offer”. If your response to this RFP is a “No Offer” response, please complete the Statement of No Offer in this RFP package and submit.

Any prospective respondent desiring any explanation or interpretation of the solicitation must make a written request online through Bonfire electronic platform or email the project facilitator as shown in Section “Questions Due Date (for Clarifications)”, which must be received by the Purchasing Department at least five (5) business days prior to the scheduled time for the offer opening. Any information given to a prospective respondent concerning this solicitation will be furnished promptly to all other known prospective respondents as a written amendment/addendum to the solicitation. Brazoria County reserves the right to accept or reject any or all bids/offers as it deems in its best interest and to waive any formalities.

It is the Respondent’s responsibility to verify the issuance of Addenda in regard to this Offer. All Addenda shall be submitted to all known respondents and shall be posted on the Bonfire electronic bidding platform at <https://brazoriacounty.bonfirehub.com/portal/?tab=login>. Brazoria County shall not be responsible for failed internet connections or power interruptions.

All required Offer documents shown on the Table of Contents, including any Addenda Receipt Forms which may have been issued, must be submitted in the Bonfire electronic bidding platform or a sealed envelope included in a hard copy submittal, marked with the bidder’s company name, the Offer name, number and due date.



SUSAN SERRANO, CPPO, CPPB
Purchasing Director
Brazoria County Courthouse Campus Administration Building
237 E. Locust Street, Suite 406
Angleton, Texas 77515

Published Dates:

Wednesday, December 17, 2025
Wednesday, December 24, 2025

BRAZORIA COUNTY CONTRACT SHEET

THE STATE OF TEXAS COUNTY OF BRAZORIA

This memorandum of agreement made and entered into on the _____ day of _____, 2026, by and between Brazoria County in the State of Texas (hereinafter designated County), acting herein by County Judge L.M. "Matt" Sebesta, Jr., by virtue of an order of Brazoria County Commissioners' Court, and _____ (hereinafter designated Vendor / Contractor).
(company name)

WITNESSETH:

The Vendor and the County agree that the Instructions to Respondents, Specifications/Statement of Work, Standard Terms & Conditions, and all other requirements herein for RFP #26-19 DISASTER MONITORING SERVICES as stated in the Request for Proposal Table of Contents hereto attached and made a part hereof, together with the bond (when required), vendor's response and negotiated pricing, shall constitute the full agreement and Contract between parties and for furnishing the items set out and described; the County agrees to pay the prices stipulated in the accepted offer.

The order of precedence shall be:

- Brazoria County RFP #26-19 DISASTER MONITORING SERVICES
- Vendor's submittal to the above listed RFP and the final accepted pricing

It is further agreed that this Contract shall not become binding or effective until signed by the parties hereto and a purchase order authorizing the items desired has been issued.

Executed at Angleton, Texas this _____ day of _____ 2026.

By: _____
County Judge Signature

By: _____
Printed Name

By: _____
Signature of Vendor

By: _____
Printed Name and Title

SIGNATURE REQUIRED BY
VENDOR UPON AWARD

REQUEST FOR PROPOSAL TABLE OF CONTENTS

RFP #26-19 DISASTER MONITORING SERVICES

All documents included in this Table of Contents represent components which comprise this bid/offer package and subsequent awarded executed contract. The documents shown in Exhibit A and Exhibit B are required to be submitted in your bid/offer package. *It is the respondent's responsibility to be thoroughly familiar with all requirements and specifications. Be sure you understand the requirements before you return your bid/offer packet.*

The "Exhibit A - Required Forms" and "Exhibit B – Additional Requirements" below are required to be uploaded into the Bonfire electronic procurement portal system or included with your hard copy submittal in one (1) large sealed envelope or box with the Brazoria County Return Label affixed.

FAILURE TO RETURN THE FOLLOWING FORMS MAY DEEM YOUR PROPOSAL AS NON-RESPONSIVE.

EXHIBIT A – REQUIRED DOCUMENTS

- RESPONDENT CERTIFICATION FORM
- BIDDER/RESPONDENT'S AFFIRMATION & SDNs/BLOCKED PERSONS AFFIRMATION
- WORKERS COMPENSATION REQUIREMENTS
- CERTIFICATION REGARDING LOBBYING FORM
- EXCEPTIONS TO STANDARD TERMS & CONDITIONS & SPECIAL REQUIREMENTS (*if applicable*) (If vendor has any exceptions to the RFP terms & conditions or special requirements, they must be included with the RFP submittal in order to be considered)
- NON COLLUSION AFFIDAVIT
- CONFLICT OF INTEREST QUESTIONNAIRE – FORM CIQ (*if applicable*)
- EMERGENCY CONTACT INFORMATION
- CONTRACTOR ACKNOWLEDGMENT OF STORMWATER MANAGEMENT PROGRAM
- TEXAS GOVERNMENT CODE 552, SUBCHAPTER J ACKNOWLEDGEMENT FORM
- PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES AND EQUIPMENT CERTIFICATION FORM
- AUTHORIZED NEGOTIATOR
- VENDOR DATA SHEET & W-9 FORM

EXHIBIT B – VENDOR'S RESPONSE

- BID TABLE
- VENDOR RESPONSE TO EVALUATION CRITERIA
- EXCEPTIONS TO STANDARD TERMS & CONDITIONS & SPECIAL REQUIREMENTS (*if applicable*) (If vendor has any exceptions to the RFP terms & conditions or special requirements, they must be included with the RFP submittal in order to be considered)
- SIGNED ADDENDA (*if applicable*)

Attachments to the RFP:

- Exhibit A – Required Documents
- Exhibit B – Vendor's Response
- Attachment A – Bid Table

BRAZORIA COUNTY SPECIFICATIONS / SCOPE OF WORK

RFP #26-19 DISASTER MONITORING SERVICES

The following requirements and specifications shall be in addition to the other requirements contained herein and shall supersede the other requirements where applicable.

1.0 SCOPE

- 1.1 Debris monitoring documentation is critical to verify that debris operations are eligible for reimbursement, costs are reasonable, quantification of the debris is accurate, and the tracking of the debris to its final disposition is recorded and in compliance with all regulatory requirements. Debris Monitoring Company may be utilized to monitor and document non declared events as well.
 - 1.1.1 Firm shall comply with the most current FEMA Public Assistance Program and Policy Guide at the time of the disaster event, including all subsequent updates that may supersede earlier versions.
 - 1.1.2 All debris monitoring documents, including load tickets, daily logs, photos, and digital files, shall be retained for no less than seven (7) years after the project closeout or longer if required by FEMA, TCEQ, or the State of Texas.
- 1.2 Brazoria County requires all respondents to understand FEMA (Federal Emergency Management Agency) PA (Public Assistance) policies and guidelines, including eligibility issues and specifically those relating to debris.
- 1.3 Brazoria County will select a vendor to monitor our debris removal operations and document eligible quantities and reasonable expenses to ensure that the work is eligible for PA grant funding to offset expenses incurred from debris removal.
- 1.4 Monitoring debris removal work involves constant observation of crews to ensure that workers are performing eligible work in accordance with PA guidelines and all applicable Federal, State and local regulations. Failure to properly monitor and document debris removal operations may jeopardize PA funding.
 - 1.4.1 Awarded firm shall develop and maintain a chain of command and escalation procedure to resolve eligibility concerns, documentation errors, or site safety issues within 24 hours of occurrence.
- 1.5 Brazoria County reserves the right to withhold payment for improperly performed services pending a review of pertinent documentation and actions.
- 1.6 Responding firms will need to be capable of providing a wide range of services including, but not limited to the following:
 - 1.6.1 Damage assessment
 - 1.6.2 Training
 - 1.6.3 Emergency planning
 - 1.6.4 Infrastructure restoration
 - 1.6.5 Communication with FEMA, FHWA (Federal Highway Administration), State of Texas and other State and Federal agencies
 - 1.6.6 Coordinate with State Insurance representatives
 - 1.6.7 Event planning (pre/post)
 - 1.6.8 Funding
 - 1.6.9 Reimbursement Services

Firm must have approval from the County if drones will be utilized for damage assessment and monitoring.

2.0 QUALIFICATIONS

Firms should have a complete understanding of their responsibilities in addition to:

- 2.1 Understanding their responsibilities in accordance with the terms of the debris removal contract and other specific guidance provided by Brazoria County
- 2.2 Possess the capability to estimate debris quantities accurately and objectively
- 2.3 Comprehend all the various phases of the debris management operations, including all loading sites, DMSs (Debris Management Site) and final disposition locations
- 2.4 Differentiate between debris types
- 2.5 Able to fill out load tickets correctly
- 2.6 Understand all site safety procedures and have a safety plan compliant with OSHA standards as well as provide safety briefings for all monitors. Firm shall provide all required PPE for its personnel.
- 2.7 Communicate effectively and efficiently
- 2.8 Project Manager(s) shall have a minimum of 5 years disaster debris management experience.
- 2.9 General knowledge pertaining to the operation of large construction machinery preferred, not required
- 2.10 Maintaining logs of daily subcontractor performance, eligibility or other activities as required

3.0 SERVICES

The awarded company will be required to provide disaster debris monitoring services to include debris generated from public rights-of-ways, private property, drainage areas/canals, waterways, public and other designated areas.

- 3.1 Debris monitoring considerations and responsibilities may vary depending on the type of debris being removed and may include:
 - 3.1.1 Vegetative Debris
 - 3.1.2 Hazardous Waste
 - 3.1.3 Household Hazardous Waste
 - 3.1.4 Electronic Waste
 - 3.1.5 White Goods
 - 3.1.6 Soil, Mud and Sand
 - 3.1.7 Vehicles and Vessels
 - 3.1.8 Animal Carcasses or other fleshy organic matter
 - 3.1.9 Infectious Waste
 - 3.1.10 Chemical, Biological, Radiological and Nuclear-Contaminated debris
 - 3.1.11 Construction and Demolition (C&D) Debris
- 3.2 Coordinate briefings with the County on contractor work progress
- 3.3 Scheduling work for all team members and contractors daily
- 3.4 Monitoring recovery contractor operations, making recommendations to improve efficiency to ensure fast recovery work
- 3.5 Assisting the County with responding to the public
- 3.6 Submit daily reports to the County on operational issues, including DMS operations and safety issues.
- 3.7 Entering and processing of load tickets using an automated debris management tracking system for real-time and automated tracking and reporting.
- 3.8 Review, reconciliation and validation of debris removal contractor(s) invoices prior to submission to the County for processing

- 3.9 Worksheets and other required document preparation which will be required for reimbursement by FEMA, FHWA any other applicable agency for disaster recovery efforts by the County and designated debris removal contractors.
- 3.10 Final reporting
- 3.11 Ensure contractors are following and maintaining safety requirements
- 3.12 Ensure only eligible debris is collected for loading and hauling
- 3.13 Familiarize with the requirements outlined in all debris removal and disposal County contracts to ensure the contract requirements are being carried out correctly
- 3.14 Make unannounced visits to all loading and disposal sites
- 3.15 Photograph all trucks and trailers used in the debris operation to establish a baseline inventory of equipment
- 3.16 Assist in measuring all debris hauling trucks and trailers with the appropriate contractor representatives (if applicable)
- 3.17 Ensure all work complies with local ordinances and State and Federal regulations
- 3.18 Monitor environmental compliance on all debris management sites (DMSs)
- 3.19 Accurately measure and document load hauling compartments for trucks and trailers to compute volume capacity in cubic yards (CY) for each truck and trailer prior to its commencement of debris hauling operations
- 3.20 Recertify truck capacities on a regular basis
- 3.21 Ensure trucks are loaded properly (and not artificially-e.g. debris is wetted, fluffed or not compacted) and loads are accurately evaluated
- 3.22 Verify load tickets are properly completed and controlled by the contractors and the County
- 3.23 Ensure debris sites are properly mobilized and administered
- 3.24 Ensure accurate recordkeeping and appropriate documentation
- 3.25 Ensure contractor activities are conducted as mandated in contractor scope of work
- 3.26 Determine whether each load is to be claimed for reimbursement based on established criteria, and mark load tickets if ineligible for FEMA reimbursement
- 3.27 Ensure that tickets are not issued for trucks that arrive at pick up sites already loaded, or partially loaded
- 3.28 Verify that hazardous waste is not mixed into loads
- 3.29 Record the hours equipment was used, including down time of each piece of equipment by day (if applicable)
- 3.30 Issue load tickets for each debris load to the truck driver

4.0 PERSONNEL

- 4.1 The debris monitoring company shall provide to the County all management , supervision, labor, transportation, and equipment necessary to initiate load tickets at debris loading sites, estimate the volume of debris (in cubic yards), being delivered to each DMS / disposal site, and support the operations of field supervisor(s), debris loading and tower/site monitors, and clerical staff from the County.
- 4.2 The debris monitoring contractor's on-site Project Manager shall also assign a field supervisor who will be assigned to provide oversight of up to ten (10) loading site and tower / site debris monitors.
- 4.3 Personnel shall complete FEMA ICS-100 and ICS-200 courses prior to deployment; supervisors shall additionally complete ICS-300.

5.0 ADDITIONAL REQUIREMENTS

Proposals will need to include the following:

- 5.1 Office location responsible for this project
- 5.2 Names and contact information for key personnel
- 5.3 Evidence of satisfactory completion of disaster debris monitoring in the past five (5) years at similar jurisdictions
- 5.4 The scope, project budget and operational duration (include the firm's contract manager, phone number and email address for each disaster response or project, if available)
- 5.5 Summary of past relevant experience for each response should include the following:
 - 5.5.1 Type of disaster – hurricane, tropical storm, tornado etc.
 - 5.5.2 Type of jurisdiction – city, county, district, any combination
 - 5.5.3 Collection debris monitoring assignments
 - 5.5.4 DMS debris monitoring assignments
 - 5.5.5 Final disposal debris monitoring functions
- 5.6 FEMA reimbursement actions and issue resolution
- 5.7 Knowledge and experience with State and TCEQ (Texas Commission on Environmental Quality) solid waste regulations and the disaster debris management policies
- 5.8 Sub-consultant(s) / subcontractors that may be used
- 5.9 3-year claims / litigation history and status
- 5.10 Have any of respondent's clients ever been denied reimbursement of a service or item by FEMA? Please include statement of explanation.
- 5.11 Has a client's claim to FEMA ever been denied by FEMA due to faulty action or errors by the respondent? Please include statement of explanation.
- 5.12 Number of debris monitoring contracts your Firm currently has within a 250-mile radius of Brazoria County.
- 5.13 Number of current contracts that your firm has in a typical storm prone location.
- 5.14 Include your firm's success rate, percentage wise, with FEMA.
- 5.15 Include how many personnel will be provided to monitor debris management sites (DMS) / disposal sites located within Brazoria County.

6.0 PRE-EVENT REQUIREMENTS

The contracting firm will provide assistance to the County in preparation for disasters through participation in meetings and workshops in order to establish data management and other integrated systems.

The contracting firm at no cost to Brazoria County shall:

- 6.1 Provide Brazoria County full-time personnel with a half day debris management training session. The training program must at a minimum meet the training requirement for debris monitors as outlined by current FEMA debris management guidance.
- 6.2 Provide a list of key personnel and subcontractors that may be involved in the disaster debris monitoring activities to include fax and cell numbers as well as email addresses.
- 6.3 Participate in annual workshops or planning meetings with Brazoria County representatives and debris hauling and disposal contractor(s) to establish / review all applicable policies and procedures.
- 6.4 Coordinate GIS-capable data outputs and photo metadata options with Brazoria County.

7.0 POST EVENT REQUIREMENTS

- 7.1 Monitoring firm will assist the County with load inspections for storm debris cleanup being performed by one or more debris hauling and disposal contractors or County agencies.
- 7.2 Monitoring firm shall supply sufficient number of trained debris monitors and trained field supervisors to accommodate the volume of debris to be removed at loading sites and debris management sites or final disposal sites.
- 7.3 Monitoring firm shall supply one (1) field supervisor to oversee no more than ten (10) loading and tower / site debris monitors.
 - 7.3.1 Monitoring firm will supply Brazoria County with a list of the services that the field supervisor will be responsible for.
- 7.4 Monitoring firm will provide trained debris monitoring personnel to oversee the loading of eligible debris at collection sites and verification of load capacity and documentation at designated temporary debris management or final disposal sites.
 - 7.4.1 Monitoring firm will supply Brazoria County with a list of the services that the debris monitoring personnel will be responsible for.
- 7.5 Monitoring firm will supply Brazoria County with debris tower and site monitors to verify estimated quantities of eligible debris hauled by contractor trucks and documented on load tickets.
 - 7.5.1 Monitoring firm will supply Brazoria County with a list of the services that the debris tower and site monitor personnel will be responsible for.
- 7.6 Monitoring firm will supply Brazoria County with a clerical / data entry supervisor and clerk to coordinate data entry and information management systems.
 - 7.6.1 Monitoring firm will supply Brazoria County with a list of the services that the clerical / data entry supervisor personnel will be responsible for.
- 7.7 Monitoring firm shall maintain redundant communication systems, back up devices, and manual ticketing procedures to ensure continuous operations during system outages.
- 7.8 Monitoring firm shall report environmental incidents (spills, hazardous waste issues, soil contamination) to the County within one hour of detection.

8.0 MOBILIZATION & SCHEDULE

Monitoring firm must be prepared to deploy debris monitors within twenty-four (24) hours from the notice to proceed. When additional debris monitoring is needed to meet the requirements of the monitoring contract, monitoring firm shall be prepared to increase the number of debris monitors for Brazoria County. Firm must demonstrate the ability to scale staff and include specific timelines for possible disaster or storm occurrences.

9.0 BID TABLE

The hourly rate for each position must include all costs associated with the performance of this contract as a result of this RFP, including overhead, profit, and all costs and expenses. Respondents are to provide hourly rates for each of the job positions they will provide in response to the scope of work as described in the RFP. Total # of hours combined that a respondent may apply towards the job positions they propose is a maximum total of 25,000 hours. The total will be at a not to exceed price of \$2.5 million based on a 500,000 CY disaster.

Per 2 CFR§ 200.324(b), Brazoria County is looking for your profit amount of the hourly rate in the form of a percentage. For the purpose of this solicitation, a range of percentage of profit is acceptable; however, if your company is awarded the contract, be prepared to negotiate a firm percentage of profit.

BRAZORIA COUNTY INSTRUCTIONS TO RESPONDENTS

RFP #26-19 DISASTER MONITORING SERVICES

The following requirements and specifications shall be in addition to the other requirements contained herein and shall supersede the other requirements where applicable.

1.0 THE CONTRACT:

The Contract consists of all documents included in this Request for Proposal Number 26-19, as well as addenda issued prior to execution of the Contract and modifications issued after execution of the Contract. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may only be amended or modified under the terms of this Contract. Brazoria County may make partial or complete awards to one or more vendors (if applicable) whichever is in the best interest of the County.

2.0 PROJECT DESCRIPTION

Brazoria County is seeking proposals for services for disaster monitoring, recovery and consulting services to support the County with the oversight and management of their debris recovery contractors for either declared or non-declared events.

3.0 ESTIMATED PROJECT TIMELINE *(dates may be subject to change)*

Step One –

Publicly advertised (1st Notice)	Wednesday, December 17, 2025
Publicly advertised (2nd Notice)	Wednesday, December 24, 2025
Deadline for Questions (Clarifications) Submitted	Tuesday, January 6, 2026
Deadline for Addendum to be posted in Bonfire	Tuesday, January 20, 2026

Response Open/Due date by 11:00 a.m. C.S.T.

Tuesday, January 27, 2026

Step Two – Interviews *(if applicable to project)*

Interviews with short-listed candidates	TBD
Selection committee recommendation	

Negotiations	TBD
Enter into negotiations with highest ranked firm	

Award - Contract approval by Commissioner's Court	Tuesday, March 10, 2026
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4.0 QUESTIONS DUE DATE (FOR CLARIFICATIONS)

Any prospective respondent desiring any explanation or interpretation of the proposal must make a written request which must be received by the Purchasing Department on or before Tuesday, January 6, 2026. The request must be emailed to bidclarifications@brazoriacountytx.gov. Emails must include the project name and number in the subject field.

All responses to questions or clarification requests will be answered in the form of an addendum after the question deadline and no later than 5 business days prior to the opening/closing date of the solicitation.

5.0 PRE-OFFER MEETING

There is now pre-offer meeting scheduled.

6.0 PROPOSAL REQUIREMENTS

The proposal includes instructions to respondents, specifications and contract documents. It is the responsibility of each Respondent before submitting a proposal to examine the contract documents thoroughly.

RFP SUBMISSIONS MAY BE PROVIDED IN ONE OF TWO WAYS, AS EXPLAINED BELOW:

If submitting an RFP Electronic Document Submission (using the Bonfire electronic platform)

Respondent shall fill out and upload the “Exhibit A Required Forms” and “Exhibit B Additional Requirements” into the Bonfire electronic platform. An authorized representative of the company **MUST** sign all required forms. See “Exhibit A Required Forms” for instructions on signing electronically.

If submitting an RFP Hard Copy Document Submission

One (1) original hard copy shall be submitted, which will consist of “Exhibit A Required Forms” and “Exhibit B Additional Requirements”.

The hard copy submission shall be sealed in an envelope or box for delivery to the Brazoria County Purchasing Director per instructions herein. All documents included in the response and the outside of the envelope and/or box must be labeled with the vendor name and the RFP number. A Return Label is also provided in this solicitation.

7.0 CONTRACT AWARD / EVALUATION PROCESS

An evaluation committee will examine all responses to this Request for Proposals. Responses that do not conform to the instructions given or that do not address all the questions and services specified may be eliminated from consideration. Brazoria County, however, reserves the right to accept such a response if it is determined to be in the County’s best interest to do so.

Brazoria County may initiate discussions with respondents. Additional information will be accepted during this period from respondents who responded to the original request. Respondents may NOT initiate discussions. Brazoria County expects to conduct discussions with respondent personnel authorized to enter into contractual obligations.

Brazoria County shall rank responses in accordance with the Evaluation Criteria and will review proposal content and its conformance to requirements. Following an initial evaluation, the evaluation team may recommend award without further discussion with one or more respondents or may conduct discussions and interviews with top-ranked responsible respondent(s).

During the discussion / interview and negotiations, the evaluation team may allow the respondent(s) to submit a best and final offer. Final offers shall be evaluated on the same criteria used in the first evaluation.

The award of the contract shall be made to the responsible respondent whose proposal is determined to be the lowest and best evaluated offer resulting from negotiations, taking into consideration the relative importance of price and other evaluation factors set forth in this request for proposal.

“Lowest and best” means an offer providing the best value for the County considering associated direct and indirect costs, including transport, maintenance, reliability, life cycle, warranties and customer service after a sale.

Brazoria County is not bound to accept the lowest priced proposal if that proposal is judged not to provide the best value for the County.

Proposals will be opened publicly to identify the names of the respondents. Other contents of the proposals will not be disclosed prior to award or rejection by Brazoria County.

Brazoria County reserves the right to reject any and all proposals and is not obligated to award a contract pursuant to this request for proposal.

7.1 Financial Statements

If your company is either short listed or deemed the highest ranked, you may be required to submit your current and prior 2 years financial statements for review. This ensures Brazoria County that your company, if awarded, has the financial capacity to perform its obligations under for the entirety of the contract.

Failure to provide financial statements may deem your submission as non-responsive.

8.0 EVALUATION CRITERIA

The criteria used to evaluate the proposals shall be:

Price - Price submitted in offer	35 points
Qualifications / Experience - Provide qualifications and experience your firm has in providing monitoring services for declared and non-declared events.	30 points
Knowledge regarding FEMA, FHWA-ER and other reimbursement methods – Vendors are to include in RFP response, documentation showing their firm is fully knowledgeable on all aspects of reimbursement methods for FEMA and FHWR-ER	20 points
Management system / Reporting / Training – Firm must explain in their response their system of management, reporting and training.	10 points
References- Provide a minimum of five (5) references for similar services to local government agencies and/or other entities within the last five (5) years.	5 points

Bonus Scoring (15 point scale)

8.1 Bonus Points-Interview (If requested by evaluation committee)

Your score may be adjusted up to a maximum of 15 points-total overall possible evaluation points=15

8.1.1 Response to Questions & Answers (0-10 points)

8.1.2 Interview preparedness & adherence to interview (0-5 points)

9.0 CONTRACT TERM

Award of Contract shall begin on the date of execution by the County Judge and shall continue for twelve (12) months.

Further, Brazoria County reserves the right to renew the Contract every twelve (12) months for four (4) renewal periods. Such renewal shall be subject to the terms and conditions herein contained and shall be effective only if evidenced in writing.

Contract start date will be April 01, 2026

10.0 PROJECT MANAGER

Brazoria County Engineering Department

The County will maintain oversight to ensure that contractors perform in accordance with the terms, conditions and specifications of the contract.

11.0 INCLEMENT WEATHER FOR HARD COPY SUBMITTALS:

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a proposal submission deadline, the closing will automatically be postponed until the next business day the County is open and at the time shown on the Cover Sheet.

If inclement weather conditions or any other unforeseen event causes delays in carrier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the County of their interest in the project if these conditions are impacting their ability to turn in a submission within the stated deadline. The County reserves the right to make the final judgment call to extend any deadline.

12.0 INSURANCE REQUIREMENTS

Vendor shall furnish certificates of insurance to County evidencing compliance with the insurance requirements hereof for the duration of the project. Certificates shall indicate name of Vendor, name of insurance company, policy number, term of coverage and limits of coverage.

Insurance shall be placed with insurers having an A.M. Best's rating of no less than A. Such insurance must be issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions insuring the public from loss or damage that may arise to any person or property by reason of services rendered by Vendor.

Insurance required herein shall be maintained in full force and effect during the life of this contract and shall be issued on an occurrence basis. Vendor shall require that any and all subcontractors that are not protected under the Vendor's own insurance policies take and maintain insurance of the same nature and in the same amounts as required of Vendor and provide written proof of such insurance to Vendor. Proof of renewed/replacement coverage shall be provided upon expiration, termination, or cancellation of any policy. Vendor shall not allow any subcontractor to commence work on the subcontract until such insurance required for the subcontractor has been obtained and approved.

In the event that the insurance is renewed during the duration of the contract, Vendor shall furnish certificate of insurance to the County evidencing renewal of policy within 30 days of renewal. Vendor shall provide County with at least 30 days prior written notice of any reduction in the limit of liability by endorsement of the policy, cancellation or non-renewal of the insurance coverage required under this Agreement.

Certificates of Insurance, fully executed by a licensed representative of the insurance company written or countersigned by an authorized Texas state agency, shall be filed with the County Purchasing Agent within ten (10) business days of issuance of notification from the County Purchasing Agent to Bidder that the contract is being activated as written proof of such insurance and further provided that Bidder shall not commence work under this contract until it has obtained all insurance required herein and provided written proof as required herein.

WAIVER OF SUBROGATION:

All policies of insurance shall waive all rights of subrogation against Brazoria County, its officers, employees and agents.

ADDITIONALLY INSURED:

Further, on vendor's certificate of insurance supplied to Brazoria County, Brazoria County shall be listed as additionally insured with the exception of workers compensation insurance. The certificate holder shall be as follows:

Brazoria County
237 E. Locust Street, Suite 401
Angleton, TX 77515

13.0 CHANGE ORDERS

Due to budget constraints, change orders will be limited to those revisions that are due to unforeseen conditions and are approved by Brazoria County. Vendors are advised to fully understand the scope of work and to submit any requests for clarification prior to the proposal opening.

In the event a change order is required and approved by Brazoria County, said changes shall be incorporated into this Contract in the form of a change order. All change orders shall be subject to the review and approval of Brazoria County Commissioner's Court, or the Court's designee, and shall be in accordance with the Local Government Code.

14.0 PAYMENTS TO VENDOR

14.1 Purchase Orders:

17.3.1 The awarded vendor must receive a proper Purchase Order Number from Brazoria County prior to the start date of the project.

14.2 Invoices or Pay Applications

- 14.2.1 Invoices or pay applications shall be mailed to the address on the Purchase Order.
- 14.2.2 All invoices or pay applications must reference the appropriate Purchase Order number.
- 17.4.3 Invoices or pay applications shall include additional detailed information such as an itemized listing of the items ordered.
- 17.4.4 Pay applications will need to be signed and approved by all parties prior to receipt for payment.

14.3 Pricing:

- 17.4.5 All prices shall be firm and shall not be subject to escalation for the term of this contract except as specifically stated herein.

14.4 Substitutions:

- 14.2.3 Substitutions will not be allowed without the prior written consent of the purchaser and /or Purchasing Department.
- 14.2.4 Vendor substitutions shall be of equal or better quality at equal or less price than the original item requested and shall be accepted with prior written approval only.

15.0 DISADVANTAGED BUSINESSES

Disadvantaged businesses, particularly the State of Texas Comptroller's Office VetHUB Program, are encouraged to participate in the bid/RFP processes. Although Brazoria County does not certify HUB vendors, Brazoria County recognizes the certifications of other governmental entities. If you are certified by a government entity, please upload the certificate with your response electronically in the Bonfire electronic platform or include a hard copy of your certificate in your submittal.

Per Code of Federal Regulations, Title 2, § 200.321, "Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms", if awarded vendor is a prime contractor and subcontractors are to be let by prime contractor, the following affirmative steps are required of the prime contractor:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Brazoria County must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

16.0 SYSTEM FOR AWARD MANAGEMENT (SAM)

The System for Award Management (SAM) is the official registration required prior to bidding on a contract with any federal government agency, including local governments who receive federal funds.

Prior to award, Brazoria County will check www.sam.gov, the System for Award Management (SAM), to ensure that the proposed vendor has not been debarred. Vendor shall provide their Unique Entity ID number to Brazoria County in order to check www.sam.gov for debarment. If you do not have a Unique Entity ID number, you can request a number for free by visiting <https://sam.gov/content/entity-registration>. For additional information about the change from DUNS to Unique Entity ID visit <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-id-is-here>. Brazoria County is unable to conduct business with vendors who have been debarred.

If you do not have a Unique Entity ID number, you can request a number for free by visiting <https://sam.gov/content/entity-registration>. For additional information about the change from DUNS to Unique Entity ID visit <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-id-is-here>.

Brazoria County is unable to conduct business with vendors who have been debarred.

If the procurement is using federal funds, the awarded vendor is required to hold an active status on the SAM.gov website, applicable, <https://sam.gov/content/home>, and with the Texas Comptroller Taxable Entity website <https://mycpa.cpa.state.tx.us/coa/>.

If the procurement is using County funds, and your company is not registered on the SAM.gov website, the County is asking that your company obtain a registration. If your company has a current Unique Entity Identifier number on the SAM.gov website, the County is requesting that your company obtain a registration.

17.0 AWARD LETTER / NOTICE TO PROCEED

After the award has been made in Commissioner's Court, an award letter will be sent to the vendor with information on how to submit any required documentation needed to finalize the award. Once all required bonds, insurance, and other applicable forms have been submitted to the Purchasing Department, the Project Manager will contact the awarded vendor and set up the project kick-off meeting, if applicable.

18.0 DISCLOSURE OF CERTAIN RELATIONSHIP

Texas Local Government Code chapter 176 requires that any vendor or person who enters or seeks to enter into a contract with a local governmental entity (including any agent of such person or vendor) disclose in the Questionnaire Form CIQ the vendor or person's employment, affiliation, business relationship, family relationship or provision of gifts that might cause a conflict of interest with a local governmental entity. By law, this questionnaire must be completed and filed with the records administrator of Brazoria County no later than the seventh business day after the date the person engages or communicates with Brazoria County or becomes aware of facts that require the completion of the questionnaire pursuant to Texas Local Government Code section 176.006.

A person commits an offense if the person knowingly violations Texas Local Government Code section 176.006. An offense under this section is a Class C misdemeanor.

A copy of House Bill 23 which amended the Texas Local Government Code Chapter 176 is available at: <http://www.capitol.state.tx.us/tlodocs/84R/billtext/html/HB00023F.HTM>
Texas Local Government Code Chapter 176 can be found here: <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>

Questionnaire Form CIQ is included in this bid/offer.

By submitting a response to this request, the vendor or person represents compliance with the requirements of Texas Local Government Code chapter 176. If required, completed forms should be sent with your proposal, as well as to:

Brazoria County Courthouse
County Clerk's Office
111 E. Locust Street, Suite 200
Angleton, TX 77515

19.0 CERTIFICATE OF INTERESTED PARTIES

Effective January 1, 2016, all contracts and contract amendments, extensions, or renewals executed by the Commissioners Court will require the completion of Form 1295 "Certificate of Interested Parties" pursuant to Government Code § 2252.908. Form 1295 must be completed by awarded vendor at time of signed contract submission.

Form 1295 and definitions are included in this bid/offer for your information.

All responding vendors may access a video from the Texas Ethics Commission which explains the process on how to submit Form 1295. The video link is available on the Brazoria County Purchasing website at <http://brazoriacountytx.gov/departments/purchasing/doing-business>.

20.0 BACKGROUND CHECKS AND NON-DISCLOSURE AGREEMENTS:

It is the policy of the County that contractor employees and subcontractors that will complete work in sensitive areas on Brazoria County property be subject to a criminal background check. The County reserves the right to determine a sensitive area and the appropriateness of a criminal background check for any contractor employee or subcontractor.

Non-Disclosure Agreements (NDA) may also be required by Brazoria County. NDAs will be provided to contractor employees and any subcontractors by the Purchasing Department and must be signed and returned in a time frame determined by Purchasing Department

22.0 ADDITIONAL REQUIREMENTS, FEDERAL

22.1 Remedies

“If the bidder/vendor fails to comply with the terms and conditions of this Agreement, Brazoria County may take one or more of the following actions, as appropriate to the circumstance:

- (a) Temporarily withhold payments pending the bidder/vendor commencing in good-faith corrective action to cure the deficiency;
- (b) Permanently withhold payments; and/or
- (c) Take any and all other remedies that may be legally available.

22.2 Access to Records and Record Retention

“Retention of Records. The contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case contractor agrees to maintain same until the FEMA or applicable Federal Administrator, Brazoria County, the Comptroller General of the United States, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related to the litigation or settlement of claims.”

Access to Records. The following access to records requirements apply to this contract:

- 1) The contractor agrees to provide Brazoria County, any State or Federal Agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.
- 1) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 2) The contractor agrees to provide any State or Federal Agency, Brazoria County, the Comptroller General of the United States, or any of their authorized representatives or their authorized representatives access to construction or other work sites pertaining to the work being completed under this contract.

22.3 Debarment and Suspension

“Suspension and Debarment

- (1) The contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. (3) This certification is a material representation of fact relied upon by Brazoria County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Texas Department of Emergency Management and Brazoria County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.”

22.4 Procurement of Recovered Materials (Solid Waste Disposal Act) (2 CFR 200.323):

Application:

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with

maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

(i) Competitively within a timeframe providing for compliance with the contract performance schedule;

(ii) Meeting contract performance requirements; or

(iii) At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <http://www3.epa.gov/epawaste/conservation/tools/cpg/index.htm>

The list of EPA-designate items is available at

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>

22.5 Domestic Preferences for Procurements (2 CFR 200.322)

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

22.6 DHS Seal, Logo and Flags

"The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA or Federal Administrator preapproval."

22.7 Compliance with Federal Law, Regulations, and Executive Orders

"This is an acknowledgement that FEMA (or applicable Federal Administrator) financial assistance will be used to fund the contract only. The contractor will comply with all applicable federal law, regulations, executive orders, FEMA (or applicable Federal Administrator), policies, procedures, and directives."

22.8 No Obligation by Federal Government

"The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract."

22.9 Program Fraud and False or Fraudulent Statements or Related Acts

"The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract."

22.10 Termination for Cause and Convenience

Termination with Cause:

“Upon written notice to the Contractor of a defect or breach of this Agreement, Contractor has five (5) business days to cure any defect(s) or breach(es) cited in said notice. If Contractor fails to cure the defect(s) or breach(es) within the five (5) business days allowed, Brazoria County may terminate this Agreement. Nevertheless, Brazoria County reserves the right to provide written notice to the Contractor that this Agreement shall continue if Contractor has in good-faith commenced efforts to cure said defect(s) or breach(es) and Contractor agrees, in writing, to continue to act without undue delay to cure said defect(s) or breach(es).

Termination Without Cause:

This contract may be terminated by either the County or the Contractor at any time, without cause, by providing the other Party at least thirty (30) calendar days’ prior written notice.

22.11 Clean Air Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) The contractor agrees to report each violation to Brazoria County and understands and agrees that Brazoria County will, in turn, report each violation as required to assure notification to the applicable federal program Administrator, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by the applicable federal program Administrator.

22.12 Federal Water Pollution Control Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The contractor agrees to report each violation to Brazoria County and understands and agrees that Brazoria County will, in turn, report each violation as required to assure notification to Brazoria County and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by the applicable federal program Administrator.

22.13 Byrd Anti-Lobbying Amendment

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer of employee of Congress, or an employee of a member of Congress in connection with obtaining and Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

22.14 Energy Efficiency

The Contractor shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201)

22.15 Equal Opportunity:

Standard. Except as otherwise provided under 41 C.F.R. Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60- 1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60- 1.4(b), in accordance with Executive Order 11246, Equal Employment Opportunity (30 Fed. Reg. 12319, 12935, 3 C.F.R. Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, Amending Executive Order 11246 Relating to Equal Employment Opportunity, and implementing regulations at 41 C.F.R. Part 60 (Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor). See 2 C.F.R. Part 200, Appendix II, ¶ C.

b. Key Definitions.

1) Federally Assisted Construction Contract. The regulation at 41 C.F.R.

§ 60-1.3 defines a “federally assisted construction contract” as any agreement or modification thereof between any applicant and a person for construction work which is paid for in whole or in part with funds obtained from the Government or borrowed on the credit of the Government pursuant to any Federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the Government for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.

(2) Construction Work. The regulation at 41 C.F.R. § 60-1.3 defines “construction work” as the construction, rehabilitation, alteration, conversion, extension, demolition or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction

§ 60-1.4 Equal opportunity clause.

Government contracts. Except as otherwise provided, each contracting agency shall include the following equal opportunity clause contained in section 202 of the order in each of its Government contracts (and modifications thereof if not included in the original contract):

1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

22.16 “Compliance with the Copeland “Anti-Kickback” Act.

(1) Contractor. The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as any State and or Federal Agency may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.”

22.17 Contract Work Hours and Safety Standards Act

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(1) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. The State, Federal agency, loan or grant recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.”

22.18 Rights to Inventions Made Under a Contract or Agreement

Application:

a. Stafford Act Disaster Grants. This requirement does not apply to the Public Assistance, Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households – Other Needs Assistance Grant Program, as FEMA awards under these programs do not meet the definition of “funding agreement.”

b. State or Federal award meets the definition of “funding agreement” under 37 C.F.R.

§ 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by 7

FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.

c. The regulation at 37 C.F.R. § 401.2(a) currently defines “funding agreement” as any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the Federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.

BRAZORIA COUNTY BID TABLE SUBMITTAL INSTRUCTIONS

RFP #26-19 DISASTER MONITORING SERVICES

Please follow the instructions found in Item 1.0 if you are submitting your bid electronically using Bonfire electronic bidding platform

1.0 ONLINE OFFER SUBMISSION (*PREFERRED METHOD OF SUBMISSION*)

RESPONDENTS ARE TO DOWNLOAD AND FILL OUT THE ONLINE BID TABLE FROM BONFIRE AND THEN UPLOAD THE COMPLETED TABLE INTO BONFIRE TO BE INCLUDED WITH THEIR ONLINE PROPOSAL SUBMISSION.

Please follow the instructions found in Item 2.0 if you are submitting a sealed hard copy proposal

2.0 HARD COPY PROPOSAL SUBMISSION

RESPONDENTS ARE TO INCLUDE WITH THEIR SEALED HARD COPY PROPOSAL, A PRINTED COPY OF ATTACHMENT A BID TABLE.

GENERAL: Brazoria County reserves the right to accept or reject any or all bids and waive all technicalities.
All delivered items should be priced – FOB Destination Full Freight Allowed. Brazoria County will not pay for any additional transportation and/or shipping charges.

BRAZORIA COUNTY STATEMENT OF NO OFFER

RFP #26-19 DISASTER MONITORING SERVICES

If Respondent is not submitting on the goods and/or services as stated in this RFP, please download and complete this form.

Mail the form to:

Brazoria County Administration Building, Purchasing Department, 237 E. Locust Street, Suite 406, Angleton, Texas 77515.

Or email to: aerickson@brazoriacountytx.gov

NAME OF FIRM: _____

ADDRESS: _____

SIGNATURE: _____

TELEPHONE: _____ DATE: _____

The above has declined to submit a response for the following reason(s) [please check all that apply]:

- ☐ Specifications too “restrictive”, i.e., goods offered by our company do not meet stated specifications.
- ☐ Specifications unclear (please explain below).
- ☐ We do not offer this commodity and/or service or an equivalent.
- ☐ Insufficient time to respond to the RFP.
- ☐ Our schedule would not permit us to perform.
- ☐ Cannot meet insurance requirements.

Remarks: _____

BRAZORIA COUNTY

STANDARD TERMS AND CONDITIONS

1. **FUNDING:** Funds for payment have been provided through the Brazoria County budget approved by the Commissioners Court for the current fiscal year only. State of Texas statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Brazoria County fiscal year shall be subject to budget approval.
2. **DELIVERY:** Items ordered from this offer may require delivery to various locations throughout Brazoria County, as specified in this offer or at time of order. All delivery and freight charges (F.O.B. Brazoria County designated location) are to be included in the offer price except as noted herein.
3. **AWARD OF CONTRACT:** Brazoria County reserves the right to reject any or all offers, and to select any part or parts thereof without accepting the entire offer. All solicitations may be compared with contracts available to the County through other sources such as Interlocal Agreements and other appropriate sources. Brazoria County may purchase through the source that provides the best value to the County. The successful Respondent will be notified of award as promptly as a thorough analysis of offers will permit, and shall have ten (10) calendar days following date of notification of award in which to supply payment and performance bonds and certificate of insurance as may be required herein.
 - 3.1 Brazoria County hereby notifies Respondents that pursuant to Texas Local Government Code §262.0276 (effective September 1, 2003) Brazoria County is prohibited from entering into a contract or other transaction which requires approval by the Commissioners Court with an individual, sole proprietorship, corporation, non-profit corporation, partnership joint venture, limited corporation or other entity which is indebted to the County. Further, that this Contract may be terminated and payment withheld if awarded Respondent becomes indebted to the County during the term of the Contract.
4. **EQUAL EMPLOYMENT:** All contracts will be awarded by Brazoria County without consideration as to race, religion, sex, national origin or disability of bidder. Successful bidders are required to adhere to the provisions of 42 USCA Sec. 12101 et seq., Americans with Disabilities Act.
5. **CONTRACT:** The Contract consists of the Instructions to Respondents, Specifications/Statement of Work, Standard Terms & Conditions, all well as all other documents included in the Request for Proposal Number 26-19 as stated in the Request for Proposal Package Checklist, and any drawings and other specifications, as well as addenda issued prior to execution of the Contract, other documents listed in the Contract, and modifications issued after execution of the Contract. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. No invoices will be paid prior to acceptance of Contract by Brazoria County. No different or additional terms will become a part of this Contract, except as agreed upon by all parties hereto.
6. **INTERLOCAL PARTICIPATION:** It is hereby made a precondition of any offer for a Contract for supplies or services and a part of these specifications, that the submission of any offer in response to this request constitutes an offer made under the same conditions, for the same price, and for the same effective period as this offer, to any other governmental entity having an interlocal agreement with Brazoria County.
 - 6.1 It is further understood, that any other governmental entity that elects to use a Brazoria County semi-annual or annual award will issue its own Contracts or purchase orders and will require separate billing.
7. **DEFAULT OF RESPONDENT:** If successful respondent defaults by failing to supply payment and performance bonds and/or certificate of insurance within the ten (10) day period allotted, award shall pass to the next respondent who provides the best value to Brazoria County upon the approval of Commissioners' Court.
 - 7.1 Respondent, in submitting this offer, agrees that Brazoria County shall not be liable for damages in the event that the County declares the respondent in default.
8. **ADDENDA:** Any interpretations, corrections or changes to these Contract documents and specifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Brazoria County Purchasing Director. Addenda will be mailed to all that are known to have received a copy of the offer package and/or Contract. Respondents shall acknowledge receipt of all addenda.
9. **SALES TAX:** Brazoria County is exempt by law from payment of Texas Sales Tax and Federal Excise Tax.

10. ETHICAL CONDUCT: The respondent shall not offer or accept gifts or anything of value, nor enter into any business arrangement with any employee, official, or Director of Brazoria County. No public official shall have interest in this Contract, in accordance with Texas Local Government Code Annotated Title 5, Subtitle C, Chapter 171.

10.1 The Respondent affirms that the only person or parties interested in this offer as principals are those named herein, and that this offer is made without collusion with any other person, firm, or corporation.

11. MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:

- 1) Have adequate financial resources, or the ability to obtain such resources as required;
- 2) Be able to comply with the required or proposed delivery schedule;
- 3) Have a satisfactory record of performance;
- 4) Have a satisfactory record of integrity and ethics;
- 5) Be otherwise qualified and eligible to receive an award.

11.1 Brazoria County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

12. REFERENCES: During an analysis of all offers, Brazoria County may request Respondent to supply a list of three (3) references to which like services or materials have been supplied by Respondent. If requested, references should include name of firm, address, telephone number and name of representative.

13. INSURANCE: Prior to acceptance of contract by Brazoria County, the successful Respondent must furnish a Certificate of Insurance from an approved insurance carrier for the coverage indicated.

14. SILENCE OF SPECIFICATIONS: The apparent silence of the specifications contained as a part of this package as to any detail or to the apparent omission of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

15. INDEMNIFICATION: The successful Respondent (herein after referred to as Contractor), shall defend, indemnify, and save harmless Brazoria County and all its officers, Directors, officials, agents, and employees from all suits, actions, or other claims of any character, name, and description brought for or on account of any injuries or damages of any negligent act or fault of the Contractor; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any act of omission, neglect, or misconduct of said Contractor; or because any claims or amount recovered from any infringements of patent, trademark, or copyright; or from any claims or amounts arising recovered under the Worker's Compensation Act, or any other law, ordinance, order, or decree; or of any Director, employee, subcontractor, or supplier in the execution of, or performance under, any Contract which may result from award of bid/offer.

15.1 Further, Contractor indemnifies and will indemnify and save harmless Brazoria County from liability, claim or demand on their part, their Directors, servants, customers, employees, subcontractors, or any employees or agents of subcontractors, whether such liability, claim, or demand arise from event or casualty happening within the job site itself or elsewhere. Contractor shall pay any judgment with costs which may be obtained against Brazoria County growing out of such injury or damages.

15.2 Money due the Contractor under and by virtue of his Contract as may be considered necessary by the County for such purpose may be retained for the use of the County, or in case no money is due, his surety may be held until such suit or suits action or actions, claim or claims for injuries or damages as aforesaid shall have been settled and suitable evidence to the effect furnished to the County, except that money due the Contractor will not be withheld when the Contractor produces satisfactory evidence that he is adequately protected by public liability and property damage insurance.

16. THIRD PARTY BENEFICIARY CLAUSE: It is specifically agreed between the parties executing the Contract that it is not intended by any of the provisions of any part of the Contract to create with the public or any member thereof a third party beneficiary or to authorize anyone not a party to the Contract to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of the Contract.

17. PURCHASE ORDERS REQUIRED: All orders for materials or work must be authenticated by a purchase order issued by the Brazoria County Purchasing Department. Invoices not bearing a purchase order number will not be paid.

18. TESTING: All materials being used in fulfillment of this Contract are subject to inspection or test at any time during their preparation, delivery, or use. At the option of the County Purchasing Director, they may be sampled and tested in order to determine compliance with the governing specifications. Materials not conforming to the requirements of these specifications shall not be used in fulfillment of this Contract with Brazoria County. The County reserves the right to immediately terminate any Contract found not to be in compliance with governing specifications as a result of testing by the County.

19. WAGES: Contractor shall pay or cause to be paid, without cost or expense to Brazoria County, all Social Security, Unemployment and Federal Income Withholding Taxes of all employees; and all such employees shall be paid wages and benefits as required by Federal and/or State law. Contracts involving construction work or supply of materials in place shall abide by the provisions of Article 5159d Texas Revised Civil Statutes Annotated.

20. TERMINATION OF CONTRACT:

Termination with Cause:

“Upon written notice to the Contractor of a defect or breach of this Agreement, Contractor has five (5) business days to cure any defect(s) or breach(es) cited in said notice. If Contractor fails to cure the defect(s) or breach(es) within the five (5) business days allowed, Brazoria County may terminate this Agreement. Nevertheless, Brazoria County reserves the right to provide written notice to the Contractor that this Agreement shall continue if Contractor has in good-faith commenced efforts to cure said defect(s) or breach(es) and Contractor agrees, in writing, to continue to act without undue delay to cure said defect(s) or breach(es).

Termination Without Cause:

This contract may be terminated by either the County or the Contractor at any time, without cause, by providing the other Party at least thirty (30) calendar days’ prior written notice.

21. DELIVERY OF NOTICES: Any notice provided by this Contract (or required by law) to be given to the Contractor by Brazoria County shall be conclusively deemed to have been given and received on the next day after such written notice has been deposited in the mail in Angleton, Texas, by Registered or Certified mail with sufficient postage affixed thereto, addressed to the Contractor at the address so provided; provided this shall not prevent the giving of actual notice in any other manner.

22. DELIVERY TICKETS: Delivery tickets shall accompany each order shipped, and shall show Contractor’s name and address, delivery location, Brazoria County purchase order number and descriptive information as to item and quantity delivered.

23. HAZARDOUS SUBSTANCES: State law requires that shipments of hazardous substances shall include MATERIAL SAFETY DATA SHEETS (MSDS). MSDS must be supplied with the first order shipped under any contract, and at any time MSDS is revised.

24. PAYMENT: Payment shall be made upon receipt and/or acceptance in accordance with the terms of this Contract by the County of items(s) ordered, and receipt of a valid invoice in accordance with Texas Government Code chapter 2251. Contractor is required to pay subcontractors within ten (10) days.

25. CONTRACTOR’S LIABILITY: The Contractor shall be responsible for all damage or injury to property of any character during the execution of the work, resulting from any act, omission, neglect, or misconduct in his manner or method of executing the work, including the Contractor’s agents, employees, subcontractors, and any employees or agents of subcontractors, or at any time due to defective work or materials, and said responsibility will not be released until the project shall have been completed and accepted.

25.1 When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the work, or in consequence of the non-execution thereof by the Contractor, including the Contractor’s agents, employees, subcontractors, and any employees or agents of subcontractors, he shall restore, at his own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding, or otherwise restoring as he may be directed, or he shall make good such damage or injury in an acceptable manner.

26. DEFECTIVE MATERIALS: Unless otherwise stated herein, items supplied under this Contract shall be subject to the County’s approval. Items found defective or not meeting specifications shall be picked up and replaced by the Contractor at the next service day at no expense to the County. If item is not picked up within one (1) week after notification, the item will become a donation to the County for disposition.

27. WARRANTY: Contractor shall warrant that all items and services shall conform to the proposed specifications, all warranties as stated in the Uniform Commercial Code, and be free from all defects in material, workmanship and title. Contractor and the County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code. Further, Contractor

shall provide additional warranty requirements as defined in the Scope of Work attached. Respondents must provide all warranty terms and conditions in response package.

- 28. ASSIGNMENT:** Contractor shall not sell, assign, transfer or convey this Contract, in whole or in part, without the prior written consent of Brazoria County.
- 29. GOVERNING LAW:** Contractor is advised that these requirements shall be fully governed by the laws of the State of Texas and that Brazoria County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements. All disputes arising out of this agreement will be resolved in Brazoria County, Texas.

All documents are subject to the Public Information Act requirements.

- 30. DRAWINGS:** All drawings, plans, and specifications are hereby attached and made a part of this Contract.
- 31. RIGHT TO AUDIT:** At any time during the term of this Contract and for a period of four (4) years thereafter, the State of Texas, Brazoria County, and/or other federal, State and local agencies which may have jurisdiction over this contract and/or purchase order, at reasonable times and at its expense reserve the right to audit successful bidder's records and books. If needed for audit, original or independently certified copies of off-site records will be provided to auditors at successful respondent's expense within two (2) weeks of written request.
- 32. BID BOND:** If required by the County, all respondents must submit with bid, a Bid Bond for at least five percent (5%) of the total bid price, if the bid exceeds \$100,000 in Contract price or if the Contract includes construction of public work. Such Bid Bond issued by a surety, acceptable to Brazoria County, authorized to do business in the State of Texas, is a guaranty that the respondent will enter into a contract with Brazoria County (as outlined in the Instructions/Specifications/Statement of Work and attachments) and that offer will furnish the requisite performance and payment bonds as may be required.
- 33. PERFORMANCE AND PAYMENT BONDS:** In the event the total accepted proposal price exceeds \$25,000 the successful respondent must provide to the office of the County Purchasing Director, a payment bond, and if the price exceeds \$100,000 the successful respondent must also provide a performance bond, each in the amount of one hundred percent (100%) of the total contract sum within ten (10) calendar days after receipt of notification of bid/proposal award. Such bonds shall be executed by a corporate surety or corporate sureties in accordance with Article 7.19-1, Vernon's Texas Insurance Code. Such corporate surety/sureties shall be duly authorized and admitted to do business in the State of Texas and licensed in the State of Texas to issue fidelity and surety bonds with a Best Rating of "A" or better and have a bonding capacity adequate for the prescribed amount. Brazoria County reserves the right to accept or reject any surety company proposed by the respondent. In the event Brazoria County rejects the proposed surety company, the respondent will be afforded five (5) additional days to submit the required bonds issued by a surety company acceptable to Brazoria County.
- 34. APPLICABLE LAW:** All applicable laws and regulations of the State of Texas and ordinances and regulations of Brazoria County shall apply.
- 35. COMPLIANCE WITH APPLICABLE LAWS:** Respondent shall at all times observe and comply with all federal, state, local and municipal ordinances, rules, regulations, relating to the provision of the services contracted to be provided by respondent hereunder or which in any manner affect this Contract.
- 36. FORCE MAJEURE:** Neither the County nor the successful respondent shall be deemed in violation of this Agreement if either is prevented from performing its obligations hereunder for any reason beyond its control, including but not limited to, acts of God, civil or military authority, acts of public enemy, war riots, rebellions, accidents, fires, explosions, earthquakes, floods, or catastrophic failure of public transportation; provided however, that in the event of strikes or labor disputes, an inability to procure raw materials, equipment, power or supplies, or the enactment of any law, order, proclamation, regulation, ordinance, demand, or other requirement of any governmental agency or intergovernmental body, which prevents, restricts, interferes or delays with the performance of this Contract, the party so affected, upon giving notice to the other party, shall be excused from such performance to the extent of such prevention, restriction, delay or interference, so long as the party so affected shall use reasonable efforts under the circumstance to avoid or remove such causes of nonperformance, and shall continue performance hereunder with the utmost dispatch whenever such causes are removed.
- 37. SEVERABILITY:** If any provision of this Contract is held to be unenforceable for any reason, the unenforceability thereof shall not affect any other provision contained herein, and the remainder of the Contract shall remain in full force and effect, and enforceable in accordance with its terms.
- 38. QUANTITIES:** Brazoria County requests purchase prices for the items identified in this offer, and in accordance with the specifications provided herein. The quantities provided are given as a guideline only for the purpose of offer preparation. These

quantities shall not be construed as the total number of purchases for the Contract. This estimated figure may increase and/or decrease throughout the year. No guarantee is expressed or implied as to the total quantity of items to be purchased under this Contract.

- 38.1** Brazoria County reserves the right to add or delete like or related items at any time during the term of this Contract. The additions or deletions shall be incorporated into the contract in the form of an addendum. Additional items shall be priced in accordance with this contract with appropriate discounts being applied.

- 39. PURCHASE FROM OTHER SOURCES:** Brazoria County reserves the right to purchase goods and/or services specified herein, or of equal or like kind, through contracts established by other governmental agencies or thorough separate procurement actions due to the unique or special needs of Brazoria County. Further, the County reserves the right to obtain such goods and/or services from others without penalty or prejudice to the County or the respondent and such action shall not invalidate in whole or in part this Contract or any rights or remedies Brazoria County may have hereunder.
- 40. AGREEMENT TO NOT BOYCOTT ISRAEL:** By agreeing to this Purchase Order [or if no formal agreement, by providing the good(s) / services(s)] the vendor verifies it does not boycott Israel and will not boycott Israel, as defined by Chapter 808 of the Texas Government Code, during the term of this contract [during the time necessary to provide the good(s) / services(s)].
- 41. TEXAS GOVERNMENT CODE 552, SUBCHAPTER J:** Effective January 1, 2020, the requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this contract and the Contractor agrees that the contract can be terminated if the Contractor knowingly or intentionally fails to comply with a requirement of that subchapter.
- 42. PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES AND EQUIPMENT CERTIFICATION (2 CFR 200.216):** By agreeing to this purchase order (or if no formal agreement, by providing goods/services) the vendor represents and warrants that the equipment, systems, and/or services which it will provide to Brazoria County do not use covered telecommunications equipment or services (as defined in Section 889 John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018)) as a substantial or essential component of any system, or as critical technology of any system. Additionally, the vendor represents and warrants that the equipment, systems, and/or services it will provide are not prohibited from being procured using grant funds under section 889 of the FY 2019 NDAA.
- 43. AGREEMENT TO NOT BOYCOTT ENERGY COMPANIES:** By agreeing to this Purchase Order [or if no formal agreement, by providing the good(s) / services(s)] the vendor verifies it does not boycott energy companies and will not boycott energy companies, as defined by Chapter 809 of the Texas Government Code, during the term of this contract [during the time necessary to provide the good(s) / services(s)].
- 44. AGREEMENT TO NOT DISCRIMINATE AGAINST A FIREARM ENTITY OR TRADE ASSOCIATION:** By agreeing to this Purchase Order [or if no formal agreement, by providing the good(s) / services(s)] the vendor verifies it does not discriminate against a firearm entity or trade association and will not discriminate against a firearm entity or trade association, as defined by Chapter 2274 of the Texas Government Code, during the term of this contract [during the time necessary to provide the good(s) / services(s)].
- 45. DEBRIEF, PROTEST AND APPEAL PROCUDURES:** Please see page 20 of 48, section D. of the Brazoria County Policy and Procedure Manual which can be found on the Brazoria County Purchasing Department's "Doing Business" webpage, <https://www.brazoriacountytx.gov/departments/purchasing/doing-business>.
- 46. DISCLOSURE OF INTERESTED PARTIES FORM 1295:** A person or business, who enters into a contract with the County, meeting the conditions according to Texas Local Government Code Sec. 2252.908, is required to file Form 1295 with Texas Ethics Commission. A contract entered into by a governmental entity is voidable for failure to provide the disclosure of interested parties if the entity submits written notice to the business entity of the failure to submit the form and the business entity has not provided the form on, or before, the 10th business day after the business entity receives written notice to submit the Form 1295. **This form is not required unless there is a contract between the vendor and the Brazoria County. Do not submit this form unless you receive an award letter from the County.**

BRAZORIA COUNTY SPECIAL REQUIREMENTS

RESPONDENT INSTRUCTIONS:

READ THIS ENTIRE DOCUMENT CAREFULLY. FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND THEM.

The following requirements and specifications supersede other requirements where applicable.

General

The requirements set forth below are intended to outline the basic operating parameters and procedures required to provide goods and/or services to Brazoria County as described herein. It is not the intention to describe every item required. In the performance of this Contract, the successful respondent represents it is familiar with the condition under which Brazoria County operates and represents that it has the resources, knowledge and skills to properly support the County's needs consistent with these special conditions and the Contract documents.

The County reserves the right to modify this Contract and Scope of Work as necessary to develop and maintain specifications / statement of work that meets the County's needs. Such modifications shall be mutually agreed upon and shall be incorporated into this Contract as an addendum. Brazoria County shall not be responsible for any additional charge that is not stated in this Contract or mutually agreed to prior to such work or service is performed and/or invoiced.

The Specifications/Statement of Work provided in this package is to be used as a guide in developing an offer to this RFP. The information contained herein is not intended to be restrictive and the County will consider alternate offers submitted by respondent. Alternate offers shall be clearly marked with the proposed alternates and or exceptions to the Specifications/Statement of Work and shall include all pricing/cost advantages if applicable. Respondents are expected to include any additional requirements that may have been inadvertently left out of the attached Specifications/Statement of Work.

All offers inclusive of pricing shall remain firm for acceptance for a period of ninety (90) days from opening date unless otherwise specified by Brazoria County.

Prices offered shall reflect the full Specifications/Statement of Work as defined per the RFP documents, inclusive of all associated costs for insurance, taxes, overhead, profit and bonding, if required and so identified.

Respondent must include all incidental costs in his pricing. Brazoria County will not provide or allow for parking or travel reimbursements for the respondent's employees. Respondent's offices, administration and/or place of business will not be on Brazoria County premises and will be the respondent's responsibility. Only those costs shown on the Pricing/Delivery Sheet and confirmed by a purchase order will be paid.

It is also understood that any and all persons who provide services under Contract to Brazoria County, resulting from this Request for Proposal, shall be and remain employees of the Contractor, not Brazoria County. It is understood and agreed that the respondent is solely responsible for all services being provided and shall provide adequate insurance to cover against any and all losses incurred by the respondent's employees and or equipment during the course of the Contract.

Respondents may be requested to provide presentations, such presentations may develop into negotiating sessions with the successful respondent as selected by the evaluation committee. If Brazoria County and respondent are unable to agree to Contract terms, Brazoria County reserves the right to terminate Contract negotiations with that respondent and enter into negotiations with another respondent.

No award or acquisition can be made until Commissioners Court approves such action.

Brazoria County will not be obligated to the respondent for goods and/or services until completion of a signed Contract as approved by Commissioners Court.

Submission of an offer implies the respondent's acceptance of the evaluation criteria and respondent recognition that subjective judgments must be made by the evaluating committee.

This Request for Proposal in no manner obligates Brazoria County or any of its agencies to the eventual purchase of any goods and/or services described, implied or which may be proposed, until confirmed by a written Contract and purchase order. Progress toward this end is solely at the discretion of Brazoria County and may be terminated at any time prior to the signing of a Contract.

Brazoria County will not be liable for any costs incurred by the respondent in preparing a response to this RFP. Brazoria County makes no guarantee that any goods and/or services will be purchased as a result of this request for proposal, and reserves the right to reject any

and all offers. All offers and their accompanying documentation will become the property of Brazoria County. All offers shall be open to negotiation.

All documents will be held by the County and are NOT subject to public view until an award is made. When an award is made, offers are subject to review under the "Public Information Act". To the extent permitted by law, respondents may request in writing non-disclosure of confidential data. Such data shall accompany the offer, be readily separable from the offer and shall be CLEARLY MARKED "CONFIDENTIAL".

All correspondence relating to this RFP, from advertisement to award shall be sent to the Brazoria County Purchasing Department. All presentations and/or meetings between Brazoria County and the respondent relating to this RFP shall be coordinated by the Brazoria County Purchasing Department. Deviations from this requirement may cause the cancellation of this RFP process and/or disqualification of respondent's proposal.

All information provided to respondent for the purpose of submitting a proposal in response to this RFP is confidential, and is and will remain, the property of Brazoria County and will not be used by respondent for any other purposes.

The respondent is expected to examine all documents, forms, specifications, and all instructions. Failure to do so will be at respondent's risk.

The use of liquid paper is **NOT** acceptable and may result in the disqualification of RFP. If an error is made, bidder **MUST** draw a line through the error and initial each change.

Exceptions

Respondent Terms & Conditions are subject to the review and approval of Brazoria County. In the event of conflicting Terms & Conditions, the terms and conditions contained in the solicitation package shall prevail.

Respondent must clearly identify any conflict with terms & conditions by denoting them on the same page where the conflicting terms and conditions appear.

Public Information Act

All responses to this solicitation are in their entirety, subject to the Public Information Act. Brazoria County will respond to open records requests in accordance to law by providing all requested response information unless respondent (respondent) has specifically identified, in the response package, any section or part respondent deems confidential and/or proprietary. Respondent must note and identify such information on the page where such information appears in the same manner as other exceptions.

Late Offer - Electronic Submissions

Once the project closes in Bonfire, Respondents are not able to upload a finalized submission electronically.

Late Offer – Hard Copy Submissions

Hard Copy proposals received in the office of the County Purchasing Director after submission deadline will be considered void and unacceptable. Brazoria County is not responsible for lateness or non-delivery of mail, carrier, etc., and the date/time stamp in the office of the County Purchasing Director shall be the official time of receipt.

Altering Submissions - Electronic

If an error is made after your proposal submission is finalized, click [HERE](#) for instructions. Bonfire allows for respondents to make alterations or amendments and re-submit their submissions before the project closes.

Altering Submissions – Hard Copy

Bids cannot be altered or amended after submission deadline. Any interlineation, alteration, or erasure made before opening time must be initialed by the signer of the bid/offer, guaranteeing authenticity.

Substitutions to Offer

Brazoria County reserves the right to accept any and all or none of the substitutions deemed to be in the best interest of the County.

Withdrawal of Offer

An offer may not be withdrawn or canceled by the respondent without the permission of Brazoria County for a period of ninety (90) days following the date designated for the receipt of bids/offers, and respondent so agrees upon submittal of their bid/offer.

Descriptions

Any reference to model and/or make/manufacture used in bid/offer specifications or scope of work are descriptive, not restrictive. It is used to indicate the type and quality desired. Bids/Offer on items of like quality will be considered. Offer must provide hardware specifications where hardware is offered.

Terms of Payment

Terms of payment shall be net thirty (30) days from receipt of acceptable invoice and/or acceptance of conforming goods, whichever is later. However, alternate terms will be considered and may be offered. Invoices for installed equipment and software will not be paid prior to complete acceptance by Brazoria County unless otherwise specified. If installation of equipment and software is delayed, the County reserves the right (without extra expense or penalty) to delay a portion of the payment until equipment is installed and functioning properly.

Pricing / Delivery

All items should be priced – FOB Destination Full Freight Allowed, inside delivery. Brazoria County will not pay for any additional transportation and/or shipping charges.

No charges may be billed to the County unless such costs were explicitly included in the proposal. Respondent will incur any costs not explicitly included in the proposal and/or mutually agreed to in writing by the Brazoria County Purchasing Department.

Reduction in Price: If during the life of the contract, the successful bidder's net prices to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to Brazoria County.

Price Increase: Requests for price adjustments must be solely for the purpose of accommodating an increase in the vendor's cost. A request for a pricing increase will be reviewed by Purchasing Department using the Producer Price Index (PPI) and/or Consumer Price Index (CPI) and any other research available to determine market conditions favorable to the increase. If market conditions dictate an increase to an awarded vendor's cost, the awarded vendor may submit a request to increase pricing no later than thirty (30) days after receiving notice of the County's intent to renew the contract. Requests will only be considered at the time of renewal with written approval from the County. Additionally, the vendor must de-escalate pricing on a previously escalated item, if the decrease is appropriate, due to market conditions.

The request must be in writing and substantiated with supporting documentation (i.e., increase in manufacturers direct cost, etc.). The request shall be addressed to the County Purchasing Director, 237 E. Locust, Suite 406, Angleton, Texas 77515. The request may also be emailed to the Contract Specialist listed in the solicitation. The awarded vendor's past history of honoring contracts at the bid/offer price will be an important consideration in the determination of requested price increase. Brazoria County reserves the right to accept or reject any/all of the requests for price adjustments as it deems to be in the best interest of the County. If rejected, either party may terminate the contract in accordance with the termination provisions of the contract.

Personnel

Successful respondent agrees at all times to maintain an adequate staff of experienced and qualified full time employees to ensure efficient performance under this Agreement. No part-time, subcontract, or third party personnel may perform services hereunder without the prior written consent of the Brazoria County Purchasing Department.

Successful respondent agrees that at all times its employees will perform required services in a professional and workmanlike manner in accordance with good industry practices.

Brazoria County may, at any time, request the removal and replacement of any of successful respondent's employees and the successful respondent will duly consider such request.

Legal Documents

Respondent must submit with its proposal any agreements for services, etc. which may be required by their organization to enter into a Contract with Brazoria County. These agreements must be completed, executed by respondent's authorized representative and submitted with the returned proposal, and are subject to review and amendment by the Brazoria County Attorney's Office, and to approval by Commissioners Court. In the event of conflicting terms, the Brazoria County Terms and Conditions, Statement of Work, and attachments shall prevail.

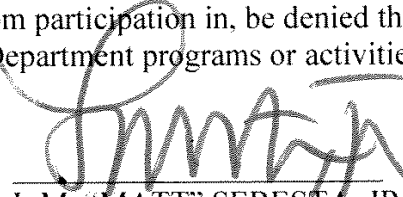
Contract Obligations

This offer, submitted documents and any negotiations, when properly accepted by Brazoria County, shall constitute a Contract equally binding between the successful respondent and Brazoria County. The selected respondent will be considered as the prime Contractor and shall assume responsibility for the goods and/or services. Failure to meet obligations may result in the cancellation of any Contracts.

The respondent's response may be incorporated into any Contract which results from this RFP, therefore, respondents are cautioned not to make claims or statements which they are not prepared to commit to Contractually. Failure by the respondent to meet such claims will result in a requirement that the respondent provide resources necessary to meet submitted claims and/or breach of Contract.

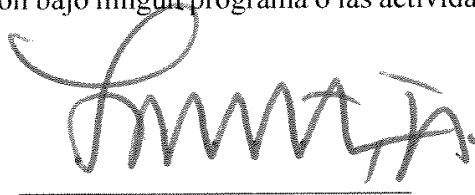
**Title VI and Related Statues
Nondiscrimination Statement**

Brazoria County, as a recipient of Federal financial assistance and under Title VI of the Civil Rights Act of 1964 and related statutes, ensures that no person shall on the grounds of race, religion (where the primary objective of the financial assistance is to provide employment per 42 U.S.S. § 2000d-3), color, national origin, sex, age or disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any Department programs or activities.


L.M. "MATT" SEBESTA, JR.
COUNTY JUDGE

**Titulo VI y Estatutos Relacionados
Declaration de No Discrimacion**

Brazoria County, como beneficiario de la asistencia financiera federal y según el Título VI de la Ley de Derechos Civiles de 1964 y los estatutos relacionados, asegura que ninguna persona será excluida por motivos de raza, religión (donde el objetivo principal de la ayuda financiera es proporcionar empleo por 42 USS § 2000d-3), color, origen nacional, sexo, edad o discapacidad de participacion en, o negado los beneficios de, ni será sujeto a discriminación bajo ningún programa o las actividades del Departamento.


L.M. "MATT" SEBESTA, JR.
COUNTY JUDGE

BRAZORIA COUNTY INSURANCE REQUIREMENTS

The following requirements and specifications shall be in addition to the other requirements contained herein and shall supersede the other requirements where applicable.

INSURANCE: Prior to acceptance of contract by Brazoria County, the successful bidder must furnish a Certificate of Insurance together with a receipt showing the time period for which premium has been paid, from an approved insurance carrier for the coverage indicated below.

A. FOR STANDARD PURCHASES CONTRACTS, THE FOLLOWING COVERAGES ARE REQUIRED:

1. Statutory workers compensation in accordance with the State of Texas requirements.
2. Comprehensive general liability including owners and contractors protective liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER OCCURRENCE
a. Premises and product liability	\$1,000,000
b. Aggregate policy limits	\$1,000,000

3. Comprehensive automobile and truck liability insurance (covering owned, hired and non-owned vehicles):

COVERAGE	PER OCCURRENCE
a. Bodily injury (including death)	\$1,000,000
b. Property damage	\$1,000,000

Insurance certificates and policy endorsements shall include agreements to hold Commissioners Court of Brazoria County and Brazoria County, Texas harmless; i.e., shall include coverage for "Hold Harmless Agreement".

Failure to maintain insurance coverage as required herein shall be grounds for immediate termination of contract.

All policies must provide, by endorsement to the policy, that thirty (30) days prior written notice of cancellation or material change in coverage be given to the Purchasing Director of Brazoria County. Such insurance when accepted by the County in writing will become acceptable and shall remain unmodified until final acceptance of the work. Coverage provided must be on an occurrence basis.

No policy submitted shall be subject to limitations, conditions, or restrictions deemed inconsistent with the intent of the insurance requirements to be fulfilled by the successful bidder. The decision of Brazoria County thereon is final.

All policies shall be written through a company duly entered and authorized to transact that class of insurance in the State of Texas. Neither approval by Brazoria County of any insurance supplied by the successful bidder, nor a failure to disapprove that insurance, shall relieve the successful bidder of full responsibility of liability, damages and accidents as set forth herein.

No additional payment shall be made for any insurance that the successful bidder may be required to carry.

Certificate Holder information shall be as follows:

Brazoria County
237 E. Locust Street, Suite 401
Angleton, TX 77515

BRAZORIA COUNTY PERFORMANCE BOND INFORMATION AND REQUIREMENTS

The following requirements supersede other requirements where applicable.

PERFORMANCE BOND: (Public Works Contract or as Required by Commissioner's Court) As designated below, the successful respondent must provide a performance bond, in the amount of one hundred percent (100%) of the total contract sum within ten (10) calendar days after receipt of notification to proceed. Such bond shall be executed by a corporate surety or corporate sureties in accordance with Article 7.19-1, Vernon's Texas Insurance Code. Such corporate surety/sureties shall be duly authorized and admitted to do business in the State of Texas and licensed in the State of Texas to issue fidelity and surety bonds with a Best Rating of "A" or better and have a bonding capacity adequate for the prescribed amount. Brazoria County reserves the right to accept or reject any surety company proposed by the respondent. In the event Brazoria County rejects the proposed surety company, the respondent will be afforded five (5) additional days to submit the required bonds issued by a surety company acceptable to Brazoria County.

_____ PERFORMANCE BOND REQUIRED WHEN BID/PROPOSAL EXCEEDS \$100,000
AND IS FOR PUBLIC WORK.

 X PERFORMANCE BOND REQUIRED WHEN BID/PROPOSAL EXCEEDS \$50,000.00 AND IS REQUIRED BY
BRAZORIA COUNTY.

If the performance bond and related documents are not returned to the Brazoria County Purchasing Department, 237 E. Locust, Suite 406, Angleton, Texas 77515 within ten (10) days of Notice to Proceed, Brazoria County has the right to render the award ineffective.

Written verification of the validity of the bond shall be received by the Purchasing Department from the Contractor's Surety before any payments will be made.

CERTIFICATE OF INTERESTED PARTIES**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____ (street) _____ (city) _____ (state) _____ (zip code) _____ (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

ADD ADDITIONAL PAGES AS NECESSARY

TEXAS ETHICS COMMISSION RULES

CHAPTER 46. DISCLOSURE OF INTERESTED PARTIES

§ 46.1. Application

- (a) This chapter applies to section 2252.908 of the Government Code
- (b) Section 2252.908 of the Government Code applies only to a contract of a governmental entity or state agency entered into after December 31, 2015, that meets either of the following conditions:
 - (1) the contract requires an action or vote by the governing body of the entity or agency; or
 - (2) The value of the contract is at least \$1 million.
- (c) A contract does not require an action or vote by the governing body of a governmental entity or state agency if:
 - (1) the governing body has legal authority to delegate to its staff the authority to execute the contract
 - (2) The governing body has delegated to its staff the authority to execute the contract; and
 - (3) The governing body does not participate in the selection of the business entity with which the contract is entered into.

§ 46.3. Definitions

- (a) "Contract" means a contract between a governmental entity or state agency and a business entity at the time it is voted on by the governing body or at the time it binds the governmental entity or state agency, whichever is earlier, and includes an amended, extended, or renewed contract.
- (b) "Business entity" includes an entity through which business is conducted with a governmental entity or state agency, regardless of whether the entity is a for-profit or nonprofit entity. The term does not include a governmental entity or state agency.
- (c) "Controlling interest" means: (1) an ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent; (2) membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or (3) service as an officer of a business entity that has four or fewer officers, or service as one of the four officers most highly compensated by a business entity that has more than four officers. Subsection (3) of this section does not apply to an officer of a publicly held business entity or its wholly owned subsidiaries.
- (d) "Interested party" means: (1) a person who has a controlling interest in a business entity with whom a governmental entity or state agency contracts; or (2) an intermediary.
- (e) "Intermediary," for purposes of this rule, means, a person who actively participates in the facilitation of the contract or negotiating the contract, including a broker, adviser, attorney, or representative of or agent for the business entity who:
 - (1) receives compensation from the business entity for the person's participation;
 - (2) communicates directly with the governmental entity or state agency on behalf of the business entity regarding the contract; and
 - (3) is not an employee of the business entity or of an entity with a controlling interest in the business entity.
- (f) "Signed" includes any symbol executed or adopted by a person with present intention to authenticate a writing, including an electronic signature.
- (g) "Value" of a contract is based on the amount of consideration received or to be received by the business entity from the governmental entity or state agency under the contract.

§ 46.4. Changes to Contracts (new rule effective January 1, 2017)

(a) Section 2252.908 of the Government Code does not apply to a change made to an existing contract, including an amendment, change order, or extension of a contract, except as provided by subsections (b) or (c) of this section.

(b) Section 2252.908 of the Government Code applies to a change made to an existing contract, including an amendment, change order, or extension of a contract, if a disclosure of interested parties form was not filed for the existing contract; and either:

- (1) the changed contract requires an action or vote by the governing body of the entity or agency;
or
- (2) the value of the changed contract is at least \$1 million.

(c) Section 2252.908 of the Government Code applies to a change made to an existing contract, including an amendment, change order, or extension of a contract, if the business entity submitted a disclosure of interested parties form to the governmental entity or state agency that is a party to the existing contract; and either:

- (1) there is a change to the disclosure of interested parties; or
- (2) the changed contract requires an action or vote by the governing body of the entity or agency;
or
- (3) the value of the changed contract is at least \$1 million greater than the value of the existing contract.

§ 46.5. Disclosure of Interested Parties Form

(a) A disclosure of interested parties form required by section 2252.908 of the Government Code must be filed on an electronic form prescribed by the commission that contains the following:

- (1) The name of the business entity filing the form and the city, state, and country of the business entity's place of business;
- (2) The name of the governmental entity or state agency that is a party to the contract for which the form is being filed;
- (3) The name of each interested party and the city, state, and country of the place of business of each interested party;
- (4) The identification number used by the governmental entity or state agency to track or identify the contract for which the form is being filed and a short description of the services, goods, or other property used by the governmental entity or state agency provided under the contract; and
- (5) An indication of whether each interested party has a controlling interest in the business entity, is an intermediary in the contract for which the disclosure is being filed, or both.

(b) The certification of filing and the completed disclosure of interested parties form generated by the commission's electronic filing application must be printed, signed by an authorized agent of the contracting business entity, and submitted to the governmental entity or state agency that is the party to the contract for which the form is being filed.

(c) A governmental entity or state agency that receives a completed disclosure of interested parties form and certification of filing shall notify the commission, in an electronic format prescribed by the commission, of the receipt of those documents not later than the 30th day after the date the governmental entity or state agency receives the disclosure.

(d) The commission shall make each disclosure of interested parties form filed with the commission under section 2252.908(f) of the Government Code available to the public on the commission's Internet website not later than the seventh business day after the date the commission receives the notice required under subsection (c) of this section.

****Note:** . A contract entered into by a governmental entity is voidable for failure to provide the disclosure of interested parties if the entity submits written notice to the business entity of the failure to submit the form and the business entity has not provided the form on, or before, the 10th business day after the business entity receives written notice to submit the Form 1295.

BOYCOTT VERIFICATION

This verification is required pursuant to Sections 808, 809, 2271, and 2274 (87(R) Senate Bill 13 and 19 versions) of the Texas Government Code:

Definitions:

1. Per Government Code Chapter 808, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purpose
2. Per Government Code Chapter 809, "Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:
 - (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or
 - (B) does business with a company described by Paragraph (A)
3. Per Government Code Chapter 2274 (87(R) Senate Bill 19), "Discriminate against a firearm entity or firearm trade association":
 - (A) means, with respect to the entity or association, to:
 - (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association;
 - (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
 - (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association;
4. "Company" has the meaning assigned by Texas Government Code Sections 808.001(2), 809.001(2), and 2274.001(2) (87(R) Senate Bill 19).

This verification is only required for a contract that is between a governmental entity and a company with 10 or more full-time employees; and has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity. If your contract value or number of employees does not reach that threshold, please provide a written certification of the contract amount and number of employees.

I, _____ (Person name), the undersigned representative of (Company or Business Name) _____ (hereinafter referred to as Company) being an adult over the age of eighteen (18) years of age, do hereby depose and verify under oath that the company named-above,

- (A) does not boycott Israel currently;
- (B) will not boycott Israel during the term of the contract the named Company, business or individual with Brazoria County Texas, Texas;
- (C) does not boycott energy companies currently;
- (D) will not boycott energy companies during the term of the contract the named Company, business or individual with Brazoria County, Texas;
- (E) does not boycott a firearm entity of firearm trade association currently; and
- (F) will not boycott a firearm entity of firearm trade association during the term of the contract the named Company, business or individual with Brazoria County, Texas

DATE

SIGNATURE OF COMPANY REPRESENTATIVE

**BRAZORIA COUNTY
RETURN LABEL**

**USE THIS LABEL ONLY IF YOU ARE SUBMITTING A HARD
COPY PROPOSAL SUBMISSION**

<u>SEALED REQUEST FOR PROPOSAL (RFP)</u>	
RFP#:	26-19
OPENING DATE:	TUESDAY, JANUARY 20, 2026
OPENING TIME:	11:00 A.M. LOCAL TIME
RFP DESCRIPTION:	DISASTER MONITORING SERVICES
RETURN OFFER TO:	PHYSICAL ADDRESS: COUNTY PURCHASING DIRECTOR BRAZORIA COUNTY PURCHASING 237 E. LOCUST STREET, SUITE 406 ANGLETON, TEXAS 77515
<i>DATED MATERIAL – DELIVER IMMEDIATELY</i>	

**PLEASE CUT OUT AND AFFIX THE RFP LABEL ABOVE TO THE OUTER
MOST ENVELOPE OF YOUR RESPONSE TO HELP ENSURE PROPER
DELIVERY!**

*******LATE RFP's CANNOT BE ACCEPTED*******

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Tetra Tech, Inc.
Houston, TX United States

Certificate Number:
2026-1436384

Date Filed:
03/23/2026

Date Acknowledged:
3/23/2026

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Brazoria County, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP #26-19
Disaster Monitoring Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



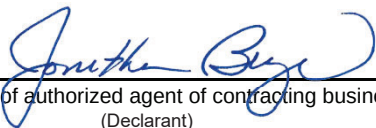
6 UNSWORN DECLARATION

My name is Jonathan Burgiel, Business Unit President, and my date of birth is May 2, 1962.

My address is 2301 Lucien Way, Suite 120, Maitland, FL, 32751, USA.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Orange County, State of Florida, on the 23rd day of March, 2026.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Boycott Verification

This verification is required pursuant to Sections 808, 809, 2271, and 2274 (87(R) Senate Bill 13 and 19 versions) of the Texas Government Code:

Definitions:

1. Per Government Code Chapter 808, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purpose
2. Per Government Code Chapter 809, "Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:
 - (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or
 - (B) does business with a company described by Paragraph (A).
3. Per Government Code Chapter 2274 (87(R) Senate Bill 19), "Discriminate against a firearm entity or firearm trade association":
 - (A) means, with respect to the entity or association, to:
 - (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association;
 - (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
 - (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association;
4. "Company" has the meaning assigned by Texas Government Code Sections 808.001(2), 809.001(2), and 2274.001(2) (87(R) Senate Bill 19).

This verification is only required for a contract that is between a governmental entity and a company with 10 or more full-time employees; and has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity. If your contract value or number of employees does not reach that threshold, please provide a written certification of the contract amount and number of employees.

I, Jonathan Burgiel (Person name), the undersigned representative of (Company or Business Name) Tetra Tech, Inc. (hereinafter referred to as Company) being an adult over the age of eighteen (18) years of age, do hereby depose and verify under oath that the company named-above,

- (A) does not boycott Israel currently;
- (B) will not boycott Israel during the term of the contract the named Company, business or individual with Brazoria County Texas, Texas;
- (C) does not boycott energy companies currently;
- (D) will not boycott energy companies during the term of the contract the named Company, business or individual with Brazoria County, Texas;
- (E) does not discriminate against a firearm entity of firearm trade association currently; and
- (F) will not discriminate against a firearm entity of firearm trade association during the term of the contract the named Company, business or individual with Brazoria County, Texas

March 20, 2026
DATE


SIGNATURE OF COMPANY REPRESENTATIVE
Jonathan Burgiel, Business Unit President