

## **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES GRANT CONTRACT**

### **I. PURPOSE.**

The Texas Department of Family and Protective Services (DFPS) and Brazoria (Grantee) (referred to herein as each a "Party" and collectively as the "Parties") enter into this Contract for the Performing Agency to receive federal funds to increase the amount of legal staff and services available to process child welfare cases (Contract).

### **II. LEGAL AUTHORITY.**

This Contract is entered under DFPS' statutory authority in Texas Human Resources Code Section 40.056 and Texas Government Code Chapter 791.

### **III. CONTRACT TERM.**

This Contract starts on October 1, 2025 and ends on September 30, 2032, and can be renewed, extended, or terminated as provided for in this Contract.

### **IV. CONTRACT BUDGET.**

All expenditures under this Contract will be in accordance with the DFPS approved Attachment B: Budget and Cost Allocation Plan (Attachment B). No later than September 1<sup>st</sup> of each year, Contractor will submit its proposed Attachment B: Budget and Cost Allocation Plan for the upcoming State of Texas fiscal year to DFPS. If DFPS approves the Attachment B, both parties agree to incorporate the approved Attachment B into this Contract in lieu of any and all prior budget documents. If Contractor fails to submit a proposed Attachment B: Budget and Cost Allocation Plan for the upcoming State of Texas fiscal year, both parties agree to assume that Contractor will have the same budget and expenditures and use the most recently DFPS approved Attachment B as the budget for the next State of Texas fiscal year. This clause does not prohibit DFPS and Contractor from negotiating budgetary changes throughout the course of the Contract.

**V. STATEMENT OF WORK.**

The Grantee will perform the work and provide services as provided for in Attachment A (Statement of Work). All work and services provided under this Contract must be in accordance with all state, federal laws, rules, and regulations.

**VI. CONTRACT MANAGER.**

The following will act as the Contract Managers authorized to administer activities and receive general correspondence under this Contract.

**A. DFPS**

DFPS will provide written notice of the assigned contract manager. All correspondence will be sent to:  
CPS Regional Contracts  
Address: 5425 Polk Street  
Houston, TX 77023  
Email: Jacquelyn.Brantley@dfps.texas.gov

**A. GRANTEE**

Name: Roxann Martinez  
Title: Grant Manager  
Address: Brazoria County Auditor's Office  
237 E. Locust, Suite 403  
Angleton, TX 77515  
Phone: (979) 864-1587  
Email: RoxannM@brazoriacountytx.gov

**VII. ATTACHMENTS.**

The Parties agree to comply with following Attachments and that they are attached and incorporated as part of this Contract.

1. Attachment A – Statement of Work
2. Attachment B – Budget Form 2030 for Legal Services and/or Independent Representation and Cost Allocation Plan
3. Attachment C – Grant Uniform Terms & Conditions
4. Attachment D – Grant Supplemental & Special Conditions
5. Attachment E – Federal Assurances and Certifications

By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party.

**GRANTEE**

**DFPS**

\_\_\_\_\_  
L.M. "Matt" Sebesta, Jr  
Brazoria County Judge  
Date:  
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Erica Bañuelos  
Associate Commissioner, CPS  
Date:  
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