

Tricia Simmons

From: Hillcrest Village Secretary <secretary@hillcrestvillagetx.gov>
Sent: Thursday, June 25, 2026 2:23 PM
To: Tricia Simmons
Cc: Ramiro Mondragon
Subject: [EXTERNAL] HV potholes

Follow Up Flag: Follow up
Flag Status: Completed

Hi Tricia,

I hope you're doing well!

I wanted to reach out to see if it would be possible to have a crew address potholes along Main Street. Specifically, from city limit sign to city limit sign along Main Street only. We're hoping to focus on that stretch as a priority.

Please let me know if this is something that can be arranged or if you need any additional information from us. They will not be marked unless your crew needs them marked.

Thank you so much for your help - we really appreciate it!

Thanks,
Amanda Hanlon
City Secretary
City of Hillcrest Village
Office: 281-756-0577
www.hillcrestvillagetx.gov
Office hours: M-Th 8 am-4pm

This message, as well as any files or documents attached to it, contains information which may be privileged, confidential and exempt from disclosure under applicable law. It is intended only for the use of the person or entity to which it is addressed. Unless you are the addressee (or authorized to receive for the addressee), you are hereby notified that the copying, distribution or other use of this message is strictly prohibited. You may not use, copy or disclose to anyone the message or any information contained in the message. If you have received this message in error, please advise the sender immediately by reply e-mail or telephone and destroy all forms of this message.

This message has been prepared or disseminated using resources owned by Brazoria County and is subject to the County's policies on the use of County provided technology. E-mail created or received through the County's computer system by any County employee or official may be considered a public record, subject to public inspection under the laws of the State of Texas.

AGREED _____

Brazoria County Engineer

Date Approved 7-19-26 Date Completed _____

WO# _____

COMMENTS

IB26-JC
(JONES CREEK)
City ID Code 259

Village of Jones Creek
7207 Stephen F. Austin
Jones Creek, TX 77541



Brazoria County Work Order Request

Work Order Type: Inter-local

Request Date: 6/19/2026

Jone Creek Permit No.

Contact Name

Lauren Grayson

Inspection Address

Contact Phone & Email

115 Live Oak Dr.

Jones Creek, Texas 77541

979-233-2700

Comments: Requesting a culvert replace and reset at 115 Live Oak Drive. I believe the culverts are 15 inch diameter culverts, 2 pieces @ 8ft each.

If you have any questions or concerns regarding this request, please contact my office.

Thank you

Lauren Grayson

citysecretary@jonescreektx.com

Village of Jones Creek

AGREED _____

Brazoria County Engineer

Date Approved 7-14-26 Date Completed _____

WO# _____

COMMENTS



IB26-JC
(JONES CREEK)
City ID Code 259

Village of Jones Creek
7207 Stephen F Austin Rd.
Jones Creek, TX 77541
979-233-2700
utilities@jonescreektx.gov

Brazoria County Request Form

Inspection Type: Placement of culverts

Request Date: 06/24/26

Jones Creek Permit#

Permit # 2026-059

City Contact Information

Lauren Grayson - City Secretary

Tiffany Lewis - Utilities

Inspection Address

Doug Kirk 50 Nelson Court
Jones Creek, TX 77541
Phone# 979-482-2590

COMMENTS:

Home Owner's name is Doug Kirk, has had 5 pieces 18 inch diameter culvert delivered, location staked off and is ready set. Culvert placement location to be set at the maked location on Nelson Court.

If home owner cannot be reached about questions or concerns regarding this request, please contact City Hall at the phone number above.

Thank you,

Tiffany Lewis

Village of Jones Creek Permit Department

AGREED _____

Brazoria County Engineer

Date Approved 7-14-26 Date Completed _____

WO# _____

COMMENTS



IB26-JC
(JONES CREEK)
City ID Code 259

Village of Jones Creek
7207 Stephen F Austin Rd.
Jones Creek, TX 77541
979-233-2700
utilities@jonescreektx.gov

Brazoria County Request Form

Inspection Type: Placement of culverts

Request Date: 06/24/26

Jones Creek Permit#

Permit # 2026-060

City Contact Information

Lauren Grayson - City Secretary

Tiffany Lewis - Utilities

Inspection Address

Doug Kirk 54 Nelson Court
Jones Creek, TX 77541
Phone# 979-482-2590

COMMENTS:

Home Owner's name is Doug Kirk, has had 8 pieces 18 inch diameter culvert delivered, location staked off and is ready set. Culvert placement location to be set at the maked location on Nelson Court.

If home owner cannot be reached about questions or concerns regarding this request, please contact City Hall at the phone number above.

Thank you,

Tiffany Lewis

Village of Jones Creek Permit Department

AGREED _____

Brazoria County Engineer

Date Approved 7-14-26 Date Completed _____

WO# _____

COMMENTS
