

## RFP #23-24 Summary

Baker & Taylor LLC of Charlotte, North Carolina submitted a price increase request. In the past 12 months, the Consumer Price Index (CPI) has increased by 4.0 %. The vendor is requesting the full 4.0 % increase.

**PURCHASING DEPARTMENT**

Brazoria County Courthouse West Annex  
451 N. Velasco St., Suite 100  
Angleton, TX 77515  
(979) 864-1825



**SUSAN P. SERRANO, C.T.P.M., C.T.C.M.**

Purchasing Director

November 6, 2023

Baker & Taylor, LLC  
Attn: Jennifer Rhyne  
2810 Colliseum Centre Drive, Suite 300  
Charlotte, NC 28217  
Sent via Email: [Jennifer.Rhyne@baker-taylor.com](mailto:Jennifer.Rhyne@baker-taylor.com)

Re: RFP# 23-24 Library Books and Miscellaneous Orders

Dear Ms. Rhyne:

The current term of RFP# 23-24 Library Books and Miscellaneous Orders expires on January 09, 2024, with an option to renew for another year upon approval by Commissioners' Court.

In order to help the Purchasing Department in making a recommendation to Commissioners' Court to renew the current contract or to advertise for a new invitation to bid, we need your input.

If you are in compliance with a renewal RFP# 23-24 Library Books and Miscellaneous Orders at reduced or current pricing, please sign as indicated at the bottom of this letter. Please include any price reductions on a separate sheet or on the current contract sheet. The current contract sheet can be found on the Brazoria County Purchasing website at <http://brazoriacountytx.gov/departments/purchasing>. Click on the link marked "Current Annual Contracts".

In the event that you are unable to renew at current or reduced pricing, please include any price increases, **along with justification backup documentation**, for review by the Purchasing Department. This will aid in determining a recommendation for rebid or renewal.

In the event that no changes are marked, or you fail to return this letter, Brazoria County shall assume that there are no product or pricing changes and a recommendation for renewal will be sent to Commissioners' Court with the current pricing.

Please return this letter, along with any price or product revisions, to **Amanda Erickson at [aerickson@brazoriacountytx.gov](mailto:aerickson@brazoriacountytx.gov) by November 29, 2023.**

As always, your interest in Brazoria County is appreciated.

Very truly yours,

Susan P. Serrano, CTPM, CTCM  
Brazoria County Purchasing Director

Jennifer Rhyne, Director - Pricing Services

11-28-2023

Name & Title

Date

<input type="checkbox"/>	APPROVED for renewal with reduced pricing (include pricing)
<input type="checkbox"/>	APPROVED for renewal with current pricing
<input checked="" type="checkbox"/>	APPROVED for renewal with increased pricing (include pricing)
<input type="checkbox"/>	I do not wish to renew the current referenced contract(s)