

**PURCHASING DEPARTMENT**

Brazoria County Courthouse West Annex  
451 N. Velasco St., Suite 100  
Angleton, TX 77515  
(979) 864-1825



**SUSAN P. SERRANO, CPPO, CPPB**

Purchasing Director

December 2, 2024

Ceres Environmental Services, Inc.  
Attn: Tia Laurie  
6968 Professional Parkway  
Sarasota, FL 34240  
[Tia.laurie@ceresenv.com](mailto:Tia.laurie@ceresenv.com)

Re: Intent to Renew for RFP# 23-60 Disaster Recovery Services

Dear Ms. Laurie:

The current term of RFP# 23-60 Disaster Recovery Services expires on February 28, 2025, with an option to renew for another year upon approval by Commissioners' Court.

To assist the Purchasing Department in making a recommendation to Commissioners' Court to renew the current contract or to advertise for a new invitation to bid, please check one of the four (4) options shown in the letter.

If you agree to a renewal for RFP# 23-60 Disaster Recovery Services at reduced or current pricing, please sign as indicated at the bottom of this letter. Please include any price reductions on a separate sheet or on the attached contract sheet.

In the event you selected to renew with increased pricing, please include the price increases along with the percentage increase and the following increase justifications, as indicated in the "Price Increase" section of the contract:

- Letter from company stating the overall reasons for the increase(s)
- Increase letters from your suppliers
- Additional supporting documentation from the Consumer Price Index (CPI) and Producer Price Index (PPI)

The Purchasing Department will review your documentation and determine if we are able to recommend a renewal with a price increase or contract re-bid.

In the event that no changes are marked, or you fail to return this letter, Brazoria County shall assume that there are no pricing changes and a recommendation for renewal will be sent to Commissioners' Court with the current pricing.

Please return this letter, along with any price or product revisions, to **Amanda Erickson** at [aerickson@brazoriacountytx.gov](mailto:aerickson@brazoriacountytx.gov) by **January 3<sup>rd</sup>, 2025**.

As always, your interest in Brazoria County is appreciated.

Very truly yours,

Susan P. Serrano, CPPO, CPPB  
Brazoria County Purchasing Director

Name & Title \_\_\_\_\_ Date **DECEMBER 5, 2024**

**TIA LAURIE, CORPORATE SECRETARY**

Telephone (979) 864-1825 or (281) 756-1825 Fax (979) 864-1034

<input type="checkbox"/>	APPROVED for renewal with reduced pricing (include pricing)
<input type="checkbox"/>	APPROVED for renewal with current pricing
<input checked="" type="checkbox"/>	APPROVED for renewal with increased pricing (include pricing)
<input type="checkbox"/>	I do not wish to renew the current referenced contract(s)