

**Snapshot Description:** Application - Execution of Grant Acceptance  
**Created:** 9/29/2023 2:08:29 PM

**Agency Name:** Brazoria County  
**Grant/App:** 4895901 **Start Date:** 10/1/2023 **End Date:** 9/30/2024  
**Fund Source:** HS-Homeland Security Grant Program (HSGP)  
**Project Title:** Brazoria Dispatch Console Upgrade  
**Status:** Application - Award Accepted by Applicant **Fund Block:** 2023

### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460000445019

### **Application Eligibility Certify:**

Created on:4/3/2023 8:42:03 AM By:Ian Patin

### **Profile Information**

**Applicant Agency Name:** Brazoria County  
**Project Title:** Brazoria Dispatch Console Upgrade  
**Division or Unit to Administer the Project:** Brazoria County Sheriff's Office  
**Address Line 1:** 111 E. Locust St  
**Address Line 2:** Suite 303  
**City/State/Zip:** Angleton Texas 77515-4664  
**Start Date:** 10/1/2023  
**End Date:** 9/30/2024

**Regional Council of Governments(COG) within the Project's Impact Area:** Houston-Galveston Area Council  
**Headquarter County:** Brazoria  
**Counties within Project's Impact Area:** Brazoria

### **Grant Officials:**

#### **Authorized Official**

**Name:** L. M. "Matt" Sebesta, Jr.  
**Email:** matts@brazoria-county.com  
**Address 1:** 111 E. Locust Ste 102A  
**Address 1:**  
**City:** Angleton, Texas 77515  
**Phone:** 979-864-1200 Other Phone: 979-864-1695  
**Fax:** 979-849-4655  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** Brazoria County Judge

#### **Financial Official**

**Name:** Kaysie Stewart  
**Email:** kaysies@brazoria-county.com  
**Address 1:** 111 E. Locust, Rm 303  
**Address 1:**  
**City:** Angleton, Texas 77515  
**Phone:** 979-864-1275 Other Phone:  
**Fax:** 979-864-1585  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

#### **Project Director**

**Name:** Steve Rosa  
**Email:** steverosa@brazoria-county.com  
**Address 1:** 111 E. Magnolia Street  
**Address 1:**  
**City:** Angleton, Texas 77515  
**Phone:** 979-864-1201 Other Phone: 979-864-1801  
**Fax:** 979-861-1081  
**Title:** Mr.  
**Salutation:** Chief  
**Position:** EMC

#### **Grant Writer**

**Name:** Ian Patin  
**Email:** ipatin@brazoria-county.com  
**Address 1:** 3602 CR 45  
**Address 1:**  
**City:** Angleton, Texas 77515  
**Phone:** 979-864-2295 Other Phone:  
**Fax:**  
**Title:** Mr.  
**Salutation:** Chief Deputy  
**Position:** Chief Deputy

#### **Grant Vendor Information**

**Organization Type:** County  
**Organization Option:** applying to provide homeland security services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460000445019  
**Unique Entity Identifier (UEI):** N1GLHP8EWH9

#### **Narrative Information**

##### Overview

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

##### Primary Mission and Purpose

#### **Urban Area Security Initiative (UASI) - Law Enforcement Terrorism Prevention Activities (LETPA):**

Supports programs that address the unique multidiscipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas in efforts to build and sustain law enforcement capabilities to prevent terrorist attacks and support critical prevention and protection activities. Urban areas must employ regional approaches to overall preparedness.

##### Eligibility Requirements

**Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [CCybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

**Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating.

**National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)**

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tdem.plans@tdem.texas.gov](mailto:tdem.plans@tdem.texas.gov).

**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

**Deduction Method** - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

**Asset Seizures and Forfeitures** - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

## Program Requirements

### Building and Sustaining Core Capabilities

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

### Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

## LETPA

### Law Enforcement Terrorism Prevention Activities (LETPA)

The state is responsible for ensuring that at least 30 percent (30%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607.

Grant projects must be consistent with the [Federal Emergency Management Agency \(FEMA\) Information Bulletin \(IB\) 412](#) which discusses eligible activities outlined in:

- a. The [National Prevention Framework](#);
- b. The [National Protection Framework](#) where capabilities are shared with the prevention mission area;
- c. Section 2006 of the [Homeland Security Act of 2002](#), as amended; and
- d. The [FY 2007 Homeland Security Grant Program Guidance and Application Kit](#).

Activities eligible for use of LETPA focused funds include but are not limited to: Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts. Coordination between fusion centers and other analytical and investigative efforts. Implementation and maintenance of the Nationwide

Suspicious Activity Reporting (SAR) Initiative. Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners. Increased physical security, through law enforcement personnel and other protective measures, by implementing preventative and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content and requirements.**

### Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

The Brazoria County Sheriff's Office dispatch Center consists of (13) consolettes, (4) MCC7500 consoles, and (3) GGM routers which are all out-dated and end-of-support. Having out-dated equipment within the critical infrastructure creates vulnerability to the security and reliability of the entire Brazoria County and Harris County radio system, especially during a response to terrorist attacks. The project includes replacing the outdated, end-of-support thirteen (13) consolettes with new APX consolettes (12x700MHz and 1xVHF), (4) MCC7500 consoles, and (3) GGM routers in the Brazoria County Sheriff's Office dispatch center. If this project is awarded, Motorola has agreed to supply (4) MCC7500E consoles and (3) SRX routers early and at no equipment cost as part of the future planned Harris County upgrade during this project. Although Motorola is providing the (4) consoles and (3) routers at no equipment cost, installation cost will not be covered under the Harris County service agreement and those costs are included in the proposed project budget.

### Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

Brazoria County is home to many critical and industrial infrastructures, such as petro-chemical manufacturing, oil and gas process plants, federal oil storage reserve site, private and County airports, Port of Freeport, major rail terminal, community colleges and many private and public school districts. These industries are potential targets for terror related CBRNE and/or active shooter attacks as stated in the Regional THIRA (pg. 42). The current out-dated and end-of-support communications equipment creates vulnerability to the security of the entire emergency radio network and greatly limits the ability for security upgrades and future migration capabilities. In the event of a man-made incident, the Brazoria County dispatch center will become the primary hub for interoperable communications for all responding agencies in Brazoria County. The large quantity of radio transmissions during these events has the potential to overwhelm the out-dated and end-of-support radio consoles and consolettes which will negatively impact the ability to communicate across the system for all responding personnel. The out-dated consoles also limit the dispatcher's functionality and capabilities during high radio traffic incidents.

### Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The Brazoria County Sheriff's Office currently operates a three site P25 simulcast radio system, with a fourth site expected to come in the next year. The Brazoria County Sheriff's Office accepts responsibility to maintain the jurisdiction's emergency radio infrastructure and much of the cost is shared with other first responder agencies through the collection of "Air-Time" fees on an annual basis. Part of the Brazoria County dispatch center are the (4) radio consoles and (13) consolettes that serve over 17 first responder agencies in Brazoria County. These costs are calculated using only a cost recovery formula and does not include scenarios such as updating hardware due to end-of-support and end-of-life. Brazoria County employs one full time radio technician, which ensures the radio system is kept up to date and in good working order.

### Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

As stated in the 2022 UASI SPR Gap Statement, (Page 44) "The region needs additional P25 radios, spare batteries, and infrastructure per the gap analysis." The Brazoria County dispatch center is operating on equipment that was installed in 2014 and is end-of-support and the equipment is limited on future security upgrade capabilities, and will no longer be serviceable by the manufacturer in the event of malfunctions. The equipment will also not be sufficient to sustain future growth and upgrades to the radio infrastructure which are planned in the near future.

### **Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps. This project will address all above mentioned gaps by upgrading (4) out-dated end-of-support MCC 7500 to the MCC7500E consoles, (3) GGM routers to (3) SRX routers and (13) end-of-support consolettes which will provide the Brazoria County dispatch with scalable and flexible system architecture, sophisticated network management and security, and an easy migration to future capabilities. This investment will greatly improve the communication capabilities of more than 17 first responder agencies in Brazoria County and will ensure all agencies continue to have reliable emergency radio service even in the event of a terrorist attack where inter-operable communications is critical. The funding of this project would also greatly enhance Brazoria County Sheriff's Office capability to respond to any terrorist event in the Houston UASI region, across jurisdictional lines, with effective interoperable communications capability. If awarded, Motorola has agreed to furnish the (4) MCC7500E consoles and (3) SRX routers as part of the future planned Harris County upgrade and there will be no equipment cost associated with this equipment, only installation cost.

### **Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. *1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

4.3.5 Make strategic investments in statewide communications infrastructure to strengthen operability and interoperability.

### **Target Group :**

Identify the target group and population expected to benefit from this project.

This project directly targets more than 17 response agencies in Brazoria County, including police, fire, and emergency medical services. It is estimated that within these agencies, approximately more than 1,800 first responder radio users depend on this dispatch center on a day to day basis. In the event of a terrorist attack, the dispatch center will be the primary dispatch center to handle many of the agencies that come in from out of jurisdiction to assist with rescue, recovery, and investigation efforts.

### **Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

The current cost-recovery budget plan currently in place between partner agencies will continue and will be sufficient through those budgets to maintain and sustain this project, including future upgrades.

### **Project Activities Information**

HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

### **Urban Area Impact**

Identify the Urban Area Strategic Plan Goal and Objective that most closely aligns with this project. List the Goal/Objective specific to your Urban Area Strategic Plan by number and text (e.g., *Goal 5: Interoperable Communications. Sustain standards-based, shared systems with adequate coverage and capacity to facilitate seamless interoperable communications throughout the Urban Area. Objective 2: Complete the deployment of standards-based shared systems to serve the region.*)



Goal 5: Interoperable Communications Objective: 5.2 (Equipment) - Sustain and enhance interoperability communications systems by obtaining infrastructure and end-user equipment to ensure a stable and effective communications network.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Support of First Responder Capabilities	100.00	This project will provide the Brazoria County dispatch center with scalable and flexible system architecture, sophisticated network management and security, and an easy migration to future capabilities.

**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	0
Number of individuals participating in exercises.	0
Number of people trained.	21
Number of Special Response Team personnel provided with new or updated equipment.	0
Number of Special Response Teams created, maintained or enhanced.	0
Number of trainings conducted.	0

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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## Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by going to the **Upload.Files** tab and following the instructions on Uploading eGrants Files.

## Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes  
☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Will follow strict state and federal accrument requirements

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:



☐ Yes  
☒ No  
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes  
☒ No  
☐ N/A

#### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2023

Enter the End Date [mm/dd/yyyy]:

9/30/2024

#### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

42045621

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

5671831

#### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

3/28/2023

#### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by

any federal department or agency;

- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

Enter the debarment justification:

FFATA Certification

**Certification of Recipient Highly Compensated Officers** – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☒ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Homeland Security Information

### FUND SOURCE INFORMATION AND REQUIREMENTS

**DHS Project Type:** Develop/enhance interoperable communications systems

#### Capabilities

**Core Capability:** Operational Communications

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities.**

: New Capabilities (Build)

**Are the assets or activities Deployable or Shareable:** Shareable

\_\_\_ Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

\_\_\_ Check if these funds will support a project that was previously funded with HSGP funding

#### Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

**Step:** Execute

**Description:** The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

**Process:** Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

#### Milestones

**Milestone:** research and selection of equipment; **Completion Date:** 12-30-2023

**Milestone:** Vendor selection and equipment order; **Completion Date:** 03-31-2024

**Milestone:** Take delivery and install equipment; **Completion Date:** 09-30-2024

#### NIMS Resources

\_\_\_ Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:**

**Enter the ID of the typed resources from the Resource Type Library Tool:****Fiscal Capability Information**

## Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

## Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes  
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes  
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Budget Details Information

#### Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	06CC-05-PRTY Priority Services, Communications	Contractual and Professional Services to design and install communications equipment for dispatch including the consoles, consolettes, and routers.	\$122,381.00	\$0.00	\$0.00	\$0.00	\$122,381.00	0
Equipment	06CP-01-BASE Radio, Base	13 APX consolettes - 12x700MHz and 1xVHF consolette for dispatch operations in Brazoria County SO and for surrounding first responder organizations (with this purchase, we also will receive MCC7500 E Radio Consoles and SRX routers)	\$157,462.00	\$0.00	\$0.00	\$0.00	\$157,462.00	13

### Source of Match Information

#### Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$122,381.00	\$0.00	\$0.00	\$0.00	\$122,381.00
Equipment	\$157,462.00	\$0.00	\$0.00	\$0.00	\$157,462.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$279,843.00	\$0.00	\$0.00	\$0.00	\$279,843.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Interoperability Standards SWIC Review: Any communications equipment or technologies purchased must comply with the interoperability standards established within the Texas Statewide Communications Interoperability Plan (TSCIP). All radios purchased must: a) follow the Statewide Radio ID Management Plan; b) be programmed following the Statewide Interoperability Channel Plan, and c) include encryption options capable of Advanced Encryption Standard (AES) encryption, IF encryption is being purchased. Grantees must coordinate with the Statewide Interoperability Coordinator (SWIC) for review of planned equipment purchases when using grant funds to buy mobile radios, portable radios, or repeaters. Steps for securing SWIC review and approval may be found <a href="#">here</a> .	6/6/2023 10:21:13 AM		No	Yes
Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on	6/6/2023 10:21:13 AM		No	No

the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.				
Environmental Planning and Historical Preservation (EHP) Review: Grantees proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that DHS/FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. Upon receiving a grant award, you must upload the completed EHP Screening Form to your eGrants record. This form should be uploaded no later than February 28th.	6/6/2023 10:21:36 AM		Yes	No
Nationwide Cybersecurity Review (NCSR): SHSP and UASI subrecipients must complete the Nationwide Cybersecurity Review as outlined in the Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO) and FEMA Information Bulletin 439. For more information about the NCSR, visit: <a href="https://www.cisecurity.org/ms-isac/services/ncsr/">https://www.cisecurity.org/ms-isac/services/ncsr/</a> . The NCSR must be completed by the deadline set by the Multi-State Information Sharing & Analysis Center (MS-ISAC) in order to remain in compliance with requirements for funding under the HSGP. In order to document compliance, sub-recipients must upload a copy of their NCSR Completion Certification (PDF) from MS-ISAC into the "Upload.Files" tab in this grant record.	6/6/2023 10:27:31 AM		Yes	No
Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <a href="#">resolution</a> must contain the following: <ul style="list-style-type: none"> <li>• Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;</li> <li>• A commitment to provide all applicable matching funds;</li> <li>• A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and</li> <li>• A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.</li> </ul>	6/6/2023 10:27:46 AM		Yes	No
This grant must be administered by the Police Department, Sheriff's Office, Constable Precinct, or other Law Enforcement Division/Department within the grantee organization as submitted in the original application. Deviation from the approved budget or project scope requires prior authorization from the Public Safety Office. Failure to comply with this requirement could result in the termination of your grant.	7/14/2023 1:23:15 AM		No	No

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