



Airport T-Hangar Waitlist Policy

Effective Date: June 1, 2026

Purpose: Brazoria County – Texas Gulf Coast Regional Airport (“Airport”) maintains a wait list for those who wish to lease t-hangar space from the Airport for the storage of airworthy aircraft. This policy is designed to provide a simple and fair process for aircraft owners placed on the waiting list. It is mandatory to be on the waitlist in order to lease a t-hangar. The t-hangar waiting lists are the sole means by which Airport management will fill upcoming vacancies. This policy outlines the procedure and identifies who is eligible to be on the Airport t-hangar waitlist, how the list is maintained, and how a hangar is assigned when it becomes available.

Responsibility: The Airport management will administer and oversee this policy and procedure and will maintain all records.

Eligibility:

1. Applicant must submit a completed waitlist application form and fee.
2. Applicants must be at least 18 years of age or be co-signed by the applicant’s legal guardian if age 16-17 and must have a valid pilot’s license or student pilot certificate.
3. Applicant applying on behalf of a group ownership or flying club must show proof that they are part owner or the qualified member of the flying club to apply.
4. Applicant without an existing aircraft may join the waitlist but must certify intent to acquire an aircraft within 60 days of hangar assignment.
5. Aircraft must be registered in the applicant’s name prior to occupancy.
6. Applicant must provide accurate certificate of insurance as prescribed in written lease.
7. Applicant must be in good standing with Brazoria County, having not been found in violation of prior lease agreements, airport rules and regulations, or airport minimum standards.
8. Applicant may not be currently a tenant or co-tenant of more than three (3) Airport t-hangars. Co-registered ownership of an aircraft counts as one of no more than three (3) eligible hangar units.

Procedures:

Preface: There are 4 t-hangar wait lists: Single-engine t-hangars (B, C & E hangar blocks), Twin-engine t-hangars (A&D hangar blocks), Single-engine F Hangars (F hangar block hangars have electric bi-fold doors).



Airport management maintains a separate wait list for each hangar type. The fourth and final list is a list of those tenants who are already lessees of 3 or more Airport owned t-hangars. Those parties are not eligible for another hangar until the BC&E list, A&D list, and F list are already exhausted.

1. Applicant must submit a completed waitlist application(s) form, including:
 - a. Full legal name and primary contact information
 - b. Aircraft type, make, model, and tail number (if already owned)
 - c. T-Hangar Waitlist to be added to
2. Applicant may join the wait list without owning an aircraft but must have the aircraft secured upon 60 days of occupancy with all lease required insurance coverage.
 - a. Co-owners must apply under one owner's name and provide co-owner information. No duplicative requests for a single registered aircraft.
 - b. Waiting list position is determined by date when completed application with fee is received and approved by Airport management. A confirmation receipt will be provided via email.
 - c. Positions on the t-hangar wait lists are not transferable.
3. \$50 non-refundable application fee per waitlist.
4. When a t-hangar matching an applicant's preference becomes available, an offer will be made chronologically (oldest to most recent) by Airport. Contact attempts will be made by telephone and email. Potential lessee/tenant has 3 business days to accept or decline the hangar. One may decline the offer of a t-hangar one time and maintain their current placement on the wait list.
5. Removal from waiting list will occur for the following reasons:
 - a. 2nd decline of an available t-hangar
 - b. Failure to renew application when requested by Airport
 - c. Failure to respond to availability notification within 3 business days
 - d. Failure to provide and maintain current e-mail address and phone number



- e. At applicant's request
 - f. Failure to comply with any requirement or condition in this policy, airport rules and regulations, or minimum standards
6. Applicant may be denied hangar space if the applicant is in negative standing with any other airport, or is in default of any other lease agreement, or permit, or in violation of any Texas Gulf Coast Regional Airport rules and regulations, or has been in default with any airport within the preceding 7 years (84 months)

Please note: Aircraft will be counted and reported to FAA as based at Texas Gulf Coast Regional Airport. The Airport administrative staff will administer and oversee this policy and procedure and will maintain all records.

For questions or information regarding the T-Hangar Wait List Policy please contact fbo@flylbc.org.