



Invoice

Date	Invoice #
12/30/2024	SA000060171

Stanard & Associates, Inc.

309 West Washington St.
 Suite 1000
 Chicago, IL 60606
 312-553-0213
<http://www.stanard.com>

Bill To
Brazoria County Auditor Attn: Lead Accounting Clerk 3602 CR 45 Angleton, TX 77515

Due Date	P.O. No.	Terms	Project
1/29/2025		Net 30	Brazoria Count...

Item	Qty	Description	Rate	Options	Amount
NDST - Self Score	100	National Dispatcher Selection Test - Self Score (12/13/24)	21.00		2,100.00
NDST CD	1	CD to be used in administration of National Dispatcher Selection Test	0.00		0.00
Shipping and Handling	1	Shipping and Handling	55.00		55.00

Total \$2,155.00

A late payment fee of 3% of the total balance due may be assessed on all invoices not paid prior to the payment due date.

Stanard & Associates, Inc.

Remittance Slip

Customer	Invoice #
Brazoria County Auditor Attn: Lead Accounting Clerk 3602 CR 45 Angleton, TX 77515	SA000060171

Amount Paid
\$

Make Checks Payable To
Stanard & Associates, Inc. 309 West Washington St. Suite 1000 Chicago, IL 60606

Kaysie
 →
 Susan

Lynn Lester

From: Jay Hargrave
Sent: Friday, December 20, 2024 10:41 AM
To: Lynn Lester
Subject: Stanard & Associates Dispatch Test Order Form
Attachments: Dispatch Test Order Form - 12.13.2024.pdf

Lynn,

I have attached the order form that I used to place the order for our dispatch tests. Please let me know if you need anything from me.

Respectfully Submitted,

Sgt. Jay Hargrave
Brazoria County Sheriff's Office
Personnel Division
Office – 979-864-2000
Fax – 979-864-2316



“We are all products of our competence. Extra efforts are what make the biggest difference at the end of the day”

This message has been prepared or disseminated using resources owned by Brazoria County and is subject to the County's policies on the use of County provided technology. E-mail created or received through the County's computer system by any County employee or official may be considered a public record, subject to public inspection under the laws of the State of Texas.

A handwritten signature in black ink, appearing to be the initials "JH" or similar, located in the bottom right corner of the page.

The National Dispatcher Selection Test (NDST) Order Form

(Please see directions for completing the Order Form on the facing page)

A. General Information

Ship to:

Bill to:

Name: Jay Hargrave	Name: Lynn Lester
Title/Rank: Personnel Sergeant	Title/Rank: Lead Accounting Clerk
Agency: Brazoria County Sheriff's Office	Agency: Brazoria County Sheriff's Office
Street Address, Room, Floor: 3602 CR 45 (No P.O. Box):	Billing Address, Room, Floor: 3602 CR 45
City, State & Zip: Angleton, TX 77515	City, State & Zip: Angleton, TX 77515
Phone: 979-864-2000 E-Mail: jayh@brazoriacountytx.gov	Phone: 979-864-2248 E-Mail: lynnl@brazoriacountytx.gov
Ordered by (print name): Jay Hargrave	<input type="checkbox"/> Your invoice will be emailed. If you require it by mail, check this box <input type="checkbox"/> This is our agency's first NDST order <input checked="" type="checkbox"/> Re-order

B. Testing Information

- Scored by Stanard & Associates, Inc. Agency-Scored Test

Test Materials Arrival Date: 12/20/2024

Test Date(s): _____ and _____ OR Check Here Instructing us to invoice now for all testing materials ordered.

Test Results Date: If scored by Stanard & Associates, Inc., what date would you like your results: _____
Turnaround time is approximately 5-10 working days from the time Stanard & Associates, Inc. receives the completed tests; however this may vary according to volume. If there is a conflict concerning your request date, Stanard & Associates, Inc. will call to discuss.

C. Test Cutoff Score (Please select ONE of the three options if Stanard & Associates, Inc. is scoring)

- 1.) Overall Score Cutoff only: _____ % correct
 2.) No Cutoff Score (i.e., a rank-ordered list of candidates' scores by the overall percent correct score)
 3.) Other (please describe): _____

D. Price Grids

Test(s) Scored by Stanard & Associates, Inc.
(Price includes materials, scoring and reporting of test results)

Test(s) Scored by User Agency (Agency-Scored)

# of Tests	1-99	100-500	501+	Quantity	Subtotal
NDST (includes Answer Sheets and 1 CD)	\$25.00	\$23.50	\$22.00		
Administration Guide *	\$10.00				

* One Administration Guide must be purchased with first order.

Subtotal**

# of Tests	1-99	100-500	501+	Quantity	Subtotal
NDST (includes 1 CD)	\$21.00	\$20.00	\$19.00	100	2,000
Administration Guide *	\$10.00				

* One Administration Guide must be purchased with first order.

Subtotal** 2,000

** All agencies will be invoiced for shipping and handling charges. Unless instructed otherwise, S&A will select the most economical UPS service required to meet the requested Test Materials Arrival Date. If needed, you can call for an estimate of these costs.

E. Test Results Format

Please select one if Stanard & Associates, Inc. is scoring.

- Option 1
 Option 2
 Option 3

E-Mail, Fax, Phone or Mail to Place Your Order

Email Order form/Security Agreement to:
orders@stanard.com

Fax Order Form/Security Agreement to:
312-553-0218

To order by phone, call: 800-367-6919
(Security/Purchase Agreement must be on file)

Mail to:
Stanard & Associates, Inc.
Order Department
309 West Washington Street, Suite 1000
Chicago, IL 60606

The National Dispatcher Selection Test (NDST) Purchase and Test Security Agreement

- ✓ The National Dispatcher Selection Test (NDST, hereafter) will be kept in locked files.
- ✓ This agreement applies to users of the NDST and NDST-related materials, including public safety agencies, employment agencies, or other entities that use the NDST to guide personnel decisions.
- ✓ Access to the NDST will be by authorized personnel only.
- ✓ NDST materials cannot be reproduced for any purpose.
- ✓ NDST will not be supplied to anyone for advance study or after the examination period.
- ✓ This purchase agreement can only be modified with written approval by Stanard & Associates, Inc. (S&A).

Payment

For tests scored by S&A, full payment is due upon delivery of hard copy test results and invoice. Agency-scored NDST users will be invoiced approximately two weeks after test date. Full payment is due upon receipt of invoice.

Returns

To avoid being invoiced for all test booklets ordered, all unused agency-scored tests and CD must be returned within 14 days of the test date. If the user chooses to have S&A score the tests, the user is required to return all used and unused test booklets, answer sheets and CD to S&A within 14 days of test date. Your invoice will reflect processed tests and test booklets/answer sheets not returned.

Shipping

All test materials must be packaged securely for shipping and a carrier with electronic tracking capabilities must be used (e.g., UPS or Federal Express.) If materials are returned damaged because of improper packing or are lost in transit, the user is solely responsible for all damaged or missing booklets.

Copyright and Test Security

No agency, licensee or end user of the NDST or NDST guides is authorized to publish, reproduce, or adapt these materials for any purpose or by any means, including photoduplication. Duplication of testing materials is strictly prohibited. Should any NDST materials become involved in legal proceedings, the user (1) will inform all parties to the legal proceedings of the terms of this agreement and all confidentiality provisions, (2) will immediately notify S&A in writing of the legal proceedings, and (3) will obtain an enforceable protective order to protect and secure the confidentiality of the NDST test and NDST-related materials and to limit and restrict disclosure to the fullest extent permitted by the court and court rules.

Use of the Test

NDST materials received from S&A will be used only for the official purpose of the named user. Under no circumstances will NDST materials be available for study, copying, photographing, reproduction or re-publication, in whole or in part. Only authorized persons will have access to test materials, and test materials will not be loaned, given, sold or otherwise made available to any unauthorized person. It is the user agency's responsibility to ensure that the hiring process, and all uses and applications of this exam, including cutoff scores, complies with all applicable laws, regulations and professional guidelines for employee selection. While S&A has completed a nationwide job analysis study demonstrating the job-relatedness of the NDST for its intended use, it is the exclusive responsibility of the user to obtain sufficient evidence that the skills measured by the NDST are valid job requirements.

Limitation of Liability

In no event will S&A be liable for any indirect, consequential, exemplary, or special damages arising out of this agreement or purchase or use of NDST products. The user agrees that S&A is not responsible for any liability or expense incurred by the user arising out of any claim asserted by any third party that relates to use of NDST test materials. S&A's total liability to the user of NDST test materials is limited to the user's total purchase price paid for the NDST test materials.

Authorized Signatory

The person signing this agreement on behalf of the user agency has the full authority to enter into this agreement on behalf of the user and is authorized to bind the user to the terms of this agreement. S&A reserves the right to require the signature on this agreement of any other officer, employee or agent of the user agency who is now, or later becomes, responsible for test administration.

Termination

S&A has the right to terminate this agreement and withhold or recall NDST materials if terms and conditions of this agreement are believed to have been violated.

To maintain the reliability and validity of the NDST, the individual who signs this agreement accepts, on behalf of the agency, to comply with the terms and conditions of the purchase and security agreement.

Jay Hargrave - Personnel Sgt.

Brazoria County Sheriff's Office

Print Name and Title

Name of Agency/Organization

 #1361

12/13/2024

3602 CR 45

Signature

Date

Address

979-864-2000

jayh@brazoriacountytx.gov

Angleton, TX 77515

Phone

Email

City/State/Zip

DISCOUNT TIRE

12/30/2024
4:01 PM

BRAZORIA COUNTY

111 E LOCUST ST

AR Account:
41934

ANGLETON, TX 77515
979.864.1275 (W)

2022 CHEVROLET
TAHOE
20"BASE BASE

Miles: 29,700
Torque Specs: 140

TXH 95
2004 E HIGHWAY 6
ALVIN, TX 77511
281.968.6341

Invoice #
1189554

Salesperson 803
MICHAEL T S

Estimated Completion Time 05:11 PM

Article	Qty	Description	FET	Price	Amount
80009	4	SPIN BALANCE		20.00	80.00
NRM		SPECIAL			

DEM INFLATION F:036 R:036
Balance new tires installed by sherrifs office
BOLT PATTERN: 6-139.7

P.O. # ~~0002500337~~
 DRIVER NAME JEFFREY KIMBALL
 VIN # 1GNSCLED1NR318491
 UNIT # 5047
 DRIVER EMAIL NA
 ID/JOB # S02077

REMIT PAYMENT TO:
 THE REINALT-THOMAS CORPORATION
 P.O. BOX 842349
 LOS ANGELES, CA 90084-2349
 OR PAY ONLINE AT TIRES.COM

PAYMENT TERMS: NET 15TH OF FOLLOWING MONTH

	Sub Total:	80.00	
TAX ID: 20190708	Sales Tax:	.00	
	Sales Total:	80.00	
	Tendered:	80.00	(CHG)
	Tendered Today:	80.00	
	Tendered Total:	80.00	

Kaysie
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Susan