AECOM

Meetings	KO	WS	FA						30%		60%		90%	
Progress Milestones														

September 27, 2024

1. SCHEDULE

ID	Task (Week Beginning / Project Week)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38
	Kick-Off & Project Communication																																						
0.1	Project Kickof Meeting	KO		KO																																			
0.11	Stakeholder Engagement Workshop																																						
0.12	Project Goals Workshop																																						
0.13	Facility Condition Assessment Feasibility Workshop																																						
0.2	Data Request (Population Data, Floor Plans, etc.)																																						
0.3	Project Management Progress and Review Meetings																																						
	Phase 1: Facilities Conditional Assessment																																						
1.1	Existing Data Review																																						
1.2	Field Assessments				FA																																		
1.3	Assessment Review																																						
1.4	Prioritization Matrix and Cost																																						
1.5	Draft & Final FCA Report Development																																						
	Phase 2: Space and Programming Needs Assessment																																						
2.1	Criminal Justice System Analysis																																						
2.2	Detention Population System Analysis																																						
2.3	Detention System Projections (x3)																																						
2.4	Detention Staffing and Operations Analysis																																						
2.5	Stakeholder Engagement																																						
2.51	Criminal Justice System Analysis Workshop						WS																																
2.52	Detention Staffing & Operations Workshop						WS																																
2.53	Stakeholder Interviews (Virtual and in-person)																																						
2.54	Planning Team Site Visit			SV																																			
2.6	Space and Programming Needs Development - Detention																																						
2.7	Space and Programming Needs Development - Public Safety																																						
	Phase 3: Facilities Master Plan																																						
3.1	Planning Option Creation																																						
3.2	30% Campus Master Plan with Cost Estimate (x3)																								30%														
3.3	60% Campus Master Plan with Cost Estimate (x2)																														60%								
3.4	90% Campus Master Plan with Cost Estimate (x2)																																				90%		
3.5	90% Implementation Plan with Phasing & Cashflow (x2)																																						
3.6	Final Campus Master Plan (x2)																																						
3.7	Draft Operational Cost Model (x2)																																						
3.8	Final Operational Cost Model (x2)																																						
3.9	Final Presentation Development																																						
3.10	Final Report Development																																						