

National Marine Educators Association Conference

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Good afternoon! I am writing to request to be put on the Court's agenda for approval for out of state travel to attend the National Marine Educators Association Conference in Lafayette, LA. I'm a member of the Southern Association of Marine Educators (SAME). SAME is hosting this national conference.

I intend to use county funds allocated to me for travel to this conference. Conference activities run from June 28 to July 3. Total expense to attend the conference is \$1,438.20. This sum includes Early-bird Registration \$545; 7 nights in a dorm room at \$75 per night and mileage for personal vehicle for 263 miles one way at 0.70 cents per mile round trip \$368.20. If allowed to take a county vehicle that would reduce the travel expense.

I will be traveling on Friday, June 27. Attending the Sea Grant Educators Network on Saturday, June 28. Assisting with set up of displays on Sunday. I'll return July 4<sup>th</sup>.

I have attached a summarized agenda as the full agenda is not available at the time of this email.

Please let me know if you need additional information.

Thank you!