



COMMISSIONERS COURT OF BRAZORIA COUNTY

ORDER NO. I.8.

3/11/2025

Award RFSQ #25-22 Health Services for the Sheriff's Office and the Juvenile Justice Departments

Upon recommendation of the evaluation committee and successful negotiations of the pricing and contract, and upon final review of the contract by the District Attorney's Office - Civil Division award "RFSQ #25-22 Health Services for the Sheriff's Office and Juvenile Justic Department", to the highest ranked firm, Southern Health Partners, Inc., of Chattanooga, Tennessee, who submitted the best evaluated offer.

In addition, the project will be paid for using both the Sheriff's Office and Juvenile Justice Departments approved fiscal year 2025 budgets.

Further, that the County Judge is authorized to sign any documents or amendments related to this agreement; and that the final documents be authorized to attach to the Minutes.

RFSQ# 25-22 Award Summary

A total of four hundred fifty-one (451) vendors were notified of our solicitation which was posted in the Bonfire electronic procurement portal as well as advertised in The Facts and the Electronic State Business Daily (EBSD) website. There were seventy-eight (78) document takers resulting in eleven (11) submissions, ten of which were responsive.

Upon recommendation of the evaluation committee and successful negotiations of the pricing and contract, and upon final review of the contract by the District Attorney's Office – Civil Division award "RFSQ #25-22 Health Services for the Sheriff's Office and Juvenile Justice Department", to the highest ranked firm, Southern Health Partners, Inc., of Chattanooga, Tennessee, who submitted the best evaluated offer.

In addition, the project will be paid for using both the Sheriff's Office and Juvenile Justice Departments approved fiscal year 2025 budgets.

Evaluation Committee

Ian Patin, Chief Deputy, Sheriff's Office

Kaysie Stewart, County Auditor

Dwight Taylor, Sargeant, Sheriff's Office

Wayne Williams, Captain, Sheriff's Office

Lance Gardner, Juvenile

Kyle Teat, Director Juvenile

Mary Shine, Civil District Attorney (advisor, non-voting)

Susan Serrano, Purchasing (non-voting)

HEALTH SERVICES AGREEMENT

THIS AGREEMENT between Brazoria County, Texas (hereinafter referred to as "County"), and Southern Health Partners, Inc., a Delaware corporation, d/b/a SHP Vista Health Management, Inc., a Delaware corporation, (hereinafter referred to as "SHP"), is entered into as of the 29th day of April, 2025. Services under this Agreement shall commence on May 1, 2025, and shall continue through April 30, 2026, in accordance with Section No. 6.1.

WITNESSETH:

WHEREAS, County is charged by law with the responsibility for obtaining and providing reasonably necessary medical care for inmates or detainees (hereinafter referred to as "inmates") of the Brazoria County Detention Facility (hereinafter called "Jail") and,

WHEREAS, County and Sheriff desire to provide for health care to inmates in accordance with applicable law; and,

WHEREAS, the County, which provides funding as approved by the Brazoria County Commissioners Court for the Jail, desires to enter into this Agreement with SHP to promote this objective; and,

WHEREAS, SHP is in the business of providing correctional health care services under contract and desires to provide such services for County under the express terms and conditions hereof.

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter made, the parties hereto agree as follows:

ARTICLE I: HEALTH CARE SERVICES.

1.1 General Engagement. County acknowledges its non-delegable duty under applicable federal and state law to obtain and provide for reasonably necessary medical care for inmates or detainees of the Jail, and further that this Agreement does not result in the assumption of a non-delegable duty by SHP. County specifically retains the duty and obligation to obtain and provide for the reasonably necessary medical care for inmates or detainees of the Jail.

County hereby contracts with SHP to provide for the delivery of medical, basic dental and basic mental health services to inmates of Jail to the extent set forth herein. This care is to be delivered to individuals under the custody and control of County at the Jail, and SHP enters into this Agreement according to the terms and provisions hereof. Basic dental services shall mean the starting point of dental services whereby SHP

medical staff will triage patients based on signs/symptoms, provide pain relief medication if needed, and treat any infection prior to scheduling dental services with an outside provider. Basic mental health services shall mean the starting point of mental health services whereby SHP medical staff will continue, to the extent practicable, any prior mental health treatment plan a now-incarcerated patient had in place, or, upon identification of a mental health service need, may have an on-site provider(s) prescribe a low-level mental health medication until patient can be scheduled and seen by an outside mental health professional, if needed.

1.2 Scope of General Services. The responsibility of SHP for care of an inmate commences no earlier than the physical placement of said inmate into the Jail and notification to a member of the SHP medical staff of the same and to the extent SHP medical staff is on-site. The health care services provided by SHP shall be for all persons committed to the custody of the Jail, except those identified in Section No. 1.7. SHP shall provide and/or arrange for professional medical, dental, mental health and related health care services for the inmates, regularly scheduled sick call, nursing care, regular physician care, medical specialty services, emergency medical care, emergency ambulance services when medically necessary, blood draws, medical records management, pharmacy services management, administrative support services, and other services, all as more specifically described herein, and as described in SHP's proposals dated February 5, 2025, and February 27, 2025, respectively, SHP's Best and Final Offer dated April 3, 2025, and Scope of Services, copies of which are attached hereto, marked as Exhibit "A", and incorporated herein by reference as a part of this Agreement. In the event of an inconsistency between the proposals and this Agreement, the terms of this Agreement shall control. Other services provided by SHP which are not related to inmate healthcare are not subject to this Agreement and are outlined in the letter agreement dated March 18, 2025. As more fully explained in Section No. 1.4 herein, none of the services to be provided by SHP as described herein shall alter or eliminate the duty and ability of the County, through its employees, to arrange for emergency medical care at any time.

County acknowledges its election to independently contract with other providers separately for the provision of dental and mental health services. SHP agrees to work with County's contracted dental and mental health providers. The costs of dental and mental health services provided by County's separately-contracted providers are specifically excluded from this Agreement and shall be the financial responsibility of the County, or shall not otherwise be the financial responsibility of SHP.

SHP shall be financially responsible for the costs of SHP physician, mid-level provider and nurse staffing, office supplies, and administrative services. SHP's financial responsibility for the costs of emergency kits and restocking of emergency kit supplies, necessary license and permit fees, over-the-counter medications, medical supplies, medically-generated hazardous waste disposal, prescription medications, biological

products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for inmate Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (if any provided outside the Jail other than those dental services provided through County's separately-contracted dental provider), mental health services (if any provided outside the Jail other than those mental health services provided through County's separately-contracted mental health provider) and all medical care services rendered outside the Jail shall be limited by the annual cost pool described in Section No. 1.5 of this Agreement. All pool costs in excess of the annual cost pool limit shall be the financial responsibility of the County, or shall not otherwise be the financial responsibility of SHP.

SHP may not provide and/or shall not pay for any services, supplies, equipment or other items not specifically contained in this Agreement. Arrangements may be made in agreement with the County for SHP to purchase items or provide services, outside of this Agreement, and by mutual agreement between the County and SHP. Any such agreements shall be in writing.

Should new legislation require substantial or new medical directives to SHP in the provision of services under this Agreement, SHP shall not be financially responsible for changes to its program, rather SHP would have the ability to seek from the County any additional monies to fund such directives.

1.3 Specialty Services. In addition to providing the general services described above, SHP by and through its licensed health care providers shall arrange and/or provide to inmates at the Jail specialty medical services to the extent such are determined to be medically necessary by SHP. In the event non-emergency specialty care is required and cannot be rendered at the Jail, SHP shall make arrangements with County for the transportation of the inmates in accordance with Section No. 1.9 of this Agreement. The County shall be responsible for the transportation and for any and all costs associated with the same.

1.4 Emergency Services. When on-site, SHP staff shall be a resource for providing on-site emergency medical care, as medically necessary, to inmates, or for arranging for emergency ambulance transportation of inmates for off-site care. The costs of emergency ambulance transportation shall either be billed directly to County by the provider or placed in the annual cost pool, at the County's election. County acknowledges that, whether or not an SHP staff member is on-site, in the event of a medical emergency, Jail staff shall retain the right and ability to contact an ambulance provider directly for the transportation of an inmate for emergency medical services outside the Jail or to arrange for the transport of an inmate for emergency medical services, and further that, in no event shall Jail staff be required to contact SHP medical staff prior to initiating life-saving measures, contacting the local 911 service or other

third-party calling programs, or otherwise seeking the highest priority emergency medical attention, as reasonable and appropriate, for any inmate Jail staff believes to be in need of immediate medical care.

1.5 Limitations On Costs - Cost Pool. SHP's maximum liability for costs associated with emergency kits and restocking of emergency kit supplies, necessary license and permit fees, over-the-counter medications, medical supplies, medically-generated hazardous waste disposal, prescription medications, biological products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for inmate Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (if any provided outside the Jail other than those dental services provided through County's separately-contracted dental provider), mental health services (if any provided outside the Jail other than those mental health services provided through County's separately-contracted mental health provider) and all medical care services rendered outside the Jail shall be limited by a pool established in the amount of \$400,000.00 in the aggregate for all inmates in each year (defined as a twelve-month contract period) of this Agreement. If the costs of all care as described in this Section No. 1.5 exceed the amount of \$400,000.00 in any year, SHP shall either pay for the additional services and submit invoices supporting the payments to the County along with an SHP invoice for one hundred percent (100%) of the costs in excess of \$400,000.00, or in the alternative, shall refer all additional qualifying invoices to County for payment directly to the provider of care. The date of service for any cost pool items shall be used to determine the calendar month in which the expenses are applied within the cost pool, unless otherwise advised by the County during reconciliation and/or cost pool billing purposes. For all invoices payable to SHP as reimbursement for pool excess costs, such amounts shall be payable by County within thirty days of the SHP invoice date. SHP shall allow a grace period of up to sixty (60) days from the date of invoice, and shall thereafter apply a late fee of two percent (2%) on the balance each month until SHP has been reimbursed in full. For purposes of this Section No. 1.5, the pool amount shall be prorated for any contract period of less or more than twelve months.

If the costs of all care as described in this Section 1.5 are less than \$400,000.00 in any year (defined as a twelve-month contract period), SHP will repay to County one hundred percent (100%) of the balance of unused cost pool funds up to the \$400,000.00 annual limit. County acknowledges that, at the end of each contract period, the cost pool billing will remain open for approximately sixty (60) days in order to allow reasonable time for processing of additional claims received after the new contract period begins and prior to issuing any such refund to County for unused cost pool funds. Specifically, the cost pool cut-off date will be June 30 based on a contract period schedule ending on April 30 each year. SHP will continue to process cost pool payments applicable to the prior contract period through June 30 and apply those

amounts toward the prior year's cost pool limit. Any additional cost pool charges received subsequent to the June 30 cut-off date which are applicable to the prior contract period will either be rolled over into the pool for the then-current contract period or be referred to County for payment directly to the provider of care.

The intent of this Section No. 1.5 is to define SHP's maximum financial liability and limitation of costs for emergency kits and restocking of emergency kit supplies, necessary license and permit fees, over-the-counter medications, medical supplies, medically-generated hazardous waste disposal, prescription medications, biological products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for inmate Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (if any provided outside the Jail other than those dental services provided through County's separately-contracted dental provider), mental health services (if any provided outside the Jail other than those mental health services provided through County's separately-contracted mental health provider), hospitalizations and all other medical care services rendered outside the Jail.

1.6 Injuries Incurred Prior to Incarceration; Pregnancy. SHP shall not be financially responsible for the cost of any medical treatment or health care services provided to any inmate prior to the inmate's formal booking and commitment into the Jail.

Furthermore, SHP shall not be financially responsible for the cost of medical treatment or health care services provided outside the Jail to medically stabilize any inmate presented with a life-threatening injury or illness or in immediate need of emergency medical care.

Once an inmate has been medically stabilized and committed to the Jail, SHP shall, upon notification by Jail staff to a member of the SHP medical staff of a medical need and to the extent SHP medical staff is on-site, in accordance with the provisions of Section No. 1.2, provide or arrange for medical treatment and health care services regardless of the nature of the illness or injury or whether or not the illness or injury occurred prior or subsequent to the individual's incarceration at the Jail. An inmate shall be considered medically stabilized when the patient's medical condition no longer requires immediate emergency medical care or outside hospitalization so that the inmate can reasonably be housed inside the Jail. SHP's financial responsibility for such medical treatment and health care services shall be in accordance with, and as limited by, Section Nos. 1.2 and 1.5 of this Agreement.

1.7 Inmates Outside the Facilities. The health care services contracted in the Agreement are intended only for those inmates in the actual physical custody of the Jail and for inmates held under guard in outside hospitals or other medical facilities who

remain in official custody of the Jail. Inmates held under guard in outside hospitals or other medical facilities are to be included in the Jail's daily population count. No other person(s), including those who are in any outside hospital who are not under guard, shall be the financial responsibility of SHP, nor shall such person(s) be included in the daily population count.

Inmates on any sort of temporary release or escape, including, but not limited to inmates temporarily released for the purpose of attending funerals or other family emergencies, inmates on escape status, inmates on pass, parole or supervised custody who do not sleep in the Jail at night, shall not be included in the daily population count, and shall not be the responsibility of SHP with respect to the payment or the furnishing of their health care services.

The costs of medical services rendered to inmates who become ill or who are injured while on such temporary release or work-release shall not then become the financial responsibility of SHP after their return to the Jail. This relates solely to the costs associated with treatment of a particular illness or injury incurred by an inmate while on such temporary release. In all cases, SHP shall be responsible for providing medical care for any inmate who presents to medical staff on-site at the Jail to the extent such care can be reasonably provided on-site, or shall assist with arrangements to obtain outside medical care as necessary. The costs of medical services associated with a particular illness or injury incurred by an inmate while on temporary release or work-release may be the personal responsibility of the inmate, or covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses. In the absence of adequate insurance coverage, or other source of payment for medical care expenses, such costs may, at the election of the County, be applied toward the annual cost pool described in Section No. 1.5. Such costs shall not otherwise be the financial responsibility of SHP.

Persons in the physical custody of other police or other penal jurisdictions at the request of County, by Court order or otherwise, are likewise excluded from the Jail's population count and are not the responsibility of SHP for the furnishing or payment of health care services.

1.8 Elective Medical Care. SHP shall not be responsible for providing elective medical care to inmates, unless expressly contracted for by the County. For purposes of the Agreement, "elective medical care" means medical care which, if not provided, would not, in the opinion of SHP, cause the inmate's health to deteriorate or cause definite harm to the inmate's well-being. Any referral of inmates for elective medical care must be reviewed by County prior to provision of such services.

1.9 Transportation Services. To the extent any inmate requires off-site non-emergency health care treatment including, but not limited to, hospitalization care and specialty services, for which care and services SHP is obligated to arrange under this

Agreement, County shall, upon request by SHP, its agents, employees or contractors, provide transportation as reasonably available provided that such transportation is scheduled in advance.

ARTICLE II: PERSONNEL.

2.1 Staffing. County and SHP acknowledge that SHP shall provide a site staffing plan as outlined in the model provided herein for reference.

POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hours/week
Medical Director/Mid-Level Provider Nurse Practitioner/Physicians' Assistant	Up to 24 hours/week + On-Call to Medical Team 24/7							
Psychiatrist / Psychiatric Nurse Practitioner	Up to 12 hours/week + On-Call to Medical Team 24/7							
Medical Team Administrator (RN)		8	8	8	8	8		40
RN Director of Nurses		8	8	8	8	8		40
Certified Medical Assistant / Admin		8	8	8	8	8		40
LVN / EMT- Intakes	12	12	12	12	12	12	12	84
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84
LVN - Float		8	8	8	8	8		40
Medication Technician / Aide	12	12	12	12	12	12	12	84
Medication Technician / Aide	12	12	12	12	12	12	12	84
RN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84
LVN / EMT - Intakes	12	12	12	12	12	12	12	84
TOTAL HOURS/FTE -WEEKLY								916

Staffing hours worked in excess of this contracted staffing plan, not to include SHP training hours, may be billed back to the County on a monthly basis, at the actual wage and benefit rate, for staffing services performed on-site at the facility.

- a. Holidays. SHP shall provide a regular schedule of hours on SHP-designated holidays, with the exception of the Medical Team Administrator nurse (who shall be allowed absences on SHP-designated holidays).
- b. Other Absences. For all other staff absences, including but not limited to, paid time off, vacation, and sick time, SHP shall endeavor to provide replacement coverage, to the extent reasonably possible, or shall endeavor to make up any balance of unfilled time within the scheduled workweek or then-current pay period. In the event SHP is unable to provide replacement coverage or make up the balance of unfilled time, SHP shall refund the County the cost of the unfilled staffing hours on the next month's base fee billing or shall otherwise

negotiate a mutually agreeable remedy with County. County acknowledges that, any computation of unfilled hours due for refund to County shall be based on the total average of hours that comprise the regular weekly staffing plan and shall not be determined on a per shift or position basis.

- c. Medication Passes. SHP staff shall prepare and pass inmate medications when on-site.
- d. Meal breaks. It is understood and agreed that SHP employees are entitled to unpaid meal breaks when working shifts of eight (8) hours or more. SHP employees shall be allowed to leave the facility during this time, or if a break is taken on-site, are to have uninterrupted time unless called to an emergency response. Such meal breaks are to be usual and customary, and not overly excessive.

It is understood the Professional Provider may be filled by a Physician, or Mid-Level Practitioner. Either shall be duly licensed to practice medicine in the State of Texas, and shall be available to SHP's nursing staff for resource, consultation and direction twenty-four (24) hours per day, seven (7) days per week. Provider visits shall not be scheduled on holidays.

The scheduling of staff shifts may be flexible and adjusted by SHP in order to maintain stability of the program and consistency with staff. Any adjustments or changes to fixed schedules would be made after discussions with the Jail Administrator and other involved County officials. Professional Provider visit times and dates shall be coordinated with Jail Management, and may include the use of telehealth services. Some of the Professional Provider time may be used for phone consults with medical staff and for other administrative duties.

SHP shall make reasonable efforts to supply the staffing levels contained in this section, however, failure to continuously supply all of the required staffing due to labor market demands or other factors outside the control of SHP, after such reasonable efforts have been made, shall not constitute a breach of this Agreement.

Should SHP experience increased staffing requirements or an increase of ten percent (10%) or more in total compensation expenses payable to its employees or independent contractors providing services at the Jail, and such increases are beyond the reasonable control of SHP, SHP and County shall negotiate in good faith an updated staffing matrix and/or a corresponding increased amount of compensation for the remainder of the then-current contract period that takes into account the additional personnel and/or additional compensation expenses incurred by SHP. Should SHP and County be unable to agree on a revised staffing matrix and/or an increased amount of

compensation within thirty (30) days of SHP notifying County in writing of the need to modify the staffing matrix and/or increase compensation, either party may terminate this Agreement upon ninety (90) days' written notice to the other party.

Based on actual staffing needs as affected by medical emergencies, riots, increased or decreased inmate population, and other unforeseen circumstances, certain increases or decreases in staffing requirements may be waived as agreed to by County and SHP.

Should medical services fall behind due to situations outside of SHP control, such as those described in Section No. 4.3, below, and additional hours and/or SHP staff are required to bring services current, the County shall be billed and agrees to pay for the additional time incurred by SHP to bring services current.

2.2 Licensure, Certification and Registration of Personnel. All personnel provided or made available by SHP to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable Texas law. SHP shall be responsible for verifying licensure requirements and qualifications, and County shall be responsible for timely background checks and clearance checks upon request by SHP. County acknowledges that SHP compensates its staff based on several factors, including, but not limited to, experience in correctional healthcare, and further that, SHP shall not issue credits for differences in licensure.

2.3 County's Satisfaction with Health Care Personnel. SHP shall have the sole discretion and authority in all personnel hiring decisions. In no event shall the County or Sheriff retain the right to hire and fire SHP personnel. SHP shall retain control over and have the final authority concerning the staffing of its health care personnel. If County becomes dissatisfied with any health care personnel provided by SHP hereunder, or by any independent contractor, subcontractors or assignee, SHP, in recognition of the sensitive nature of correctional services, shall, following receipt of written notice from County of the grounds for such dissatisfaction and in consideration of the reasons therefor, exercise its best efforts to resolve the problem. If the problem is not resolved satisfactorily to County, SHP shall remove or shall cause any independent contractor, subcontractor, or assignee to remove the individual about whom County has expressed dissatisfaction. Should removal of an individual become necessary, SHP shall be allowed reasonable time, prior to removal, to find an acceptable replacement, without penalty or any prejudice to the interests of SHP.

2.4 Use of Inmates in the Provision of Health Care Services. Inmates shall not be employed or otherwise engaged by either SHP or County in the direct rendering of any health care services.

2.5 Subcontracting and Delegation. In performing its obligations under the Agreement, it is understood that SHP is not licensed or otherwise authorized to engage

in any activity that may be construed or deemed to constitute the practice of medicine, dentistry, or other professional healthcare service requiring licensure or other authorization under state law. To fulfill its contractual obligations, SHP may engage physicians or other clinicians as independent contractors, rather than employees, in order to supply the clinical services required under this Agreement. SHP shall engage contract professionals that meet the applicable professional licensing requirements and SHP shall exercise administrative supervision of such contract professionals as necessary to ensure the fulfillment of the obligations contained in this Agreement. Contract professionals shall provide clinical services under this Agreement in a manner reasonably consistent with the independent clinical judgment that the contract professional is required to exercise. For each agent and subcontractor, including all medical professionals, physicians, dentists and nurses performing duties as agents or independent contractors of SHP under this Agreement, SHP shall provide County proof that there is in effect a professional liability or medical malpractice insurance policy.

2.6 Discrimination. During the performance of this Agreement, SHP, its employees, agents, subcontractors, and assignees agree as follows:

- a. None shall discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.
- b. In all solicitations or advertisements for employees, each shall state that it is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2.7 Training of Personnel. The duty to train the Jail staff is and always remains vested in the County. The County is solely responsible for the overall operation of the Jail, including medical care. The County maintains ultimate responsibility for training and supervising its correctional officers, according to the requirements of federal and/or state statute, regulation, and/or law, including but not limited to training and supervision related to intake screening, emergency procedures, and ensuring sick calls are passed along to the medical team in a timely manner.

Upon request of the County, SHP may assist in training for Jail staff on certain topics as determined by the County. Further, SHP shall provide annual training courses in Cardiopulmonary Resuscitation (CPR) and First Aid, as requested by the County. The cost of certification shall be the responsibility of the County. Such training

courses shall be scheduled by the County and SHP at a mutually agreed upon time and location. It is hereby acknowledged by the parties that any and all training provided by SHP for Jail staff would be supplemental to any training required by the State or any other governmental body for correctional officers. The County recognizes and acknowledges that the County shall be responsible for training of its own employees and agents.

SHP recognizes that certain training of SHP medical staff may need to be accomplished by the County for the purposes of inmate interaction, and as may be required by federal and/or state statute, regulation and/or law. SHP may require reimbursement of these training period hours if they are over and above the contracted on-site hours as agreed upon within the proposal and this Agreement.

SHP and County acknowledge that information contained in health training materials provided by SHP for reference by its staff or correctional officers is intended for use as guidelines and shall not be intended to establish a standard of medical care, nor shall it be relied upon as final determination in response to a medical service need, recognizing that each medical service need shall be individually evaluated and good prudent medical judgement shall be used.

2.8 Staffing Agency Use and Reimbursement. SHP shall notify the Jail Administrator and/or County designee of the use of staffing agency to fill contracted hours, in lieu of permanent SHP employee coverage for the shift(s). Further, SHP shall provide the County on a monthly basis all recruitment efforts made to attract applicants for the position(s), and discuss with the County any changes which may be needed to attract future applicants. Such changes may consist of but not be limited to shift time changes or higher budgeted payrates.

ARTICLE III REPORTS AND RECORDS

3.1 Medical Records. County acknowledges that SHP's responsibility for all inmate medical records shall commence on the effective date of this Agreement, and that the responsibility for all inmate medical records prior to the effective date of this Agreement shall rest solely with the County. Nothing in this Agreement shall be interpreted to impose responsibility on SHP for inmate medical records prior to the effective date of this Agreement. County does further acknowledge, however, that SHP shall assist County with the fulfillment of requests for production of medical records for those medical services provided prior to the effective date of this Agreement, and by doing so does not assume any responsibility for such records. It is mutually understood by both parties that, during the term of this Agreement, SHP shall serve as the Records Custodian in all medical record matters, in accordance with all applicable laws.

Commencing on the effective date of this Agreement, SHP shall cause and require to be maintained a complete and accurate medical record for each inmate who

has received health care services. Each medical record shall be maintained in accordance with applicable laws and County's policies and procedures. The medical records shall be kept separate from the inmate's confinement record. A complete legible copy of the applicable medical record shall be available, at all times, to County as custodian of the patient. Medical records shall be kept confidential. Subject to applicable law regarding confidentiality of such records, SHP shall comply with Texas law and County's policy with regard to access by inmates and Jail staff to medical records. No information contained in the medical records shall be released by SHP except as provided by County's policy, by a court order, or otherwise in accordance with the applicable law. SHP shall, at its own cost, provide all medical records, forms, jackets, and other materials necessary to maintain the medical records. At the termination of this Agreement, all medical records shall be delivered to and remain with County. However, County shall provide SHP with reasonable ongoing access to all medical records even after the termination of this Agreement for the purposes of defending litigation.

3.2 Regular Reports by SHP to County. Upon request, SHP shall provide to County, on a date and in a form mutually acceptable to SHP and County, reports relating to services rendered under this Agreement.

3.3 Inmate Information. Subject to the applicable Texas law, in order to assist SHP in providing the best possible health care services to inmates, County shall provide SHP with information pertaining to inmates that SHP and County mutually identify as reasonable and necessary for SHP to adequately perform its obligations hereunder.

3.4 SHP Records Available to County with Limitations on Disclosure. SHP shall make available to County, at County's request, records, documents and other papers relating to the direct delivery of health care services to inmates hereunder. County understands that written operating policies and procedures employed by SHP in the performance of its obligations hereunder are proprietary in nature and shall remain the property of SHP and shall not be disclosed without written consent. Information concerning such may not, at any time, be used, distributed, copied or otherwise utilized by County, except in connection with the delivery of health care services hereunder, or as permitted or required by law, unless such disclosure is approved in advance writing by SHP. SHP policies and procedures are for use by SHP employees only, and are not intended to establish a standard of medical care, and such information should not be used as final determination of medical service, knowing each situation is individually evaluated, and good prudent medical judgement is to be used. Proprietary information developed by SHP shall remain the property of SHP.

3.5 County Records Available to SHP with Limitations on Disclosure. During the term of this Agreement and for a reasonable time thereafter, County shall provide SHP, at SHP's request, County's records relating to the provision of health care

services to inmates as may be reasonably requested by SHP or as are pertinent to the investigation or defense of any claim related to SHP's conduct. Consistent with applicable law, County shall make available to SHP such inmate medical records as are maintained by County, hospitals and other outside health care providers involved in the care or treatment of inmates (to the extent County has any control over those records) as SHP may reasonably request. Any such information provided by County to SHP that County considers confidential shall be kept confidential by SHP and shall not, except as may be required by law, be distributed to any third party without the prior written approval of County.

ARTICLE IV: SECURITY

4.1 General. SHP and County understand that adequate security services are essential and necessary for the safety of the agents, employees and subcontractors of SHP as well as for the security of inmates and County's staff, consistent with the correctional setting.

The non-delegable duty to protect inmates is, and always will be, vested in the County. This Agreement does not result in the assumption of a non-delegable duty by SHP. This duty extends to the control of inmate movement.

County shall take all reasonable steps to provide sufficient security to enable SHP to safely and adequately provide the health care services described in this Agreement. It is expressly understood by County and SHP that the provision of security and safety for the SHP personnel is a continuing precondition of SHP's obligation to provide its services in a routine, timely, and proper fashion, to the extent that if, in SHP's sole discretion, the safety and security of SHP personnel are compromised, SHP may exercise its right to immediately terminate services, in accordance with the provisions of Section No. 6.2(b) of this Agreement.

4.2 Loss of Equipment and Supplies. SHP shall be liable for loss of or damage to equipment and supplies of SHP, its agents, employees or subcontractors only in the event such loss or damage was caused by the negligence of SHP or its employees.

4.3 Officer Staffing Levels. It is understood SHP medical staff are given clearance to work and perform medical functions within the Jail. Should staffing levels of the correctional staff fall below an acceptable standard causing the SHP medical staff to be unable to complete such services in a timely manner, the County shall be responsible for the consequences of the same, for any resulting noncompliance with County, State, or Federal entity requirements or regulations, including, but not limited to, any resulting failed inspection and/or audit by County, State or Federal entity. SHP medical staff shall document and report such issues of backlogs created by inadequate officer staffing levels to the Jail Administrator. The County shall, upon notification by SHP, exercise every effort to bring officer staffing levels back up to standard within a reasonable period of time.

ARTICLE V: OFFICE SPACE, EQUIPMENT, INVENTORY AND SUPPLIES

5.1 General. County agrees to provide SHP with reasonable and adequate office and medical space, facilities, equipment, local telephone and telephone line and utilities and County shall provide necessary maintenance and housekeeping of the office and medical space and facilities (including incidentals such as tissue and hand towels).

5.2 Delivery of Possession. County shall provide to SHP, beginning on the date of commencement of this Agreement, possession and control of all County medical and office equipment in place at the Jail's health care unit. At the termination of this or any subsequent Agreement, SHP shall return to County's possession and control all medical and office equipment, in working order, reasonable wear and tear excepted, which were in place at the Jail's health care unit prior to the commencement of services under this Agreement.

5.3 Maintenance and Replenishment of Equipment. Except for the equipment and instruments owned by County at the inception of this Agreement, any equipment or instruments required by SHP during the term of this Agreement shall be purchased by SHP at its own cost. At the end of this Agreement, or upon termination, County shall be entitled to purchase SHP's equipment and instruments at an amount determined by SHP.

5.4 Infection Control – Personal Protective Equipment (PPE). SHP and County understand that adequate infection control PPE are essential and necessary for the health and safety of the agents, employees and subcontractors of SHP as well as for the health and safety of inmates and County's staff, consistent with the correctional setting. SHP shall be financially responsible for the reasonable costs associated with providing sufficient infection control PPE for its employees and/or subcontractors in compliance with regular County, State or Federal entity requirements or regulations. In the instance of any outbreak, pandemic, jail directive/instruction, or other unusual infection control situation, additional PPE supplies and/or cost increases above SHP's usual practice and procedure shall be assessed back to the County either through a contracted cost pool structure or direct billing back to the County for reimbursement to SHP.

ARTICLE VI: TERM AND TERMINATION OF AGREEMENT

6.1 Term. This Agreement shall commence on May 1, 2025. The initial term of this Agreement shall end on April 30, 2026, and this Agreement shall thereafter be automatically extended for additional periods of twelve months each, beginning on May 1 of each year, subject to County funding availability, unless either party provides written notice to the other of its intent to terminate, or non-renew, in accordance with the provisions of Section No. 6.2 of this Agreement. Notwithstanding any provision herein to the contrary, in the event SHP receives notice or communication from the County or Sheriff, by and through its respective staff or personnel, either in writing or otherwise, of

the County's intent to solicit bids for inmate health services, this Agreement shall automatically expire at the conclusion of the then-current period, except as may be mutually agreed to and acknowledged by express written agreement between the parties to extend or renew up through and including a specified period. In no event shall this Agreement continue for a period in excess of ninety (90) days following notice or communication by the County or Sheriff to SHP of the County's intent to solicit bids, except as may be mutually agreed to and acknowledged by express written agreement between the parties to continue services under this Agreement up through and including a specified period.

6.2 Termination. This Agreement, or any extension thereof, may be terminated as otherwise provided in this Agreement or as follows:

- (a) Termination by agreement. In the event that each party mutually agrees in writing, this Agreement may be terminated on the terms and date stipulated therein.
- (b) Termination for Cause. SHP shall have the right to terminate this Agreement at any time for Cause, which may be effected immediately after establishing the facts warranting the termination, and without any further obligation to County, by giving written notice and a statement of reasons to County in the event:
 - (i) the safety and security of SHP personnel is determined by SHP, in its sole discretion, to be compromised, either as a direct, or indirect, result of County's failure to provide adequate security services, the provision of which is a continuing precondition of SHP's obligation to perform work under this Agreement, or
 - (ii) County fails to compensate SHP for charges or fees due, either in whole, or in part, under this Agreement, according to the terms and provisions as stated herein.

Cause shall not, however, include any actions or circumstances constituting Cause under (i) or (ii) above if County cures such actions or circumstances within a specified period following delivery of written notice by SHP setting forth the actions or circumstances constituting Cause, during which period SHP may permit County, solely by express agreement, time to provide sufficient remedy to SHP's satisfaction. In all cases, this Agreement may be terminated immediately by SHP, without notice, if, in SHP's sole discretion, such immediate termination of services is necessary to preserve the safety and well-being of SHP personnel.

Upon such a termination for Cause, County acknowledges that, SHP shall be entitled to all compensation fees and charges due for services rendered hereunder, without penalty or liability to SHP, up through and including the last day of services, and further that, County shall be obligated to compensate SHP accordingly for such services rendered up through and including the last day of services, consistent with the terms and provisions of this Agreement. If any costs relating to the period subsequent to such termination date have been paid by County in the case of (i) above, SHP shall promptly refund to County any such prepayment.

- (c) Termination or non-renewal by Cancellation. This Agreement may be canceled or non-renewed without cause by either party upon ninety (90) days prior written notice in accordance with Section No. 9.3 of this Agreement.
- (d) Annual Appropriations and Funding. This Agreement shall be subject to the annual appropriation of funds by the Brazoria County Commissioners Court. Notwithstanding any provision herein to the contrary, in the event funds are not appropriated for this Agreement, County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement through and including the last day of service.

6.3 Responsibility for Inmate Health Care. Upon termination of this Agreement, all responsibility for providing health care services to all inmates shall belong to County.

ARTICLE VII. COMPENSATION.

7.1 Base Compensation. County shall compensate SHP based on the twelve-month annualized price of \$3,699,999.96 during the initial term of this Agreement, payable in monthly installments. Monthly installments during the initial term of this Agreement shall be in the amount of \$308,333.33 each. SHP shall bill County approximately thirty days prior to the month in which services are to be rendered. County agrees to pay SHP prior to the tenth day of the month in which services are rendered, or within thirty days of the SHP invoice date. Payment by County to SHP shall be made electronically through the Automated Clearing House, or should the County elect not to make electronic payments to SHP, County agrees to pay an additional two percent (2%) per month charge. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month, compensation to SHP shall be prorated accordingly for the shortened month.

7.2 Increases in Inmate Population. County and SHP agree that the annual base price is calculated based upon an average daily inmate population up to 1000. The average daily inmate resident population shall be calculated by adding the population or head count totals taken at a consistent time each day and dividing by the number of counts taken. The parties hereby acknowledge that, if the inmate population grows significantly and is sustained at average levels in excess of 1000 inmates, SHP and County shall renegotiate this Agreement, in good faith, for implementation of a per diem rate, or, in the alternative, an increase in SHP's base contract price, to cover additional costs such as those associated with higher utilization of supplies and services and any additional fixed medical staffing positions or personnel needed in order to continue to provide services to the increased number of inmates and maintain the quality of care. This would be done with the full knowledge and agreement of the Sheriff and other involved County officials, and following appropriate notification to County. In the event SHP and County are unable to agree on implementation of a per diem rate, or an increased amount of compensation, as the case may be, within thirty (30) days following SHP's written notification to County of the need to increase the base contract price, either party may terminate this Agreement upon ninety (90) days prior written notice to the other party.

7.3 Future Years' Compensation. The amount of compensation (i.e., annual base price and per diem rate as defined in Section Nos. 7.1 and 7.2, respectively) to SHP shall increase at the beginning of each contract year. Annual pricing for the second year of the contract, effective May 1, 2026, and for the third year of the contract, effective May 1, 2027, shall be adjusted to account for inflation based on the Consumer Price Index (CPI) for medical care as published by the United States Department of Labor, or by 3%, whichever is higher. SHP shall provide written notice to County of the amount of compensation increase requested for subsequent annual periods effective on or after May 1, 2028, or shall otherwise negotiate mutually agreeable terms with County prior to the beginning of each annual contract period.

7.4 Inmates From Other Jurisdictions. Medical care rendered within the Jail to inmates from jurisdictions outside Brazoria County, and housed in the Jail pursuant to written contracts between County and such other jurisdictions shall be the responsibility of SHP, but as limited by Section No. 1.7. Medical care that cannot be rendered within the Jail shall be arranged by SHP, but SHP shall have no financial responsibility for such services to those inmates. County shall be financially responsible for the cost of all inmate prescription medications, specialized medical equipment and supplies in the event of a refusal to pay on the part of the jurisdiction with which Brazoria County has entered into such contract.

7.5 Responsibility For Work Release Inmates. SHP and County agree that SHP shall be responsible for providing on-site medical services as reasonable and

appropriate to County inmates assigned to work release and/or release for community service work for government or nonprofit agencies upon an inmate's presentation to SHP medical staff at the Jail. Notwithstanding any other provisions of this Agreement to the contrary, SHP and County agree that County inmates assigned to work release, including work for Brazoria County agencies, are themselves personally responsible for the costs of any medical services performed by providers other than SHP, when the illness or injury is caused by and results directly or indirectly from the work being performed, or when such illness or injury is treated while the inmate is on work release. The costs of medical services associated with a particular illness or injury incurred by an inmate while on work-release may be covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses, but such costs shall not otherwise be the financial responsibility of SHP. In all cases, SHP shall be responsible for providing medical care for any inmate who presents to medical staff on-site at the Jail, including any inmate injured or infirmed while on work release or release for community service, to the extent such care can be reasonably provided on-site, or shall assist with arrangements to obtain outside medical care as necessary.

ARTICLE VIII: LIABILITY AND RISK MANAGEMENT.

8.1 Insurance. At all times during this Agreement, SHP shall maintain professional liability insurance covering SHP for its work at County, its employees and its officers in the minimum amount of at least one million dollars (\$1,000,000.00) per occurrence and seven million dollars (\$7,000,000.00) in the aggregate. SHP shall provide County with a Certificate of Insurance evidencing such coverage and shall have County named as an additional insured. In the event of any expiration, termination or modification of coverage, SHP shall notify County in writing.

8.2 Lawsuits Against County. In the event that any lawsuit (whether frivolous or otherwise) is filed against County, its elected officials, employees and agents based on or containing any allegations concerning SHP's medical care of inmates and the performance of SHP's employees, agents, subcontractors or assignees, the parties agree that SHP, its employees, agents, subcontractors, assignees or independent contractors, as the case may be, may be joined as parties defendant in any such lawsuit and shall be responsible for their own defense and any judgments rendered against them in a court of law.

Nothing herein shall prohibit any of the parties to this Agreement from joining the remaining parties hereto as defendants in lawsuits filed by third parties.

8.3 Hold Harmless. SHP agrees to indemnify and hold harmless the County, its agents and employees from and against any and all claims, actions, lawsuits, damages, judgments or liabilities of any kind arising solely out of the aforementioned program of health care services provided by SHP. This duty to indemnify shall include

all attorneys' fees and litigation costs and expenses of any kind whatsoever. County or Sheriff shall promptly notify SHP of any incident, claim, or lawsuit of which County or Sheriff becomes aware and shall fully cooperate in the defense of such claim, but SHP shall retain sole control of the defense while the action is pending, to the extent allowed by law. In no event shall this agreement to indemnify be construed to require SHP to indemnify the County, its agents and/or employees from the County's, its agents' and/or employees' own negligence and/or their own actions or inactions.

SHP shall not be responsible for any claims, actions, lawsuits, damages, judgments or liabilities of any kind arising out of the operation of the facility and the negligence and/or action or inaction of the Sheriff, County or their employees or agents. SHP shall promptly notify the County of any incident, claim, or lawsuit of which SHP becomes aware and shall fully cooperate in the defense of such claim, but the County shall retain sole control of the defense while the action is pending, to the extent allowed by law. In no event shall this agreement be construed to require the County to indemnify SHP, its agents and/or employees from SHP's, its agents' and/or employees' own negligence and/or their own actions or inactions.

ARTICLE IX: MISCELLANEOUS.

9.1 Independent Contractor Status. The parties acknowledge that SHP is an independent contractor engaged to provide for the delivery of health services to inmates at the Jail, as set forth in this Agreement. Nothing in this Agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, or a joint venture relationship between the parties.

9.2 Assignment. Neither party may transfer, sell or assign its rights or obligations under this Agreement to any third party without the other party's express written consent, which consent shall not be unreasonably withheld; except that SHP may transfer or assign its rights or obligations under this Agreement to any corporate affiliate of SHP, or in connection with the sale of all or substantially all of the stock assets of the business of SHP, without the express written consent of the other party.

9.3 Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or delivered by certified or registered first-class mail (return receipt requested, postage prepaid) or Federal Express, UPS or other reputable overnight courier service (with signed delivery confirmation), and transmitted by electronic mail transmission, including PDF (with delivery and read receipt confirmation), and addressed to the appropriate party at the following address and regularly-monitored electronic mail address of such party, or to any other person at any other address and regularly-monitored electronic mail address as may be designated in writing by the parties:

- a. County: Brazoria County Judge L.M. “Matt” Sebesta, Jr.
237 East Locust Street, Suite 401
Angleton, Texas 77515
Email: matts@brazoriacountytx.gov
- Sheriff: Brazoria County Sheriff Bo Stallman
Brazoria County Sheriff’s Office
3602 County Road 45
Angleton, Texas 77515
Email: bo.stallman@brazoria-county.com
- Purchasing: Brazoria County Purchasing
Ms. Susan P. Serrano
237 East Locust Street, Suite 406
Angleton, Texas 77515
Email: sserrano@brazoriacountytx.gov
- b. SHP: Southern Health Partners, Inc.
2030 Hamilton Place Boulevard, Suite 140
Chattanooga, Tennessee 37421
Attn: President
Email: jennifer.hairsine@southernhealthpartners.com and
lacey.lafuze@southernhealthpartners.com

Notices shall be effective upon receipt regardless of the form used.

9.4 Governing Law and Disputes. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Texas, except as specifically noted. Disputes between the Parties shall, first, be formally mediated by a third party or entity agreeable to the Parties, in which case the Parties shall engage in good faith attempts to resolve any such dispute with the Mediator before any claim or suit arising out of this Agreement may be filed in a court of competent jurisdiction.

9.5 Entire Agreement. This Agreement constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. No modifications or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. All prior negotiations, agreements and understandings with respect to the subject matter of this Agreement are superseded hereby.

9.6 Amendment. This Agreement may be amended or revised only in writing and signed by all parties.

9.7 Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

9.8 Other Contracts and Third-Party Beneficiaries. The parties acknowledge that SHP is neither bound by nor aware of any other existing contracts to which County is a party and which relate to the providing of medical care to inmates at the Jail. The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

9.9 Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

9.10 Liaison. The Brazoria County Sheriff or his designee shall serve as the liaison with SHP.

9.11 Cooperation. On and after the date of this Agreement, each party shall, at the request of the other, make, execute and deliver or obtain and deliver all instruments and documents and shall do or cause to be done all such other things which either party may reasonably require to effectuate the provisions and intentions of this Agreement.

9.12 Time of Essence. Time is and shall be of the essence of this Agreement.

9.13 Authority. The parties signing this Agreement hereby state that they have the authority to bind the entity on whose behalf they are signing.

9.14 Binding Effect. This Agreement shall be binding upon the parties hereto, their heirs, administrators, executors, successors and assigns.

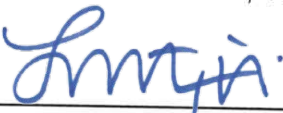
9.15 Cumulative Powers. Except as expressly limited by the terms of this Agreement, all rights, powers and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.

9.16 Non-solicitation. SHP takes pride in its staff and has a significant investment in the training and professional development of our employees and independent contractors; they are valued members of our business. As such, during the term of this Agreement or within one (1) year after this Agreement's termination, the County and its agents agree not to solicit any employee or independent contractor of SHP on behalf of the County or any other business enterprise, nor to induce any employee or independent contractor associated with SHP to terminate or breach an employment, contractual or other relationship with the SHP. The County hereby acknowledges (1) that SHP will suffer irreparable harm if the obligations under this Agreement are breached; and, (2) the County agrees to pay a professional replacement fee of Seven Thousand Five Hundred Dollars (\$7,500.00) per employee or independent contractor to compensate SHP for the estimated cost of replacing said employee or independent contractor. The foregoing shall not apply to any SHP employee or independent contractor who may have been employed by the County directly prior to this agreement start date.

IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

BRAZORIA COUNTY, TEXAS

BY:



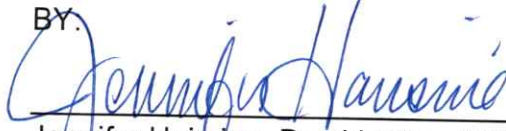
L.M. "Matt" Sebesta, Jr., County Judge

Date: 04/29/2025

SOUTHERN HEALTH PARTNERS, INC.

d/b/a SHP VISTA HEALTH MANAGEMENT, INC.

BY:



Jennifer Hairsine, President and Chief Executive Officer

Date:

4/23/2025

EXHIBIT "A"
TO HEALTH SERVICES AGREEMENT

SHP proposal dated February 5, 2025

SHP proposal dated February 27, 2025

SHP Best and Final Offer dated April 3, 2025

Scope of Services / Jail Facility



**Southern Health
Partners**

EXHIBIT B - FIRM RESPONSE

**RFSQ #25-22 HEALTH SERVICES FOR THE SHERIFF'S
OFFICE AND JUVENILE JUSTICE DEPARTMENT**

FEBRUARY 5, 2025

Online Submittal:

<https://brazoriacounty.bonfirehub.com>

**Susan Serrano, CPP0, CPPB
County Purchasing Director
Brazoria County Courthouse Purchasing Department
111 E. Locust, Bldg A-29, Suite 100
Angleton, Texas 77515**

Prepared By :

**Southern Health Partners, Inc.
2030 Hamilton Place Blvd. Ste 140
Chattanooga, TN 37421
423-553-5635**

EXHIBIT B – FIRM RESPONSE

EXHIBIT B – THE FOLLOWING ADDITIONAL REQUIREMENTS ARE TO BE SUBMITTED WITH YOUR RFP RESPONSE:

- ✓ • RESPONSE FROM FIRM (*as shown in section 5.0 Proposal Scoring Criteria and Proposal Requirements*)
- ✓ • SIGNED ADDENDA
- N/A • RETURN LABEL

FIRM TO INSERT RESPONSE HERE
(Include the information below in the specified order)

- **Letter of Interest**, *limited to one (1) page maximum*, signed by a principle of the professional firm, with a statement as to the availability of the firm to complete the work within the stated time period.
- **Experience**, *limited to eight (8) pages maximum*
- **Work Performance/Approach**, *limited to fifteen (15) pages maximum*
- **Financial Capability**, *limited to two (2) pages maximum*
- **Professional Qualifications and Individual Experience**, *see page limits for each individual in RFSQ*



February 5, 2025

1. Letter of Interest

Susan Serrano, CPPO, CPPB
County Purchasing Director
Brazoria County Courthouse Purchasing Department
111 E. Locust, Bldg A-29, Suite 100
Angleton, Texas 77515

OFFER NUMBER: RFSQ #25-22 Health Services
for the Sheriff's Office and Juvenile Justice
Department

Dear Ms. Serrano and the Brazoria County Selection Committee,

Southern Health Partners (SHP) is pleased to submit our proposal in response to the RFSQ for Health Services for the Sheriff's Office and Juvenile Justice Department. As a corporation with the same company identity since 1994, we have consistently demonstrated our capability to deliver high-quality, cost-effective medical services, and we are eager to bring our expertise to your facility.

Our organization has a proven track record of successful partnerships with over 260 counties across 16 different states. Through our experience in the correctional healthcare industry, we have gained valuable insights on what it means to ensure a correctional healthcare program operates at its full potential in conjunction with jail administration. We are always keeping in mind our patients and our communication links with jail administration to ensure any potential problems are handled timely and corrected for the future.

Our decision to respond to Brazoria County's RFSQ was made with careful consideration. We adopt a strategic approach to new business opportunities, choosing to participate in projects where we believe we can truly add value and that align with our overall goal of delivering quality services.

We are confident that our proposal will demonstrate our commitment to excellence and efficiency with Brazoria County. If chosen, SHP intends to provide a 24/7 medical coverage program at both the Jail and the Juvenile Detention Center, ensuring timely care, as well as cost effective and efficient solutions to optimize outside partnerships. We will provide a seamless transition with minimal disruption from your current vendor as we have had many successful hand-offs over the years.

Within Exhibit A is all signed required forms, including all addenda. We have included our sample agreement at the end of this response (Exhibit B) for ease of review.

Thank you for considering our proposal. We look forward to the opportunity to discuss any clarification or our processes. Please feel free to contact us directly if you have any questions or require additional information.

Sincerely,

Jennifer Hairsine
Owner, President, & Chief Executive Officer
jennifer.hairsine@southernhealthpartners.com
423-553-5635 Ext 911

Lacey LaFuze
COO, Vice President
lacey.lafuze@southernhealthpartners.com
423-553-5635 Ext 921



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2. Southern Health Partners Experience

Brief Company Background:

Southern Health Partners, Inc. (SHP) is a Correctional Healthcare service business founded in 1994 with the sole purpose of coordinating and providing health care services to patients in county jails. We have 30 continuous years of successful coordination of medical services and are proud to say we continue to partner with our very first contract we began services at in 1994, Beaver County, Pennsylvania.

Southern Health Partners is headquartered in Chattanooga, Tennessee and adopts a regional based approach to each state we provide services in. This means our nurses, doctors, managers, and customer service representatives are local to the state / county we provide services in. This allows for the best understanding of state standards and coordination of care on a more local level. Our dedicated team who would manage this program live in Texas.

30 Continuous Years of Providing Correctional Healthcare Services:

Southern Health Partners is one of the longest serving correctional healthcare service providers in our region. We have delivered reliable services since our inception in 1994 and have evolved and adapted as the healthcare industry has changed over the last 30 years.

- **Year / State of Incorporation:** Southern Health Partners was incorporated in the State of Delaware in 1994.
- **Number of Years in Correctional Healthcare:** 30 Continuous Years.
- **Number of Company / Corporate Name Changes:** ZERO. Southern Health Partners has operated under the same name and same corporate leadership since 1994.
- **SHP Has Never Been Bought, Sold, Merged, or Acquired:** Since our founding in 1994, SHP has never merged with, acquired, been acquired, sold, or have been bought by another company. This has ensured our original vision and proprietary operational procedures have remained our own and have allowed us to remain dedicated to our clients' needs with no disruption or restructuring that comes with corporate/company transitions.
- **Financial Stability:** Southern Health Partners has never declared bankruptcy and is financially sound with over 30 years' experience in managing contract expenses.
- **Program Service Management:** On-site staffing (medical, dental, mental health), off-site service coordination, utilization management, bill adjudication, electronic medical records management, Standards/Accreditation compliance, officer training for medical topics, and risk management services.

Our longevity is a testament to our understanding of not only our county partners and patients' needs, but also our employees and leadership teams. We only pursue business where we feel we can have a truly successful partnership. This has allowed us to customize our programs and build upon our partnership with the County by establishing leadership that provides quality services the County can take pride in.



Total County Partnerships Overview (State of Texas Experience)

SHP does not have a one-size fits all approach that other correctional companies operate under. We customize our processes and programs for each client and build out a strong on-site team by leveraging correctional specific training modules, state requirement training, and much more. Across every partnership we have served different population sizes, managed specific requested programs, and improved outcomes for the communities we partner with.

- **Number of County Partnerships / States:** SHP has 269 County Partners Across 16 Different States
- **Number of Texas County Partnerships:** SHP has 33 County Partners in the State of Texas
- **Longest Partnership in Texas:** Montague County, Texas – SHP started services in 2010 and has been the service provider for 15 continuous years.
- **Statewide Employees:** SHP currently manages 67 total employees in the State of Texas.

We expect our program to be adaptable – constantly evolving, and always current. As our leadership team is local, changes can be made quickly and efficiently to further the program goals and objectives.

SHP's Texas Partners (Starting Year)

Anderson County Jail (2021)	Lamar County Jail (2019)
Angelina County Jail (2014)	Lavaca County Jail (2015)
Blanco County Jail (2016)	Lee County Jail (2018)
Caldwell County Det. Ctr. (2018)	Leon County Jail (2014)
Calhoun County Jail (2014)	Limestone County Det. Ctr (2023)
Colorado County Jail (2018)	Madison County Det Ctr (2020)
Coryell County Jail (2012)	Montague County Jail (2010)
DeWitt County Jail (2014)	Navarro County Jail (2014)
Erath County Jail (2017)	Nolan County Jail (2014)
Falls County Jail (2017)	Panola County Jail (2014)
Gillespie County Det. Ctr. (2015)	Robertson County Jail (2021)
Grimes County Jail (2017)	Scurry County Jail (2019)
Harrison County Jail (2021)	Somervell County Jail (2017)
Henderson County Jail (2010)	Tyler County Jail (2016)
Jack County Jail (2022)	Van Zandt County Jail (2019)
Jackson County Jail (2022)	Wilson County Jail (2019)
Jasper County Jail (2018)	



Experience Coordinating / Managing Juvenile Detention Healthcare Services

SHP understands and has experience in providing medical service programs to juvenile detention centers as well as juvenile residential centers. Our work includes specialized medical protocols to address the unique needs of at-risk youth. We expect our programs to be stand-alone using dedicated team members to work on-site within the juvenile centers.

SHP partners with relevant program components (Juvenile Facilities):

1. Wood County, Ohio – SHP began services in October 2022 after being awarded through a formal bid process.
 - a. Wood County has a main jail (110 ADP)
 - b. SHP provides services at the Juvenile Detention Center (45 ADP)
 - c. SHP provides services at the Juvenile Residential Center (30 ADP)
2. Clermont County, Ohio – SHP began services in February 2002
 - a. SHP has maintained **NCCHC Accreditation** since 2002 for the main jail facility (402 ADP)
 - b. SHP also maintains staff and coordinates medical care at the Juvenile Center (36 ADP) since 2009.
3. Forest County, Mississippi – SHP began services in July 2017
 - a. Forrest County Main Jail (300 ADP)
 - b. SHP provides services at the juvenile facility (32 ADP)

SHP best practices include comprehensive intake screening and assessments for adolescent-centered care, as well as ongoing care for preventative and chronic condition management.

Experience with Regulations, Audits, and Standards

As SHP has over 30 years of experience, we have frequently been a part of inspections and audits as to our programs and facilities. We currently have National Commission on Correctional Health Care (NCCHC) accredited facilities, as well as American Correctional Association (ACA) accredited facilities. Our Ohio facilities have regulations to which all jails must follow ACA standards, to which we established our programs to meet and/or exceed these standards. As you are aware, the Texas Commission on Jail Standards performs annual audits of which medical services is reviewed. We developed our own internal audit system based on these standards to ensure compliance by our teams.

We feel confident in our ability and program structure to meet and/or exceed current regulatory requirements for on-site medical programs. We would be proud to work with the County should they decide to move forward in seeking any accreditation status.

Ability to Provide All Services Requested

Southern Health Partners stands ready and able to deliver the requested services as outlined in the county's RFSQ. Our company and team members have the expertise, resources, and time commitment to ensure that all requirements are met. Our company, and more specifically our Texas based team members, have expertise in the area of correctional medicine with **over 51 years' experience combined in the state.**

Through the use of local resources and local medical professionals, our experienced leadership team will provide the essential training and time commitment to ensure that all requirements are met, and the day-to-day operations are efficient and consistent.



Experience in Similar Sized Adult Facilities (Relevant Examples)

As of Present Day, SHP provides medical services to **ten (10)** unique facilities that average between 500 and 1,200 ADP. Our success in these projects demonstrates our ability to adapt and scale our proven processes effectively.

Southern Health Partners has successfully managed facilities of large sizes, similar to Brazoria County, which are comparable in complexity to the requirements outlined in the county's RFSQ. SHP's entire history includes a diverse range of projects and our experience in each of these facilities demonstrates our ability to manage the specific challenges associated with larger operations.

Madison County, Alabama

Size: 1200 ADP

Start Date: 6/22/2015 (Transitioned County from Advanced Correctional Healthcare)

Full-Time Equivalent Team Members: **28.30 FTEs**

Scope of Work: Medical, Dental, Mental Health services. Includes electronic medical records, telehealth, and internship of local Providers. SHP contracts with the local University for provider time on-site, whereby we have Medical Doctors in the facility each day. We established notification systems for discharging inmates to local community resources, specializing in mental health, to ensure patients have continuity of care upon release.

Juvenile Facility Info: This is an add-on from the County's agreement; services are limited to include Provider and medication management services. This is a separate standalone facility.

Lowndes County, Georgia

Size: 725 ADP

Start Date: 1/1/2023 (Transitioned County from WellPath)

Full-Time Equivalent Team Members: **20.50 FTEs**

Scope of Work: Medical, Dental, Mental Health services. Includes electronic medical records, telehealth and specialized Psychiatry services. We actively work with local mental health groups to facilitate mental health services for identified patients, ensuring follow through with treatment regimens.

Tuscaloosa County, Alabama - [ACA Accreditation](#)

Size: 655 ADP (currently building additional 250 beds to this facility)

Start Date: 10/1/2022 (Transition from a Local Provider Group)

Full-Time Equivalent Team Members: **21.90 FTEs**

Scope of Work: Medical, Dental, Mental Health services. Includes electronic medical records, telehealth and liaison services with Court Systems for accountability programs.

Our experience allows us to manage larger correctional healthcare programs efficiently. We understand which program components are necessary for a successful on-site program and have scalable programs in place that are designed to manage chronic care conditions, mental health conditions, dental conditions, and much more, in the most effective way. Our partnerships across the state of Texas include working with local mental health authorities through identification on the CCQ as well as working with community health care leaders to enhance discharge planning once the patient is released. Most recently, we have worked in building a mental health competency restoration program, collaborating with local mental health and our team members within the jail.



Three (3) References – Adult Corrections

SHP is pleased to include multiple references that demonstrate our track record and professionalism in providing inmate healthcare services. We encourage the county to reach out to these references below as we believe they can speak to the importance of communication, reporting, and professionalism of Southern Health Partners team members and company oversight.

Site Name/ Address	Reference Contact	Services Provided	Contract Start Date
Madison County Sheriff's Office 815 Wheeler Ave Huntsville, Alabama 35801 ADP: 1200	Jail Administrator Chad Brooks [REDACTED] [REDACTED]	✓ Medical Services ✓ Mental Health ✓ Telehealth ✓ Dental Services ✓ EMR ✓ Juvenile Facility	6/22/2015
Lowndes County Sheriff's Office 120 County Farm Road Valdosta, Georgia 31601 ADP: 725	Captain Jason Clifton [REDACTED] [REDACTED]	✓ Medical Services ✓ Mental Health ✓ Telehealth ✓ Dental Services ✓ EMR	1/1/2023
Tuscaloosa County Sheriff's Office 714 1/2 Greensboro Avenue Tuscaloosa, Alabama 35401 ADP: 650	Sheriff Ron Abernathy [REDACTED] [REDACTED]	✓ Medical Services ✓ Mental Health ✓ Telehealth ✓ Dental Services ✓ EMR ✓ Biometric Medical Bracelets	10/1/2022

References – Juvenile Center

SHP is pleased to include multiple references that demonstrate our track record and professionalism in providing juvenile care services.

Site Name/ Address	Reference Contact	Services Provided	Contract Start Date
Clermont County Juvenile Detention Center 2340 Clermont Center Drive Batavia, Ohio 45103 ADP: 36	Superintendent Tom Delgrande [REDACTED] [REDACTED]	✓ Juvenile Medical Services	2/1/2009
Wood County Juvenile & Residential Center 1032 S Dunbridge Road Bowling Green, Ohio 43402 ADP: 45	Director Richard Schmidbauer [REDACTED] [REDACTED] Director Montana Crawford [REDACTED] [REDACTED]	✓ Juvenile Medical Services	10/1/2022



Recommendation Letters from Texas Partnerships



Botie Hillhouse
SHERIFF, HENDERSON COUNTY
206-A N. MURCHISON
ATHENS, TEXAS 75751 * 903-675-5128



1/8/2025

From: Botie Hillhouse, Sheriff

To: Brazoria County

Subject: Letter of Recommendation

We have been working with Southern Health Partners since October of 2010. I was the Jail Administrator when we first entered into a contract with them for inmate health care. Before the contract we had County Employees who were responsible for inmate health care. The County employed and RN and four LVN's who I supervised at the time. I was very apprehensive when entering into the contract with a medical provider. I was very concerned about liability.

Once the contract was approved Southern Health Partners offered all our staff employment. Some stayed and some left by their own choice. They have done an outstanding job since 2010. They are very responsive when problems arise with inmates and staff. I would consider the decision to contract with Southern Health Partners one of our best decisions in the jail division.

Our medical costs dropped but the level of inmate care was actually improved. We have added to our contract many times since 2010 due to our inmate population growing and the level of care the inmate population needs now are worse. The inmates we are seeing today have more severe medical issues than they used to.

We have also added an inmate mental health care piece to our contract which is making a lot of headway with the growing number of inmates that are coming in with mental health issues.

Southern Health Partners have truly been a partner when it comes to inmate medical care. They have been open and honest, which means a lot. They will keep the County in mind when making decisions but will at the end of the day do what is right.

Sincerely,

Sheriff
Henderson County



COUNTY OF CALHOUN
SHERIFF BOBBIE VICKERY
211 SOUTH ANN STREET
PORT LAVACA, TEXAS 77979

Committed to Community Needs

To: Whom it may concern

From: Sheriff BJ Vickery
Calhoun County Sheriff's Office

Ref: Southern Health Partners

Dear Sirs/Madams,

I have been working with Southern Health Partners since I took office in January, 2017. During this time, I cannot be happier with their services. The cost savings to my jail has proven invaluable as is the service they provide. Tim Quintana, as well as the rest of the staff have always been there when needed to assist in whatever way needed to ensure a smooth operation continues. I will continue to contract with Southern Health Partners in the foreseeable future and look forward to a continued great working relationship.

Sincerely,


Sheriff BJ Vickery

Main Office (361) 553-4646
Facsimile (361) 553-4668



Recommendation Letters from Subcontractor Partner (Pharmacy)



PO Box 2986
BRENTWOOD, TN 37024
PHONE: 877-826-5488
FAX: 866-920-1597
WWW.CLINICALSOLUTIONSPHARMACY.COM

January 1, 2025

To whom it may concern,

Clinical Solutions has been partnering with Southern Health Partners to provide inmate pharmacy medication services to hundreds of county jails Nationwide since May 2004. Within Texas, Clinical Solutions currently provides pharmacy medication services to twenty-four (24) facilities which contract with Southern Health Partners. Clinical Solutions has seen our partnership with Southern Health Partners increase patient care and outcomes while decreasing overall cost related to medication prescribing.

Clinical Solutions, LLC is a Tennessee licensed institutional pharmacy as well as a Licensed Drug Wholesaler. Clinical Solutions holds a Texas Class E Pharmacy License as well as a Texas Out of State Wholesaler Distributor License. By holding an FDA repackaging license as well as a Wholesale license, Clinical Solutions full complies with all Drug Quality Security Act (DQSA) regulations related to wholesaling and FDA repackaging for stock distribution.

We are certified correctional health professionals with a sold, successful history of providing comprehensive pharmacy services to state and county correctional facilities, pro-actively applying all available cost-saving opportunities via programs such as our proprietary drug review program, Discern, and proactive pharmaceutical opportunity buys. Our proactive pharmaceutical opportunity buys have saved our clients millions of dollars annually.

Our nimble, energetic infrastructure positions us to work side-by-side and on-site as needed with Southern Health Partners, management, and government staff, consistently doing whatever it takes to meet pharmacy objectives and exceed expectations. This results in increased workflow and delivery efficiency, and a significant and sustained reduction in overall medication and healthcare costs.

We are excited about the privilege to partner with Southern Health Partners to deliver excellence in integrated pharmacy products and services for the highest-quality health and fiscal benefit for all involved. Southern Health Partners is an expert in correctional healthcare.

Sincerely,

Christi Throneberry
CEO and Owner, Clinical Solutions, LLC



3. Southern Health Partners Work Performance / Approach

Understanding of Project Requirements:

Southern Health Partners understands that Brazoria County requires a medical service provider who is not only accountable but committed to meeting all required patient needs and timelines with precision and reliability. Our team prioritizes clear, consistent communication to ensure seamless coordination with the county and facilities' staff. We are dedicated to maintaining the highest standards of care and compliance to support all operational needs.

We understand the delivery of health care within the correctional setting requires a tailored approach to meet the unique needs of the incarcerated population. This includes addressing acute and chronic care medical conditions, dental services, complex mental health services, all within the constraints of a jail environment. Our team is well-versed in meeting these needs through evidence based and cost-effective care platforms. We further understand the critical importance of continuity of care not only during incarceration but upon release. We have established discharge planning protocols for a seamless transition to community providers, which in turn helps improve health outcomes.

Juvenile Justice Department Services

SHP intends to manage the delivery of healthcare within the Juvenile Justice Center, providing age appropriate care and promoting the well-being of juveniles in the facility. Adolescents often present unique developmental and physical needs requiring specialized expertise. Our team members will have experience in trauma and anxiety based care, as well as preventive and acute care needs.

Our staffing plan allows for coverage on-site 24/7 to meet intake screening, regular sick call triage, and chronic care condition management, just to name a few. Collaborative relationships (local and state) are to be established to best promote the health of the population. **SHP intends to continue the relationship with Dr. Nithi and the Gulf Coast team members to best promote continuity of care.** Medication management to include continuance of current prescriptions will be key and prioritized. As an aside, all SHP staff members will be required to complete Prison Rape Elimination Act (PREA) training prior to working at the facility as well as have an understanding of the **Texas Administrative Code, Title 37, Part 11, Chapter 343**, revision 11/12/24 as it pertains to medical services and requirements.

Consultation Services / Optional Services

SHP is fully equipped to provide consultation services and additional options/recommendations helping the county achieve its goals. Staying informed of innovations in the healthcare industry is a service we take pride in. Below are services we have assisted our partners in implementing in their own facility.

- Medication Assisted Treatment (MAT) Program – developed with the continuance of prior treatment and/or the development of a new on-site program for those patients with Opioid Use Disorder.
- Vivitrol – developed for soon to be discharged patients to combat drug addiction issues.
- Electronic Heart Rate Monitoring – Bluetooth sensory equipment transmitting real-time heart rate data. SHP has these devices implemented in several facilities monitoring Chronic Care patients' vitals in real time.
- Telehealth – enabling remote consultations when available rather than physical transport. This would not substitute a patient needing to be sent to a hospital in the case of an emergency situation.

We are available for consultations regarding new programs, we have assisted facilities with architectural plans regarding the medical unit in the jail, and we make available advice and counsel on any contract related matters.



Medical Services Offered

The following are brief summaries of services to be provided within the Brazoria County Jail and Juvenile Justice Department. We will utilize established protocols and practices, as well as our availability as guiding resources when needed by our team members, to minimize the number of off-site visits, thereby providing care on-site. Our on-site program will be structured to use best practices for patient care management on-site, for example, by using our available provider connections, it can reduce the potential risk that come with transporting inmates offsite. When it is necessary to utilize an off-site service, we work with the jail administration and the jail transport services to schedule and coordinate the inmates.

Our overall services will include, but not be limited to:

- 24/7 on-site medical care – routine and emergent needs, phlebotomy/lab draws, segregation checks
- Timely review of intake screenings and referral to providers, additional medical staff
- Consistent Clinical Provider services (MD, NP) – on-site and on-call availability
- On-site sick call triage and services – assessment, treatment plans, special diets, medication verification
- Management of Chronic Care Conditions (Diabetes, Withdrawal, Hypertension, HIV, Pregnancy, etc.)
- Medicated Assisted Treatment (MAT) – triage, continuance, medication support
- Medication Management (Ordering, Administration, Returns) – Medical team to pass all meds to patients
- Coordination/Collaboration of services through Gulf Coast Center – referrals, follow treatment plans
- Management of off-site visits and resulting treatment care plans – Specialty providers, discharge plans
- Utilization management and claim adjudication – review of all claims, application of discounts
- Medical record documentation – use of current EMR/CorrecTek
- Medical supply management and inventory checks – order, inventory control
- Quality improvement measures and practices – record audits, MAR checks, safety/efficiency focus
- Health education updates for medical team and correctional officers
- Juvenile Justice Department Services – intake, triage, sick call, physicals

Nursing services will encompass **24 hours per day, 7 days per week on-site**. As an important part of our overall program, the correctional nurses will assess and monitor patients for all needed medical interventions and regular day to day services which include chronic medical conditions, infectious disease issues, mental health concerns, and substance abuse conditions.



Sample Staffing Matrix(s)

Based on our understanding of the workflow, and our experience in health management of correctional services, we have devised the following staffing coverage for our program within the facilities. While the staffing chart outlines the intended allocation of roles and hours, flexibility will be maintained to ensure operational needs are met and patients' health care services are completed. Team members may be required to support other roles as needed, but all scheduled total hours will be fulfilled within the proposed staffing framework.

Brazoria County Jail Staffing Matrix

Brazoria Co Jail, TX – ADP up to 900 Inmates									
POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hrs/wk	FTE
Contracted Provider(s)									
Medical Director/Mid-Level Provider NP/PA	Up to 24 hours/week + On-Call to Medical Team 24/7								24
Psychiatrist / Psychiatric Nurse Practitioner	Up to 12 hours/week + On-Call to Medical Team 24/7								12
Day Shift									
Medical Team Administrator (RN)		8	8	8	8	8		40	1.00
RN Director of Nurses		8	8	8	8	8		40	1.00
Certified Medical Assistant / Admin		8	8	8	8	8		40	1.00
LVN / EMT- Intakes	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Float		8	8	8	8	8		40	1.00
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Night Shift									
RN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN / EMT - Intakes	12	12	12	12	12	12	12	84	2.10
TOTAL HOURS/FTE -WEEKLY								916	22.9

Juvenile Detention Center Staffing Matrix

Brazoria Juvenile Justice Center TX – ADP up to 35 juvenile detainees										
POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hrs/wk	FTE	
Contracted Provider(s)										
Medical Director/Mid-Level Provider NP/PA	Up to 8 hours/week + On-Call to Medical Team 24/7								8	
Psychiatrist / Psychiatric Nurse Practitioner	Up to 4 hours/week + On-Call to Medical Team 24/7								4	
Day Shift										
Medical Team Administrator (RN)		8	8	8	8	8		40	1.00	
LPN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10	
LPN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10	
TOTAL HOURS/FTE -WEEKLY								208	5.2	



Staffing and Maintaining Staff for On-site Program

It is our intention to have these staffing matrixes be reflective of the workflows at each individual site location. We will have additional SHP employed travel nurses who would be trained at each location and be able to provide coverage if needed. All employees will have active Texas licensure and only provide services within their scope of practice.

SHP has transitioned contracts where staff members have been in place at that facility for several years and/or worked for a competitor for several years and have then onboarded these staff members to SHP seamlessly. We are fully committed to providing all current staff with the opportunity to remain at the Brazoria County Jail and understand that their insight into facility operations is invaluable. We will support any future staff members' choice regarding their own professional future in correctional healthcare.

Given the information above, the existing nursing staff would be given the first right to apply for all positions under Southern Health Partners, should we be awarded this contract.

Recruitment

Recruitment efforts include but are not limited to: Ad placements, job fairs, word of mouth, social media advertising and local engagement ads. SHP will hire and train all medical staff members that will be providing services in our on-site healthcare program. All employees are subject to a background check and must complete a drug screen before hiring. SHP is an Equal Opportunity Employer and follows established policy in all hiring and employment practices. Our current offerings include:

- Competitive wage packages
- Longevity bonuses for SHP employees
- Benefit Plans – with SHP covering 80% or more of employee's coverage
- Paid Time Off + 11 SHP Designated Holidays – with an annual payout of earned PTO time
- 24/7 Employee Assistance Program (EAP) Access

SHP is committed to **collaborating closely with the Jail Administration** to identify and retain key staff members essential to the success of the program. Prior to any employment offers, we will talk and seek approval with Jail Administration to ensure a seamless transition.

Turnover / Vacancies

High turnover rates can disrupt continuity of care, increase overtime costs, and impact overall health outcomes. SHP continuously evaluates shift duties and timing to ensure staff are scheduled where the most need and impact will be covered. Should consistent turnover happen, our Leaders will be on-site to inspect expectations and render a quick decision to implement change for minimizing turnover in any role. SHP strives to fill each and every hour as contracted. Any vacancies of positions will be filled by PRN nurses, regular staff working overtime, or by our Travel Nurses, until the position is filled. Given our proximity to other contracted counties nearby, we would intend at times to utilize other well-trained and experienced correctional nurses within the Facility. This would also help with relief coverage and training initiatives at times.

All of our facility Texas facilities are fully staffed with supervisory positions held by locally qualified nurses. This further reflects our dedication to fostering strong community connections and fostering local roots not only for SHP but for our team members.



Performance Reviews / Staff Training

SHP takes pride in providing training topics and resources to our team to supplement their current expertise. We have developed and drawn from our own experiences in other facilities tailoring correctional based healthcare training modules that are effective and proven to help our team learn. SHP is a CEU provider whereby all monthly training administered is applicable for nursing CEU credits. Training is inclusive of PREA and Ethics policies.

Additionally, we complete initial skill assessments with team members in their first 90 days to ensure any skill weaknesses are identified and strengthened through additional guidance and training.

Strong On-site Leadership

SHP leadership longevity is at **99.9%**. We have invested in our leaders and their experiences, dedication, and commitment to quality have allowed us to grow throughout the states. For the Brazoria County program, Stephanie Self, MSN APRN FNP-C, Vice President of Operations, who has been with SHP since 2010, would be our Project Manager. Working with Stephanie would be Anita Taylor, RN, Region Director, who has been with SHP since 2013, would be the Operational Oversight Liaison managing relationships with our on-site team and the county jail administration. Jennifer Clark, LVN, who has been with SHP since 2020, lives in Harris County Texas, would provide on-site support. **Each of these individuals are Texas residents and are able to respond quickly to on-site issues.**

Quality Improvement Performance and Efficiency

Our commitment to the County is not only providing a quality inmate medical program, but also adherence to state standards for medical care to the incarcerated population. SHP continuously monitors regulations (National and State) to ensure our services not only meet but exceed these benchmarks.

Our approach includes regular training sessions for our staff, compliance audits, and a partnership model with local governments to ensure continuous alignment with state standards. This ensures that our programs and the solutions are not only effective but also legally compliant, safeguarding our partners against potential legal challenges.

We integrate SHP required training with our Quality Improvement System to ensure our staff has the most up to date information and is well versed with standards in correctional healthcare. Below are some ways SHP stays informed and up to date with staff on state regulations.

- Continuous legal monitoring (Our General Counsel is an employee of SHP)
- Medical Compliance Audits completed by SHP Regional Managers (**Texas based**)
- Continuing Education provided to our Medical Team Administrators regarding regulations on corrections.
- Monitoring of National Commission on Correctional Health Care (NCCHC) latest position statements on care for the incarcerated population.
- Quality Improvement Monitoring System – SHP generated topics include PREA, Self-Audits, Wound Assessment, and much more.



Continuous Quality Improvement Initiatives

We are committed to effectively monitoring the health care we provide and have dedicated appropriate resources to assist in achieving this goal. While SHP has established a QI Committee consisting of executive and management level staff at our corporate office, we actively involve our employees in the Quality Assurance Program through gathering information, evaluation, care, and problem resolution. This approach allows us to objectively assess and monitor the quality and appropriateness of patient care. The intention is to identify any program weaknesses, or training initiative needs, which then serves as the basis for our corrective action plan. These reports are created and documented under our medical quality-assurance program and therefore are confidential and proprietary, for our internal use only.

We accomplish these objectives with on-site visits, the use of audit tools, outcome studies, medical chart reviews based on clinical indicators, and continuous communication with jail administration

Criteria	Description	Frequency of Monitoring
Network & Contract Management	Practitioner services and Utilization Management Oversight – ensures credentialing of practitioners; appropriate type and scope of practice.	Ongoing
Medical Management/ Utilization Management	Ensures prior authorization and management of care based on initial and final diagnosis codes.	Daily
On-site Quality Improvement Monitoring	Self-Audit and/or EMR audits – monitors provision of on-site and off-site access to care; tracks and trends statistics, grievances, and overall program set.	Monthly; analyzed monthly and quarterly.
Pharmacy and Therapeutic Admin Meetings	Review of Drug Utilizations, New Therapies, Costs/Rebates, and upcoming generics	Quarterly

Periodic meetings with the facility and SHP allow for these findings to be shared and the opportunity to provide feedback for modification and implementation. This approach allows us to objectively assess and monitor the quality and appropriateness of patient care. SHP communicates with our MTA and admin team on a regular basis ensuring continuous communication of potential concerns, complex patients, equipment needed, potential issues from either party, upcoming events, or staffing to name a few. Regular meetings ensure our program is running optimally in our eyes as well as the counties.

Our training topics can change based on trending medical topics and are required to be completed by our staff each month.

- January Topic – Special Diets
- February Topic – Wound Care
- March Topic – Overdose / Narcan
- April Topic – PREA Review of Process

SHP consistently looks for trends through risk management issues to further develop into QI initiatives thereby monitoring services on-site for compliance to set policies, procedures, and practices.

Our auditing is done monthly by site inclusion and quarterly by our Operations Team through on-site visits.

Sample QI Training Snippet

Quality Improvement - Data Collection Form

QI Criteria: **DIABETIC ASSESSMENTS** Due Date: 04/26/2024 Page 1 of 1

Today's Date: _____ Site No.: _____ Site Name: _____

Reviewer's Signature: _____ Site State: _____ Site ADP: _____

Directions: Review 12 patient medical charts within the past 3-month period at your facility who have a diagnosed diabetic condition and note your answers accordingly. Please fax _____ or email to the SHP corporate office to the attention of _____ on or before the due date. _____ utilize any data learned from this review as training with your staff to ensure understanding and compliance with proper assessment practices.

Criteria:

1. Was patient medically screened by a SHP medical team member within 24 hours of intake date?
2. Initial Blood Sugar reading was obtained/documented in the medical record at patient's first clinical assessment.
3. Blood sugar monitoring was set using the BS Flow Sheet, and compliance to order (check: 2x/day, etc.) is noted.
4. Patient record and BS history was reviewed by Medical Director upon their next visit (documentation of such review is shown by Provider's signature/initials of review).
5. If patient BS readings were under 80 or over 200, there is documentation of medical intervention (recheck, change in insulin order, ketone check, Provider call, etc.). If no BS readings were under/over, then indicate N/A.
6. Was patient ever sent to the ER during incarceration for Diabetic Ketoacidosis?
7. Was an A1C drawn on patient if he/she was in the facility for greater than 3 months?



Electronic Medical Record Capabilities

SHP is well-versed in working with electronic medical records (EMRs) and has knowledge of the county's current platform through **CorrecTek**. The EMR plays a critical role in ensuring seamless documentation, compliance, and continuity of care with the facility.

Having been in this unique industry for 30 continuous years, we appreciate the innovative approach other vendors have brought to inmate healthcare technology. However, it's important to recognize that running and maintaining an EMR system always incurs costs—whether through direct expenses or resource allocation. The county's existing direct contract with CorrecTek ensures full control, transparency, and continuity, without hidden fees or limitations tied to a service provider's business model.

This “direct contract” approach allows the county to retain full access to its data and system functionality without being dependent on a healthcare vendor's proprietary platform, which could introduce unexpected costs or restrictions in the future.

We have worked with CorrecTek and their systems, including adding certain additional mechanisms or flags to help with timeline workflows and establishing safety nets to capture integral data. Our EMR Specialist, Brandy Cannon, RN, would be tasked with working with CorrecTek to implement automated alerts and provider protocols within the system as well as working on bridge connections with any other providers such as lab, x-ray, and pharmacy services. We would also develop any reports to track key performance indicators, thereby monitoring areas for quality improvement.

As an aside, SHP carries Cyber insurance to protect against risks related to data privacy.

It is also our understanding that this system does not extend to the **Juvenile Justice Center** and the current documentation is done via paper charting. SHP would continue the use of paper charts at the Juvenile Center and ensure proper HIPAA and documentation initiatives are used by all team members.

Policies and Procedures

Our policies and procedures have been drafted over our years of correctional experience, working with experienced healthcare professionals. These manuals will guide our team in delivering consistent, high-quality care, and align with industry best practices, regulatory requirements, and will be facility specific to ensure compliance. Our manuals are regularly reviewed, and all team members are trained upon hire, with annual refresher courses of their content.

Supplies, Ancillary Vendors, and Equipment

SHP's program includes all office supplies for the medical team's use in performing administrative tasks. All disposable medical supplies, medical waste removal, lab and x-ray services will be sourced through the County vendors, with all costs borne by the County or applied to an established cost pool structure. Of note, SHP has longstanding relationships with vendors for medical supplies, ancillary services, and medical equipment. We leverage the buying power of all SHP sites together to negotiate for our partners when it comes to any necessary or requested services or equipment. These savings are then passed along to our partners through negotiated rates. Regardless of payor, SHP's purchasing team will apply all pre-approval measures currently in place to ensure best practices and controls are in place for all orders.



Pharmaceutical Management Program

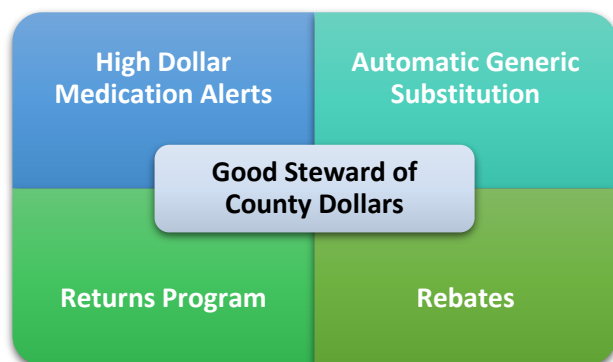
SHP understands the importance of having a strong pharmaceutical program that saves nurse's time, is cost effective, and minimizes patient errors. We have developed a formulary of pharmaceuticals for use in our medical programs.

It is our understanding the county prefers to continue with their current pharmaceutical agreement with Diamond Pharmacy, SHP is fully prepared to honor the county's agreement and collaborate with Diamond Pharmacy for on-site medication management services. Under this agreement, SHP will continually search for opportunities to improve medication delivery whether at the pharmacy, facility, or cell-side level. Any applicable rebates and refunds identified are to be applied back to the original pharmacy billings, **SHP does NOT retain a portion of those costs, nor do we charge a percentage fee for this service.**

SHP's general guidelines for pharmaceuticals are:

- Prescriptions brought in by the inmate, or their family will be reviewed by SHP staff and continued or substituted with formulary medications as necessary by our physician.
- Verification will be performed by the medical staff of an inmate's current medication(s).
- Refusals of medication will be documented, and counseling provided to the patient.
- All pharmaceuticals, needles, syringes, and any other medical instruments with a potential for misuse will be inventoried and stored under secured conditions.

SHP will ensure compliance with all state and federal laws and regulations regarding pharmacy services. All prescription services will be managed by our onsite Providers, and we have set up controls for notifications of high price drugs and non-formulary orders. We can ask Diamond Rx to provide drug utilization reports for review during update meetings or pull data from the EMR.



To be good stewards of County Dollars, SHP will work with Diamond Rx on several programs developed to best manage pharmacy services. **High Dollar Med Alerts** are set to allow for a discussion of the patient's medication, and prior treatments, as well as alert the County of the potential future costs of these medications. **Automatic Generic Substitutions** are to be set in place for best dollar management of ordered medications.

SHP will also serve as a resource to Brazoria County should they ever want to look at alternative pharmacy service providers

within the correctional marketplace.

Court Ordered Blood Draw Services

SHP medically trained personnel will perform/provide court-ordered blood draw services for inmates at the jail in accordance with all applicable legal and medical standards. Blood draws are to be performed safely, securely, and in compliance with court directives, ensuring proper chain of custody and documentation.



Inmate Medical Services Billing Review / Claim Adjudication

It can be a momentous task to seek and apply discounts to the vast number of claims received by the county for outside health care services. Not only can it be time-consuming administratively, but it can also result in lost discounts if appropriate procedures are not applied.

Southern Health Partners is well versed in reviewing and processing inmate medical claims and we are one of the only vendors who provide this service **in house**. We do not contract this process out to a third party service, allowing our accounting team members to be diligently trained on their state specific processes for several years. Our Accounting Specialist for the State of Texas, Baylen Gamble, has been with Southern Health Partners for 6+ years consecutively and understands the practice of claim processing for each of our partners.

Brief review of our claims adjudication process:

- After receiving the claim, it is then repriced to the Medicaid rate
- SHP's proprietary system flags any duplicate claims that have been sent (this removes the chance of accidental double payment to vendors)
- Our on-site team uses SHP's proprietary system to enter logs/entries regarding patients that have been to the ER, doctor specialty visits, etc.
- Service Eligibility Denial: As our on-site medical team enters information into our system, they also designate whether the patient's service was prior to booking, custody status, whether they are an inmate at the facility, if they have a medical furlough, and much more.
- Never a Denial of Care: SHP will never deny patient care. We are proactive in ensuring our partner facilities pay for the actual services that our patients receive.
- SHP accounting systems allow for other entities (State, Federal, ICE, etc.) to be identified in billing models, which can be presented back to the county for proper billing to the other entity.
- There is no additional fee for claim processing, nor do we markup claims in any way to recoup administrative costs.

SHP generates monthly billing summaries for our partners to receive via email upon request. This information outlines patient name, services provided, service date, original amount, discount applied, and total amount.

This service would be included in our base fee cost.

Utilization Management Services / Management of Off-Site Services

SHP's case management services track off-site care and checks in with all inpatient hospitalizations for case review determination. This allows us to not only ensure care is structured for the diagnosis, but also allows us to report back to the Medical Services Coordinator any additional information and/or needs for patient return.

Medical Records are requested and reviewed for medical review on a daily basis. Information is also communicated to our billing representatives to begin any notifications as to future costs of inpatient services.

Wherever possible, we coordinate with the hospitalist to identify services that can be provided within our facility, facilitating the patients return to continue their recovery seamlessly.



Implementation Plan / Transition of Services to Southern Health Partners

Having 30 years in correctional healthcare for county jails, SHP is well versed in bringing on new partnerships and beginning new medical programs. We have an experienced team of professionals who are familiar with SHP's processes and policies, and we follow timelines as specified internally.

➤ Program Start-Up Check Off Lists

Upon notice of award, our executive team generates a proprietary checklist that is inclusive of the county's and SHP's agreed upon staffing, program components/objectives, and much more. We follow this list throughout the start-up phase and ensure that our program is ready to begin in the specified timeframe.

➤ On-site Visits by Regional Managers and Customer Service Representative(s)

Throughout the beginning stages of the start-up process, our project team will regularly check in with Jail/Juvenile Justice Administration and visit to ensure that services are ready to begin upon the agreed upon start date.

❖ Transition Day 1

- SHP is notified of Award for Brazoria County, Texas
- Advertisement for Contracted Positions Begins/Retain Current Staff

❖ Transition Days 2-10

- On-site meeting with Jail Administration, Juvenile Justice Center Administration and SHP Corporate/Regional Personnel
- Recruitment Process Begins (Interviews, Retainment of current staff, Background Checks, Offer of Employment)
- Service Agreement Set-up Begins (Pharmacy, Medical Supplies, Office Supplies, X-Ray, Lab, Hospital, Outside Services)
- Meet with Gulf Coast Center principles to gain understanding of services

❖ Transition Days 10-20

- Review of Medical Records / Chronic Care Patients
- Provider Meet & Greets
- Talent LMS (Onboarding) / On-site Medical Staff Training – Jail and Juvenile Center

❖ Transition Day 20-30

- Policy & Procedure Manual – Development
- Job Descriptions / Duty Rosters
- Stock Supplies / Organize Medical Unit
- RX Supply Order / MARs transcribed
- Officer Training of New Medical Services Process

❖ Start of Services / First Week of Services

- SHP would begin on the agreed upon start date of services.
- Training of new staff continued – both Jail and Juvenile Center
- Training on JMS/Kiosks
- Med Pass Review / Streamline Operation
- Meet with Jail Administration/Juvenile Justice for Program Review



Previous Client References

As specified in the county's requirements, we have included 3 previous customer references below.

The following references include customers who have previously transitioned from SHP to another healthcare vendor, but then returned to SHP after months/years of having different vendor(s).

We believe these references can speak to our credibility as a correctional healthcare provider.

Site Name	Project	Reference Contact	Contract Term	Date <u>Re Awarded</u> to SHP
Roane County Sheriff's Office Kingston, Tennessee	✓ Medical Services ✓ EMR	Chief Tim Phillips [REDACTED]	<u>Original Contract:</u> 8/1/2008 - 6/30/2024	10/12/2024
Tift County Sheriff's Office Tifton, Georgia	✓ Medical Services ✓ EMR ✓ Dental	Lt. Colonel Daniel Torres [REDACTED]	<u>Original Contract:</u> 8/1/2008 - 6/30/2018	7/13/2022
Lowndes County Sheriff's Office Valdosta, Georgia	✓ Medical Services ✓ Mental Health ✓ Telehealth ✓ Dental ✓ EMR	Captain Jason Clifton [REDACTED]	<u>Original Contract:</u> 4/1/2006 – 4/1/2017	1/1/2023



4. Southern Health Partners Financial Capability

Financial Stability and Reliability

Our financial stability is a cornerstone of our corporate integrity and a key indicator of our reliability as a long-term partner. With a solid financial foundation and a track record of sustained growth, we are well-positioned to support our on-site program and ensure its ongoing success. Our financial health is evidenced by the letter attached from our banking institution First Bank, demonstrating our capacity to allocate resources effectively and respond to the program's needs without disruption.

Below we have included a letter from our banking company:



January 14, 2025

Re: Southern Health Partners, Inc.

To Whom It May Concern:

This will confirm that FirstBank has provided banking services to Southern Health Partners since August 2019. All accounts are current and in good standing. I have always found the principals of Southern Health Partners to be very professional in all respects and we are pleased to have them as a customer.

If you need further information, please feel free to contact me at (615) 236-0067 or via email at jeff.young@firstbankonline.com.

Sincerely,

Jeff Young
Senior Vice President
1221 Broadway, Suite 1300
Nashville, TN 37203



5. Professional Qualifications and Individual Experience

SHP's Project Manager for Brazoria County

SHP will have an entire onsite team throughout the start-up phase of our on-site program. This on-site team will include a dedicated Project Manager who will ensure our on-site teams meet specific deadlines and achieve the medical program's goals.

Project Manager: Stephanie Self, MSN APRN FNP-C, Vice President of Operations

Project Manager Qualifications:

- **Experience:** Nurse since 2010; Currently holds the position of Vice President of Operations.
- **Expertise:** Holds degree of MSN, APRN, FNP-C – Prescribing Provider
- **Leadership Skills:** Integrity, Problem Solving, Decision Making, Flexibility, Recruitment, Retention

Project Manager Responsibilities:

1. Communicate expectations with all team members and communicate regularly with jail administration personnel regarding timelines and objectives.
2. Coordinate program components that tie back to contractual obligations.
3. Oversee program initiatives to meet quality outcomes.
4. Manage overall productivity to ensure patient care needs are met.

Supporting Team / Corporate Office Support

SHP will have supporting team members for on-site management as well as back office support with certain services managed by our home corporate office. For example, corporate office support manages all bill adjudication requirements, legal services, and provider network management, thereby allowing our nurses on site and in the field to concentrate on patient centric services.

Work Experience of Project Team

Our team members have a minimum of 100+ years of combined experience in correctional healthcare. The diverse knowledge from each individual on our team spans many different areas including medical, county government, mental health, information technology, operations management, and regulation compliance.

Strengths and Comprehensive Approach

- **Clinical and Administrative Expertise:** SHP's team consists of licensed nurses, physicians, nurse practitioners, mental health professionals, and Certified Correctional Healthcare Professionals (CCHP's) through the National Commission on Correctional Healthcare.
- **Long term Team in Place:** Our team members have been with SHP for numerous consecutive years.
- **Relevant Experience:** Our programs are fine-tuned, and our team has spent several years managing contracts of small, medium, and large sized facilities.
- **Texas Commission on Jail Standards:** Our President, Vice Presidents, Operation Leaders, and Region Managers each have thorough understanding of TCJS regulations and ensure compliance and high quality care within each of our Texas programs.



SHP's Project Team Members

Our team is structured to ensure seamless project execution and clear communication at every stage. Below is the organizational chart for your project:

Name & Role	Responsibilities	Contact Info	Estimated Time Allocation
Jennifer Hairsine President & CEO	Team oversight and guidance. Risk Management oversight.	Jennifer.hairsine@southernhealthpartners.com Phone: 423-553-5635, ext.9, 11	8%
Lacey LaFuze Vice President & COO	Support to Operations team, back office support coordination	Lacey.LaFuze@southernhealthpartners.com Phone: 423-553-5635, ext.9, 21	12%
Stephanie Self MSN APRN FNP-C Vice President of Operations <i>(Texas Resident)</i>	On-site Management and overseeing contract components; communication with jail administration	[REDACTED] [REDACTED]	20%
Anita Taylor RN, Regional Director <i>(Texas Resident)</i>	Consistent leadership with on- site supervisors, liaison with county, staff training, audit reviews	[REDACTED] [REDACTED]	25%
Jennifer Clark LVN, Regional Manager <i>(Texas Resident – Harris County)</i>	On-site staff training, monitoring workflows, review of QI data	[REDACTED] [REDACTED]	25%
Tim Quintana Regional Sales Manager <i>(Texas Resident)</i>	Liaison with Jail Administration, renewal meetings	[REDACTED] [REDACTED]	10%

The estimated time allocation as shown in the right column above is an estimate and is subject to change based on demand, needs, and priorities. Healthcare in general is unpredictable and unforeseen circumstances may cause more time or less time to be allocated by our team members. While it is challenging to predict the exact time distribution, the above percentages represent our best assessment, knowing that actual time allocations may change over time.

Brief Resumes of SHP Key Personnel

STEPHANIE SELF, MSN APRN FNP-C | Vice President of Operations



Southern Health Partners, Inc. since 2010. Stephanie began her journey with SHP as the Medical Team Administrator for the Montague County Jail. Throughout the first year, Stephanie also pursued her RN degree, subsequently earning her RN licensure and was promoted to Regional Manager in 2012. The first chapter as Regional Manager was a busy and exciting one as SHP's Texas presence grew from 5 facilities to 33 facilities. Stephanie now manages a team of TX Region Managers as well as several TX based travel nurses and is now Southern Health Partners Vice President of Operations.

In 2024, Stephanie earned her Nurse Practitioner License, and she continues training through the National Commission on Correctional Healthcare.

Education / Certifications:

Master of Science in Nursing ; Family Nurse Practitioner- certified ; Chamberlain University- October 2024
Bachelor of Science in Nursing ; Chamberlain University- April 2023
Associate Degree in Nursing- Registered Nurse ; North Central Texas College- December 2012
Licensed Vocational Nurse ; North Central Texas College- August 2010

Current Work: Stephanie manages a team of Regional Directors and Managers, Travel Nurses, and works directly with jail administration on program outcomes / expectations. **Stephanie is also a practicing Nurse Practitioner for 4 Texas facilities.**

Anita Taylor, RN | Regional Director of Operations



Southern Health Partners, Inc. since 2011. Anita started her career with SHP as a part-time weekend nurse at the Rockwall County Jail in Texas. She took a position as the Medical Team Administrator for the Rockwall County Jail in 2013 and was awarded SHP site of the year in 2014. In 2016, she took a position as a travel nurse for 6 months and was promoted to Regional Manager for Texas in 2017. She is currently the operational oversight manager for the states of Texas, Arkansas, Mississippi, and Missouri.

Education / Certifications:

Associate Degree in Nursing- Registered Nurse ; Trinity Valley Community College May 2019
Licensed Vocational Nurse ; Dallas Nursing Institute March 2008
Associate Degree in Criminal Justice February 2005

Current Work: Anita, as Region Director provides guidance and resources to our team members. She inspects for expectations and works with Jail Administration on training initiatives.

TIM QUINTANA | Retired Captain - Regional Sales Manager



Southern Health Partners, Inc. since 2012. After 23 years of service, Tim retired from Collin County Detention Center in 2001 as a Captain. During his tenure with Collin County, Tim worked in all areas of law enforcement and specialized in weapons and tactics both on the street and in the jail. Tim teaches Court Security, Defensive Tactics, Cell Extractions for Sam Houston State University several times per year and also instructs for the American Jail Association across the country.

Education / Certifications:

TCOLE Master Peace Officer
Jailer Certified ; Instructor Certified; Firearms Instructor
First Aid (CPR) ; Mental Health First Aid Training
SWAT Commander ; CERT Commander

Career Highlights:

Tim was honored to serve as **President of the Texas Jail Association** from 1996-1997.
Tim was awarded the Texas Jail Association Hall of Fame Award in 2000 for his service as President.

Current Work: Tim currently serves as SHP's Regional Sales Manager for the State of Texas, Colorado, and Arkansas.



JENNIFER HAIRSINE | Owner/President & Chief Executive Officer



Southern Health Partners Inc. since 1994, Ms. Hairsine is responsible for the management of all client contracts and programs, contract start-up activities, and all corporate administration, professional credentialing, quality assurance, and continuing education activities for SHP. She had nine (9) years of experience with PHS before joining SHP in 1995. **Jennifer earned her Certified Correctional Health Professional (CCHP) in 2014.**

Education / Certifications:

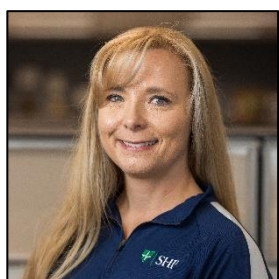
National Commission on Correctional Health Care: CCHP Certification, 2014

Previous Work in Corrections: Jennifer has been with Southern Health Partners since the inception of our company in 1994. Previously she worked for Prison Health Services, Inc. (PHS) for more than 9 years. She has worked in Correctional Healthcare for over 30+ years combined and previously served as SHP's Vice President and Chief Operating Officer.

Current Work: Becoming President and CEO in 2014, Jennifer currently oversees the management of all client contracts and programs, contract start-up activities, and all corporate administration.



LACEY LAFUZE | Owner/Vice President & Chief Operations Officer



Southern Health Partners, Inc. since 2009. Lacey began her career in financial management in 2003 and oversaw SHP's Accounts Payable and Accounts Receivable Departments until May of 2019, where she transitioned into her new role as the Chief Operations Officer. Lacey still assists with contract administration and site budgeting as well as the planning and implementation of SHP's operations. Her education includes a bachelor's degree in accounting and business Management as well as a Masters of Accounting and Financial Management. **Lacey is a Certified Correctional Health Professional (CCHP).**

Education / Certifications:

MBA: Accounting and Financial Management, 2010

Bachelor of Science: Business Management/Accounting, 2006

National Commission on Correctional Health Care: CCHP Certification, 2020

Current Work: Vice President and Chief Operating Officer - Assist in boosting customer base, acquiring new customers and identifying needs to deliver exceptional service. Revitalize business plans and realign company objectives. Monitor business trend forecasts and adjust budgets and operational plans.

WES WILLIAMSON | Owner/Sr. Vice President of Client Relations



Southern Health Partners, Inc. since 2004. Wes proudly served for 15 years as the Jail Administrator for the Etowah County Detention Center in Etowah County, Alabama. He reached the rank of Chief of Corrections and led the development and training during the agency's transition into the first Direct Supervision Jail in the state of Alabama. He has taught corrections and law enforcement classes at the University of Alabama, Jacksonville State University, and other regional facilities. He received his Certified Jail Manager certification from the American Jail Association in 2000. Wes is also a proud veteran of the Alabama National Guard.

Education / Certifications:

Jacksonville State University/NEAPA – B.S. Criminal Justice

Alabama Military Academy – Graduate Class # 36

Instructor – Jacksonville State University, University of Alabama, SWACC, GSCC

American Jail Association – CJM - Certified Jail Manager

National Institute of Corrections – Correctional Executive Academy

Previous Work in Corrections: Served as Chief of Corrections overseeing daily Operations of the County jail with approximately 975 average daily population.

Current Work: Vice President of Client Relations, Wes currently oversees the Sales Department and manages customer relationships throughout our organization.



KATIE UTZ | Owner/Sr. Vice President of Human Resources



Southern Health Partners, Inc. since 2003. Katie Utz has been with Southern Health Partners, Inc. since 2003, where she initially applied her expertise in payroll and employee taxes to ensure compliance while processing payroll. Throughout her journey, she has taken on roles such as professional recruiter and human resources manager, ultimately becoming the Senior Vice President of Human Resources. With over 25 years of experience in human resources and recruiting, Katie is a vital member of the Southern Health Partners management team.

Background/Education: Katie's HR career began in staffing in 1999, where she swiftly advanced while earning Payroll and HR certifications and receiving President's Level awards as a Branch Manager for a national staffing agency. After relocating to a new city, she discovered her passion for healthcare staffing, dedicated to helping nurses find fulfilling positions. Joining Southern Health Partners felt like coming home, allowing her to support medical professionals serving the inmate patient population.

Current Work: Since 2010, Katie has overseen a wide range of responsibilities as Vice President of Human Resources, including employee policies, worker's compensation, HRIS, payroll systems, continuing education, drug-free workplace initiatives, wellness and employee benefits programs.

RACHEL MURRAY | Financial Officer



Southern Health Partners, Inc. since 2014. Rachel began her SHP career as an Accounting Customer Service Representative. She was later promoted to Accounting Manager, then to Controller, and, in 2021, became Financial Officer. Rachel oversees the Accounting Department. This has allowed her to have a deep understanding of the needs of SHP's customers. As Financial Officer, Rachel strives to ensure the accounting team builds relationships with our customers to ensure accuracy of billed charges and works diligently to acquire the deepest discounts from the hospitals as an effort to be a good steward for our partners.

Education / Certifications: Rachel is currently pursuing a Bachelor of Science in Business Administration. She expects to graduate in the summer of 2026.

Previous Work: Before coming to SHP, Rachel worked for 10 years in the finance industry during which she worked for a short time in the healthcare industry.

Current Work: As Financial Officer, Rachel oversees all aspects of the Accounting Department.

JASON JUNKINS, MD | Corporate Medical Director



Southern Health Partners, Inc. since 2012. Dr. Junkins started with SHP as a site Medical Director in 2006 and later assumed the role of Corporate Medical Director in 2012. Dr. Junkins obtained his Doctorate of Medicine from the University of Alabama School of Medicine. Following medical school, he completed his residency at the University of South Alabama Medical Center. Dr. Junkins is board certified in Internal Medicine, a fellow of The American College of Physicians, and continued to operate his private practice. Dr. Junkins is also actively involved in all policies and procedural updates that affect the delivery of healthcare in corrections.

Education / Certifications:

Jefferson State Community College: Pre-Medical A.A.S Mortuary Science 1987-1988

Jacksonville State University: B.S. Biology 1989-1991

University of Alabama School of Medicine: MD, 1993-1997

Internship: University of South Alabama Medical Center 1997-1998

Residency: University of South Alabama Medical Center 1998-2001

Current Work: Dr. Junkins has worked with SHP for 10+ years in the Corporate Medical Director role. He is also a collaborating physician and/or Medical Director at several SHP contracted sites in Alabama.



SHIRA CRITTENDON, JD | General Counsel



Shira Crittendon brings a wealth of expertise and experience in the area of general civil litigation with an emphasis in medical malpractice defense, federal civil rights defense, and business litigation. In addition to her litigation experience, Shira also serves Southern Health Partners in various aspects of litigation prevention and Risk Management. She has received an "AV" rating from Martindale-Hubbell, which is the highest peer-review rating available, and has also been selected as one of Georgia's Rising Star lawyers three times by Atlanta Magazine. Additionally, Shira was selected by the Georgia Supreme Court to serve as a Special Master, acting as a trial judge in attorney ethics cases.

Education / Certifications:

Case Western Reserve University School of Law: J.D., *cum laude*, May 1999

Babson College Bachelor of Science: *cum laude* Majors in Finance and Management, Concentration in Writing; Recipient of Arts and Humanities Award, 1996

Previous Work History: Partner at Schreeder, Wheeler & Flint, LLP, 2015 Primarily responsible for a variety of civil litigation cases, including having been lead counsel in numerous state and federal district court medical malpractice and correctional healthcare cases, trademark and franchise disputes, employment matters, and complex business disputes, including acting as lead counsel in multiple jury trials.

Current Work: General Counsel for SHP since 2017 - Primarily responsible for addressing legal issues and duties include overseeing litigation in 16 states, including attendance at all trials and mediations; draft and revise various contracts; assist in drafting and revising policies and procedures in accordance with national standards and state law.

Kimberly Little, MA LPC-S, LAC - Manager of Behavioral Health



Southern Health Partners, Inc. since 2010. Kim has over 15 years of counseling experience with a background in Psychology and an emphasis in Correctional Counseling, Substance Addictions, Positive Behavioral Supports and diagnosing and providing therapeutic support to people with Mental Health and Co-Occurring disorders. She has been in management with SHP since 2023. Prior to her career with SHP, she was employed with a county detention Center and managed a four-pod housing unit which was developed to house and provide therapeutic support to chronically mentally ill pre-trial inmates. During her tenure with SHP, she has been involved in successful DOJ audits and several county detention center mental health start-ups. Having a background in corrections, counseling and supporting positive behaviors, she has a vast understanding of serving the Mental Health population, bringing experience and knowledge to best lead our awesome Mental Health team.

Education / Certifications:

Masters in Counseling from Webster University

Masters in Psychology from Capella University

Licensed Professional Counselor Supervisor

Certification In Behavioral Analysis from University of SC.

Current Work: As the Mental Health Manager, Kim trains, supports and provides coverage for our Qualified Mental Health Professionals.



BRANDY CANNON, RN, CCHP | EMR Project Specialist



Southern Health Partners, Inc. for 4 years. Brandy began her RN nursing career in 2012, transitioning from an ER nurse role to corrections at a small 150 bed facility managing 6 nurses in 2017. She quickly acclimated to the world of corrections and thrived; within a years' time Brandy was promoted to a lead role in the correctional orientation process for administrators in several jails across Central AL. She joined SHP at Shelby County Jail in Columbiana AL in 2019, doubling her previous supervisory requirements and patient population while also adding electronic medical records and several other collaborating entities and contracts. Since joining SHP , Brandy has worn many hats from staff nurse, sister site peer support, MTA and EMR "guru". **She attained and continues to carry her CCHP with the NCCHC.** Brandy has built a vast knowledge of internal EMR workings as well as IT relationships to make her support position an asset to SHP. Brandy currently fulfills the role of EMR Project Specialist for all SHP EMR sites.

Education / Certifications:

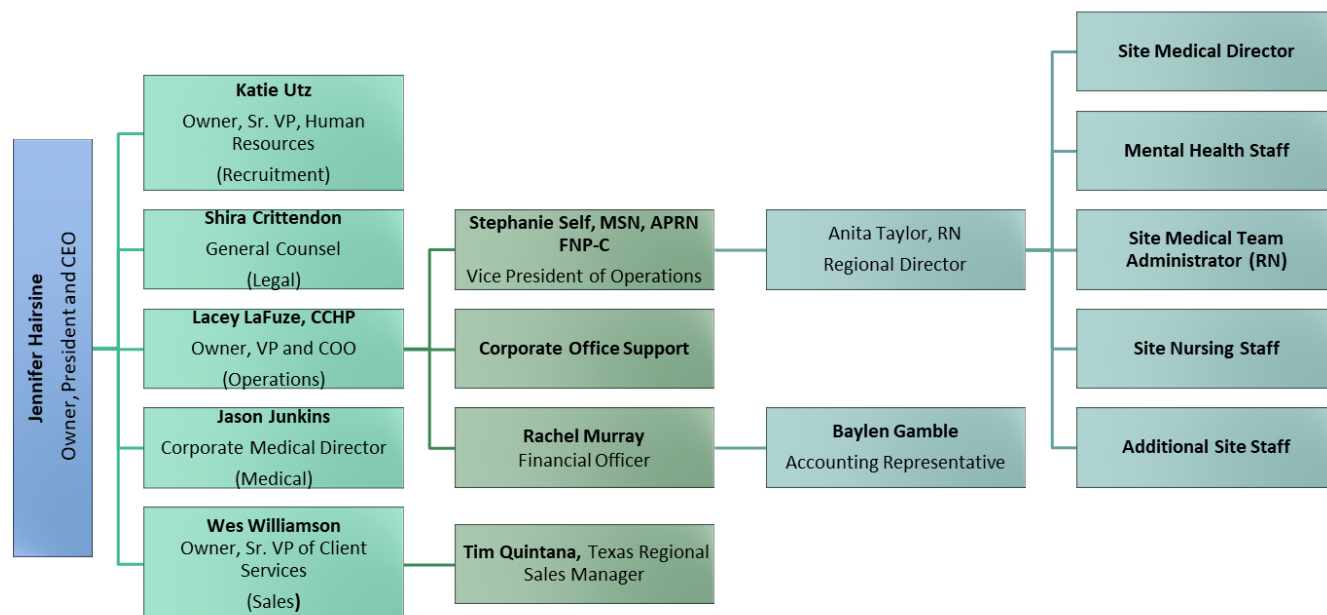
National Commission on Correctional Health Care: CCHP Certification, 2020

ADN - Central Alabama Community College

Current Work: As our EMR Specialist, Brandy works in modifying and reviewing EMR workflows to best mirror the program workflows. She is integral in auditing the EMR system and ensuring optimum program performance.

SHP's Project Team Members / Organizational Chart

Our team is structured to ensure seamless project execution and clear communication at every stage. Below is the organizational chart for your project:





6. Insurance, Conclusion and SHP Sample Agreement

Throughout the term of our contract with the County, we will maintain insurance coverage by companies licensed to write business with an A.M. Best Rating of “A” or higher, in full compliance with the terms of the contract, as summarized below. Additionally, on the following pages, you will find a sample certificate of insurance from our insurance company showing that our current insurance policy meets all of the requirements put forth by the County.

Please note: SHP does not operate our corporation in LLC format, nor under a previous entity name, and we do not incorporate a separate company for each contract location in order to create liability protection, and indemnity limitations. We operate all contracts under our one corporate entity – Southern Health Partners, Inc.

Insurance Coverage	
Malpractice/ Professional Liability	\$1,000,000 per medical incident \$7,000,000 annual aggregate Jail named as an additional insured under the policy, Including Civil Rights Coverage per 42 USC 1983
Worker’s Compensation	\$1,000,000 per accident
Automobile Liability	\$1,000,000 per loss
General Liability	\$1,000,000 per occurrence - bodily injury & property damage.
Cyber Liability	\$1,000,000 per incident
The above chart is reflective of our current standard coverage.	

Conclusion

We are thrilled at the opportunity to collaborate with Brazoria County on this important project for the Jail and Juvenile Justice Department.

Our team is confident in our ability to deliver exceptional service, meeting and exceeding expectations with professionalism, efficiency and dedication. We take great pride in our expertise and commitment to quality care, hoping our proposal materials within have shown such to you.

If given the opportunity to work with Brazoria County, we look forward to building a strong partnership and making a meaningful impact through our day to day work with the patients and your team members.

Please note that all required forms have been completed, signed, and have been placed in Exhibit A as required. We have included our sample agreement as requested on the following pages.

Thank you for your time in reviewing our submission.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

SIGNED ADDENDUMS (IF APPLICABLE)

VENDOR TO INSERT SIGNED ADDENDUMS HERE

BRAZORIA COUNTY ADDENDUM NUMBER 1

RFSQ #25-22 HEALTH SERVICES FOR THE SHERIFF'S OFFICE AND JUVENILE JUSTICE DEPARTMENT

PLEASE INCLUDE THIS SIGNED ADDENDUM WITH YOUR SEALED RFSQ PACKAGE.

This Addendum modifies the RFSQ package as follows:

1. Definitions: All definitions set forth in the Contract shall have the same meaning unless stated otherwise in this Addendum.
2. Brazoria County is submitting the following clarifications.
 - 2.1 A non-mandatory pre-offer meeting was held on Wednesday, January 8, 2025, at the Brazoria County Sheriff's Office. The following companies were in attendance.

ACH – Advanced Correctional Healthcare
Stephen F Austin Community Health Center
Help Inc.
Southern Health Partners
Wellpath
MedTrust/MedHealth
TK Health

In addition, the Pre-Offer sign in sheet is posted in the project in Bonfire and labeled 25-22 Pre-Offer Sign In Sheet.
3. All other terms and conditions of the RFP are to remain unchanged.

Please refer any questions regarding this RFP to the Brazoria County Purchasing Department at (979) 864-1825 or bidclarifications@brazoriacountytx.gov.

Southern Health Partners, Inc.

LEGAL NAME OF CONTRACTING COMPANY

423-553-5635 Ext 911

TELEPHONE NUMBER

Jennifer Hairsine

SIGNATURE

423-553-5645

FACSIMILE NUMBER

Jennifer Hairsine, Owner, President, & CEO

NAME AND TITLE PRINTED

*Addendum approved by:

Susan P. Serrano

Susan P. Serrano, CPPO, CPPB
County Purchasing Director

01/08/2025

Date

BRAZORIA COUNTY ADDENDUM NUMBER 2

RFSQ #25-22 HEALTH SERVICES FOR THE SHERIFF'S OFFICE AND JUVENILE JUSTICE DEPARTMENT

PLEASE INCLUDE THIS SIGNED ADDENDUM WITH YOUR SEALED RFSQ PACKAGE.

This Addendum modifies the RFSQ package as follows:

1. Definitions: All definitions set forth in the Contract shall have the same meaning unless stated otherwise in this Addendum.
2. Brazoria County is amending the response deadline for this project, as follows:
DUE DATE IS TUESDAY, FEBRUARY 4, 2025, AT 11:00 A.M. CST.
3. All other terms and conditions of the RFSQ are to remain unchanged.

Please refer any questions regarding this RFP to the Brazoria County Purchasing Department at (979) 864-1825 or bidclarifications@brazoriacountytx.gov.

[Southern Health Partners, Inc.](#)

LEGAL NAME OF CONTRACTING COMPANY

[423-553-5635 Ext 911](#)

TELEPHONE NUMBER



SIGNATURE

[423-553-5645](#)

FACSIMILE NUMBER

[Jennifer Hairsine, Owner, President, & CEO](#)

NAME AND TITLE PRINTED

*Addendum approved by:



Susan P. Serrano, CPPO, CPPB
County Purchasing Director

01/17/2025

Date

BRAZORIA COUNTY ADDENDUM NUMBER 3

RFSQ #25-22 HEALTH SERVICES FOR THE SHERIFF'S OFFICE AND JUVENILE JUSTICE DEPARTMENT

PLEASE INCLUDE THIS SIGNED ADDENDUM WITH YOUR SEALED RFSQ PACKAGE.

This Addendum modifies the RFSQ package as follows:

1. Definitions: All definitions set forth in the Contract shall have the same meaning unless stated otherwise in this Addendum.
2. Brazoria County is amending the response deadline for this project, as follows:

DUE DATE IS THURSDAY, FEBRUARY 6, 2025, AT 11:00 A.M. CST.
3. All other terms and conditions of the RFSQ are to remain unchanged.

Please refer any questions regarding this RFSQ to the Brazoria County Purchasing Department at (979) 864-1825 or bidclarifications@brazoriacountytx.gov.

[Southern Health Partners, Inc.](#)

LEGAL NAME OF CONTRACTING COMPANY

[423-553-5635 Ext 911](#)

TELEPHONE NUMBER

Jennifer Hairsine

SIGNATURE

[423-553-5645](#)

FACSIMILE NUMBER

[Jennifer Hairsine, Owner, President, & CEO](#)

NAME AND TITLE PRINTED

*Addendum approved by:

Susan P. Serrano

Susan P. Serrano, CPPO, CPPB
County Purchasing Director

01/23/2025

Date

**BRAZORIA COUNTY
ADDENDUM NUMBER 4
RFSQ# 25-22 HEALTH SERVICES FOR THE
SHERIFF'S OFFICE**

PLEASE INCLUDE THIS SIGNED ADDENDUM WITH YOUR SEALED RFSQ PACKAGE.

This Addendum modifies the RFSQ# 25-22 package as follows:

1. Definitions: All definitions set forth in the Contract shall have the same meaning unless stated otherwise in this Addendum.
2. The following questions have been submitted for clarification:

- 2.1 Vendor Question: Can you please explain in a little more detail what you would like for the requirement: "D.3. Responding firms should include a **sample contract** for review."

Brazoria County Answer: Please include the terms and conditions of your firm's most recent standard agreement with other facilities.

Vendor Question: Page 8 of the RFSQ #25-22, under "Insurance Requirements", states "Contractor shall furnish certificates of insurance to County evidencing compliance with the insurance requirements as found in Exhibit F of the Professional Services Agreement, for the duration of the project".

However, we did not see an Exhibit F in Bonfire Hub, nor a sample Professional Services Agreement. Would you confirm if there should be an Exhibit F and/or at least confirm the insurance requirements for the project please?

Brazoria County Answer: There is not an Exhibit F, nor a sample contract or insurance requirements. Brazoria County is asking for the vendor to supply a sample agreement as indicated in the answer to question 2.1 above. Additionally, our insurance requirements are as follows: General Liability \$3,000,000 each occurrence, Professional/Malpractice \$5,000,000 each occurrence and must include a waiver of subrogation. See Attachment D for insurance requirements and include the insurance in your response.

Vendor Question: Can the county provide an equipment list of all county-owned equipment for both facilities?

Brazoria County Answer: The items listed in Attachment C represent County owned items at the SO Detention Facility.

Vendor Question: Who is responsible for the cost of the CorrecTek system - upgrades, maintenance, etc?

Brazoria County Answer:

The juvenile detention center does not use CorrecTek, we paper chart and we use Sapphire for our EMAR.

Sheriff's Office Answer: The County

Vendor Question: Will a sample contract count towards any page limitations as stated in the RFSQ?

Brazoria County Answer: No

Vendor Question: Please provide 2024 annual/month to month statistics for the number of incarcerated patients seen, for both the Jail and the Juvenile Services:

Brazoria County Answers:

See Attachment A, entitled Statistical Data.

Vendor Question: Please clarify the staff roles and hours specific to mental health services through Gulf Coast – designating if they work at the Jail or the Juvenile Center, or both.

Brazoria County Answer: Juvenile Answer: Gulf Coast provides crisis evaluations and drug assessments. They also assist with helping BCJJD, find an acute hospital, if needed and provide services, when we request them (as needed).

Sheriff's Office Answer:

Adult Jail MH Staffing:

- **Program Manager-7 am to 3:00 pm at Adult DC**
- **Forensic Case Manager- 9 am to 5:00 pm at Adult DC**
- **Three Part Time Intake Specialist-5 pm to 9:00 pm at Adult DC**
- **On Call Psych Specialist-9:00 pm to 8:00 a.m.**

No Gulf Coast MHMR presence at the juvenile detention center

Vendor Question: Please clarify if the Psychiatrist role is contracted through Gulf Coast or the current vendor?

Brazoria County Answer: Juvenile Answer: medical vendor

Sheriff's Office Answer: Current vendor

Vendor Question: For mental health on-call is this contracted through the current vendor or is this contracted through Gulf Coast?

Brazoria County Answer: Juvenile Answer: Vendor; Sheriff's Office Answer: Current Vendor

Vendor Question: Please clarify if Gulf Coast provides a prescriber.

Brazoria County Answer: Gulf Coast does not provide a prescriber

Vendor Question: It is our understanding the Psychiatrist will see juveniles that have been released. Please clarify where such visits occur, and that the County's expectation is the vendor will be responsible for coordinating such visits.

Brazoria County Answer: the visits occur at the juvenile justice alternative education building twice a month. The medical vendor assists the facilities mental health team with these visits.

Juvenile Answer: Once the juvenile is released, they have the option to continue seeing Dr. Nithi. If they choose to do so, the mental health department schedules the outpatient appointments and coordinates with the nursing department on scheduling. The nursing department attends the outpatient appointments and obtains full vital signs for the psychiatrist.

Vendor Question: Is there any expectation for the ADP to rise 100+ persons or more in the next 12-24 months?

Brazoria County Answer: Yes

Vendor Question: Please name the current pharmacy vendor for services.

Brazoria County Answer: Diamond Pharmacy

Vendor Question: Please indicate an approximate number of inmates per month that receive medication. Please indicate the same for the juvenile center.

Brazoria County Answer: Juvenile Answer: 25; Sheriff's Office Answer: 780 inmates per month

Vendor Question: Please confirm if the current EMR allows for off-site access by Provider(s), under HIPPA portals, so contracted vendors and/or employees will have access to review patient charts if needed.

Brazoria County Answer: Yes

Vendor Question: Does the County allow for certain over the counter medications to be purchased from any commissary services?

Brazoria County Answer: At the Sheriff's Office Detention Center, yes. However, no commissary services are allowed at the juvenile detention center.

Vendor Question: Is there a regular set schedule for routine medical services, such as sick call times between 9a-11:30a, 1:30p-4:30p, 7:30p-9p?

Brazoria County Answer: Juvenile Answer: Sick calls are picked up at 0600, 1200, and 1900; Sheriff's Office Answer: Yes

Vendor Question: Please provide a copy of the current Brazoria County Sheriff's Office and Juvenile Justice Department Health Services contract with J. Allen & Associates to include the most recent copy and any addendums.

Brazoria County Answer: Please submit a public information request through the Brazoria County website.

Vendor Question: Please provide the current compensation rates for the medical staff by category: Providers

Nurses

Other Healthcare Staff

Administrative Support Staff

Brazoria County Answer: Staff is paid by current contracted vendor. Salaries are not known.

Vendor Question: Please provide the number of medical staff vacancies the current health services provider has, by position, including the duration of the vacancy.

Brazoria County Answer: One LVN Night Shift position is vacant at the Juvenile Detention Center. This position has been vacant for 2 weeks.

Please provide the vendor/agency for the following services.

Brazoria County Answer:

Juvenile:

Lab - LabCorps

Mobile X-ray – Advanced Diagnostics

Medical Waste Disposal - SteriCycle

Any other specialty services performed on-site – Dr. Nithi for psychiatry via telemedicine

Sheriff's Office:

Lab-----Labcorp

Mobile X-ray -----Advanced Diagnostics

Medical Waste Disposal ----Stericycle

Any other specialty services performed on-site---Ultrasounds and telepsychiatry

Vendor Question: Please provide the total pharmacy cost for the last three (3) years, broken down by the following medication categories:

HIV
Hemophilia
Oncology
Mental Health
Hepatitis C
General medications

Brazoria County Answer:

Jail Pharmacy Costs

	2022	2023	2024
	\$		
HIV	297,888.05	\$ 515,724.89	\$ 500,674.49
Hemophilia	Unkown	Unkown	Unkown
Oncology	Unkown	Unkown	Unkown
	\$		
Mental Health	59,656.63	\$ 58,653.09	\$ 51,008.25
	\$		
Hep C	23,231.85	\$ 23,231.85	\$ -
	\$		
General Medications	131,615.28	\$ 188,219.88	\$ 176,375.52
	\$		
Total Annual Cost	512,391.81	\$ 785,829.71	\$ 728,058.26

Juvenile Pharmacy Costs

	2022	2023	2024
	\$ -	\$ -	\$ -
HIV	-	-	-
Hemophilia	Unkown	Unkown	Unkown
Oncology	Unkown	Unkown	Unkown
	\$		
Mental Health	1,405.43	\$ 184.65	\$ 1,125.36
	\$ -	\$ -	\$ -
Hep C	-	-	-
	\$		
General Medications	1,835.78	\$ 2,230.39	\$ 5,237.24
	\$		
Total Annual Cost	3,241.21	\$ 2,415.04	\$ 6,362.60

Vendor Question: Please provide the total Off-site expenditures for the last three (3) years, broken down by the following categories:

Hospital In-patient visits
Emergency Room visits
Specialty consultations
Diagnostics
Dialysis

Brazoria County Answer:

Hospital In-patient visits ---2022- 42/ 2023- 40/ 2024- 44

Emergency Room visits ---2022- \$585,588.37/ 2023- \$371,249.47/ 2024- \$645,867.96

Specialty consultations ---Not Known

Diagnostics-----not known

Dialysis---2022- \$0.00/ 2023- \$32,400/ 2024- \$95,958.63

Not known for the juvenile detention center

Vendor Question: Does the current medical staff provide forensic blood draws for the sheriff's office?

Brazoria County Answer: Sheriff's Office Answer: only when court ordered

Vendor Question: Is the current Electronic Medical Record file storage hosted at an off-site/cloud location? If not, are the files maintained on-site within the Brazoria County servers? If files are maintained within the Brazoria County servers, would Brazoria County consider transitioning to a remote/cloud file storage capability?

Brazoria County Answer: Sheriff's Office Answer: the EMR files are stored remotely.

Vendor Question: Brazoria County currently uses CorrectTech as their electronic medical records system. What are the terms of the current contract between CorrectTech and Brazoria County? Please provide a copy of the contract with CorrectTech.

Brazoria County Answer: Please submit a public information request through the Brazoria County website.

Vendor Question: During the Pre-bid Meeting and site tour it was mentioned that Brazoria County has an arrangement with Gulf Coast Center to provide mental health services. Do the Gulf Coast Center mental health providers update patient medical records in the CorrectTech electronic medical records system?

Brazoria County Answer: Sheriff's Office Answer: Yes

Vendor Question: Would the County be willing allow the healthcare provider to utilize their own EMR system considering it would come at no additional cost to the County, would ensure a smooth workflow of the health program, and is guaranteed to reduce the County's liability for the program?

Brazoria County Answer: Juvenile Answer: Yes; Sheriff's Office Answer: Yes as long as it can interface with the Tyler Odyssey JMS.

Vendor Question: Does the County's medical program currently incorporate any telemedicine and/or tele- psychiatry? If yes, please provide a list (including age) of equipment, if any, that will remain and be available to the selected Contractor.

Brazoria County Answer: Juvenile Answer: The mental health department brings their own equipment for the telepsychiatry appointments that occur every other Wednesday. Sheriff's Office Answer: Laptops are used for telepsychiatry, age unknown and will remain for next vendor

Vendor Question: Please provide a copy of this month's staff schedule showing shifts, locations and license level.

Brazoria County Answer: See Attachment E.

Vendor Question: If chosen as the selected vendor, what ADP will you want priced?

Brazoria County Answer: Unknown

Vendor Question: Does the annual CAP (i.e. limit on the vendor's maximum liability) mentioned in the pre-offer meeting cover all offsite, supplies, and specialty services as well as pharmacy costs? Or, is it just pharmacy? What is the annual CAP?

Has the CAP been exceeded in the past two years and, if so, by how much?

Brazoria County Answer: Unknown

Vendor Question: What specialty services are currently offered onsite? (i.e. ortho, dialysis, ophthalmology, etc)

**Brazoria County Answer: Juvenile Answer: Psychiatry
Mobile imaging
NP exams and evaluations**

Sheriff's Office Answer: x-rays and ultrasounds are only offered on site at both the Juvenile Detention Center and at Brazoria County Jail

Vendor Question: The staffing matrix for the adult facility lists a "manager" and an "RN Manager". What are the credentials for the "Manager"? (i.e. RN, MBA, etc)

Brazoria County Answer: Juvenile Answer: The manager at the juvenile detention center credentials are CMSRN; Sheriff's Office Answer: the "manager" is considered the Health Services Administrator and has a Master degree.

Vendor Question: Please provide job descriptions and duties for the following positions listed in Attachment F (Adult Matrix) of the RFQ:

- "Manager"
- Medication Aid
- CMA

Brazoria County Answer: Sheriff's Office Answer: Manager – no published job description; Medication Aid – See Attachment B; CMA – See Attachment C

Vendor Question: Please provide pay ranges and benefits for all medical team members by job title.

Brazoria County Answer: Team members are paid by contracted vendor. Salaries and benefits are unknown to Brazoria County.

Vendor Question: Who is the current biohazardous waste company used by the medical vendor? Is this contract between the medical vendor and the biowaste company or is it between the biowaste vendor and the county?

Brazoria County Answer: Both locations use Stericycle.

Vendor Question: Who are the current onsite lab and x-ray providers? Are these contracts between the medical vendor and lab/xray vendor or the county and the lab/xray vendor?

Brazoria County Answer: Juvenile: Vendor; Sheriff's Office Answer: the medical vendor has contracts with labcorp for labs and Advanced Diagnostics for X-Ray

Vendor Question: Does the County host the EMR server or is it done through the vendor/cloud? Does your JMS integrate with the EMR? What integrations are present (i.e. pharmacy, lab, xray, etc)

Brazoria County Answer: Sheriff's Office: EMR is on a remote server hosted by Kalleo. The JMS is integrated with the EMR along with pharmacy and labs.

Vendor Question: Is there Wi-Fi throughout the facility that an EMR could connect to?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office: Yes

Vendor Question: Will the vendor be required to provide TB testing, Hep B and Influenza vaccines to county employees? If so, who bears the cost of the vaccines/tests/ and supplies (needles, syringes, alcohol swabs, Band-Aids)? If this is occurring, are these services just for jail employees or the entire sheriff's dept? How many people are employed in the jail? How many are in the sheriff's dept? Are these vaccines/testing provided on specified dates, or at will throughout the year?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office Answer: TB testing only Brazoria County is responsible for costs.

Vendor Question: About how many TB tests will the winning bidder provide to the Sheriff's Office Staff on an annual basis?

Brazoria County Answer: Sheriff's Office Answer: Approximately 400 per year.

Vendor Question: Does your county Health Dept provide the PPD (TB) solution? If not, who pays for the solution for testing both the county employees and the inmate patients?

Brazoria County Answer: Sheriff's Office Answer: The medical vendor pays for the PPD solution used on inmates and employees

Vendor Question: Please clarify what office equipment will remain in the medical unit for the new vendor to utilize, **how many of each**, and who is responsible for maintenance, repair, and replacement. (i.e. desks, chairs, exam tables, etc)

Brazoria County Answer:

Juvenile Answer: 2 desks, 1 printer, 1 fax machine, 1 exam table, 1 lab chair, 2 rolling stools, 1 printer, 2 office chairs, 4 tall filing cabinets, 3 short filing cabinets, 1 tall cabinet, 1 tall bookshelf, 3 sets of lockers.

The county will replace the tall filing cabinets if they have any available for us to use, and the medical vendor is responsible for the rest.

Sheriff's Office Answer: all equipment will remain for the new medical vendor. We have 7 PC towers, 8 laptops, 17 office chairs, 9 desks, one fax machine, 1 lab chair and 8 portable phones at the jail. Juvy has 2 desks, 2 chairs, 1 fax machine, 1 all in one printer, 1 lab chair. The medical vendor is responsible for all maintenance, repairs and replacements.

Vendor Question: How many medcarts are passing meds at the same time?

Brazoria County Answer: Juvenile Answer: 1; Sheriff's Office Answer: 2

Vendor Question: How many medpasses are there every day? What are medpass times?

Brazoria County Answer: Juvenile Answer: 3 per day plus sick calls

Medpass times are 7 AM, 12 PM, 8PM; Sheriff's Office Answer: Jail has 2 medpass times each day, 7:00 AM and 14:00.

Vendor Question: On average, how long does each medpass take ?

Brazoria County Answer: Juvenile Answer: Depending on the census and the number of juveniles taking medications, it can range from 45 minutes to 1.5 hours. Sheriff's Office Answer: 2-2.50 hours at the jail

Vendor Question: What are medical shift times for 8 hour and 12 hour shifts?

Brazoria County Answer: Juvenile Answer: 12; Sheriff's Office Answer: 8-hr shifts vary (7am-3:30PM; 8am-4:30pm; and 9pm-5:30am) and 12hr shifts are 5am-5:30pm and 5pm-5:30am

Vendor Question: Who owns the EKG in medical? If county owned, how old is it? Is it a 12-lead with interpretive capability? Is it in good working order?

Brazoria County Answer: There is no EKG in medical

Vendor Question: What are security shift times?

Brazoria County Answer: Juvenile Answer: 6am-2pm, 2pm-10pm and 10pm-6am. Sheriff's Office Answer: 6am-6pm/6pm-6am

Vendor Question: What license level completes the 14-day health assessments?

Brazoria County Answer: Juvenile Answer: We do not complete a 14-day health assessment, we complete a 30-day health assessment. The 30-day health assessment is generally completed by an LVN, but an RN may also complete them.; Sheriff's Office Answer: there is no 14 day health assessment

Vendor Question: If there is a backlog on any of the following services, please provide an estimated amount of patients in the backlog:

- 14-day health assessments
- Chronic care clinic
- Nursing sick call
- Provider sick call
- Mental health evaluations (by a Licensed mental health counselor)
- Psychiatric provider appointments
- Dental sick call

Brazoria County Answer: Juvenile Answer: None for any of the items above.; Sheriff's Office Answer:

14-day health assessments---not applicable

Chronic care clinic----0

Nursing sick call----0

Provider sick call----0

Mental health evaluations (by a Licensed mental health counselor)----0

Psychiatric provider appointments---

New Intakes-107

Follow-Ups 195

Dental sick call----35

Vendor Question: Are routine COVID tests completed at booking on every inmate? If so, who completes them, and who is financially responsible for providing the tests?

Brazoria County Answer: Juvenile Answer: They are not routine. We only test on an as needed basis, and the medical vendor is responsible for providing the tests.; Sheriff's Office Answer: we do not perform routine COVID tests during Intake

Vendor Question: Is Telepsychiatry or telemedicine utilized at this facility? If not, would you allow either?

Brazoria County Answer: Yes, we use telepsychiatry for psych appointments at both locations.

Vendor Question: What procedure is followed when a person on a current suicide watch is being released from custody?

Brazoria County Answer: Juvenile Answer: Medical counts medication and documented. ; Sheriff's Office Answer: Mental health liaison is notified.

Vendor Question: What is the average length of time it takes the facility to complete background checks on potential civilian employees?

Brazoria County Answer: Juvenile Answer: 2-4 days; Sheriff's Office Answer: 1-2 weeks

Vendor Question: Does Brazoria County require civilian employees to complete in-house security training provided by the Sheriff's office? If so, within what time frame (before or after the employee's first day of employment) and how many hours does the in-house security training require?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office Answer: 8 hours of PREA Training (Online), and 8 hours of Behavior around Inmates (In Person). PREA must be complete upon employment. Behavior around inmates must be complete within 90 days of employment.

Vendor Question: What was the cost of pharmaceuticals from 1/22 to present?

Brazoria County Answer: See tables above.

Vendor Question: Please provide a statistical report including the following for the last year:

- offsite utilization by specialty,
- inmates on OTC meds,
- inmates on prescriptions meds,
- inmates on HIV and biologics,
- inmates on psych meds,
- onsite services such as x-rays, sonograms, labs, and inmates on dialysis
- Nursing sick calls
- Provider sick calls
- Chronic care visits
- Mental health clinician encounters
- Diabetics inmates

Brazoria County Answer: See Attachment A.

Vendor Question: Do the medical services vendor have any current medical staffing vacancies? If so, please list by license level (or position title), shift open, and length of vacancy.

Brazoria County Answer: See question above.

Vendor Question: Does the medical services vendor have any agency staff filling positions in the medical department?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office: Yes

Vendor Question: What are chow times for the facility?

Brazoria County Answer:

Juvenile Answer:

Breakfast – M-F 4:30 am, S-Sun 6:15

Lunch – 11:30 am

Dinner – 4:30 pm

Bedtime Snack – 8 pm

Sheriff's Office Answer: 3:30am/10am/3:30pm

Vendor Question: What times are diabetics seen for accuchecks and insulin?

Brazoria County Answer: Juvenile Answer: Our ACHS diabetics are seen at 4 am, 11 am, 4 pm and 8 pm; Sheriff's Office Answer: 2:00 am/pm at the jail and 4am

Vendor Question: Do the medcarts belong to the medical vendor, the county, or the pharmacy vendor?

Brazoria County Answer: Pharmacy Vendor

Vendor Question: Does the Health Department come onsite and do any testing or treatment of patients? If so, what services do they provide? Is there any sort of collaborative agreement with the county Health Dept?

Brazoria County Answer: No

Vendor Question: Does Brazoria County house inmates serving “weekend only” sentences?

Brazoria County Answer: Juvenile Answer: Not for Juvenile; Sheriff’s Office Answer: Yes

Vendor Question: Are there certain days in which there is a higher number of intakes due to court schedules, transfer schedules, etc? Are there any annual special events in the county which will require an increased number of medical staff on shift? If so, what events and when do they occur?

Brazoria County Answer:

Juvenile Answer:

Yes, court is held on M-W-F leading to a high number of releases. Monday and Friday are the days with the highest number of intakes.

Sheriff’s Office Answer: None

Vendor Question: Is a deputy with medical staff at all times when in contact with inmates?

Brazoria County Answer: Juvenile Answer: Yes; Sheriff’s Office Answer: Yes

Vendor Question: How many current lawsuits involving medical are unsettled?

Brazoria County Answer: Juvenile Answer: Not Known; Sheriff’s Office Answer: no pending/unsettled lawsuits

Vendor Question: How many in custody deaths in the past 4 years? (number by year, please)

Brazoria County Answer: Juvenile Answer: None; Sheriff’s Office Answer: 2021 (3) / 2024 (4)

Vendor Question: How many completed suicides in the past 4 years? (number by year, please)

Brazoria County Answer: Juvenile Answer: None; Sheriff’s Office Answer: 2024 (1)

Vendor Question: What is the average number of patients placed on suicide watch over the past six months (by month)?

Brazoria County Answer: Both Facilities: Not Known

Vendor Question: Are any of your Mental Health Professionals (Gulf Coast) scheduled onsite during evening or night hours?

Brazoria County Answer: Juvenile Answer: No

Vendor Question: Is there a MAT program in the facility? Is it continuation only or induction as well?

Brazoria County Answer: No MAT for either facility

Vendor Question: The Adult staffing matrix (Attachment F) lists “EMT or LVN” for intake duties. Does your current vendor have EMTs or LVNs staffed in those positions?

Brazoria County Answer: the Sheriff’s Office facility is staffed with LVNs

Vendor Question: Will you provide a copy of the current medical services contract for review?

Brazoria County Answer: No

Vendor Question: What, if any, concerns do you have with your current medical program?

Brazoria County Answer: Juvenile Answer: None; Sheriff’s Office Answer: Lack of quality trained staff, leadership/management, documentation and communication

Vendor Question: Scope of Services, Section A mentions possible Psychological Screen and Care, and Behavioral Healthcare Services. Given that you contract with Gulf Coast for mental health, can you please provide an example of and more detail on the psychological and behavioral health care/services we may need to provide?

Brazoria County Answer:

Juvenile Answer: We have 3 therapists onsite who work along with the medical provider when it comes to psychological and behavioral health services. We will need the medical provider to assist with the psychiatric clinic by providing medication sheets with current vitals, and any other medical documentation that will assist the psychiatric in making their psychiatric assessment and recommendations. The medical provider will need to call pharmacies and parents when the contracted psychiatrist prescribes medications. Medical staff will need to complete labs orders, and NP/PA follow care. The Medical provider will administer the psychotropic medications. We need Medical staff to provide education Juveniles, families, and our staff about behavioral symptoms, medications, and management. At times, Juveniles may submit sick call request that may pertain to mental health, we will need the medical provider to provide any medical services needed, then refer to Mental Health. We have also experience Juveniles who have panic attack/anxiety attack or engage in self-harming behaviors. We will need medical to examine them and monitor them. Mental Health will also be responded to provide support. Should a Juvenile require acute hospitalization, we will need medical provide any information regarding their medical care. Upon return from acute hospital, we will need a copy of the discharge paperwork.

Sheriff's Office Answer: Gulf Coast Contracts for Case Managers and Intake Specialist for new Admits. Medical Provider Contracts for 16 hours a week for Psychiatric Medication Management at adult jail.

Vendor Question: Under the Brazoria County Standard Terms and Conditions, section 13.1, would you please provide additional detail as to what is being requested. We will absolutely indemnify you against claims arising out of our acts and omissions, but we aren't clear what 13.1 is saying.

Brazoria County Answer: This is not a question.

Vendor Question: Under the Brazoria County Standard Terms and Conditions, section 18, is it possible to have a few more days before notice is "deemed to have been given and received" considering the next day, as stated in this section, is very unlikely to occur given our postal system?

Brazoria County Answer: This may be addressed during contract negotiations.

Vendor Question: Under the Brazoria County Standard Terms and Conditions, section 23. Due to the uncertainty of costs associated with this section, will electronic copies of records be allowed, or should we estimate a cost for providing these records?

Brazoria County Answer: This may be addressed during contract negotiations.

Vendor Question: On the documents Brazoria County Special Requirements, page 17 of the RFSQ, under the section Personnel, may the winning bidder utilize part-time personnel without prior written consent? We often hire caregivers that only want to work part-time, but they are great caregivers.

Brazoria County Answer: This may be addressed during contract negotiations. Each vendor's staffing plan will be evaluated and considered.

Vendor Question: Please clarify if the psychiatrist hours listed in the adult and juvenile matrices are provided by a contracted psychiatrist through the county's contract with Gold Coast, or does the current medical vendor directly employ or contract with the psychiatrist to provide the hours?

Brazoria County Answer: Juvenile Answer: Contract through Vendor;
Sheriff's Office Answer: Contract is through medical vendor.

Vendor Question: Will you accept an alternative electronic medical record system other than CorrecTek?

Brazoria County Answer: Juvenile Answer: Yes; Sheriff's Office Answer: Yes as long as it can interface with Tyler Odyssey JMS.

Vendor Question: Can Exhibit A and Exhibit B be submitted electronically as one pdf or should they be uploaded as two separate files?

Brazoria County Answer: Two separate files.

Vendor Question: Item 10 on page 8 states "Contractor shall furnish certificates of insurance to County evidencing compliance with the insurance requirements as found in Exhibit F of the Professional Services Agreement, for the duration of the project." Exhibit F was not included in the files for download. Could you please confirm if the Contractor needs to or does not need to furnish certificates of insurance within their response.

Brazoria County Answer: See question 2.

Vendor Question: Please clarify the scope of mental health services that are being requested.

Brazoria County Answer: We are not requesting any mental health services from the medical vendor. Those are provided by Gulf Coast.

Vendor Question: The RFQ states the vendor will be responsible for coordination with the County's mental health partner and/or psychiatrist to provide psychiatric medications as needed. Please clarify the County's plan for continued partnership with the current mental health partner and/or psychiatrist.

Brazoria County Answer: Juvenile Answer: Dr. Nithi wants to continue her partnership. Sheriff's Office Answer: There are no changes planned for mental health or psychiatry services at this time.

Vendor Question: What are the required hours of onsite coverage at the juvenile center?

Brazoria County Answer: Juvenile Answer: 24 hours per day, 7 days per week

Vendor Question: Requesting clarification of the following statement from the RFP "The scope of the contract may include some Psychological Screening and Care, and Behavioral Healthcare Services beyond medical assessment and care."

Brazoria County Answer: Medical personnel shall report symptoms and coordinate with mental health staff when applicable.

Vendor Question: What is the average number of intakes received per day?

Brazoria County Answer: Juvenile Answer: 4; Sheriff's Office Answer: 17

Vendor Question: How many med carts are utilized per med pass?

Brazoria County Answer: Answered above.

Vendor Question: How long does the average med pass take to complete?

Brazoria County Answer: Answered above

Vendor Question: How many infirmary/or medical housing beds are available?

Brazoria County Answer: Juvenile Answer: 2; Sheriff's Office Answer: 2 infirmary beds.

Vendor Question: Who is currently providing psychiatric and on-call psychiatric services?

Brazoria County Answer: Juvenile Answer: Dr. Nithi; Sheriff's Office Answer: Medical Vendor

Vendor Question: Please clarify if the medical company will have an open internet gateway or at least whitelisted internet gateway to allow our staff to access our remote services; example: 24-hour/day access to our trauma provider on-call live video screening services.

Brazoria County Answer: Juvenile Answer: Yes; Sheriff's Office Answer: yes there will be an open internet gateway for the medical vendor to use.

Vendor Question: Will emergency psychotropic medications as ordered by a psychiatrist be allowed in the facility for managing those patients that are in crisis? Will the partner vendor (MH/Psychiatry) participate in this process for these needs?

Brazoria County Answer: Juvenile Answer: Not Known; Sheriff's Office Answer: Yes

Vendor Question: Will detention training services also provide PREA training for the medical staff?

Brazoria County Answer: Juvenile Answer Yes; Sheriff's Office Answer: Not provided at the SO Detention Center.

Vendor Question: Please clarify if the County is providing the PPD solution and/or sharps to the site or if this will be a medical vendor responsibility.

Brazoria County Answer: Juvenile Answer: Not Known; Sheriff's Office Answer: Medical vendor responsibility.

Vendor Question: Are MAT services requested as part of the medical vendor responsibility? If so, please elaborate.

Brazoria County Answer: Juvenile Answer: Not Known; Sheriff's Office Answer: No

Vendor Question: Are agency officers always with the medical staff in the prebook room?

Brazoria County Answer: Juvenile Answer: Yes; Sheriff's Office Answer: Yes when arrested individuals are present.

Vendor Question: Please clarify who is responsible for the initial SB 16.22 assessments/documentation and also who is responsible for the creation of the follow-up 16.22 assessments/documentation

Brazoria County Answer: Juvenile Answer: The juvenile supervision officers (JSO) are responsible for the MAYSI, medical will then follow up with our assessment and refer the juvenile to mental health.; Sheriff's Office Answer: Gulf Coast Center Case Managers at the detention center.

Vendor Question: Are medical staff required to be certified for IT access (CJIS), and will the county provide that training?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office Answer: Yes and the County will provide training.

Vendor Question: Will outside support staff be required to be CJIS certified before accessing the county network and EHR?

Brazoria County Answer: Juvenile Answer: No; Sheriff's Office Answer: Only staff that work on-site where CJIS records are kept are required to be CJIS certified

Vendor Question: Does the county provide the AED devices and maintenance for both facilities?

Brazoria County Answer: Juvenile Answer: The AEDs belong to the county and medical staff does daily checks on the equipment, with support from medical vendor.; Sheriff's Office Answer: The medical vendor is responsible for the AED devices and maintenance at the detention center.

Vendor Question: Will the county allow Secondary medical assessments to be conducted also in the prebook assessment area/room?

Brazoria County Answer: Not Known

Vendor Question: Are nurses escorted and assisted for medication passes to all areas of the facilities including for enhanced access for vital signs?

Brazoria County Answer: Juvenile Answer: Yes; Sheriff's Office Answer: Yes

Vendor Question: The RFSQ references insurance requirements listed Exhibit F in the Professional Services Agreement. Please provide.

Brazoria County Answer: The County is asking for the vendor to provide a sample contract with the vendor's current terms and conditions.

Vendor Question: What is the current average salary, and salary range, per position?

Brazoria County Answer: Salaries are paid by the current vendor and unknown by the County.

Vendor Question: Please provide the current vacancies by position, by shift, in each of the adult and juvenile facilities that are not filled.

Brazoria County Answer: See previously answered question above.

Vendor Question: Please provide the current correctional officer vacancy rate.

Brazoria County Answer: Juvenile Answer: Not Known; Sheriff's Office Answer: Approximately an 8% vacancy rate in year 2024

Vendor Question: Please provide the county's intended contract term for this RFP.

Brazoria County Answer: The County is open to the possibility of an initial 5 year term.

Vendor Question: What is the 2025 fiscal budget awarded & approved by the Commissioner's Court?

Brazoria County Answer: Sheriff's Office Budget: \$25,345,080 (includes salary, operating, and capital expenditures)

Vendor Question: Does the county intend for the respondent to adjudicate and process off-site medical claims?

Brazoria County Answer: Yes

Vendor Question: Please confirm how the following specialty services are provided:

Optometry, Dialysis, Physical Therapy, Audiology, OBGYN:

Is the service on-site or off-site?

Who is the vendor providing services?

Brazoria County Answer: Juvenile Answer: The juvenile probation officer will make the transportation arrangements once the juveniles parent/guardian has made the appointment. Is the service on-site or off-site? Off-site

Who is the vendor providing services? Whomever the parents/guardian chooses.;

Sheriff's Office Answer: Optometry, Dialysis, Physical Therapy, Audiology, OBGYN:---at the providers' offices in most cases; Is the service on-site or off-site?----offsite; Who is the vendor providing services? -----No vendor for onsite services

Please Note: there are attachments included in this addendum.

3. All other terms and conditions of the RFSQ are to remain unchanged.

Please refer any questions regarding this ITB/CSP/RFP/RFSQ to the Brazoria County Purchasing Department at (979) 864-1825 or bidclarifications@brazoriacountytx.gov.

[Southern Health Partners, Inc.](#)

LEGAL NAME OF CONTRACTING COMPANY

[423-553-5635 Ext 911](#)

TELEPHONE NUMBER



SIGNATURE

[423-553-5645](#)

FACSIMILE NUMBER

[Jennifer Hairsine, Owner, President, & CEO](#)

NAME AND TITLE PRINTED

*Addendum approved by:



Susan P. Serrano, CPPO, CPPB
County Purchasing Director

[01/27/2025](#)

Date

Attachment A - Statistical Data

2024 statistics- Juvenile Detention Center

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Patients seen by nursing sick call	65	87	92	45	87	123	136	119	111	100	161	110	1236
Patients seen at intake	80	105	56	87	97	27	22	62	34	108	90	72	840
Patients seen by provider sick call	14	38	12	6	12	14	76	84	12	40	10	11	329
# of pregnant Female patients	0	0	1	0	0	0	0	0	0	0	0	0	1
# of Hypertensive patients	1			1		2			1			1	6
# of patients sent to the ER	2		1		1	4			1	3		2	14
# of patients admitted to the hospital	0	0	0	0	0	1	0	0	0	0	0	1	2
Number of patients sent to outside consults	Unknown												49
by specialty	unknown												
# of inmates on OTC meds	unknown												
# of inmates on prescription meds	unknown												
# of inmates on HIV and Biologics	0	0	0	0	0	0	0	0	0	0	0	0	0
# of inmates on psych meds	1	1	0	2	3	4	4	9	10	4	7	4	49
onsite x-rays		1			1	1				1			4
onsite US					1								1
onsite labs													24
# of chronic care visits	3	2	5	1	1	0	2	14	2	2	4	1	37
Mental Health Clinician Encounters	unknown												
# of diabetic inmates	0	0	1	0	1	0	0	1	0	0	0	1	4

Attachment A - Continued

2024 statistics- County Jail

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Patients seen by nursing sick call	43	48	76	96	82	108	104	100	137	148	188	264	1394
Patients seen at intake	498	462	507	516	530	544	498	552	548	543	516	439	6153
Patients seen by provider sick call	57	53	41	42	68	72	114	134	107	132	179	237	1237
# of pregnant Female patients	5	6	3	4	10	13	8	8	3	6	7	6	79
# of Hypertensive patients	40	48	80	64	95	63	55	53	65	78	67	52	759
# of patients sent to the ER	23	22	17	19	23	29	38	22	16	14	19	10	252
# of patients admitted to the hospital	1	6	5	4	3	2	4	2	3	1	0	1	32
Number of patients sent to outside consults	34	34	37	36	56	43	31	43	48	60	37	35	494
# of inmates on OTC meds	unknown												
# of inmates on prescription meds	unknown												
# of inmates on HIV and Biologics	11	9	9	9	14	0	0	1	2	1	0	1	57
# of inmates on psych meds	116	126	117	149	142	141	132	133	128	127	138	138	1587
onsite x-rays	44	29	22	24	46	35	26	50	34	37	27	10	384
onsite US	4	2	2	6	4	3	6	4	3	3	4	3	44
onsite labs	264	150	214	203	245	464	233	200	245	258	189	185	2617
# of chronic care visits	18	20	41	35	14	30	49	32	10	40	25	29	343
Mental Health Clinician Encounters	unknown												
# of diabetic inmates	13	24	24	13	20	17	18	18	18	19	20	21	224

Attachment A - Continued

2024 Offsite Data by
Specialty

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Cardiology	2	1	0	0	2	1	0	5	3	0	2	2	18
Dermatology	0	2	2	2	1	0	1	0	2	6	3	4	23
Endocrinology	1	0	1	0	1	0	1	1	1	0	0	0	6
ENT	1	0	6	1	0	0	0	0	0	0	0	0	8
Gastroenterology	4	5	1	3	4	2	3	1	1	3	3	1	31
General Surgery	3	1	2	4	2	2	0	7	2	6	1	3	33
Hematology/oncology	0	1	0	0	1	0	1	2	0	0	0	0	5
Infectious Disease	0	1	1	1	11	3	6	3	7	6	5	3	47
Nephrology	0	2	0	0	6	9	3	4	8	13	4	0	49
Neurology	0	0	1	1	0	1	1	0	0	1	1	0	6
OB/GYN	8	2	2	6	5	10	4	4	6	5	7	7	66
Ophthalmology	1	2	0	0	1	3	0	1	2	1	0	1	12
Optometry	1	0	1	2	2	0	1	0	0	3	0	4	14
Oral Surgery	1	0	0	0	0	1	1	1	0	1	0	0	5
Orthopedic	3	9	5	3	8	4	5	5	11	5	6	6	70
Pathology	0	0	0	2	3	2	1	1	0	0	1	1	11
Physical Therapy	3	1	2	1	3	1	0	0	0	2	0	1	14
Plastic Surgery	0	1	2	3	0	0	1	1	1	1	0	0	10
Podiatry	0	0	0	1	2	0	0	0	0	1	1	1	6
Proctology	0	0	1	1	0	1	0	0	1	0	0	0	4
Pulmonary	1	2	0	0	0	0	0	0	0	0	0	0	3
Radiology	3	3	8	1	4	2	1	5	1	5	2	1	36
Unknown	2	1	2	3	0	1	1	1	2	1	0	0	14
Urology	0	0	0	1	0	0	0	0	0	0	0	0	1
Vascular Surgery	0	0	0	0	0	0	0	1	0	0	1	0	2
	34	34	37	36	56	43	31	43	48	60	37	35	494

Attachment B: Job Description**Job Title:** Certified Medication Aide**Reports To:** Clinical Director**FLSA Status:** Non-Exempt

Summary: Assists in examinations and treatment of patients under the direction of a provider by performing the following duties.

Essential Duties and Responsibilities include the following and other duties may be assigned.

- Administer medications to the patients daily as directed by the Clinical Manager and ordered by the provider.
- Maintain the medication cart and medication room in a clean and organized working condition.
- Keep the nursing staff informed of patient blister pack medications which need re-ordering.
- Have extensive knowledge of the effects of medication.
- Be able to identify potential medication side effects and report them to nursing or the Clinical Manager.
- Must be proficient with vital signs and understand the importance of following the provider's instructions.
- Extensive knowledge of medication documentation and abbreviations.
- Count narcotics with nursing staff at the beginning and end of each shift.
- Fill out refusal forms when needed
- Check books, chart to PA, ATW
- Monthly pharmacy audits to check for expired medications.

Competency:

To perform the job successfully, an individual should demonstrate the following competencies:

Job Knowledge- Competent in required job skills and knowledge. Exhibits ability to learn and apply new skills; keeps abreast of current developments; requires minimal supervision; displays understanding of how the job relates to others, and uses resources effectively.

Communications- Expresses ideas and thoughts verbally and in written form; exhibits good listening and comprehension; keeps others adequately informed, and selects and uses appropriate communication method.

Dependability- Responds to requests for service and assistance; follows instructions; responds to management direction; takes responsibility for own actions; commits to doing the best job possible; keeps commitments, and meets attendance and punctuality guidelines.

Judgment- Displays a willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process, and makes timely decisions.

Professionalism- Approaches others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions, and follows through on commitments.

Quality- Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance, and monitors own work to ensure quality.

Safety and Security- Observes safety and security procedures; determines appropriate action beyond guidelines; reports unsafe conditions, and uses equipment and materials properly.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Employee Expectations:

- Staff is required to be courteous and polite to all personnel and patients
- Wear appropriate attire
- Check emails daily for information
- Be on-time for your shift
- Call in at least 2 hours prior to your shift start
- Keep all licenses and certifications active and current
- Bring questions, suggestions, and complaints to the attention of management
- Be “disaster Response” prepared
- Follow HIPAA guidelines
- Submit leave requests with as much notice as possible
- Observe and follow the company’s policies to maintain proper standards of conduct
- Read and follow our company’s employee handbook
- All Medication Aides work together as one team by cooperating with each other, find solutions that everyone can agree on, and have the same methods on both shifts on how we manage the pharmacy room.

Employee Signature

Date

Attachment C: Job Description

Job Title: Certified Medical Assistant

Reports To: Clinical Director

FLSA Status: Non-Exempt

Summary: Assists in examinations and treatment of patients under the direction of a provider by performing the following duties, and provides clerical work under the direction of the Medical Department Administrator.

Essential Duties and Responsibilities include the following and other duties may be assigned.

- Must be proficient with vital signs and understand the importance of following the provider's instructions.
- Manage the snacks list and voting process on company events
- Manage the Medical ATW List
- Open and stamp mail on a daily basis
- Assist the nursing staff when time permits
 - Treatments
 - Vital signs- Must be proficient with vital signs and understand the importance of following the provider's instructions.
 - Review provider orders
 - Enter treatments or other patient encounters in the Access Database
- Review and correct errors in Access Database by running weekly reports
- Manage the clinic list for the PA and Dentist
- Medical and office supplies management

Competency:

To perform the job successfully, an individual should demonstrate the following competencies:

Job Knowledge- Competent in required job skills and knowledge. Exhibits ability to learn and apply new skills; keeps abreast of current developments; requires minimal supervision; displays understanding of how the job relates to others, and uses resources effectively.

Communications- Expresses ideas and thoughts verbally and in written form; exhibits good listening and comprehension; keeps others adequately informed, and selects and uses appropriate communication method.

Dependability- Responds to requests for service and assistance; follows instructions; responds to management direction; takes responsibility for own actions; commits to doing the best job possible; keeps commitments, and meets attendance and punctuality guidelines.

Judgment- Displays a willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process, and makes timely decisions.

Professionalism- Approaches others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions, and follows through on commitments.

Quality- Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance, and monitors own work to ensure quality.

Safety and Security- Observes safety and security procedures; determines appropriate action beyond guidelines; reports unsafe conditions, and uses equipment and materials properly.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Employee Expectations:

- Staff is required to be courteous and polite to all personnel and patients
- Wear appropriate attire
- Check emails daily for information
- Be on-time for your shift
- Call in at least 2 hours prior to your shift start
- Keep all licenses and certifications active and current
- Bring questions, suggestions, and complaints to the attention of management
- Be “disaster Response” prepared
- Follow HIPAA guidelines
- Submit leave requests with as much notice as possible
- Observe and follow the company’s policies to maintain proper standards of conduct
- Read and follow our company’s employee handbook

Employee Signature

Date

Attachment D

BRAZORIA COUNTY INSURANCE REQUIREMENTS

The following requirements and specifications shall be in addition to the other requirements contained herein and shall supersede the other requirements where applicable.

INSURANCE: Prior to acceptance of contract by Brazoria County, the successful bidder must furnish a Certificate of Insurance together with a receipt showing the time period for which premium has been paid, from an approved insurance carrier for the coverage indicated below.

A. FOR SHERIFF'S OFFICE AND JUVENILE JUSTICE HEALTH SERVICES CONTRACT, THE FOLLOWING COVERAGES ARE REQUIRED:

1. Statutory workers compensation in accordance with the State of Texas requirements.

2. Other Insurance Coverage in the following amounts:

i. General/Commercial Liability:

PER OCCURANCE	ANNUAL AGGREGATE
\$1,000,000	\$3,000,000

ii. Commercial Automobile Insurance (covering owned, hired and non-owned vehicles):

Combined Single Limit	PER OCCURANCE	ANNUAL AGGREGATE
	\$500,000	\$1,000,000

iii. Professional Liability/Medical Malpractice:

PER OCCURANCE	ANNUAL AGGREGATE
\$1,000,000	\$5,000,000

Insurance certificates and policy endorsements shall include agreements to hold Commissioners Court of Brazoria County and Brazoria County, Texas harmless; i.e., shall include coverage for "Hold Harmless Agreement".

Failure to maintain insurance coverage as required herein shall be grounds for immediate termination of contract.

All policies must provide, by endorsement to the policy, that thirty (30) days prior written notice of cancellation or material change in coverage be given to the Purchasing Director of Brazoria County. Such insurance when accepted by the County in writing will become acceptable and shall remain unmodified until final acceptance of the work. Coverage provided must be on an occurrence basis.

No policy submitted shall be subject to limitations, conditions, or restrictions deemed inconsistent with the intent of the insurance requirements to be fulfilled by the successful bidder. The decision of Brazoria County thereon is final.

All policies shall be written through a company duly entered and authorized to transact that class of insurance in the State of Texas.

Neither approval by Brazoria County of any insurance supplied by the successful bidder, nor a failure to disapprove that insurance, shall relieve the successful bidder of full responsibility of liability, damages and accidents as set forth herein.

No additional payment shall be made for any insurance that the successful bidder may be required to carry.

**BRAZORIA COUNTY
RETURN LABEL**

N/A

**USE THIS LABEL ONLY IF YOU ARE SUBMITTING A
HARD COPY PROPOSAL SUBMISSION**

<u>SEALED REQUEST FOR PROPOSAL (RFP)</u>	
RFSQ#:	25-22
OPENING DATE:	JANUARY 21, 2025
OPENING TIME:	11:00 A.M. LOCAL TIME
RFSQ DESCRIPTION:	HEALTH SERVICES FOR THE SHERIFF'S OFFICE AND JUVENILE JUSTICE DEPARTMENT
RETURN OFFER TO:	PHYSICAL ADDRESS: COUNTY PURCHASING DIRECTOR BRAZORIA COUNTY PURCHASING COURTHOUSE WEST ANNEX 451 N. VELASCO STREET, SUITE 100 ANGLETON, TEXAS 77515
<i>DATED MATERIAL – DELIVER IMMEDIATELY</i>	

**PLEASE CUT OUT AND AFFIX THE RFSQ LABEL ABOVE TO
THE OUTER MOST ENVELOPE OF YOUR RESPONSE TO HELP
ENSURE PROPER DELIVERY!**

*******LATE RFSQ's CANNOT BE ACCEPTED*******



February 27, 2025

Susan Serrano, CPPO, CPPB
County Purchasing Director
Brazoria County Courthouse Purchasing Department
111 E. Locust, Bldg A-29, Suite 100
Angleton, Texas 77515

COST PROPOSAL: RFSQ #25-22 Health Services for
the Sheriff's Office and Juvenile Justice Department

Dear Ms. Serrano and the Brazoria County Selection Committee,

Thank you for the opportunity to meet with your team and clarify our program in more detail. We look forward to building a collaborative relationship with your team, the on-site jail administration, and the juvenile detention center administration.

We have reviewed our pricing structure for our proposed program and have enclosed all pricing details herein for your review. We welcome the opportunity to discuss any necessary details as well as make ourselves available for any questions regarding our pricing.

In the interest of time, we have asked our contract manager to begin preparing our contract for the enclosed terms, with separate agreements for the County Jail services and the Juvenile Detention Services. If there are additional changes of terms, we can easily update the contracts to reflect the updated terms.

Please let us know a time that is convenient to continue our negotiations, or if any additional information is needed. We sincerely look forward to working with Brazoria County in developing a strong on-site program that best serves the patients and brings efficient solutions for the county.

Sincerely,

A blue ink signature of Jennifer Hairsine.

Jennifer Hairsine
Owner, President, & Chief Executive Officer
jennifer.hairsine@southernhealthpartners.com
423-553-5635 Ext 911

A blue ink signature of Lacey LaFuze.

Lacey LaFuze
COO, Vice President
lacey.lafuze@southernhealthpartners.com
423-553-5635 Ext 921



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Staffing Details (Brazoria County Jail and Juvenile Detention Center)

The following are brief summaries of services to be provided within the Brazoria County Jail and Juvenile Justice Department. We will utilize established protocols and practices, as well as our availability as guiding resources when needed by our team members, to minimize the number of off-site visits, thereby providing care on-site. Our on-site program will be structured to use best practices for patient care management on-site, for example, by using our available provider connections, it can reduce the potential risk that come with transporting inmates offsite. When it is necessary to utilize an off-site service, we work with the jail administration and the jail transport services to schedule and coordinate the inmates.

Our overall services will include, but not be limited to:

- 24/7 on-site medical care – routine and emergent needs, phlebotomy/lab draws, segregation checks
- Timely review of intake screenings and referral to providers, additional medical staff
- Consistent Clinical Provider services (MD, NP) – on-site and on-call availability
- On-site sick call triage and services – assessment, treatment plans, special diets, medication verification
- Management of Chronic Care Conditions (Diabetes, Withdrawal, Hypertension, HIV, Pregnancy, etc.)
- Medicated Assisted Treatment (MAT) – triage, continuance, medication support
- Medication Management (Ordering, Administration, Returns) – Medical team to pass all meds to patients
- Coordination/Collaboration of services through Gulf Coast Center – referrals, follow treatment plans
- Management of off-site visits and resulting treatment care plans – Specialty providers, discharge plans
- Utilization management and claim adjudication – review of all claims, application of discounts
- Medical record documentation – use of current EMR/CorrecTek
- Medical supply management and inventory checks – order, inventory control
- Quality improvement measures and practices – record audits, MAR checks, safety/efficiency focus
- Health education updates for medical team and correctional officers
- Juvenile Justice Department Services – intake, triage, sick call, physicals

Nursing services will encompass **24 hours per day, 7 days per week on-site**. As an important part of our overall program, the correctional nurses will assess and monitor patients for all needed medical interventions and regular day to day services which include chronic medical conditions, infectious disease issues, mental health concerns, and substance abuse conditions.



Sample Staffing Matrix(s)

Based on our understanding of the workflow, and our experience in health management of correctional services, we have devised the following staffing coverage for our program within the facilities. While the staffing chart outlines the intended allocation of roles and hours, flexibility will be maintained to ensure operational needs are met and patients' health care services are completed. Team members may be required to support other roles as needed, but all scheduled total hours will be fulfilled within the proposed staffing framework.

Brazoria County Jail Staffing Matrix

Brazoria Co Jail, TX – ADP up to 900 Inmates									
POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hrs/wk	FTE
Contracted Provider(s)									
Medical Director/Mid-Level Provider NP/PA	Up to 24 hours/week + On-Call to Medical Team 24/7								24
Psychiatrist / Psychiatric Nurse Practitioner	Up to 12 hours/week + On-Call to Medical Team 24/7								12
Day Shift									
Medical Team Administrator (RN)		8	8	8	8	8		40	1.00
RN Director of Nurses		8	8	8	8	8		40	1.00
Certified Medical Assistant / Admin		8	8	8	8	8		40	1.00
LVN / EMT- Intakes	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Float		8	8	8	8	8		40	1.00
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Night Shift									
RN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN / EMT - Intakes	12	12	12	12	12	12	12	84	2.10
TOTAL HOURS/FTE -WEEKLY								916	22.9

Juvenile Detention Center Staffing Matrix

Brazoria Juvenile Justice Center TX – ADP up to 35 juvenile detainees									
POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hrs/wk	FTE
Contracted Provider(s)									
Medical Director/Mid-Level Provider NP/PA	Up to 8 hours/week + On-Call to Medical Team 24/7								8
Psychiatrist / Psychiatric Nurse Practitioner	Up to 4 hours/week + On-Call to Medical Team 24/7								4
Day Shift									
Medical Team Administrator (RN)		8	8	8	8	8		40	1.00
LPN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10
LPN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10
TOTAL HOURS/FTE -WEEKLY								208	5.2



Program Pricing (Brazoria County Jail and Juvenile Justice Department)

The following table outlines our proposed program cost and services for the Brazoria County Jail (900 ADP) and the Juvenile Justice Department (50 ADP).

Cost Proposal and Price Responsibility - Staffing & Services		
Service Category	Main Jail	Juvenile Detention Center
Base Average Daily Population (ADP)	900	35
ADP Per Diem	No Per Diem (discussion of terms if sustained increase in ADP)	No Per Diem (discussion of terms if sustained increase in ADP)
Annual Cost (Monthly Cost)	\$3,300,000 (\$275,000 per month)	\$732,000 (\$61,000 per month)
Medical Staffing Overview	MD/NP/PA up to 24 hrs/wk Psychiatrist/Psych NP up to 12 hrs/wk 24/7 Medical Staffing: RN Medical Team Administrator, RN DON, Medical Assistant, LVN Coverage, Medication Technicians Total of (22.9) FTEs	MD/NP/PA up to 8 hrs/wk Psychiatrist/Psych NP up to 4 hrs/wk 24/7 Medical Staffing: RN Medical Team Administrator, LVN Coverage Total of (5.2) FTEs
Medical Staff wages & benefits; Contracted Provider (MD/NP) on-site + on-call	Included	Included
Admin Svcs - SHP Policies & Procedures Development; Professional Insurance for SHP program; Regional Oversight of Program;	Included	Included
Medical Staff Training; Office Supplies for medical team; repairs on any SHP equipment	Included	Included
Medical Claims Repricing Service	Included	Included
Basic Officer Training of Medical Services, upon request; SHP medical based topics	Included	Included
Long distance phone calls, fax, internet charges; Repairs on any county-owned equipment; Emergency Kits and Restocking of Kits	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
Any Necessary Licenses/Permits for Medical Services in the Jail required by City, County, State, Federal	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
Medical Supplies, Equipment purchasing, Med Waste Removal, Oxygen Service	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
On/Off-site svcs - Clinical Lab Procedures; X-ray Services; Dental Services; Specialty Provider/Specialist/ER Services.	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
Mental Health Services – On/Off-site	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
Pharmaceutical Medications (Over the Counter, Prescriptions, Formulary & Non-Formulary)	County Responsibility/ Optional Cost Pool	County Responsibility/ Optional Cost Pool
Electronic Medical Record Platform, Interfaces, Upgrades	County Responsibility/ Optional Cost Pool	Not Applicable. Will Continue use of paper charting



Optional - Cost Pool Limitation

SHP is proposing a Cost Pool as an optional service that would be in addition to our program cost if selected.

Categories/costs excluded from our contract and noted on the Pricing Responsibility chart as “County Responsibility” would apply to this pool. Once this total amount is exhausted, SHP pays for charges upon reimbursement from the County. All billings would be negotiated, and any/all discounts applied.

At the end of the contract term, if all funds are NOT exhausted, SHP will refund **100%** of the unused funds directly to the County. We do not charge a fee for the number of claims processed and We do not charge a percentage of savings fee on top of the amount of money that has been saved. The same savings achieved is passed directly back to our customer. SHP’s Cost Pool refunds are based on effective management of negotiated billings/ensuring the patients are incarcerated at the time of service and ensuring applicable rates are applied – never a denial of care.

- Suggested Cost Pool for the Brazoria County Jail: \$400,000 annually (100% refund of unused funds)
- Suggested Cost Pool for the Juvenile Justice Department: \$40,000 annually (100% refund of unused funds)

Cost Pool reports will be emailed to the County in an agreed upon time period, showing all billings that have been applied to the pool. This cost pool amount can be adjusted to a higher or lower number at the county’s discretion.

Average Daily Population (ADP) / No Per Diem Explanation

Our programs are built upon an average number of inmates up to the specific amount to ensure our team can meet duties without being overwhelmed. SHP will approach the County if there is a sustained increase in population that may create significant staff overtime, or the need for additional staff members. Further, if there is a significant decrease in ADP, the County may approach SHP to determine possible reduction in staffing/price given this change.

- Brazoria County Jail: ADP based on 900 inmates (No Per Diem)
- Juvenile Justice Department: ADP based on 35 inmates (No Per Diem)

If the ADP exceeds the population limit as noted above on a regular/consistent basis, SHP may approach the county to discuss these terms.

Billing/Payment Details

For billing purposes, SHP will send an invoice to the county approximately thirty (30) days prior to the month in which services are provided. The county agrees to pay SHP by the tenth (10th) day of the month in which services are rendered by ACH/EFT. Payment will be made in twelve (12) equal monthly installments as indicated.

Future Year’s Pricing

If the county elects to contract with SHP, annual renewals beyond the initial 12-month contract period will be based on a 4% value or medical CPI, whichever is higher, for both years 2 and 3. This price increase will apply to the base fees and per diem rate.

If upon contract maturity, the county and SHP determine it to be mutually beneficial to both parties to continue the established contractual relationship years past the third year, we would plan to discuss any price adjustments for the county’s consideration in advance of the contract year end, and work toward a reasonable increase, as warranted.



April 3, 2025

Ms. Susan Serrano
Brazoria County Purchasing Director
Brazoria County Administration Building
451 East Locust Street, Suite 406
Angleton, TX 77515

Re: RFSQ# 25-22 Health Services for the Sheriff's Office and Juvenile Justice Department

Dear Ms. Serrano:

Thank you for the opportunity to submit a Best and Final Offer for RFSQ# 25-22 Health Services for the Sheriff's Office and Juvenile Justice Department. After careful evaluation, we affirm that our original proposal reflects our most competitive and fair pricing while maintaining the high level of quality and service we are committed to providing.

1. **Clarification on Juvenile Psychiatrist / Psychiatric Nurse Practitioner**– While our juvenile sample staffing matrix indicated that we included this position, after clarification through the Q&A, this position was never included in our budgeted pricing, and the position title in the sample staffing matrix was included in error. As such, there is no associated cost or adjustment required.
2. **Additional 100 ADP to Adult Jail** – We are including coverage for an additional 100 patients at no additional cost to the County, bringing the previous ADP base up from 900 to 1000.

Our original pricing amounts, noted below, including election of the cost pool for each contract, remains our best and most competitive offer, ensuring the County receives high-quality service.

Brazoria Co. Detention Facility base annualized fee:	\$3,699,999.96 (\$308,333.33/month)
Brazoria Co. Juvenile Justice Department base annualized fee:	\$771,999.96 (\$64,333.33/month)

We certainly appreciate all your time and attention, and look forward to working with you to get everything finalized. Please feel free to reach out directly with any questions. My direct office line is 423-305-6967, or email is jennifer.hairsine@southernhealthpartners.com.

Sincerely,

Jennifer Hairsine
Owner, President, & Chief Executive Officer

JH/cph



Southern Health Partners – Scope of Services / Jail Facility

Understanding of Project Requirements:

Southern Health Partners understands that Brazoria County requires a medical service provider who is not only accountable but committed to meeting all required patient needs and timelines with precision and reliability. Our team prioritizes clear, consistent communication to ensure seamless coordination with the county and facilities' staff. We are dedicated to maintaining the highest standards of care and compliance to support all operational needs.

We understand the delivery of health care within the correctional setting requires a tailored approach to meet the unique needs of the incarcerated population. This includes addressing acute and chronic care medical conditions, dental services, complex mental health services, all within the constraints of a jail environment. Our team is well-versed in meeting these needs through evidence based and cost-effective care platforms. We further understand the critical importance of continuity of care not only during incarceration but upon release. We have established discharge planning protocols for a seamless transition to community providers, which in turn helps improve health outcomes.

Medical Services Offered

The following are brief summaries of services to be provided within the Brazoria County Jail. We will utilize established protocols and practices, as well as our availability as guiding resources when needed by our team members, to minimize the number of off-site visits, thereby providing care on-site. Our on-site program will be structured to use best practices for patient care management on-site, for example, by using our available provider connections, it can reduce the potential risk that come with transporting inmates offsite. When it is necessary to utilize an off-site service, we work with the jail administration and the jail transport services to schedule and coordinate the inmates.

Our overall services will include, but not be limited to:

- 24/7 on-site medical care – routine and emergent needs, phlebotomy/lab draws, segregation checks
- Timely review of intake screenings and referral to providers, additional medical staff
- Consistent Clinical Provider services (MD, NP) – on-site and on-call availability
- On-site sick call triage and services – assessment, treatment plans, special diets, medication verification
- Management of Chronic Care Conditions (Diabetes, Withdrawal, Hypertension, HIV, Pregnancy, etc.)
- Medicated Assisted Treatment (MAT) – triage, continuance, medication support
- Medication Management (Ordering, Administration, Returns) – Medical team to pass all meds to patients
- Coordination/Collaboration of services through Gulf Coast Center – referrals, follow treatment plans
- Management of off-site visits and resulting treatment care plans – Specialty providers, discharge plans
- Utilization management and claim adjudication – review of all claims, application of discounts
- Medical record documentation – use of current EMR/CorrecTek
- Medical supply management and inventory checks – order, inventory control
- Quality improvement measures and practices – record audits, MAR checks, safety/efficiency focus



- Health education updates for medical team and correctional officers
- Court ordered blood draws
- Tuberculosis screening and/or testing of correctional officers on an annual basis, as well as on an as-needed basis should an exposure event be determined, with the serum supplied by the County. We do not keep records but will complete any forms as required for the County.

Nursing services will encompass **24 hours per day, 7 days per week on-site**. As an important part of our overall program, the correctional nurses will assess and monitor patients for all needed medical interventions and regular day to day services which include chronic medical conditions, infectious disease issues, mental health concerns, and substance abuse conditions.

Based on our understanding of the workflow, and our experience in health management of correctional services, we have devised the following staffing coverage for our program within the facilities. While the staffing chart outlines the intended allocation of roles and hours, flexibility will be maintained to ensure operational needs are met and patients' health care services are completed. Team members may be required to support other roles as needed, but all scheduled total hours will be fulfilled within the proposed staffing framework.

Brazoria County Jail Staffing Matrix

Brazoria Co Jail, TX – ADP up to 900 Inmates									
POSITION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hrs/wk	FTE
Contracted Provider(s)									
Medical Director/Mid-Level Provider NP/PA	Up to 24 hours/week + On-Call to Medical Team 24/7								24
Psychiatrist / Psychiatric Nurse Practitioner	Up to 12 hours/week + On-Call to Medical Team 24/7								12
Day Shift									
Medical Team Administrator (RN)		8	8	8	8	8		40	1.00
RN Director of Nurses		8	8	8	8	8		40	1.00
Certified Medical Assistant / Admin		8	8	8	8	8		40	1.00
LVN / EMT- Intakes	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs	12	12	12	12	12	12	12	84	2.10
LVN - Float		8	8	8	8	8		40	1.00
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Medication Technician / Aide	12	12	12	12	12	12	12	84	2.10
Night Shift									
RN - Sick Call / Chronic Care	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN - Sick Call / Seg Checks, BPs / BSs / Meds	12	12	12	12	12	12	12	84	2.10
LVN / EMT - Intakes	12	12	12	12	12	12	12	84	2.10
TOTAL HOURS/FTE -WEEKLY								916	22.9



Staffing and Maintaining Staff for On-site Program

It is our intention to have these staffing matrixes be reflective of the workflows at each individual site location. We will have additional SHP employed travel nurses who would be trained at each location and be able to provide coverage if needed. All employees will have active Texas licensure and only provide services within their scope of practice.

Given the information above, the existing nursing staff would be given the first right to apply for all positions under Southern Health Partners, should we be awarded this contract.

Quality Improvement Performance and Efficiency

Our commitment to the County is not only providing a quality inmate medical program, but also adherence to state standards for medical care to the incarcerated population. SHP continuously monitors regulations (National and State) to ensure our services not only meet but exceed these benchmarks.

Our approach includes regular training sessions for our staff, compliance audits, and a partnership model with local governments to ensure continuous alignment with state standards. This ensures that our programs and the solutions are not only effective but also legally compliant, safeguarding our partners against potential legal challenges.

We integrate SHP required training with our Quality Improvement System to ensure our staff has the most up to date information and is well versed with standards in correctional healthcare. Below are some ways SHP stays informed and up to date with staff on state regulations.

- Continuous legal monitoring (Our General Counsel is an employee of SHP)
- Medical Compliance Audits completed by SHP Regional Managers (**Texas based**)
- Continuing Education provided to our Medical Team Administrators regarding regulations on corrections.
- Monitoring of National Commission on Correctional Health Care (NCCHC) latest position statements on care for the incarcerated population.
- Quality Improvement Monitoring System – SHP generated topics include PREA, Self-Audits, Wound Assessment, and much more.

Continuous Quality Improvement Initiatives

We are committed to effectively monitoring the health care we provide and have dedicated appropriate resources to assist in achieving this goal. While SHP has established a QI Committee consisting of executive and management level staff at our corporate office, we actively involve our employees in the Quality Assurance Program through gathering information, evaluation, care, and problem resolution. This approach allows us to objectively assess and monitor the quality and appropriateness of patient care. The intention is to identify any program weaknesses, or training initiative needs, which then serves as the basis for our corrective action plan. These reports are created and documented under our medical quality-assurance program and therefore are confidential and proprietary, for our internal use only.

Periodic meetings with the facility and SHP allow for these findings to be shared and the opportunity to provide feedback for modification and implementation. This approach allows us to objectively assess and monitor the quality and appropriateness of patient care. SHP communicates with our MTA and admin team on a regular basis ensuring continuous communication of potential concerns, complex patients, equipment needed, potential issues from either party, upcoming events, or staffing to name a few. Regular meetings ensure our program is running optimally in our eyes as well as the counties.



Electronic Medical Record Capabilities

SHP is well-versed in working with electronic medical records (EMRs) and has knowledge of the county's current platform through **CorrecTek**. The EMR plays a critical role in ensuring seamless documentation, compliance, and continuity of care with the facility.

Having been in this unique industry for 30 continuous years, we appreciate the innovative approach other vendors have brought to inmate healthcare technology. However, it's important to recognize that running and maintaining an EMR system always incurs costs—whether through direct expenses or resource allocation. The county's existing direct contract with CorrecTek ensures full control, transparency, and continuity, without hidden fees or limitations tied to a service provider's business model.

This “direct contract” approach allows the county to retain full access to its data and system functionality without being dependent on a healthcare vendor's proprietary platform, which could introduce unexpected costs or restrictions in the future.

We have worked with CorrecTek and their systems, including adding certain additional mechanisms or flags to help with timeline workflows and establishing safety nets to capture integral data. Our EMR Specialist, Brandy Cannon, RN, would be tasked with working with CorrecTek to implement automated alerts and provider protocols within the system as well as working on bridge connections with any other providers such as lab, x-ray, and pharmacy services. We would also develop any reports to track key performance indicators, thereby monitoring areas for quality improvement.

As an aside, SHP carries Cyber insurance to protect against risks related to data privacy.

Supplies, Ancillary Vendors, and Equipment

SHP's program includes all office supplies for the medical team's use in performing administrative tasks. All disposable medical supplies, medical waste removal, lab and x-ray services will be sourced through the County vendors, with all costs borne by the County or applied to an established cost pool structure. Of note, SHP has longstanding relationships with vendors for medical supplies, ancillary services, and medical equipment. We leverage the buying power of all SHP sites together to negotiate for our partners when it comes to any necessary or requested services or equipment. These savings are then passed along to our partners through negotiated rates. Regardless of payor, SHP's purchasing team will apply all pre-approval measures currently in place to ensure best practices and controls are in place for all orders.

Pharmaceutical Management Program

SHP has developed a formulary of pharmaceuticals for use in our medical programs and currently manages the pharmacy services through a correctional based pharmacy provider. Through our relationship, we have negotiated bulk discounts, refunds, and rebates to benefit the County. SHP will continually search for opportunities to improve medication delivery whether at the pharmacy, facility, or cell-side level. Any rebates and refunds identified are applied back to the original pharmacy billings, SHP does NOT retain a portion of those costs nor do we charge a percentage fee for this service. Further, SHP will remain committed to collaborating with any procurement program that provides cost-savings on medications for the County. We will work within these program parameters to ensure access to affordable medications and maximize the benefits for the County's healthcare initiatives regarding best practices of patient needs.



SHP's general guidelines for pharmaceuticals are:

- Prescriptions brought in by the inmate, or their family will be reviewed by SHP staff and continued or substituted with formulary medications as necessary by our physician.
- Verification will be performed by the medical staff of an inmate's current medication(s).
- Refusals of medication will be documented, and counseling provided to the patient.
- All pharmaceuticals, needles, syringes, and any other medical instruments with a potential for misuse will be inventoried and stored under secured conditions.

SHP will ensure compliance with all state and federal laws and regulations regarding pharmacy services. All prescription services will be managed by our onsite Providers, and we have set up controls for notifications of high price drugs and non-formulary orders. We can provide drug utilization reports for review during update meetings or pull data from the EMR upon request.

Court Ordered Blood Draw Services

SHP medically trained personnel will perform/provide court-ordered blood draw services for inmates at the jail in accordance with all applicable legal and medical standards. Blood draws are to be performed safely, securely, and in compliance with court directives, ensuring proper chain of custody and documentation.

Inmate Medical Services Billing Review / Claim Adjudication

Southern Health Partners is well versed in reviewing and processing inmate medical claims and we are one of the only vendors who provide this service **in house**. We do not contract this process out to a third party service, allowing our accounting team members to be diligently trained on their state specific processes for several years. Our Accounting Specialist for the State of Texas, Baylen Gamble, has been with Southern Health Partners for 6+ years consecutively and understands the practice of claim processing for each of our partners.

Brief review of our claims adjudication process:

- After receiving the claim, it is then repriced to the Medicaid rate
- SHP's proprietary system flags any duplicate claims that have been sent (this removes the chance of accidental double payment to vendors)
- Our on-site team uses SHP's proprietary system to enter logs/entries regarding patients that have been to the ER, doctor specialty visits, etc.
- Service Eligibility Denial: As our on-site medical team enters information into our system, they also designate whether the patient's service was prior to booking, custody status, whether they are an inmate at the facility, if they have a medical furlough, and much more.
- Never a Denial of Care: SHP will never deny patient care. We are proactive in ensuring our partner facilities pay for the actual services that our patients receive.
- SHP accounting systems allow for other entities (State, Federal, ICE, etc.) to be identified in billing models, which can be presented back to the county for proper billing to the other entity.
- There is no additional fee for claim processing, nor do we markup claims in any way to recoup administrative costs.

SHP generates monthly billing summaries for our partners to receive via email upon request. This information outlines patient name, services provided, service date, original amount, discount applied, and total amount.

This service would be included in our base fee cost.



Utilization Management Services / Management of Off-Site Services

SHP's case management services track off-site care and checks in with all inpatient hospitalizations for case review determination. This allows us to not only ensure care is structured for the diagnosis, but also allows us to report back to the Medical Services Coordinator any additional information and/or needs for patient return.

Medical Records are requested and reviewed for medical review on a daily basis. Information is also communicated to our billing representatives to begin any notifications as to future costs of inpatient services.

Wherever possible, we coordinate with the hospitalist to identify services that can be provided within our facility, facilitating the patients return to continue their recovery seamlessly.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 115 Federal Street Boston MA 02110	CONTACT NAME: Tatiana Dmitrieva PHONE (A/C, No, Ext): 973-921-8460 E-MAIL ADDRESS: Tatiana.Dmitrieva@AJG.com	FAX (A/C, No): 617-531-7777
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : National Liability & Fire Insurance Co		20052
INSURER B : Ironshore Specialty Insurance Co		25445
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 637608770**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			HC6CAB5JNN005	3/13/2025	12/13/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			73APB010990	3/13/2025	3/13/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N ☒ N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Medical Professional Liability			HC6CAB5JNN005	12/13/2024	12/13/2025	Per claim Aggregate \$1,000,000 \$7,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured and Waiver of Subrogation applies as respects to General Liability policy as required by written contract with Named Insured.

CERTIFICATE HOLDER**CANCELLATION**Brazoria County
237 E. Locust
Angleton TX 77515

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kristina Winterfeldt

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PURCHASING DEPARTMENT

Brazoria County Administration Building
451 E. Locust St., Suite 406
Angleton, TX 77515
(979) 864-1825



SUSAN P. SERRANO, CPPO, CPPB

Purchasing Director

March 13, 2025

Southern Health Partners, Inc.
ATTN: Jennifer Hairsine
2030 Hamilton Place Blvd., Suite 140
Chattanooga, TX 37421
Jennifer.hairsine@southernhealthpartners.com

Re: Award for RFSQ# 25-22 Health Services for the Sheriff's Office and the Juvenile Justice Departments

Dear Ms. Hairsine:

Brazoria County is pleased to inform you that on March 11, 2025, Commissioners' Court awarded the above listed project to your company.

The term of this contract shall be effective May 1st, 2025, for a period of one (1) year with an option to renew the contract for up to four (4) additional one-year terms.

A purchase order and /or notice to proceed will follow. Do not proceed with delivery of services or materials prior to receiving a purchase order number from Brazoria County.

A Certificate of Interested Parties, Form 1295 is required. Vendors are to log onto the Texas Ethics Commission's website https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm and fill out Form 1295. Once the form is completed online, the system will issue a certificate number. Please print, sign the form, and email it to Amanda Erickson at aerickson@brazoriacountytx.gov.

In addition, per Texas Local Government Code 176, completion of the Conflict of Interest Questionnaire, Form CIQ, is required if applicable. You may access the form and further information on our website at <http://brazoriacountytx.gov/departments/purchasing> under the Doing Business section, Conflict of Interest Reporting.

Per Texas Local Government Code Chapters 808, 809, and 2274, completion of the Boycott Verification Form is required, if applicable. You may access the form and further information on our website at <http://brazoriacountytx.gov/departments/purchasing> under the Doing Business section.

Please email the CIQ and Boycott Verification Form to Amanda Erickson at aerickson@brazoriacountytx.gov.

As a reminder, a copy of a current certificate of insurance shall be due to Brazoria County within ten (10) calendar days after receipt of notification of award. The contract shall not become effective until the certificate of insurance is received. Failure to provide said certificate may result in cancellation and/or termination of the contract. Please have the certificate of insurance names Brazoria County as an additional insured and a waiver of subrogation applies in favor of Brazoria County.

Thank you for your interest in Brazoria County. If you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Susan P. Serrano".

Susan P. Serrano, CPPO, CPPB
Brazoria County Purchasing Director

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Southern Health Partners, Inc.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Jennifer Haisine
Signature of vendor doing business with the governmental entity

3-18-2025
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Southern Health Partners, Inc.
Chattanooga, TN United States

Certificate Number:
2025-1283176

Date Filed:
03/18/2025

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Brazoria County

Date Acknowledged:
3/21/2025

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFSQ# 25-22
Inmate Healthcare

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



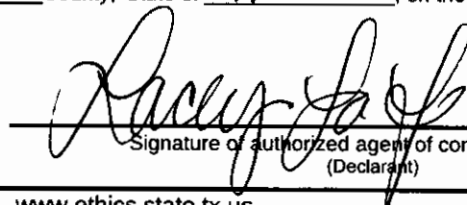
6 UNSWORN DECLARATION

My name is Lacey LaFuze, and my date of birth is _____.

My address is 2030 Hamilton Pl Blvd Ste 140, Chattanooga, TN, 37421, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hamilton County, State of TN, on the 18th day of March, 20 25.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)