

**AMENDMENT TO PUBLIC SERVICES AGREEMENT
BETWEEN BRAZORIA COUNTY
AND
Gulf Coast Center
(HOME-ARP Supportive Services)**

WHEREAS on August 26, 2025, the Brazoria County Commissioner’s Court at its regular Court meeting approved an amendment to the HOME-ARP Supportive Services Funding Agreement between “The Gulf Coast Center” and “Brazoria County” as follows:

Page 1, Section I – Scope of Service, shall be amended to read as follows:

The Subrecipient will be responsible for administering a supportive services program in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds and in accordance with their application for assistance, which shall be considered a part of this agreement as if fully set forth. Such program entitled GCC Diversion Project shall include the following activities and services consistent with the Brazoria County HOME-ARP Allocation Plan and in compliance with the HOME-ARP supportive services activity requirements as described in Section VI.D. in Notice CPD-21-10:

The Subrecipient will provide supportive services in the form of case management and service coordination to approximately 60 persons who are homeless, at-risk of homelessness, veterans that are either homeless or at-risk of homelessness, and other eligible qualifying populations (QPs) in Brazoria County.

Page 1, Section II – Goals and Performance Measures, shall be amended to read as follows:

The Subrecipient shall perform all activities in accordance with the terms of this agreement, program budget, certifications, insurance requirements and certificates of insurance, the assurances, covenants, warranties, and all other statements made by the Subrecipient in its application for the project funded under this agreement. The Subrecipient will assist 60 persons with HOME-ARP eligible supportive services.

Page 1, Section III – Time of Performance, shall be amended to read as follows:

Services of the Subrecipient shall start on the 1st day of September, 2024 and end on the 31st day of August, 2026. The term of this Agreement and the provisions therein shall be extended to cover any additional time period during which the Subrecipient remains in control of HOME funds or other HOME assets, including program income. The milestones, as applicable, for the proposed project shall be as follows:

Task	Time Frame	Goal
Recruit and hire staff*	1-2 Months	
Identify households to assist*	1-2 Months	
Partner with Service Providers*	1-2 Months	
Assist households	9-10 Months	30
Assist households (September 2025-November 2025)	3 months	15
Assist households (December 2025-February	3 months	15

2026)		
Assist households (March 2026-May 2026)	3 months	15
Assist households (June 2026-August 2026)	3 months	15
Submit Performance and Demographic Reports	Monthly	
Contract Close-out	1 Month	

Page 2, Section IV – Performance Monitoring, shall be amended to read as:

The Grantee will monitor the performance of the Subrecipient against the goals and performance standards as stated herein. Substandard performance as determined by the Grantee will constitute non-compliance with this agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Grantee, contract suspension, or termination procedures will be initiated.

The funds will assist 60 individuals meeting Qualifying Populations (QP) criteria in eligible areas of Brazoria County.

Page 2, Section V – Grant Amount, shall be amended to read as follows:

It is expressly understood that the maximum total amount to be paid by Grantee under this Agreement shall be One Hundred Forty-Two Thousand One Hundred Four Dollars and No Cents (\$142,104.00), or the amount received from HUD, whichever is less. Furthermore, it is expressly understood by Subrecipient that Grantee's obligation under this Agreement is conditioned upon receipt of such funds from the U. S. Department of Housing and Urban Development. It is expressly agreed and understood that the total amount to be paid by the Grantee under this contract shall not exceed One Hundred Forty-Two Thousand One Hundred Four Dollars and No Cents (\$142,104.00). Payment of eligible expenses shall be made against the line item budgets specified in Paragraph VI herein and in accordance with performance and applicable program requirements.

Page 2, Section VI – Budget, shall be amended to read as follows:

<u>Line Item:</u>	<u>Amount</u>
<u>Personnel Costs</u>	
Team Lead	\$ 31,937
Case Manager	\$ 69,937
Program Manager	\$ 8,791
Director	\$ 6,231
<u>Non-Personnel Costs</u>	
Contract Services, Travel, Consumables & Supplies	\$25,208
Total Grant Award	\$142,104

Page 3, Section IX – Special Conditions, shall be amended to add the following:

C. Required Meetings

The Subrecipient shall participate in monthly meetings with the Grantee at a time convenient to both parties to track performance. Subrecipient participation in monthly meetings shall include program management and staff responsible for implementation of program and delivery of services. At these meetings, Subrecipient shall report out status of operations, and meeting contract performance goals. Upon request by the Grantee, Subrecipient shall provide such reports in writing prior to the monthly meeting.

By executing their signature, the following parties hereby approve the amendments set out above.

APPROVED FOR SUBRECIPIENT:

By: _____
Felicia Jeffery, LPC, Chief Executive Officer
Date: _____

APPROVED FOR GRANTEE:

By: _____
L. M. “Matt” Sebesta, Jr. County Judge
Date: _____