



COUNTY EMPLOYEE CELL PHONE STIPEND APPLICATION

Date: 4/21/2026

Department: Judicial

Employee ID _____

Position # and Title: 2208 – Director Language Access Courts/Court Interpreter

Type of Service Requested (check one): \$20/month – voice service only

\$40/month – voice and data

\$70/month – Department Heads/Assistants with Data

Justification: This position requires frequent out-of-office work in various courts, the need for immediate availability and communication with multiple departments for attention to interpreter requests

Check one: I have/will be turning in my county issued cell phone to IS. Date turned in: _____
 I have/will be having the county cell phone issued to me and will obtain service through a phone provider of my choosing. Date issued _____
 I currently do not have a county issued cell phone and am requesting a stipend.

I have read, understand and have received a copy of the Brazoria County Cell Phone Policy Changes, which was approved by Commissioners' Court on November 12, 2014. Furthermore, I understand that the above stated amount will be received by me through payroll once all necessary approval is granted.

~~Employee's Signature~~

Approved: Yes or No _____
Department Head's Signature/ Commissioners' Court Liaison

Yes or No Kaysi Smart
Auditor's Office Signature

Yes or No Holly Fox
Human Resources Office Signature

Yes Jay E. Wain - Judge, CCL #3 04/22/26
Court Order request sent to County Judge's office for Commissioners' Court approval: 5/12/26