

## PURCHASING DEPARTMENT

Brazoria County Courthouse West Annex  
451 N. Velasco St., Suite 100  
Angleton, TX 77515  
(979) 864-1825



SUSAN P. SERRANO, CPPB, C.T.P.M.,  
C.T.C.M.  
Purchasing Director

July 22, 2024

Summit Fire & Security, LLC  
Attn: Crystal Flores  
3202 Main Street  
La Marque, TX 77568  
[CFlores1@summitfiresecurity.com](mailto:CFlores1@summitfiresecurity.com)

Re: Intent to Renew for RFP# 22-83 Monitoring of County Fire Alarm System

Dear Ms. Flores:

The current term of RFP# 22-83 Monitoring of County Fire Alarm System expires on September 21, 2024, with an option to renew for another year upon approval by Commissioners' Court.

To assist the Purchasing Department in making a recommendation to Commissioners' Court to renew the current contract or to advertise for a new invitation to bid, please check one of the four (4) options shown in the letter.

If you agree to a renewal for RFP# 22-83 Monitoring of County Fire Alarm System at reduced or current pricing, please sign as indicated at the bottom of this letter. Please include any price reductions on a separate sheet or on the attached contract sheet.

In the event you selected to renew with increased pricing for **monthly monitoring costs** (service costs have already been locked in), please include the price increases along with the percentage increase and the following increase justifications, as indicated in the "Price Increase" section of the contract:

- Letter from company stating the overall reasons for the increase(s)
- Increase letters from your suppliers
- Additional supporting documentation from the Consumer Price Index (CPI) and Producer Price Index (PPI)


The Purchasing Department will review your documentation and determine if we are able to recommend a renewal with a price increase or contract re-bid.

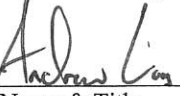
In the event that no changes are marked, or you fail to return this letter, Brazoria County shall assume that there are no pricing changes and a recommendation for renewal will be sent to Commissioners' Court with the current pricing.

Please return this letter, along with any price or product revisions, to **Amanda Erickson** at [aerickson@brazoriacountvtx.gov](mailto:aerickson@brazoriacountvtx.gov) by **August 16<sup>th</sup>, 2024**.

As always, your interest in Brazoria County is appreciated.

Very truly yours,

  
Susan P. Serrano, CPPB, CTPM, CTCM  
Brazoria County Purchasing Director

  
Name & Title  
Date 8/21/24

<input type="checkbox"/>	APPROVED for renewal with reduced pricing (include pricing)
<input type="checkbox"/>	APPROVED for renewal with current pricing
<input checked="" type="checkbox"/>	APPROVED for renewal with increased pricing (include pricing)
<input type="checkbox"/>	I do not wish to renew the current referenced contract(s)

Building Name	First Year Installation Cost of Monitoring	Monitoring Cost Monthly	Yearly Total	Service Cost 2 through 5 Yearly Total
County Courthouse	\$600.00	\$50.00	\$600.00	\$600.00
Museum	\$600.00	\$50.00	\$600.00	\$600.00
JP Building	\$600.00	\$50.00	\$600.00	\$600.00
PCT.4 Commissioner/ JP 4 Building	\$600.00	\$50.00	\$600.00	\$600.00
West Service Center - Road and Bridge	\$600.00	\$50.00	\$600.00	\$600.00
Airport	\$600.00	\$50.00	\$600.00	\$600.00
Maintenance Building A	\$600.00	\$50.00	\$600.00	\$600.00
Maintenance Building B	\$600.00	\$50.00	\$600.00	\$600.00
East Annex	\$600.00	\$50.00	\$600.00	\$600.00
Employee Health Clinic	\$600.00	\$50.00	\$600.00	\$600.00
Emergency Operations Center	\$600.00	\$50.00	\$600.00	\$600.00
Manvel JP4 Building	\$600.00	\$50.00	\$600.00	\$600.00
Fire Marshal's Office	\$600.00	\$50.00	\$600.00	\$600.00
Jvenile Detention Facility	\$600.00	\$50.00	\$600.00	\$600.00
Juvenile Residential Facility	\$600.00	\$50.00	\$600.00	\$600.00
Library Central	\$600.00	\$50.00	\$600.00	\$600.00
JP 1-1 Lake Jackson Annex	\$600.00	\$50.00	\$600.00	\$600.00
TOTALS	<b>\$10,200.00</b>	<b>\$850.00</b>	<b>\$10,200.00</b>	<b>\$10,200.00</b>

Fire Marshal Monitoring	Cost
Hardware	300 Year
Software	300 Year