

OFFICE OF THE SHERIFF

BO STALLMAN



May 6, 2026

At the recommendation of Sheriff Bo Stallman and Information Systems Director Russell Webb, the Sheriff's Office respectfully requests the addition of one full-time Public Safety Systems Administrator position effective May 26, 2026. If approved, this position would require an additional \$42,973 from the general budget for the remainder of fiscal year 2026.

With the implementation of a new County-wide Public Safety Records Management System (RMS) and Computer-Aided Dispatch (CAD) system, the County has made a significant investment in mission-critical infrastructure that directly supports law enforcement operations, emergency response, and interagency coordination. To ensure the long-term success, security, and efficiency of these systems, it is in the best interest of the County to designate a trained and dedicated professional responsible for their management, maintenance, and optimization.

During the procurement and initial onboarding phases, the Sheriff's Office made a good faith effort to absorb these responsibilities within existing staffing resources. However, it has become clear that the complexity, scale, and operational importance of these systems exceed the capacity of current personnel. Without a dedicated position, the County faces increased risks related to delayed go-live milestone, system downtime, data integrity, compliance requirements, vendor coordination, and user support across multiple agencies.

Establishing a dedicated position will ensure proper system administration, timely troubleshooting, consistent training, and effective integration with interfacing systems. This role will maximize the County's return on investment, enhance operational efficiency, and support the full utilization of system capabilities by all participating agencies.

The new system will not only support all County law enforcement such as, the Sheriff's Office, all four Constable's Offices, Fire Marshall's Office, and the District Attorney's Office, it will also continue to support the municipal law enforcement agencies that have entered in to agreements with the County such as, Sweeny Police Department, Jones Creek Marshall's Office, and Danbury Police Department.

Thank you for your time and sincere consideration.

Respectfully,

Sheriff Bo Stallman

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Budget Justification Public Safety Systems Administrator Grade: 42

Overview

Brazoria County is implementing a new Computer-Aided Dispatch (CAD) and Records Management System (RMS) through Motorola Solutions, with deployment scheduled for October of this year. This system will serve as the operational backbone for emergency dispatch, law enforcement reporting, and data management across all County law enforcement Offices.

To ensure the successful implementation, operation, and long-term sustainability of this mission-critical system, the creation of a dedicated Public Safety Systems Administrator position is necessary at this time.

Operational Need

Unlike the County's current system, the new CAD/RMS system is not a static software product, it requires continuous configuration, maintenance, and oversight to function effectively. The new system is highly configurable and interfaces with many other current software products the County currently utilizes.

This position will serve as the County's:

- Primary system administrator and subject matter expert
- Liaison to Motorola Solutions and the League City GRID for system support and updates
- Internal resource for system configuration, troubleshooting, and optimization

Without a dedicated administrator, the agency will be highly dependent on external resources for routine system changes, resulting in delays, increased costs, and reduced operational flexibility.

Additionally, this position does not only serve the Brazoria County Sheriff's Office, but it is also supporting an entire public safety ecosystem including:

- Brazoria County Sheriff's Office
- Brazoria County Precinct 1 Constable's Office
- Brazoria County Precinct 2 Constable's Office
- Brazoria County Precinct 3 Constable's Office
- Brazoria County Precinct 4 Constable's Office
- Brazoria County DA's Office
- Brazoria County Fire Marshall's Office
- Sweeny Police Department
- Jones Creek Marshall's Office
- Danbury Police Department

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Impact on Public Safety Operations

The CAD/RMS system directly supports:

- 9-1-1 call handling and dispatch operations
- Real-time unit tracking and response coordination
- Seamless dispatch transfers to other agencies
- Intelligence sharing between 26 other law enforcement agencies
- Law enforcement reporting and case management
- Data sharing with prosecutors and state systems

In addition, the system supports multi-agency provisioning and ongoing system maintenance for:

- The Brazoria County Sheriff's Office
- The four Precinct Constable's Offices
- The Fire Marshall's Office
- The District Attorney's Office
- Three partnering municipal law enforcement agencies
- Local fire and EMS agencies

This includes:

- User account creation, modification, and deactivation across all agencies
- Role based access control and CJIS-compliant permission management
- Agency-specific configuration of workflows, reporting structures, and operational settings
- Ongoing system maintenance to ensure consistent performance and functionality across multiple jurisdictions
- Coordination of updates, patches, and system changes affecting all participating agencies
- Troubleshooting user and system issues across a diverse, multi-agency environment.

Because multiple independent agencies rely on a single shared CAD/RMS platform, proper provisioning and system maintenance are essential to:

- Ensure secure and appropriate access to sensitive criminal justice information
- Maintain operational consistency across jurisdictions
- Prevent system conflicts or misconfigurations that could disrupt multiple agencies simultaneously

System performance and accuracy directly impact:

- Officer safety in the field
- Emergency response times
- Accuracy of criminal case documentation

A dedicated administrator ensures the system is configured correctly, functioning reliably, and aligned with operational needs.

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Risk Without This Position

Failure to establish this role creates several measurable risks:

1. Operational Disruption

- Extended onboarding and delayed go-live milestones
- Delays in implementing system changes or fixes
- Increased downtime or unresolved system issues
- Reduced efficiency in dispatch and reporting functions

2. Data Integrity and Compliance Risk

- Increased likelihood of reporting errors (e.g., NIBRS compliance issues)
- Potential audit findings or loss of data credibility
- Errors in case documentation impacting prosecution

3. Increased Long-Term Costs

- Over-reliance on vendor support for routine changes
- Higher costs for configuration updates and troubleshooting
- Inefficient use of staff time across Communications, Records, and IS

4. Implementation Risk

- Lack of dedicated ownership during and after system go-live
- Reduced ability to adapt the system to agency-specific workflows
- Greater reliance on vendor timelines rather than operational needs

Cost Control and Efficiency

While this position represents a personnel cost and minimum equipment expenses, it produces offsetting efficiencies:

- Reduces reliance on paid vendor services for system configuration and troubleshooting
- Improves efficiency of dispatch and records personnel through optimized workflows
- Minimizes downtime and associated operational disruptions
- Ensures accurate reporting, reducing risk of compliance-related costs

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Alignment with Organizational Structure

This position will operate under existing technology oversight (Support Operations Lieutenant) and will focus specifically on CAD/RMS administration.

This structure ensures:

- Clear accountability for system performance
- Proper supervision and integration with broader IT and operational functions
- Efficient coordination across divisions

Conclusion

The Motorola Solutions CAD/RMS system is a critical infrastructure investment that supports daily law enforcement operations and public safety. Establishing a dedicated Public Safety Systems Administrator ensures that this investment is properly managed, maintained, and optimized.

This position:

- Protects the County's investment in a mission-critical system
- Reduces operational and compliance risk
- Improves efficiency and responsiveness across eight different County Departments