

JSJD Media, LLC dba Association Revenue
Partners & School Revenue Partners
500 N Central Expy Suite 231
Plano, TX 75074
+18557900001
accounting@jsjdmedia.com
www.jsjdmedia.com



AGREEMENT

BILL TO

Brazoria County Parks Department
Administrative Offices
Marilyn Miller
111 E Locust St
Angleton, Texas 77515 United States

DATE 06/06/2025
DUE DATE 10/15/2025
TERMS Terms

SALES REP

Derek Rosenberg

DATE	ACTIVITY	AMOUNT
10/01/2025	Brazosport ISD:Publication 00182:Brazosport ISD Rotating Banner Brazosport ISD Rotating Banner-[10/1/2025 - 9/30/2026]-Brazosport ISD	2,000.00

\$2,000 due on 10-15-2025 via Credit

BALANCE DUE

\$2,000.00

Pay invoice

Marilyn Miller
Marilyn Miller (Jun 26, 2025 12:44 CDT)

06/26/2025

Derek Rosenberg
Derek Rosenberg (Jul 7, 2025 11:02 CDT)

07/07/2025

All incoming payments must include the invoice number

TERMS & CONDITIONS: <https://bit.ly/3fnCxcW>
COMPANY W9: <https://sforce.co/3gVYxYd>

Derek R- Brazosport ISD - Brazoria County Parks Department Administrative Offices v2 INVOICE

Final Audit Report

2025-07-07

Created:	2025-06-25
By:	JSJD Media Agreement + Invoice Team (invoices@jsjdmedia.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAABVJtsVvGA5GFQPqjL60ipptmrGwRUgT1Q

"Derek R- Brazosport ISD - Brazoria County Parks Department Administrative Offices v2 INVOICE" History

-  Document created by JSJD Media Agreement + Invoice Team (invoices@jsjdmedia.com)
2025-06-25 - 7:36:33 PM GMT
-  Document emailed to Marilyn Miller (marilynm@brazoriacountytx.gov) for signature
2025-06-25 - 7:36:36 PM GMT
-  Document emailed to Derek Rosenberg (drosenberg@associationrevenuepartners.com) for signature
2025-06-25 - 7:36:37 PM GMT
-  Email viewed by Marilyn Miller (marilynm@brazoriacountytx.gov)
2025-06-26 - 5:43:50 PM GMT
-  Document e-signed by Marilyn Miller (marilynm@brazoriacountytx.gov)
Signature Date: 2025-06-26 - 5:44:18 PM GMT - Time Source: server
-  Email viewed by Derek Rosenberg (drosenberg@associationrevenuepartners.com)
2025-07-07 - 4:02:23 PM GMT
-  Document e-signed by Derek Rosenberg (drosenberg@associationrevenuepartners.com)
Signature Date: 2025-07-07 - 4:02:39 PM GMT - Time Source: server
-  Agreement completed.
2025-07-07 - 4:02:39 PM GMT



Adobe Acrobat Sign

From: [Kaysie Stewart](#)
To: [Marilyn Miller](#); [Susan Serrano](#)
Cc: [Bryan Frazier](#); [Ashley Robinette](#); [Dana Cleere](#); [Phyllis Strong](#); [Mindy Burch](#); [Natasha Stulberg](#)
Subject: RE: PIR Request - JSJD Media – school banner ad
Date: Tuesday, October 28, 2025 9:48:00 AM
Attachments: [image003.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)
[image014.png](#)

I need to alter my communication below. Since this is a FY26 invoice, it is not technically a PIR request. It follows the regular procedures for issuance of a purchase order after the fact. These closely align with some of the PIR #3 procedures. Here is the revision for what you should do going forward:

- If applicable, Auditing will enter a court order – **we are doing this - for the 11/18 Court**
- Once the court order is approved, the department would enter a FY26 req, attaching the approved court order document and all additional backup to the req for Purchasing to process.

I apologize for any confusion.


KAYSIE STEWART, CPA
BRAZORIA COUNTY AUDITOR
📍 237 E. Locust, Suite 403 Angleton, TX 77515
📞 979-864-1275
✉ kaysies@brazoriacountytx.gov
🌐 www.brazoriacountytx.gov



From: Kaysie Stewart
Sent: Tuesday, October 28, 2025 8:48 AM
To: Marilyn Miller <MarilynM@brazoriacountytx.gov>; Susan Serrano <sserrano@brazoriacountytx.gov>
Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>; Ashley Robinette <AshleyR@brazoriacountytx.gov>; Dana Cleere <danac@brazoriacountytx.gov>; Phyllis Strong <phylliss@brazoriacountytx.gov>; Mindy Burch <mindyb@brazoriacountytx.gov>; Natasha Stulberg <natashas@brazoriacountytx.gov>
Subject: RE: PIR Request - JSJD Media – school banner ad

Good morning,

Thank you for sharing the invoice. Based on the details, this expense pertains entirely to FY26, and unfortunately, we're unable to reallocate it to FY25.

I did notice the invoice is dated back in June. In cases like this, we can sometimes

coordinate with the vendor to prorate the billing to better align with our fiscal year. If that's not feasible, our office typically handles the appropriate accounting treatment to ensure everything is recorded correctly.

However, these options depend on us being looped in early. When billing and timing are managed independently, it limits our ability to apply those solutions. In some cases, we may be able to "double up" on a future payment to help smooth things out, but that requires advance coordination.

I will draft the court order for a PO after the fact for the November 18 Court. This will then follow the PIR #3 procedure from Susan's email dated Sept 30:

PIR Req Coding procedure #3, for FY26 reqs, with ONL and BKT origins, created to cover FY25 invoices in which you do not have an FY25 PO and the req is created after 10-13-25.

- If this occurs, before entering a req, you must first email Susan Serrano and Kaysie Stewart, sharing your invoice issue.
- They will review your email and decide if the invoice will be presented to court for approval to pay after the fact, without a prior PO.
- If applicable, Auditing will enter a court order.
- Once the court order is approved, the department would enter a PIR coded req, attaching the approved court order document and all additional backup to the req for Purchasing to process.
- The initials PIR must be entered into the "Requisition Name" field on your Req.
- The reqs meeting the criteria for procedure #3 will be turned into an FY26 PO and come from your FY26 budget.
- When processing procedure #3 PIR reqs:
 - This type of PIR req will be built into an FY26 PO and processed like a regular PO. You will not need to change the budget date, process as normal.
 - Enter language at the top of your header comment showing: PAYMENT IN ARREARS FOR FY25, APPROVED BY COMMISSIONERS' COURT ON _____, COURT ORDER NO. ____ (+ add the title of the court order)

Please don't hesitate to reach out in the future—we're always happy to help navigate these situations.


KAYSIE STEWART, CPA
BRAZORIA COUNTY AUDITOR
📍 237 E. Locust, Suite 403 Angleton, TX 77515
📞 979-864-1275
✉ kaysies@brazoriacountytx.gov
🌐 www.brazoriacountytx.gov



From: Marilyn Miller <MarilynM@brazoriacountytx.gov>
Sent: Monday, October 27, 2025 4:36 PM
To: Kaysie Stewart <KaysieS@brazoriacountytx.gov>; Susan Serrano <SSerrano@brazoriacountytx.gov>
Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>; Ashley Robinette <AshleyR@brazoriacountytx.gov>
Subject: RE: PIR Request - JSJD Media – school banner ad

Hello,

Attached are FY25 documents.

Thank you,

Marilyn Miller | *Office and Operations Manager*
Brazoria County Parks
41871 SH 288
Angleton, TX 77515
P: 979-864-1044 | F: 979-849-2693
www.brazoriacountyparks.org
  

From: Kaysie Stewart <KaysieS@brazoriacountytx.gov>
Sent: Monday, October 27, 2025 4:14 PM
To: Marilyn Miller <MarilynM@brazoriacountytx.gov>; Susan Serrano <SSerrano@brazoriacountytx.gov>
Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>
Subject: RE: PIR Request - JSJD Media – school banner ad

Good afternoon,

I did some digging into this one. The last payment I see to School Revenue Partners (supplier ID 0000145727) is on 10.26.23. The last purchase order in the system was for the 10.1.23-9.30.24 term. I do not see any other vendors, such as JSJD Media, LLC or Association Revenue Partners that are set up in the system. Is there another vendor name I need to look up? If I am missing something on that, please let me know.

If there is no purchase order for FY25, this would follow PIR Procedure #3.

Please advise regarding the existence of a FY25 purchase order so that we can determine how to proceed.



From: Marilyn Miller <MarilynM@brazoriacountytx.gov>
Sent: Monday, October 27, 2025 3:39 PM
To: Susan Serrano <SSerrano@brazoriacountytx.gov>; Kaysie Stewart <KaysieS@brazoriacountytx.gov>
Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>
Subject: PIR Request - JSJD Media – school banner ad

Hello,

Seeking approval to enter a PIR requisition to pay for an annual BISD advertisement. We paid for the 2025 ad in October 2024 but requested to push the 2026 AD to FY26 so not to double pay in the same FY. However, we have a zero budget for advertisement this FY.

Requesting to use FY25 funds to pay for this committed advertisement.

Thank you,
Marilyn Miller | *Office and Operations Manager*
Brazoria County Parks
41871 SH 288
Angleton, TX 77515
P: 979-864-1044 | F: 979-849-2693
www.brazoriacountyparks.org
  

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P.O. Box 1149
Crowley, TX 76036
877.518.1989 • Fax 817.297.4900

Invoice #: BJP-25 _06
Date: October 1, 2025

Invoice

Brazoria County, Texas

Attn: Brazoria County Auditor

111 E. Locust, Room 303, Angleton TX 77515

DATE	DESCRIPTION	CHARGE	PAYMENT	BALANCE
10/1/25	1/2 Pg Ad in the 2026 Texas RV Travel & Camping Guide; Banner Ad on TexasCampgrounds.com Purchase Order No. _____ NOTE: If payment is made by credit card a 2% Conv. Fee will be added, and the total due will be \$4,998.00 Payment in full due on or before October 20, 2025	\$4,900.00		\$ 4,900.00

Please **make** check out to: **Texas Advertising** and
mail to the address above. *Thank you.*

PAY LAST AMOUNT IN THIS COLUMN



Please charge to my: ☐ VISA ☐ MasterCard ☐ Discover ☐ AmEx Zip _____

Acct. # _____ Exp. Date _____ CVC _____

REMIT ONE COPY WITH PAYMENT

From: [Kaysie Stewart](#)
To: [Marilyn Miller](#); [Bryan Frazier](#)
Cc: [Susan Serrano](#); [Ashley Robinette](#); [Phyllis Strong](#); [Dana Cleere](#); [Mindy Burch](#); [Natasha Stulberg](#)
Subject: RE: PIR TACO Advertisement
Date: Tuesday, October 28, 2025 9:48:00 AM
Attachments: [image002.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)

I need to alter my communication below. Since this is a FY26 invoice, it is not technically a PIR request. It follows the regular procedures for issuance of a purchase order after the fact. These closely align with some of the PIR #3 procedures. Here is the revision for what you should do going forward:

- If applicable, Auditing will enter a court order – **we are doing this - for the 11/18 Court**
- Once the court order is approved, the department would enter a FY26 req, attaching the approved court order document and all additional backup to the req for Purchasing to process.

I apologize for any confusion.


KAYSIE STEWART, CPA
BRAZORIA COUNTY AUDITOR
📍 237 E. Locust, Suite 403 Angleton, TX 77515
📞 979-864-1275
✉ kaysies@brazoriacountytx.gov
🌐 www.brazoriacountytx.gov



From: Kaysie Stewart
Sent: Tuesday, October 28, 2025 9:20 AM
To: Marilyn Miller <MarilynM@brazoriacountytx.gov>; Bryan Frazier <BryanF@brazoriacountytx.gov>
Cc: Susan Serrano <sserrano@brazoriacountytx.gov>; Ashley Robinette <AshleyR@brazoriacountytx.gov>; Phyllis Strong <phylliss@brazoriacountytx.gov>; Dana Cleere <danac@brazoriacountytx.gov>; Mindy Burch <mindyb@brazoriacountytx.gov>; Natasha Stulberg <natashas@brazoriacountytx.gov>
Subject: FW: PIR TACO Advertisement

Good morning,

Thank you for sharing the invoice. Based on the details, this expense pertains entirely to FY26, and unfortunately, we're unable to reallocate it to FY25.

Just a reminder that our office is happy to handle the appropriate accounting treatment to

ensure everything is recorded correctly and/or coordinate with the vendor regarding billing and timing. However, in order for us to respond in the most efficient manner possible, it is helpful if we are looped in early. When billing and timing are managed independently, it limits our ability to apply those solutions. In some cases, we may be able to “double up” on a future payment to help smooth things out, but that requires advance coordination.

I will draft the court order for a PO after the fact for the November 18 Court. This will then follow the PIR #3 procedure from Susan’s email dated Sept 30:

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 - Enter language at the top of your header comment showing: PAYMENT IN ARREARS FOR FY25, APPROVED BY COMMISSIONERS’ COURT ON _____, COURT ORDER NO. _____ (+ add the title of the court order)

I did note that the vendor stated that in order to defer their billing to Oct. 1, they required payment by October 20. Please take the action item of communicating with the vendor regarding the timing of the payment. The requisition cannot be generated until the Court approves the issuance of a purchase order after the fact. As stated above, this order will go before Court on 11/18.

Let me know if you have questions and please don’t hesitate to reach out in the future. We are happy to assist however we can.

Kaysie

KAYSIE STEWART, CPA
BRAZORIA COUNTY AUDITOR

📍 237 E. Locust, Suite 403 Angleton, TX 77515

📞 979-864-1275

✉️ kaysies@brazoriacountytx.gov

🌐 www.brazoriacountytx.gov



AUDITOR'S OFFICE

From: Marilyn Miller <MarilynM@brazoriacountytx.gov>

Sent: Monday, October 27, 2025 3:40 PM

To: Susan Serrano <sserrano@brazoriacountytx.gov>; Kaysie Stewart <kaysies@brazoriacountytx.gov>

Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>; Ashley Robinette <AshleyR@brazoriacountytx.gov>

Subject: PIR TACO Advertisement

Hello,

Seeking approval to submit a PIR request to the court to use FY25 funding to pay for a Texas Ad Travel Guide invoice. The last annual advertisement was paid October 2024 and we did not wish to double pay in the same FY year. At the time the invoice was received we were not yet aware of the FY26 budget constraints. Due to having zero funds for advertising this year, Parks is requesting the use of FY25 funds to pay for the invoice.

Thank you for your consideration,

Marilyn Miller | *Office and Operations Manager*

Brazoria County Parks

41871 SH 288

Angleton, TX 77515

P: 979-864-1044 | F: 979-849-2693

www.brazoriacountyparks.org



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Fort Bend Herald
1902 4th St. • Rosenberg, TX 77471 • 281-342-4474

The Alvin SUN
218 W. House St. • Alvin, TX 77511 • 281-331-4421

Wharton County LEADER JOURNAL
Serving El Campo, Wharton and Wharton County www.wcleaderjournal.com



East Bernard Express
203 East Jackson St. • El Campo, TX 77437 • 979-543-3363

Invoice 50594-0924

BRAZORIA COUNTY PARKS DEPT.
313 W MULBERRY ST.
ANGLETON, TX 77515

Customer #: RC15174
Phone: (979)864-1543
Ad No.: 50594
Sales Rep: Groves, Brenda
Bill Date: 09/24/25
Due Date: 10/07/25

Ad Type	Ad Size	Copy Reference
Display	Tab 1/2 Pg H =	Brazoria County Fair

Tearsheets To	Contact Type	Print	Email
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Special Instructions

Details

Run Date	Copy Ref	Rep	Publication	Insertion Num.	Cost
10/08/25	Brazoria County Fair	BG	Alvin Special Section		\$400.00
	Process Color				\$150.00
Days: 1					Total Charges: \$550.00
					Applied Prepayments/Credits: \$0.00
					Total Due by 10/7/25: \$550.00

Fort Bend Herald • Wharton County Leader Journal • Alvin Sun

Ad #: 50594 **Payment Method:** ☐ Cash ☐ Check # _____
Customer #: RC15174 ☐ Visa ☐ M/C ☐ Other: _____
Customer: BRAZORIA COUNTY PARKS DEPT. **Number:** _____
Bill Date: 09/24/25 **Expiration:** _____ **CVV** _____
Due Date: 10/07/25 **Name On Card:** _____
Total Due: \$550.00 **Signature:** _____

Detach and return this stub with your payment to:

Remit to your local office.
Fort Bend Herald: 281-342-4474 • Wharton County
Leader Journal/East Bernard
Express: 979-543-3363 •
Alvin Sun & Alvin

Fort Bend Herald
1902 4th St. • Rosenberg, TX 77471 • 281-342-4474

The Alvin SUN
218 W. House St. • Alvin, TX 77511 • 281-331-4421

Wharton County LEADER JOURNAL
Serving El Campo, Wharton and Wharton County www.wcleaderjournal.com



East Bernard Express
203 East Jackson St. • El Campo, TX 77437 • 979-543-3363

Invoice 50738-0924

BRAZORIA COUNTY PARKS DEPT.
313 W MULBERRY ST.
ANGLETON, TX 77515

Customer #: RC15174
Phone: (979)864-1543
Ad No.: 50738
Sales Rep: Groves, Brenda
Bill Date: 09/24/25
Due Date: 10/07/25

Ad Type	Ad Size	Copy Reference
Display	5 X 6.25 = 31.25	Kid Fish 2025

Tearsheets To	Contact Type	Print	Email
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Special Instructions

Details

Run Date	Copy Ref	Rep	Publication	Insertion Num.	Cost
10/08/25	Kid Fish 2025	BG	Alvin Advertiser		\$311.00
10/12/25	Kid Fish 2025	BG	Alvin Sun		\$189.00

Days: 2

Total Charges: \$500.00
Applied Prepayments/Credits: \$0.00
Total Due by 10/7/25: \$500.00

Fort Bend Herald • Wharton County Leader Journal • Alvin Sun

Ad #: 50738
Customer #: RC15174
Customer: BRAZORIA COUNTY PARKS DEPT.
Bill Date: 09/24/25
Due Date: 10/07/25
Total Due: \$500.00

Payment Method: ☐ Cash ☐ Check # _____
☐ Visa ☐ M/C ☐ Other: _____
Number: _____
Expiration: _____ CVV _____
Name On Card: _____
Signature: _____

Detach and return this stub with your payment to:

Remit to your local office.
Fort Bend Herald: 281-342-4474 • Wharton County
Leader Journal/East Bernard
Express: 979-543-3363 •
Alvin Sun & Alvin

From: [Kaysie Stewart](#)
To: [Marilyn Miller](#); [Bryan Frazier](#)
Cc: [Ashley Robinette](#); [Mindy Burch](#); [Phyllis Strong](#); [Dana Cleere](#); [Natasha Stulberg](#); [Susan Serrano](#)
Subject: RE: PIR Request - Alvin Sun Kid Fishfest Advertising
Date: Thursday, November 6, 2025 11:07:00 AM
Attachments: [Brz. Cty Parks- Fair ad.pdf](#)
[image002.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[Brz. Cty Parks KID Fish ads.pdf](#)
[RE EXTERNAL Re Kid Fishfest Advertisement.msg](#)

Good morning,

Thank you for sharing the invoice. Based on the details, this expense pertains to FY26, and unfortunately, we're unable to reallocate it to FY25.

Just a reminder that our office is happy to handle the appropriate accounting treatment to ensure everything is recorded correctly and/or coordinate with the vendor regarding billing and timing. However, in order for us to respond in the most efficient manner possible, it is helpful if we are looped in early. When billing and timing are managed independently, it limits our ability to apply those solutions.

I will draft the court order for a PO after the fact for the November 18 Court. All the invoices on this Court will go against your FY26 operating budget, we will take care of the accounting.

Let me know if you have questions and please don't hesitate to reach out in the future. We are happy to assist however we can.


KAYSIE STEWART, CPA
BRAZORIA COUNTY AUDITOR
📍 237 E. Locust, Suite 403 Angleton, TX 77515
📞 979-864-1275
✉ kaysies@brazoriacountytx.gov
🌐 www.brazoriacountytx.gov



From: Marilyn Miller <MarilynM@brazoriacountytx.gov>
Sent: Monday, October 27, 2025 3:39 PM
To: Susan Serrano <sserrano@brazoriacountytx.gov>; Kaysie Stewart <kaysies@brazoriacountytx.gov>
Cc: Bryan Frazier <BryanF@brazoriacountytx.gov>; Ashley Robinette <AshleyR@brazoriacountytx.gov>

Subject: PIR Request - Alvin Sun Kid Fishfest Advertising

Hello,

Seeking approval to submit a PIR request to the court to use FY25 funding for two Kid Fishfest advertisements via the Alvin Sun. The ads were ran in October 2025 so payment was deferred into the new FY, however, we have a zero budget for advertisements in FY26. The advertisement agreement was accepted in August 2025.

Thank you for your consideration,

Marilyn Miller | *Office and Operations Manager*
Brazoria County Parks
41871 SH 288
Angleton, TX 77515
P: 979-864-1044 | F: 979-849-2693
www.brazoriacountyparks.org



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