



COUNTY EMPLOYEE CELL PHONE STIPEND APPLICATION

Date: 5/20/2026

Department: Environmental Health

Employee ID #

Position # and Title: 1041 Sanitarian - Supervisor

Type of Service Requested (check one): \$20/month – voice service only
 \$40/month – voice and data
 \$70/month – Department Heads/Assistants with Data

Justification: Sanitarian - Supervisor job duties involve up to 4 days of field work throughout the County each week and occasional weekends. Duties require frequent site photographs and communications by phone, email or texts with 1) complainants and offenders regarding complaint investigations; 2) food establishment, openings, inspections, follow up inspections, and permitting 3) EH office, District Attorney and JP Court personnel regarding investigations, inspections or permitting issues. Internet capabilities are crucial and utilized for navigation & GPS in locating properties or businesses while in the field. Duties also involve possible urgent and emergency personal safety situations in completing the tasks mentioned above.

Check one: I have/will be turning in my county issued cell phone to IS. Date turned in: _____
 I have/will be having the county cell phone issued to me and will obtain service through a phone provider of my choosing. Date issued _____
 I currently do not have a county issued cell phone and am requesting a stipend.

I have read, understand and have received a copy of the Brazoria County Cell Phone Policy Changes, which was approved by Commissioners' Court on November 12, 2014. Furthermore, I understand that the above stated amount will be received by me through payroll once all necessary approval is granted.

Employee's Signature

Approved: Yes or No Jodi Vice
Department Head's Signature/ Commissioners' Court Liaison

Yes or No Kaysi Shant
Auditor's Office Signature

Yes or No Holly Fox
Human Resources Office Signature

Court Order request sent to County Judge's office for Commissioners' Court approval: 6/9/2026